



CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

**PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD
MEETING NOTICE & AGENDA
February 28, 2023
6:00 p.m.**

Notice is given that the Parks, Trails Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on **February 28, 2023 at 6:00 pm** at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

- 1) Welcome and Introduction
- 2) Approval of Minutes from January 24, 2023
- 3) Public Works Updates
- 4) City Council Updates – Councilmember Ted Knowlton
- 5) Chair Updates
- 6) 2023 and 2024 Events Planning
- 7) Review Action Items
- 8) Trails Subcommittee Discussion on City Trails
- 9) Adjourn

The public is invited to attend all public meetings of the City. If you need special accommodations to participate in the meeting, please call the City offices at (801) 335-8709. Please provide at least 24-hour notice for adequate arrangements to be made.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, City's website, and at City Hall on February 23, 2023.

Dated this 23rd day of February, 2023.

Wendy Page
Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 PARKS, TRAILS, ARTS, & RECREATION
3 ADVISORY BOARD MEETING MINUTES
4 642 NORTH 400 WEST, NORTH SALT LAKE
5 JANUARY 24, 2023

6
7 **DRAFT**
8

9 Tammy Clayton, Chair, called the meeting to order at 6:00 p.m.

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11 BOARD MEMBERS PRESENT: Tammy Clayton, Dallas Golden, Camille Thorpe, Jeff Scroger,
12 Kyle Poulter, Ted Knowlton – City Council Representative

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14 STAFF PRESENT: David Frandsen, Assistant City Manager; Jon Rueckert, Public Works
15 Director; TJ Riley, Parks Supervisor; Linda Horrocks, Communications Coordinator; Heidi
16 Voordeckers, Finance Director

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18 VISITORS PRESENT: None

19
20 1. WELCOME AND INTRODUCTION

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22 Chair Clayton welcomed those attending. All attendees introduced themselves.

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24 2. MINUTES APPROVAL

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26 **Chair Clayton moved to approve the Parks, Trails, Arts, and Recreation Advisory Board**
27 **meeting minutes of October 25, 2022, as written. Board Member Golden seconded the**
28 **motion.** Linda Horrocks noted that Board Member Pepin’s name was spelled incorrectly and
29 should be amended. **The motion was approved by Board Members Clayton, Golden, Poulter,**
30 **Scroger, and Thorpe with the noted amendment.**

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32 3. PUBLIC WORKS UPDATES

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34 David Frandsen announced that Board Member Kristine Pepin was resigning from the Advisory
35 Board. He thanked her for her service. He said that Councilmember Porter would be looking for
36 a replacement board member.

37 Mr. Frandsen presented a PowerPoint slide and passed out a handout with the updated
38 replacement schedule for playground equipment. The replacement timeline is based upon
39 industry standards. He shared that the cost of replacement has risen significantly over the past
40 few years. He said the price of some upgrades to the parks were not reflected in the handout
41 proposal, such as the rock signs, cameras, and epoxy paint.

42 Mr. Frandsen said the City Council approved items that will be completed in the spring, are the
43 tennis court resurface at Tunnel Springs Park, three pocket parks playground equipment, and the
44 irrigation pumps.

45 Mr. Frandsen presented the parks in order by suggested replacement dates. The top two on the
46 list for needed replacement are Palmquist Park, which due to cost of the dirt work alone, was put
47 on the back burner a couple of years ago, and Mathis Park. He shared the public works wish list
48 for Mathis which included a new playground, larger parking lot, trail around the park, flatten
49 large berms, replace irrigation, new shade structures/pavilions, and benches/seating. He said that
50 putting in restrooms would come with a large cost. The fencing was replaced a couple of years
51 ago, so it should be good. Board discussion and consensus was to scratch the restroom and extra
52 parking since it did not seem to be needed. Mr. Frandsen said that the Parks team would put
53 some costs together for next meeting.

54 Mr. Frandsen showed a picture of the Deer Hollow parking lot that also needs to be replaced.
55 Board members were in favor of the proposal.

56

57 4. CITY COUNCIL UPDATE

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59 Ted Knowlton, City Council, stated that the annexation area of Val Verda is officially complete
60 and it was part of North Salt Lake now. He asked about ideas of what the Board could do to
61 welcome the new residents. Linda Horrocks suggested that Councilmember Porter look into
62 appointing a new resident from that area to the board.

