

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
CITY HALL - 10 EAST CENTER STREET
JANUARY 7, 2025

FINAL

Mayor Horrocks welcomed those present at 6:05 p.m.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Alisa Van Langeveld

EXCUSED: Councilmember Ted Knowlton

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Wendy Page, City Recorder.

1. MONTHLY FINANCIAL REPORT FOR PERIOD ENDING NOVEMBER 30, 2024

Heidi Voordeckers reported on the period ending November 30, 2024 (42% of the fiscal year). She explained that General Fund revenues were at 22.8% collected, General Fund revenues were up 15.3% in several areas (court, franchise taxes, etc.), and expenses were at 40.2%. She mentioned that the following rate adjustments took effect on January 1, 2025:

- Fuel tax - increase of 2 cents per gallon, to 38.5 cents per gallon with an estimated impact to the Road Development Fund at a \$35,000 per year increase in revenue.
- Telecomm/E-911 - "per line" fee changes that would net a decrease from \$1.48 to \$1.25 per month with an overall estimated impact to the General Fund of \$21,000-\$25,000 per year decrease in revenue.

Ms. Voordeckers commented that impact fee revenues, while only 10% collected, were well ahead of the same period last year at \$209,000 compared to \$61,000. She noted that impact fee collections, particularly in the water and park funds, would be a critical factor in the City's ability to implement the capital plans set forth in the budget.

2. ANNUAL TRAINING ON THE OPEN AND PUBLIC MEETINGS ACT

Those present participated in the annual training on the Open and Public Meetings Act which was required training per State Code for all councils, boards and commissions that were subject to the Open and Public Meetings Act.

Wendy Page reviewed the changes per the State Legislature including deletions, modifications, and additions related to open public and meetings.

Todd Godfrey clarified the changes to the quorum definition to the Open and Public Meetings Act. He gave the example that a simple majority for a six member council would require four members be present for a meeting. He said the goal of the Act was transparency and mentioned the need for City ordinances to specify quorum requirements, including voting members, for other public bodies.

3. OVERVIEW AND PRESENTATION OF 2024 AMENDMENTS TO THE MUNICIPAL OFFICERS' AND EMPLOYEES' ETHICS ACT

Wendy Page reported on State changes to the Municipal Officers' and Employees' Ethics Act related to elected officers of the City to annually file a conflict of interest disclosure statement, requirements for the city recorder, and any penalties. She noted that House Bill (HB) 80:

- Required elected officers of the City to annually file a conflict of interest disclosure statement;
- Required the City Recorder to post an electronic copy of the conflict of interest disclosure statement on the City's website, and provide the Lieutenant Governor's office with a link to the electronic posting described above;
- Required the Lieutenant Governor to post the link described above on the State conflict of interest disclosure website;
- Standardized the monetary amount that triggered an elected officer's disclosure obligation;
- Established penalties for an elected officer who failed to file a conflict of interest disclosure statement;

- Included requirements for clerks and lieutenant governor related to reporting/posting of campaign finance statements for candidates of municipal office; and,
- Made technical and conforming changes

Ms. Page spoke on how these changes would affect City elected officials including a requirement to complete a new conflict of interest disclosure statement annually, all disclosures were due January 1-January 31st each year and would be posted on the City website, as well as the criminal penalties and civil penalties established for elected officers who failed to file the statement.

4. ADJOURN

Mayor Horrocks adjourned the meeting at 6:57 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
CITY HALL - 10 EAST CENTER STREET
JANUARY 7, 2025

FINAL

Mayor Horrocks welcomed those present at 7:12 p.m. Lisa Watts Baskin offered a thought and Loren Eaton led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Alisa Van Langeveld

EXCUSED: Councilmember Ted Knowlton

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Wendy Page, City Recorder.

OTHERS PRESENT: Mike Wonenberg, G. Brown Design; Dee Lalliss, Camille Thorpe, Conrad Jacobson, Lori Seppi, Ryan Holbrook, Gentry Holbrook, Elizabeth Miller, Michael Miller, Emily Carr, Yemi Arunsi, residents; Loren Eaton, Lory Eaton, BSA Troop #220.

1. CITIZEN COMMENT

Dee Lalliss, resident, mentioned the recent news story related to the installation of sidewalk and a traffic signal on Center Street near the site of an accident and praised staff for their efforts.

Lori Seppi, Camille Thorpe and Gentry Holbrook, residents, spoke on NSL Reads and the annual writing competition. Lori Seppi said the goal was to foster a sense of community, encourage reading, and celebrating creativity. Camille Thorpe mentioned that this year's writing competition theme would be Imagine a World Without Books. She noted the winners would be announced at the NSL Reads annual event on March 6th along with a presentation and book signing by Utah author Frank Cole. She elaborated that the author would also speak at three local elementary schools. Gentry Holbrook, resident, spoke on little free libraries and setting up a

scavenger hunt of all the little libraries in the City. She shared the location of the free little library at her home and welcomed any book donations.

