



**CITY OF NORTH SALT LAKE
CIVIC EVENTS COMMITTEE MEETING
NOTICE & AGENDA
JANUARY 27, 2026
6:00 PM**

Notice is given that the City of North Salt Lake's Civic Events Committee will hold a meeting on the above noted date and time at the NSL Public Works building located at 642 North 400 West, North Salt Lake, Utah. Some committee members may participate electronically.

The following items of business will be discussed; the order of business may be changed as time permits:

AGENDA ITEMS

1. Welcome and Introduction
2. Public Comment
3. Open and Public Meetings Act Training
4. Election of Chair, Vice Chair, and Treasurer
5. Planning for City Council Report on February 17, 2026
6. Joint Committee Coordination Update
7. Recap of Events
 - a. Winter Lights Fest
8. Upcoming Event Planning
 - a. 250th Anniversary of America in 2026 Incorporation into Events
 - b. Kite Festival - May 16
 - c. Unity in Community & Vendor Fair: Pride – June 1
 - d. Unity in Community & Vendor Fair: America 250 – June 8
 - e. Unity in Community & Vendor Fair: Juneteenth – June 15
9. Public Works Update
10. City Council Updates – Councilmember Tammy Clayton
11. Approval of Minutes of November 25, 2025
12. Schedule for the Next Civic Events Committee Meeting
13. Adjourn

Civic Events Committee meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice.

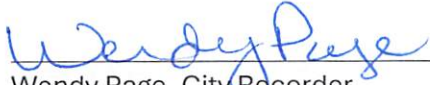
Dated this 22nd of January, 2026

/s/Wendy Page, City Recorder

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the foregoing agenda were posted on the Utah Public Notice Website: <https://www.utah.gov/pmnl/>, City's Website: <https://www.nslcity.gov>, and at City Hall: 10 East Center Street, North Salt Lake.

Date Posted: January 22, 2026


Wendy Page, City Recorder



CITY OF NORTH SALT LAKE
CIVIC EVENTS COMMITTEE MEETING
PUBLIC WORKS BUILDING 642 NORTH 400 WEST, NORTH SALT LAKE
NOVEMBER 25, 2025

DRAFT

PRESENT: Elexis Contreras
Dallas Golden, Chair
Catherine Johnson, Vice Chair
Tammy Clayton, City Council

EXCUSED: Emily Carr
Sarah Jensen

STAFF PRESENT: Jon Rueckert, Public Works Director; Randy Simmons, Operations Manager;
Carmen Wilson, Operations Manager; Linda Horrocks, Communications Coordinator.

1. WELCOME AND INTRODUCTION

Dallas Golden, Chair, called the meeting to order at 6:00 p.m. and welcomed all in attendance.

2. PUBLIC COMMENT

There were no public comments.

3. DATA PRIVACY TRAINING

The Committee received training on Data Privacy Awareness in accordance with the Government Data Privacy Act (GDPA). The training reviewed baseline privacy obligations for governmental entities, the relationship between records management and data privacy, required privacy practices (including designating a privacy officer, data inventories, privacy notices, minimum-data collection, and proper disposal), and best practices for collecting, storing, and sharing personal data.

4. RECAP OF EVENTS

a. SEMIQUINCENTENNIAL EVENT FOR VETERANS IN CONJUNCTION WITH
SENIOR LUNCH BUNCH

The Committee recapped the November 12, 2025 Semiquincentennial Veterans Event held with the Senior Lunch Bunch. Catherine Johnson noted attendance reached approximately 81 people (significantly higher than typical Senior Lunch Bunch gatherings), including 8–9 veterans plus

guests. She praised the large display of flags along City Hall provided by Public Works staff and noted that veterans deeply appreciated the recognition.

Councilmember Clayton stated Dee Lallis reported positively on the event at a recent City Council meeting. She wondered if any photos of the event were taken.

The Committee Members reported no photos were taken despite the strong turnout and décor. The Committee confirmed plans to hold a similar Veterans Day celebration in 2026 (which falls on the actual holiday) and emphasized the need to assign dedicated photographers and continue building the event.