63 Councilmember Knowlton shared the council members priorities as they relate to Parks, Trails,
64 Arts and Recreation. They included, walkability of the city, dedicated bike lanes, water
65 conservation, adding more trees, trails, wood museum, trails on the golf course, finishing the
66 Bonneville Shoreline Trail, creating a mountain bike plan, and implementing a high safety trail
67 that connects to meaningful destinations. He stated that there was a lot of interest from the City
68 Council about trails which could warrant a stronger focus from the Board.

69 Chair Clayton suggested that the Board revisit the Summer Trails Series that was put on a couple
70 of years ago. She thought that might be of interest if shared through social media to get a bigger
71 turn out.

72

73 5. CHAIR UPDATES

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75 Tammy Clayton suggested talking about the upcoming calendar items noted in number 5 on the
76 agenda as her update.

77 Board Member Thorpe asked about the timeline for the pickle ball courts at Hatch Park and
78 proposed a temporary sidewalk near the vacant lot at Hatch Park where neighborhood kids are
79 crawling over the fence. David Frandsen said the plans for Hatch Park were still in construction
80 and the City was working on acquiring some remaining properties around Hatch Park as part of
81 the design and construction plans. TJ Riley communicated that the vacant lot with the fence was

82 a staging area for the waterline project and recommended that a temporary sidewalk not be
83 added. He said he would check the fence for damage and repair as needed. Mr. Riley also said he
84 would get pricing for pickle ball striping at the current tennis courts at Hatch Park.
85 Councilmember Knowlton said he would attempt to get a projected timeline for the next
86 meeting.

87

88 6. 2023 EVENTS CALENDAR FINALIZATION

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90 David Frandsen presented a slide with the projected 2023 PTAR event dates for discussion.
91 Linda Horrocks confirmed that the Board would need to assist with the Liberty Fun Fair and
92 Eaglewood Auto Fest, but not the Liberty Fest fireworks. Chair Clayton suggested that the
93 Halloween Spooktacular be an evening event rather than a morning event this year. She also
94 asked Councilmember Knowlton to take the request for a Christmas Hallmark event to City
95 Council for consideration to be held on November 27, 2023. Linda Horrocks suggested if the
96 City did a Christmas event, then perhaps some of the other events that were not well attended
97 could be cancelled and the support and funds be put towards the larger event. Councilmember
98 Knowlton suggested that a September event be held to encompass some of the smaller events
99 and possibly add other art forms together as a North Salt Lake Arts Fest. Boardmember Thorpe
100 asked to meet with Council Member Alisa Van Langeveld and anyone else who was involved or
101 interested in an arts council. She planned to bring ideas back to another meeting.

102

103 Chair Clayton suggested that the photography event be an online event this year. Linda Horrocks
104 commented that the NSL Reads event might be better if it was changed to winter months. She
105 also noted that the Board would be asked to help with the Juneteenth celebration this year.

106

107 Dates were finalized for the Kite Festival on May 13, the Golden Spoke Bike ride on May 13,
108 and the NSL Photography Event on September 20. The Board planned to discuss at a future
109 meeting ideas for an unveiling announcement for the Arts Fest events that could be held in
110 February 2024.

111

112 7. 2023 PTAR BUDGET DISCUSSION

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114 Heidi Voordeckers, Finance Director, shared with the Board that the yearly budget for the Parks,
115 Trails, Arts and Recreation events was \$14,000. She said the costs had averaged between \$7,000
116 to \$8,000 yearly. Councilmember Knowlton stated he would share the breakdown of event costs
117 with the Board members for review before the next meeting. He also requested that the Golden
118 Spoke event on May 13, 2023 would need a small amount of funding for refreshments.

119

120 8. DISCUSSION ON THE CITY TRAILS

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122 Board Member Poulter explained that due to the interest from the Board about being on the
123 subcommittee for trails, it would become a forum that would need its own public announcement

124 and notes to move forward. He asked if anyone on the Board would like to withdraw from the
125 Trails subcommittee. Councilmember Knowlton suggested that the trails discussions be placed at
126 the end of the agenda on the PTAR meetings going forward. He mentioned any Board members
127 that wanted to sit in could stay and then any guests could come in time for that discussion on
128 trails.

129

130 9. REVIEW ACTION ITEMS

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132 The next meeting would be held on Tuesday, February 28, 2023, at 6:00 pm at the Public Works
133 Building.

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135 7. ADJOURN

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137 The meeting was adjourned at 7:45 p.m.

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139 *The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the*
140 *City of North Salt Lake on February 28, 2023, by unanimous vote of all members present.*

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Wendy Page, City Recorder