Conrad Jacobson, resident, mentioned that he also had a little free library with a bench at his home.

2. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2025-02R: A
RESOLUTION ADOPTING AMENDMENTS TO THE 2024-2025 FISCAL YEAR
BUDGETS

Heidi Voordeckers reported on amendments to the 2024-2025 fiscal year budget. She shared the three different projects as part of this amendment including an increase in operating expenditures for a Trail Development Plan at \$12,500, an increase in Capital Expenditures for the Center Street/Orchard drive sidewalk project at \$410,000, and an increase in Capital Expenditures at 1100 North for railroad widening and quiet zone work at \$130,000 for a total fund balance increase of \$552,500. She explained the total cost of the Trail Development Plan was \$50,000 with a \$37,500 grant and a City match of \$12,500. She noted that the Center Street/Orchard Drive project had a total cost of \$675,000 with a \$265,000 grant and a \$410,000 City match to be paid with existing impact fees in the Roadway Development Fund.

Karyn Baxter reviewed the 1100 North railroad widening project and showed images of the new sidewalk installed on 1100 North. She said this project had taken 15 years to complete.

Mayor Horrocks opened the public hearing at 7:26 p.m.

There were no comments.

Mayor Horrocks closed the public hearing at 7:27 p.m.

Councilmember Jackson moved the City Council approve Resolution 2025-02R: A resolution adopting an amendment to adjust the fiscal year 2024-2025 General Fund and Roadway Development Fund budgets. Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused and not present for the vote.

3. CONSIDERATION OF APPOINTMENT TO THE HEALTH AND WELLNESS
COMMITTEE

Councilmember Clayton recommended appointment of Yemi Arunsi to the Health and Wellness Committee. She introduced Yemi who had over 14 years of experience in healthcare including serving in the medical service corps in the US Airforce.

Yemi Arunsi commented that he previously worked for Intermountain Health as a nursing director of care management, served in the military, and was a current Captain in the Airforce Reserve. He spoke about his time serving as a nurse in the community and was happy to volunteer.

Councilmember Van Langeveld moved that the City Council approve the appointment of Yemi Arunsi to the Health and Wellness Committee with a term ending on 1/1/2029.

Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused and not present for the vote.

4. DISCUSSION OF A PUBLIC OPEN HOUSE RELATED TO PROPOSED HATCH PARK PLANS TO BE HELD ON JANUARY 29, 2025

Ken Leetham reported on the public open house related to the proposed Hatch Park design to be held on January 29th. He said the open house would be held from 6 p.m. to 8 p.m. at City Hall with staff and park designers available to answer questions.

Mike Wonenberg, G. Brown Design, reviewed the design plans related to the tower feature, cost, playground, design and layout, furnishings, and materials. He focused on the tower feature including the Council's preferred designs and estimated costs at approximately \$600,000 to \$1.5 million. He reviewed a matrix for the playgrounds that detailed the amenities and corresponding play value and inclusivity features. He shared a conceptual drawing of the park and showed images of the proposed playground equipment and materials.

There was a discussion about artificial turf and other surfaces related to durability, heat retention, cost, etc.

Councilmember Van Langeveld suggested providing equipment for independent play as well as equipment that multiple children could utilize at once.

Ken Leetham spoke on a theme or style for the park, providing passive open space, and trying to visualize how everything would look. He proposed that once feedback from residents had been obtained at the open house that better decisions could then be made.

The Council discussed vandalism, movable furniture, and obtaining feedback on preferred play equipment from residents.

Mike Wonenberg presented the proposed furnishings including benches, tables, waste containers, bike racks, etc. He then showed images for additional seating, paving materials, tree grates/plantings, drinking fountains, and other elements. He detailed the plans for the public open house including two or three stations with park designers and staff obtaining feedback on the water feature, pavilion, towers, and playground options.

Ken Leetham said there would be a form for public feedback to obtain information on play equipment preferences, etc. including an option to provide online feedback.

5. CONSIDERATION OF BID AWARD FOR THE FOXBORO OPEN SPACE
ELEVATED TRAILS AND HABITAT ENHANCEMENT PROJECT IN THE AMOUNT
OF \$1,154,651.30

Karyn Baxter shared the final plan for the Foxboro Open Space Elevated Trails and Habitat Enhancement project, aka the Foxboro Wetlands project. She provided information on boardwalk locations, trails, and plant material. She shared that staff received two bids on the project with Taylor Electric as the low bid at \$1,154,651.30. She commented that references and like project history was obtained including for the project manager and staff found that the company would be well qualified for the project. She reviewed the total project cost with \$1,154,651.30 for construction, \$1,015,240 for boardwalk purchase, \$210,000 for design and construction admin, and \$100,000 for additional expenses for a total of \$2,479,891.30. She mentioned the total project budget was \$3.2 million.

The Council asked about the potential for lighting along the boardwalk trail areas considering the project was currently under budget. Karyn Baxter clarified that the design included installation of the lake at a future time. She also said the contingent fee for large projects was 20% to cover any change orders or additional needs for the project.