5. UPCOMING EVENT PLANNING

a. WINTER LIGHTS FEST

The Committee conducted detailed planning for the Winter Lights Fest scheduled for Monday, December 1, 2025, beginning at 6:00 p.m.:

- The event will open with the mural debut at 6:00 p.m. in Hatch Park (kitty-corner from City Hall). Public Works will adjust construction fencing for crowd space. The mayor will welcome attendees, the artist will speak briefly, spotlights will dramatically unveil the mural, and the group will return to City Hall (police will assist with crossing the street).
- Carolers (secured by Catherine Johnson) will perform from approximately 5:45–6:45 p.m. near the amphitheater and may sing “Here Comes Santa Claus” or a similar song as Santa arrives. Tammy Clayton will perform a short solo/group interactive song upon Santa’s arrival.
- Santa and Mrs. Claus will arrive at 6:30 p.m. on the fire truck. Sam Hudson will participate in the event dressed as Buddy the Elf. He will be picked up by the fire truck at the south end of Main Street prior to its arrival at City Hall. If needed, he will escort Santa and Mrs. Claus from the fire truck to the Santa area. This will be Sam Hudson’s final year portraying Buddy the Elf, as he will be leaving City employment.
- Hot chocolate and scones will be served in the City Hall parking lot under a tent with string lights. Youth City Council members will assist with serving and crowd control. Scones will be pre-portioned on trays (powdered sugar and cinnamon-sugar varieties) to simplify service; dough will be removed from refrigeration around 2:00 p.m. by City Hall staff on event day for uniform size. Bottled water will also be available.
- Face painting, cornhole, and Santa photos will run from 6:30–8:00 p.m. Public Works will add additional stanchions/panels to help manage the Santa line.
- A food-drive collection for the Center of Hope Food Pantry (non-perishables) will occur with QR code for monetary donations.

- Setup begins early afternoon; cleanup will follow the natural conclusion around 8:00 p.m.
All members and staff committed to assist with cleanup.

b. 250TH ANNIVERSARY OF AMERICA IN 2026 INCORPORATION INTO EVENTS

The Committee discussed incorporating the nation's 250th anniversary theme into future events. Ideas included patriotic elements at this year's Kite Festival (red/white/blue kites or decorating stations, possible prizes using America250 swag, potential historical character appearances). Committee Members agreed to finalize swag orders and develop a Kite Festival patriotic theme at the January meeting.

c. 2025 COMMITTEE COUNCIL UPDATE

Linda Horrocks reminded the Committee that an annual report/presentation to City Council is required per the bylaws. Dallas Golden (or Vice Chair) planned to prepare a summary of 2025 events including attendance numbers, expenditures, successes, and 2026 plans, drawing from the shared-drive recaps and past meeting minutes.

d. KITE FESTIVAL

The Committee briefly discussed and reaffirmed the intent to give the 2026 Kite Festival (scheduled for Saturday, May 16) a strong patriotic/America250 theme, including possible specialty kites and activities.

6. PUBLIC WORKS UPDATE

Jon Rueckert showed photos of the newly fabricated fire barrels for Winter Lights Fest featuring the updated City logo (four barrels, 934 precisely drilled holes each). He indicated the old barrels have been retired. He reminded the committee of the Mayor and City Council Holiday Party on December 4, 2025, at Eaglewood and urged RSVPs be given to Wendy Page, City Recorder.

7. CITY COUNCIL UPDATES - COUNCILMEMBER TAMMY CLAYTON

Tammy Clayton expressed appreciation to Public Works staff and the Youth City Council for their ongoing support of Committee events. She noted she had conveyed the Committee's thanks at a recent City Council meeting.

8. APPROVAL OF MINUTES FROM OCTOBER 23, 2025 AND OCTOBER 28, 2025 MEETINGS

The Committee reviewed and approved the Civic Events Committee minutes of October 23, 2025 and October 28, 2025, as written.

Committee Member Dallas Golden moved to approve the Events Committee meeting minutes from October 23, 2025 and October 28, 2025, as written. Committee Member Catherine Johnson seconded the motion. The motion was approved by Committee Members Contreras, Golden, and Johnson. Committee Members Jensen and Carr were excused.

9. SCHEDULE FOR THE NEXT CIVIC EVENTS COMMITTEE

The Committee scheduled its next meeting for January 27, 2026, at 6:00 p.m. at the Public Works Building (no December meeting due to holidays).

10. ADJOURN

The meeting was adjourned at 7:15 p.m.

The foregoing was approved by the Civic Events Committee of the City of North Salt Lake on January 27, 2026 by unanimous vote of all members present.

