



**CITY OF NORTH SALT LAKE
TRAILS & ACTIVE TRANSPORTATION COMMITTEE MEETING
NOTICE & AGENDA
DECEMBER 9, 2025
6:00 P.M.**

Notice is given that the City of North Salt Lake's Trails & Active Transportation Committee will hold a meeting on the above noted date and time at City Hall - Conference Room, 10 East Center Street, North Salt Lake, Utah. Some Commissioners may participate electronically.

The following items of business will be discussed; the order of business may be changed as time permits.

AGENDA ITEMS

1. Welcome & Introductions
2. Public Comment
3. Approval of Minutes of November 10, 2025 Meeting
4. Action Items
5. Staff Updates
6. City Council Updates
7. Drafting of 2025 Annual Report for the City Council
8. Discussion on Future Agenda(s)
9. Adjourn

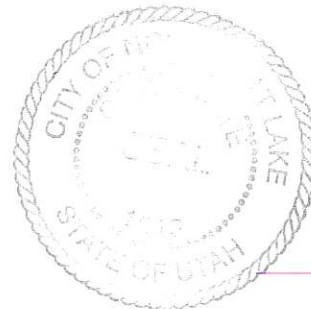
Trails & Active Transportation Committee meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the foregoing agenda were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 East Center Street, North Salt Lake.

Date Posted: December 4, 2025


Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 TRAILS AND ACTIVE TRANSPORTATION COMMITTEE MEETING
3 CITY HALL 10 EAST CENTER STREET, NORTH SALT LAKE
4 NOVEMBER 10, 2025
5

6 **DRAFT**
7

8 PRESENT: Brent Crowther, Chair
9 Pedro Huebner
10 Ryan Oakes, Vice Chair
11 Peter Wirthlin
12

13 EXCUSED: Kyle Poulter
14 Ted Knowlton, City Council
15

16 STAFF PRESENT: Jon Rueckert, Public Works Director; Ali Avery, Long Range Planner.
17

18 1. WELCOME & INTRODUCTIONS
19

20 Brent Crowther, Chair, called the meeting to order at 6:00 p.m.
21

22 2. PUBLIC COMMENT
23

24 There were no comments.
25

26 3. APPROVAL OF MINUTES OF OCTOBER 14, 2025 MEETING
27

28 The Trails and Active Transportation Committee meeting minutes of October 14, 2025 were
29 reviewed and approved as drafted.
30

31 **Committee Member Ryan Oakes moved to approve the minutes of October 14, 2025.**
32 **Committee Member Pedro Huebner seconded the motion. The motion was approved by**
33 **Committee Members Crowther, Huebner, Oakes, and Wirthlin.** Committee Member Kyle
34 Poulter was excused and not present for the vote.
35

36 4. DATA PRIVACY TRAINING
37

38 Ali Avery explained that Committee members were required to complete a brief data privacy
39 training due to use of the City's SharePoint drive containing completed volunteer forms. The
40 mandatory eight-minute training video was shared, covering the Government Data Privacy Act
41 (GDPA), records management, and data-privacy obligations for governmental entities.
42

43 5. ACTION ITEMS

The Committee reviewed ongoing action items. Ali Avery reported continued progress on Notify Me integration, Forest Service coordination for the Wild Rose to Bonneville Shoreline Trail connection, and trails inventory. The Committee discussed a potential 1,300-foot BST extension on Forest Service land that North Salt Lake could build and maintain temporarily until Salt Lake City completes its segment. Staff may pursue inclusion under the existing 2020 Davis County NEPA decision and seek alignment recommendations from Salt Lake City by December 2025.

6. STAFF UPDATES

Ali Avery announced that the South Davis Greenway alignment in North Salt Lake has shifted to Orchard Drive, that the City was designated a Just Serve City, and she presented a list of current grant opportunities. Ali Avery confirmed Prop 1 funding was recently secured for a Pacific Avenue/Overland pedestrian detour around the railroad crossing on Main Street.

Jon Rueckert reminded members of the City Boards' holiday party on Thursday, December 4th.

7. CITY COUNCIL UPDATES

There were no City Council updates. City Councilmember Ted Knowlton was excused.

8. DISCUSSION AND RECOMMENDATION OF TRAILS MASTER PLAN CONSULTANT SELECTION

Ali Avery reported that the selection committee unanimously recommended SE Group despite their proposal exceeding the original \$50,000 budget. The Committee supported increasing the project budget to \$65,000 to include optional add-ons that would produce a more implementation ready plan.

Committee Member Pedro Huebner moved to recommend City Council approval of SE Group and the \$65,000 budget. Committee Member Peter Wirthlin seconded the motion. The motion was approved by Committee Members Crowther, Huebner, Oakes, and Wirthlin. Committee Member Kyle Poulter was excused and not present for the vote.

Ali Avery explained the recommendation for bid award would be presented to City Council on November 18, 2025.