The Council then discussed mosquito abatement including natural deterrents such as bats or traps, and eliminating stagnant water.

Councilmember Van Langeveld moved that the City Council award the Foxboro Open Space Elevated Trails and Habitat Enhancement project to Taylor Electric for the price of \$1,154,654.30. Councilmember Jackson seconded the motion. The motion was approved by

Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused and not present for the vote.

6. CONSIDERATION OF RESOLUTION 2025-01R: A RESOLUTION ESTABLISHING THE 2025 MEETING SCHEDULES FOR THE CITY COUNCIL AND PLANNING COMMISSION

The City Council reviewed the proposed meeting schedule for 2025. They discussed adding a second meeting in December which could be canceled if necessary.

Councilmember Baskin moved to approve Resolution 2025-01R: a resolution establishing the City’s annual meeting schedule for 2025 with an additional meeting on December 16, 2025. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused and not present for the vote.

7. APPOINTMENT OF MAYOR PRO TEM FOR CALENDAR YEAR 2025

The Council discussed tabling the appointment until Councilmember Knowlton was in attendance.

Councilmember Jackson moved to table the appointment of the mayor pro tem until a future date. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused and not present for the vote.

8. MAYORAL APPOINTMENTS OF CITY COUNCILMEMBERS TO VARIOUS BOARDS AND COMMITTEES

Mayor Horrocks appointed Councilmember Knowlton to the Trails and Active Transportation Committee, Councilmember Clayton to the Civic Events Committee, and Councilmember Jackson to the Arts Committee.

9. APPROVAL OF JOINT PLANNING COMMISSION AND CITY COUNCIL MEETING MINUTES OF DECEMBER 3, 2024

The joint Planning Commission and City Council minutes of December 3, 2024 were reviewed and approved.

Councilmember Van Langeveld moved that the City Council approve meeting minutes from the City Council and Planning Commission joint work session on December 3, 2024 as presented. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused and not present for the vote.

10. APPROVAL OF CITY COUNCIL MINUTES OF DECEMBER 3, 2024

The City Council minutes of December 3, 2024 were reviewed and approved.

Councilmember moved that the City Council approve the meeting minutes for City Council regular session on December 3, 2024 as presented. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused and not present for the vote.

11. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

12. COUNCIL REPORTS

Councilmember Jackson reported on positive feedback to event signage in the City. She spoke on attending winter tubing at Eaglewood Golf Course. She requested a second Saturday garbage pickup date after Christmas.

The Council discussed featuring the winter tubing activity in the area newspaper as well as meeting with Gateway Parks and viewing the facility.

The Council asked about the vandalism at the Golf Course as well as the series of car thefts and break-ins in the City. Chief Black reported that there had been minor vandalism and trespassing at the Golf Course which resulted in the need to store the tubes indoors at night. He also spoke on the series of car thefts and break-ins but said this issue had not been resolved.

Councilmember Baskin reported that the Golf Committee would meet on January 8th. She would also report on any items from the Legislative session. She shared that the Senior Lunch Bunch was well attended.

Dee Lalliss spoke on the Senior Lunch Bunch and thanked the City for supplying lunch and the opportunity to meet.

Councilmember Van Langeveld requested the City events calendar be placed in the shared Dropbox.

13. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

14. MAYOR'S REPORT

Mayor Horrocks spoke on filling positions on the new Trails and Active Transportation, Civic Events, and Arts committees. He asked that the City Council reach out to potential volunteers.

15. CITY MANAGER'S REPORT

Ken Leetham reported that Karyn Baxter participated in a television interview related to the Center Street sidewalk project. He spoke on the potential of a special Zoom meeting related to discussing the legislative session with Senator Todd Weiler and Representative Melissa Ballard. He then provided an update on the request for a waiver of FRA regulations to allow for reinstatement of the quiet zone . He said if the request was granted they would resume the quiet zone designation for 18-24 months so repairs to the crossing could be made. He shared how this request opened a public comment period until January 21st. Mr. Leetham spoke on additional steps including making an amendment to consent to train horns being blown at the site of non-compliance if they would place the quiet zone back on all crossings that were in compliance until the repairs were made as well as submitting public comment.

Karyn Baxter commented that the City may remove the lower section which was out of compliance from the quiet zone until the issue could be corrected. She mentioned that there were unexpected rules where quiet zones could begin and end including distance from other crossings.

Ken Leetham mentioned that one solution by Woods Cross was to remove the City of North Salt Lake from the quiet zone. He had a concern about being removed and then not being allowed to be part of the quiet zone in the future when the City's crossing is repaired. City staff will be looking into this possibility.

Councilmember Baskin suggested that staff determine whether a public hearing could be held with Union Pacific to allow residents to share their thoughts on the issue.

16. ADJOURN

Mayor Horrocks adjourned the meeting at 9:42 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday January 21, 2025 by unanimous vote of all members present.



Brian Horrocks, Mayor



Wendy Page, City Recorder