Dallas Golden, Chair

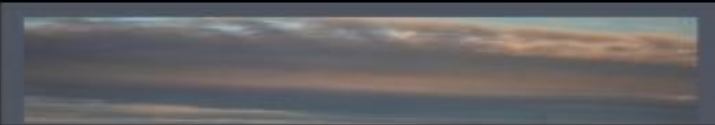
Wendy Page, City Recorder

ADULT WINNERS



1st Place
John Edwards

2nd Place
Clif Bradford



NSL 2025 PHOTO CONTEST

THEME:
250 YEARS OF FREEDOM:
A Photographic Tribute



YOUTH WINNERS



1st Place
Madison Golden
Age 11

2nd Place
Anna Lin
Age 12



3rd Place
Innell
Age 14

TUESDAY JANUARY 27TH, 2026

6:00 PM



UTAH
NORTH SALT LAKE



Agenda

- 1) Welcome and Introductions
- 2) Public Comment
- 3) Open and Public Meetings Act Training
- 4) 4) Election of Chair, Vice Chair, and Treasurer
- 5) Planning for City Council Report on February 17th, 2026
- 6) Joint Committee Coordination Update
- 7) Recap of Events
 - a) Winter Lights Fest
- 8) Upcoming Event Planning
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- 13) Adjourn



1.) Welcome & Introductions

- Staff Liaisons:

- Jon Rueckert, Public Works Director
- Carmen Wilson, PW Operations Manager
- Randy Simmons, PW Operations Manager
- Linda Horrocks, Communications Manager

- Committee Members:

- Tammy Clayton – City Council
- Dallas Golden
- Catherine Johnson
- Elexis Contreras
- Sarah Jensen
- Frances Marcus



2.) Public Comment



3.) Open and Public Meetings Act Training



https://www.youtube.com/live/fnMg4ilv8zQ?si=vA2M_QEBk5Rgy_VS&t=12895

4.) Election of Chair, Vice Chair, and Treasurer



Possible Motion

I move that the Civic Events Committee elect a Chair, Vice Chair, and Treasurer in accordance with the committee's bylaws and confirm the election of the following officers for the Civic Events Committee:

- Chair:_____
- Vice Chair:_____
- Treasurer:_____



5.) Planning for City Council Report on February 17th, 2026

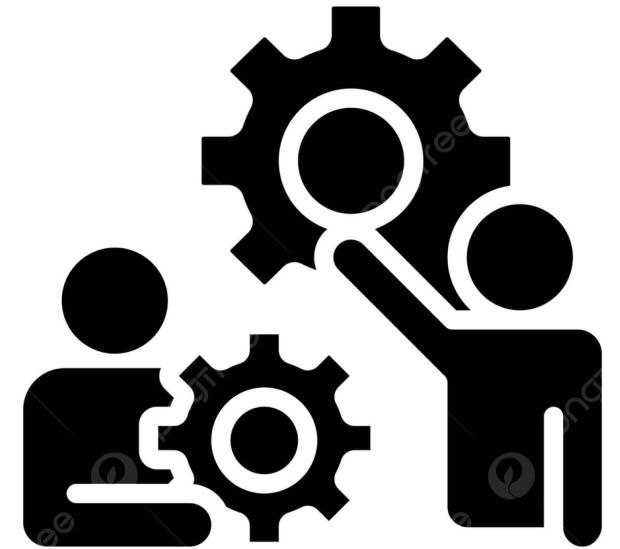


Possible Topics:

- Committee Goals
- 2025 Accomplishments
- How Events Engaged the Community
- Lessons Learned
- 2026 Priority's and Events
- Pictures
- America 250
- Budget Requests



6.) Joint Committee Coordination Update



7.) Recap of Events

a. Winter Lights Fest



8.) Upcoming Event Planning

- a. 250th Anniversary of America in 2026
Incorporation into Events
- b. Kite Festival – May 16th
- c. Unity in Community & Vendor Fair: Pride –
June 1st
- d. Unity in Community & Vendor Fair: America
250 – June 8th
- e. Unity in Community & Vendor Fair:
Juneteenth – June 15th



9.) Public Works Update



10.) City Council Updates

Tammy Clayton



11.) Approval of Minutes from November 25th, 2025



Possible Motion

I move that the Civic Events Committee formally approve the Meeting Minutes from the November 25th, 2025, Civic Events Meeting.



12.) Schedule for the next Civic Events Committee



13.) Adjourn

