

CITY OF NORTH SALT LAKE  
TRAILS AND ACTIVE TRANSPORTATION COMMITTEE MEETING  
CITY HALL 10 EAST CENTER STREET, NORTH SALT LAKE  
JANUARY 5, 2026

**FINAL**

PRESENT: Brent Crowther, Chair  
Pedro Huebner  
Ryan Oakes, Vice Chair  
Kyle Poulter  
Peter Wirthlin

EXCUSED: Ted Knowlton, City Council

STAFF PRESENT: Jon Rueckert, Public Works Director; Ali Avery, Long Range Planner; TJ Riley, Parks Superintendent.

1. PUBLIC COMMENT

There were no public comments.

2. NOMINATION OF CHAIR AND VICE CHAIR

Brent Crowther commented that it would be good to rotate the opportunity to serve as chair and vice chair.

The Committee discussed setting the term from January to January and rotating the vice chair to chair each year.

**Committee Member Brent Crowther moved to elect Ryan Oakes as Chair. Committee Member Pedro Huebner seconded the motion. The motion was approved by Committee Members Crowther, Huebner, Oakes, Poulter, and Wirthlin.**

**Committee Member Peter Wirthlin moved to elect Pedro Huebner as Vice Chair. Committee Member Kyle Poulter seconded the motion. The motion was approved by Committee Members Crowther, Huebner, Oakes, Poulter, and Wirthlin.**

### 3. APPROVAL OF MINUTES

The Trails and Active Transportation Committee meeting minutes of December 9, 2025 were reviewed and approved as drafted.

Ali Avery noted one change to the motion to move the Committee meeting to the week of January 5, 2026. She reported that Committee Member Ryan Oakes had made the motion while Committee Member Kyle Poulter had seconded the motion.

**Committee Member Poulter moved to approve the minutes of December 9, 2025. Committee Member Huebner seconded the motion. The motion was approved by Committee Members Crowther, Huebner, Oakes, Poulter, and Wirthlin.**

### 4. DRAFTING OF 2025 ANNUAL REPORT FOR THE CITY COUNCIL

The Committee reviewed and refined the 2025 Annual Report which included an executive summary, background, mission statement, goals, 2025 accomplishments (trail cleanup and improvement days, community engagement activities, Trails Master Plan grant award, and trail tools), WFRC grant partner, State trail maintenance (service award), volunteer hours (200), cost savings, partners (YCC, Woods Cross Mountain Bike Club, Scouts), photographs of events, signage and access (Wild Rose signs, curb cuts), lessons learned (turning radius, access, current underutilization of trails, improve maintenance, trail knowledge, trail steward training), and 2026 budget requests (Trails Master Plan, Wild Rose construction and maintenance, facilities-bike racks, other needs, invest in staff, formalize policies), funding recommendations for maintenance and capital improvements, and 2026 goals including stabilizing and securing funding, training, investing in staff, resources for trail planning and maintenance.

The Committee discussed the presentation to the City Council would be on Tuesday January 20th. They also prepared a brief memo which would be part of the City Council packet. They defined the Trails Master Plan and discussed the timeline including bid award, commencement, inventory meeting, and completion in six months (July or August).

Pedro Huebner provided a summary of “The Path to Continued Success” including the issues and needs for 2026 which had been collected from the 2025 Committee meetings including continued City Council support. He had also prepared a draft summary memo.

Pedro Huebner was excused at 6:43 p.m.

The Committee then discussed items to add to the report including an e-bike ordinance, standardizing the trails (motorcycle, bike, etc.) across cities/counties, education/enforcement, who would present the 2025 annual report to the Council, Adopt a Trail, a request for a full time trails/transportation employee (which was removed from the 2026 request), ensuring sufficient staff capacity and training, and refining the 2026 goals.

Ali Avery commented that the City Council was already committed to funding trails and active transportation and that it was not dependent on this presentation by the Committee.

## 5. DRAFTING OF FY27 BUDGET REQUEST

The Committee discussed requesting an annual commitment to maintain and invest in trails. Ali Avery suggested that this commitment would be part of the capital facilities plan which the City Council would determine.

Jon Rueckert suggested that the Committee could advise the Council to include a budget item for maintenance as well as the addition of new trails. He reviewed the fiscal year budget status:

- Travel, education, and training \$1,200
- Operating supplies \$2,500
- Trails and Active Transportation Committee \$600

The Committee reviewed budgetary items including signage, tools, and training/conferences. Ali Avery mentioned event signage should be increased to \$1,500.

Ali Avery commented that the FY27 budget could be refined during the February 2026 Committee meeting as the fiscal year would not begin until July 1, 2026.

## 6. DISCUSSION ON FUTURE AGENDA(S)

The Committee discussed February agenda items:

- Refine mission statement
- 2026 budget requests (fiscal year 2027)
  - Bike racks, training, Wild Rose BST, tools, cleanup
- Bike rack plan (Pedro)
- Trails Master Plan update
- SharePoint site updates and training (trail work orders, inventory, events calendar)
- 2026 activities (Purge the Spurge, snowshoe event)

**Committee Member Peter Wirthlin moved to adjourn the meeting. Committee Member Ryan Oakes seconded the motion. The motion was approved by Committee Members Crowther, Oakes, Poulter, and Wirthlin.** Committee Member Pedro Huebner was excused and not present for the vote.

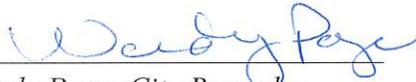
7. ADJOURN

The meeting was adjourned at 8:10 p.m.

*The foregoing was approved by the Trails and Active Transportation Committee of the City of North Salt Lake on February 10, 2026 by unanimous vote of all members present.*



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Ryan Oakes, Chair



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Wendy Page, City Recorder

