



# CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

**PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD  
MEETING NOTICE & AGENDA  
April 26, 2022  
6:00 p.m.**

Posted April 25, 2022

Notice is given that the Parks, Trails, Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on April 26, 2022, at 6:00 pm at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

#### Welcome and Introduction

- 1) Administrative Updates
- 2) Approval of Minutes from March 29, 2022
- 3) Public Works Update
- 4) City Council Update
- 5) Chair Updates
  - a. Budget for upcoming events
  - b. Social Media posts
  - c. Assignments
- 6) Upcoming Event Updates
  - a. Arbor Day April 30
  - b. Kite Festival May 14 at Tunnel Springs
  - c. July 2nd Celebration volunteers
  - d. Photo contest
  - e. NSL Reads
  - f. Halloween Fun Event
- 7) Review Action Items
- 8) Adjourn

The public is invited to attend all public meetings of the City. If you need special accommodations to participate in the meeting, please call the City offices at (801) 335-8700. Please provide at least 24 hours notice for adequate arrangements to be made. The agenda items may be heard in a different order as warranted by the Board.

#### Notice of Posting:

I, the duly appointed recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, at city hall, and sent to the required newspapers this 25<sup>th</sup> day of April, 2022.

Dated this 25<sup>th</sup> day of April, 2022.

Wendy Page



1 CITY OF NORTH SALT LAKE  
2 PARKS TRAILS ARTS & RECREATION  
3 ADVISORY BOARD MEETING MINUTES  
4 MARCH 29, 2022

5  
6 **DRAFT**  
7

8 Tammy Clayton called the meeting to order at 6:00 p.m.  
9

10 BOARD MEMBERS PRESENT: Tammy Clayton, Dallas Golden, Rachel Shumway, Ted  
11 Knowlton  
12

13 STAFF PRESENT: David Frandsen, Public Works Director; Jon Rueckert, Assistant Public  
14 Works Director; Randy Simmons, Public Works Operations Manager; Carmen Wilson, Public  
15 Works Office Manager; TJ Riley, Parks Superintendent  
16

17 1. ADMINISTRATIVE UPDATES  
18

- 19 A. Tammy Clayton welcomed City Council Member Ted Knowlton as the City  
20 Council's representative on the Parks, Trails, Arts & Recreation Board.  
21
- 22 B. Minutes Approval – The Parks, Trails, Arts and Recreation minutes of February  
23 22, 2022, were reviewed and approved as written.  
24
- 25 C. Update on Appointing new members – Council Member Lisa Watts Baskin was  
26 planning to recommend her appointment to the Board and have it ratified by the  
27 City Council at a meeting in April. Council Member Natalie Gordon was working  
28 to appoint a new board member since her current appointment had resigned.  
29
- 30 D. Open and Public Meetings Act – Tammy Clayton explained all meetings of the  
31 Board were subject to the Open and Public Meetings Act and should be open to  
32 the public, noticed 24 hours in advance, have written minutes kept and be  
33 recorded. She requested the Board members let her or staff know if they would  
34 need to be excused from a meeting so cancellation notices could go out if needed  
35 at least 24 hours in advance.  
36

37 2. PUBLIC WORKS UPDATE  
38

39 TJ Riley reported his top three priorities for park repairs and improvements for this budget year.  
40 His first priority was resurfacing the tennis courts at Tunnel Springs Park which had an estimated  
41 cost of \$31,000. Second priority was placing park signs at all parks with an estimated cost of  
42 \$5,000 to \$7,000 per location. Third priority was a pump at Wildrose Park with an estimated cost  
43 of \$15,000 to \$18,000. TJ Riley recommended the remaining budget be distributed between  
44 maintenance improvements and new themed playground equipment. He reported the current  
45 pocket park playground equipment did not pose a danger but was outdated and faded. Cost for

46 new playground equipment was estimated at \$55,000 to \$75,000 per park. He stated the  
47 irrigation systems at Hatch Park and Parkway were old and inefficient. The cost to improve  
48 irrigation systems was very expensive and would likely take the whole budget.  
49

### 50 3. CITY COUNCIL UPDATE

51  
52 Ted Knowlton indicated the City Council had a Budget Retreat on March 26, 2022. Budget  
53 details will be available in May. He stated two new employees had been requested for the Parks  
54 department. He also said there was interest in the Wetlands Park. Council Member Knowlton  
55 reported the City Council had approved an application to pursue a grant to improve Porter's  
56 Landing Boat Launch. He stated there might be a conversation starting with Bountiful City about  
57 resurfacing the Wood Museum on Eaglewood Drive. The museum was in Bountiful and was  
58 privately owned, but the North Salt Lake Parks Department maintains the park strip.  
59

### 60 4. CHAIR UPDATES

61  
62 Tammy Clayton updated the Board on the following information:

63  
64 a. Assignments – North Salt Lake staff would send out a list of parks and priorities  
65 to Board members. All members are asked to survey the parks and bring  
66 recommendations to the next meeting.  
67

### 68 5. UPCOMING EVENT UPDATES AND BUDGET

#### 69 a. JULY 3<sup>RD</sup> CELEBRATION VOLUNTEERS

70  
71 Tammy Clayton stated did not have an update on how many volunteers were needed for this  
72 event. She said the Board needed to follow up with Julie McLachlan to get a volunteer count.  
73

#### 74 b. KITE FESTIVAL

75 Rachel Shumway reported the Kite Festival would be held at Tunnel Springs Park on May 14,  
76 2022. She stated there were enough kites left from last year, so she would not need to order any  
77 additional kites. She asked Midway Bakery to bring cinnamon rolls for purchase and would be  
78 requesting a balloon wall. Tammy Clayton said she would reach out to a DJ to provide music for  
79 the event.  
80

#### 81 c. PHOTO CONTEST

82  
83 Dallas Gordon explained that the Photo Contest would be separate from the NSL Reads this year.  
84 He said he would be starting the planning earlier this year.  
85

#### 86 d. NSL READS UPDATE

87  
88 Tammy Clayton stated the new appointed Board member would be assigned to the NSL Reads.  
89

90 e. HALLOWEEN FUN EVENT

91  
92 Tammy Clayton reported the Halloween Fun Event would be held on October 29, 2022 at Hatch  
93 Park.

94  
95 Dallas Golden suggested having a paint night at the park for artists as a social gathering event.  
96 Rachel Shumway suggested waiting until Hatch Park was redesigned and have an art festival  
97 there. Council Member Knowlton stated the Amphitheater at City Hall would be a good location  
98 to hold school plays, music events and art shows. He agreed to take pictures of the Amphitheater  
99 and bring them back to the next Board meeting for review about holding events there.

100  
101 Council Member Knowlton stated North Salt Lake was the narrowest place in Utah from the  
102 Bonneville Shoreline Trail and the Jordan River. He suggested the City have a family bike ride  
103 event, possibly from those two points. Tammy Clayton reported she would reach out to the  
104 Health and Wellness Board about putting an event together.

105  
106 6. REVIEW ACTION ITEMS

107  
108 Tammy Clayton stated the next meeting would be held on Tuesday, April 26<sup>th</sup> at 6:00 pm at the  
109 Public Works Building.

110  
111 7. ADJOURN

112  
113 The meeting was adjourned at 7:10 p.m.

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115 *The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the*  
116 *City of North Salt Lake on April 26, 2022, by unanimous vote of all members present.*

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118  
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*Wendy Page, City Recorder*