

CITY OF NORTH SALT LAKE
ARTS COMMITTEE
CITY HALL 10 EAST CENTER STREET, NORTH SALT LAKE
MARCH 3, 2025

FINAL

PRESENT: Rachel Chase, Vice Chair
Heather Hendrix
Tom Hewitson, Chair
Heidi Smoot
Camille Thorpe
Suzette Jackson, City Council

STAFF PRESENT: David Frandsen, Assistant City Manager; Sherrie Pace, Community Development Director; Wendy Page, City Recorder.

OTHERS PRESENT: Jean Montanaro, Larry Pontarelli, residents.

1. WELCOME

Sherrie Pace, Community Development Director, called the meeting to order at 6:05 p.m. She invited those present to introduce themselves.

2. CITIZEN COMMENT

There were no comments.

3. OPEN AND PUBLIC MEETINGS ACT TRAINING

Those present participated in the annual training on the Open and Public Meetings Act which was required training per State Code for all councils, commissions and committees that were subject to the Open and Public Meetings Act.

Heidi Smoot joined the meeting at 6:20 p.m.

Wendy Page, City Recorder, reviewed the regulations regarding public meetings, transparency, legal responsibilities, and record keeping. She discussed the importance of open discussions and ensuring that decisions are made publicly rather than through private communication.

4. RULES OF ORDER

Sherrie Pace presented the Committee Rules of Order for meetings that were included in the packet materials. She reviewed the rules of order outlined the role of the chair in maintaining

decorum, calling meetings to order, and facilitating discussion. She explained how motions and voting should be conducted and emphasized the importance of transparency and proper documentation for the public record.

5. REVIEW OF MEETING SCHEDULE

The Committee discussed potential of adjusting the start time to 6:30 p.m. for future meetings to accommodate the members with earlier schedule conflicts. The consensus of the Committee was to have future meetings begin at 6:30 p.m.

6. SELECTION OF A CHAIR AND VICE CHAIR

Tom Hewitson nominated Camille Thorpe as the Chair.

Camille Thorpe nominated Tom Hewitson as the Committee Chair.

Committee Member Thorpe moved to elect Tom Hewitson as the Committee Chair. Committee Member Smoot seconded the motion. The motion was approved by Committee Members Chase, Hendrix, Hewitson, Smoot, and Thorpe.

Tom Hewitson nominated Camille Thorpe as Vice Chair.

Camille Thorpe nominated Rachel Chase as the Committee Vice Chair.

Committee Member Thorpe moved to elect Rachel Chase as the Committee Vice Chair. Committee Member Hendrix seconded the motion. The motion was approved by Committee Members Chase, Hendrix, Hewitson, Smoot, and Thorpe.

7. REVIEW OF PROPOSED COMMITTEE BYLAWS AND RECOMMENDATION TO CITY COUNCIL

Sherrie Pace stated the proposed committee bylaws were included in the packet materials. She reviewed the bylaws covering meeting frequency, committee responsibilities, and expectations for participation.

Wendy Page recommended article seven be modified for regular meetings so it allowed for more flexibility. She suggested to amend the bylaws language related to regular meetings so it read meetings will be held at minimum quarterly but may be scheduled monthly if needed. Heidi Smoot recommended the bylaws be changed as suggested to allow for meeting flexibility. Tom Hewitson agreed and called for a vote. All unanimously voted to amend the bylaws.

Sherrie Pace suggested the Committee make a motion to recommend the bylaws to the City Council.

Committee Member Smoot moved to recommend the amended bylaws to the City Council. Committee Member Hewitson seconded the motion. The motion was approved by Committee Members Chase, Hendrix, Hewitson, Smoot, and Thorpe.

8. REVIEW OF MURAL PROGRAM AND OUTLINE ACTION PLAN

Sherrie Pace presented the City's mural program recently established by the City Council, outlining its purpose of enhancing public spaces through murals. She explained that the program would involve selecting private or public structures, securing agreements with building owners, and commissioning artists. She stated a jury of experts and community members would be formed to help evaluate mural proposals. She reviewed additional program details such as location selection, artist compensation, and long-term maintenance responsibilities.

Jean Montanaro, resident, suggested a potential mural location at the gray building on the corner of Center and Main Street, which was formerly the Bamberger Hotel. She shared that her parents, who owned the building, had been interested in having a mural on the side for years. She emphasized that the location, situated across from Hatch Park, would be ideal for public visibility. She also mentioned that her late father was a painter, and her family would be interested in incorporating his artwork into the mural.

Sherrie Pace responded positively, stating that staff would reach out to confirm ownership details and determine feasibility. The Committee expressed enthusiasm about the location and discussed the process of selecting an artist, including the possibility of featuring Jean's father's work.

9. DISCUSSION REGARDING FORMULATING COMMITTEE GOALS AND PROGRAMS

Sherrie Pace introduced a brainstorming session on committee goals and programs. She reviewed initial ideas and encouraged members to contribute additional thoughts on what they wanted to accomplish as an arts committee. The following topics were discussed as potential areas of interest:

- Mural program – continue efforts to identify public art locations while ensuring selected sites aligned with the City's vision.
- Public art locations – scout potential areas for future public installations and compile a list of viable sites.
- NSL Reads and Photo Contest – events the City sponsored that would be overseen by the Committee.
- Art Exhibits – explore the idea of hosting local art exhibits, possibly in partnership with other arts councils or community centers.
- Funding and Business Partnerships – seek corporate sponsorships or grants from businesses such as Chevron to support artistic initiatives.

Camille Thorpe provided the Committee with an update on the NSL Reads event. She invited all to attend City Hall on March 6th at 6:30 p.m. and provided details about the author, visits occurring during the daytime to local elementaries, and the essay contest. She also indicated there would be information provided at the event encouraging use of the free little libraries within the community.

Sherrie Pace noted that Chevron and other businesses had previously donated to City beautification projects and could be potential partners for the Arts Committee.

The committee members agreed to individually research potential mural locations and brainstorm additional goals before the next meeting.

10. DISCUSSION ON FUTURE AGENDA(S)

The Committee decided to hold the next meeting on March 24, 2025 at 6:30 p.m. rather than on April 7, 2025. Jean Montanaro committed to preparing and sharing selections of her father's artwork at this meeting for Committee review.

The Committee also discussed future agenda topics, including:

- Review of City's branding and style guide
- Historical context presentation to learn about artistic and cultural history
- Review development and future opportunities for art within the City
- Business outreach and sponsorship opportunities
- Further discussion on mural program logistics

11. ADJOURN

The meeting was adjourned at 8:10 p.m.

The foregoing was approved by the Arts Committee of the City of North Salt Lake on March 24, 2025 by unanimous vote of all members present.


Wendy Page, City Recorder