9. DRAFTING OF 2025 ANNUAL REPORT FOR THE CITY COUNCIL

Ryan Oakes presented an outline for the January 20, 2026 presentation and memo to City Council. The Committee agreed to highlight 2025 accomplishments, volunteer hours, photos,

and future priorities. Committee members were assigned sections to prepare, a PowerPoint template will be created, and a December work session was scheduled to review draft content.

10. COMMITTEE MEMBER DISCUSSION ITEMS

Pedro Huebner presented the need for additional bike racks at City Hall and multiple parks, emphasizing safety and equity. He will develop a prioritized installation plan using Bike Utah and other resources for future consideration and possible budget/grant requests.

Peter Wirthlin shared Salt Lake City's concept of a youth-led Adopt-a-Trail stewardship program involving high school mountain bike teams and scouts. He will explore further with the Utah High School Cycling League.

11. DISCUSSION ON FUTURE AGENDA(S)

The Committee decided the December 9th meeting will be a work session to discuss the annual report to City Council. Beginning in January 2026, Trails Master Plan updates will become a standing agenda item. The 2026 service event schedule was confirmed, and the Committee agreed to prepare budget requests in January for potential Wild Rose/BST construction and related needs.

12. ADJOURN

The meeting was adjourned at 7:25 p.m.

The foregoing was approved by the Trails and Active Transportation Committee of the City of North Salt Lake on December 9, 2025 by unanimous vote of all members present.

Brent Crowther, Chair

Wendy Page, City Recorder

NSL Trails & Active Transportation Committee

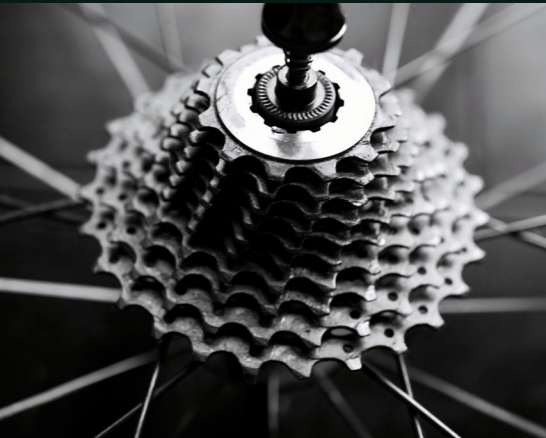


DECEMBER 9,
2025



Agenda

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Welcome & Introductions



Staff Liaisons:

- Jon Rueckert, Public Works Director
- TJ Riley, Parks Superintendent
- Ali Avery, Long Range Planner

Committee Members:

- Ted Knowlton City Council
- Kyle Poulter
- Ryan Oakes
- Brent Crowther
- Pedro Huebner
- Peter Wirthlin



Public Comment

December 9, 2025





Nov 10, 2025 Meeting Minutes

December 9, 2025



Possible Motion

I move that the Trails and Active Transportation Committee approve the Meeting Minutes from the November 10th, 2025 meeting.



Action Items

December 9, 2025



Action Items

Staff/Member	Description	Date Assigned	Date Due	Notes
Ali	Create email sign-up sheet for "friends of committee" at events	4/8/2025		Consider a qr code rather than a physical sign-up sheet
Ali/Jon	Create trails email address managed by city staff	4/8/2025		In progress (coordinate with website "notify me")
Jon	Research donation options for trails	4/8/2025		Can we accept donations directly to the city? Pending response from City Finance Director
Ali	Coordinate with USFS about Wild Rose to BST connection - need for NEPA?	-	-	waiting on response from USFS - consulting with district ranger about process
Jon/Ali	Curb ramps at Wild Rose Trail crossings - Parkway Drive, Winter Lane, Edgecrest Lane	-	-	Brought to committee on 5/13/25 - will put into budget for construction
Ali	Create trails inventory	5/13/2025		Alongside work to create a public-facing trails map (Logan), create an inventory of all trails and AT routes in the city
Ali	Look into using Signup Genius for events	5/13/2025		In progress (coordinate with website "notify me")
Jon	Buy trash grabbers	9/9/2025		
Jon/Ali	Look into adding "friends of trails" to Notify Me section of City website	9/9/2025		In progress (Linda)
Everyone	Create list of maintenance needs	9/9/2025		
Ali	Put trails on Placer.ai	9/9/2025		In progress



Staff Updates

December 9, 2025



Staff Updates

TRAILS MASTER PLAN

- Drafting contract documents with SE Group – under contract in January
- Committee to take pictures of trails in December (before snow falls, if possible) – problems and successes, including unsanctioned trails
- GPS snowshoeing routes?
- Committee to create maintenance needs list



City Council Updates

December 9, 2025





2025 Annual Report for City Council

December 9, 2025





Future Agenda(s)

December 9, 2025





Adjourn

December 9, 2025

