

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-WORK SESSION  
ANCHOR LOCATION: CITY HALL  
10 EAST CENTER STREET, NORTH SALT LAKE  
NOVEMBER 19, 2024

**FINAL**

Mayor Horrocks welcomed those present at 6:03 p.m.

PRESENT: Mayor Brian Horrocks  
Councilmember Lisa Watts Baskin  
Councilmember Tammy Clayton  
Councilmember Suzette Jackson  
Councilmember Ted Knowlton  
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Mitch Gwilliam, Deputy Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Emily Carr, Camille Thorpe, residents; Dr. Susan Madsen, A Bolder Way Forward.

1. PRESENTATION ON A BOLDER WAY FORWARD BY SUSAN MADSEN

Councilmember Baskin introduced Dr. Susan Madsen who was considered a top scholar on women's leadership. She continued that Dr. Madsen has authored or edited nine books, published hundreds of articles, chapters, and reports, and her research had been featured in The New York Times, The Washington Post, Forbes, and more. She said Dr. Madsen was a well-known speaker and has served on or advised many nonprofits, boards, etc.

Susan Madsen provided background on being a woman in Utah and volunteerism, physical fitness but mentioned the struggles and challenges that were unique to women in the State. She spoke on the elements that needed to be addressed and shared statistics including that Utah was ranked as the worst State for equality (pay gap, depression, preventative healthcare, leadership), and ranked above the national average in rape and sexual assault and domestic violence. She shared that it was important to raise awareness of these statistics. She explained that while studying the research that the current upward trajectory in the right direction would take 30-40 years which was not acceptable. She shared that empowering women would benefit everyone and the need to embrace A Bolder Way Forward.

Dr. Madsen noted the goal of seven years for societal change and the links between domestic violence, higher education, and finance. She explained the A Bolder Way Forward initiative and 18 areas of focus including sexual abuse, domestic violence, higher education, entrepreneurship, etc. She said that according to research this was a problem in every community that needed to be addressed.

Councilmember Baskin spoke on the proposed Resolution 2024-37R encouraging and promoting the mission of the Statewide initiative of A Bolder Way Forward. She said this would be a grassroots effort and would also help the City to see data to enable policy decisions. She noted that the City currently has four female Councilmembers and is one of three cities in Utah with this representation. She mentioned this was advocacy, education, seeking solutions, and changing the perspective.

Councilmember Van Langeveld asked about how A Bolder Way Forward could be implemented in cities. Susan Madsen replied that she had information on partnering with organizations and suggested raising awareness with an article in a newsletter, an education event, or providing resources.

Councilmember Knowlton thanked Dr. Madsen for her efforts and spoke on having a discussion on the opportunities and how this could be applied in the City. He asked about a communications campaign with targeted strategic messages. Susan Madsen responded with a focus on targeted efforts and partnerships such as Davis County Health Department.

Councilmember Baskin spoke on educating individuals, sharing data, and having crucial conversations.

Mayor Horrocks thanked Dr. Madsen and commended her for following through on her vision to improve the world. He spoke on seeing an increasing number of women with graduate degrees and as department heads in the City. Susan Madsen talked about empowering men and women and finding their voice to help others.

## 2. MONTHLY FINANCIAL REPORT FOR PERIOD ENDING AUGUST 31, 2024 AND SEPTEMBER 30, 2024

Heidi Voordeckers shared the financial report for the period July through September 2024. She stated that General Fund revenues at the close of the first quarter of the fiscal year in the General Fund were 9.6% collected and expenses at 24.6% spent. She noted that General Fund revenues were currently 10.2% ahead of the same period last year at \$1.39 million compared to \$1.26 million. She commented that expenditures were down 2.2% at \$4.03 million compared to \$4.12 million last year. She said sales tax collection appeared to be improving with an increase of 6.5%, while energy tax showed increases of 20% and fines and forfeitures (court revenues) increased 61%. Ms. Voordeckers added that impact fee collections were also trending positively

with the first three months of collections almost surpassing total collections in fiscal year 2022. She attributed the increase in the court revenue as returning to pre-Covid levels but would obtain additional information from court staff.

Ken Leetham noted that the City also manages the West Bountiful municipal court and so shares in that City's court revenue. He noted that West Bountiful's court revenue and police activity has been increasing for several months.

### 3. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of October 29, 2024 and November 6, 2024 were reviewed and approved.

**Councilmember Jackson moved that the City Council approve the minutes of the October 29, 2024 and November 6, 2024 meetings as written. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.**

### 4. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Councilmember Jackson asked about potential consequences of Council decisions and making sure they were fully informed on water and helping to prevent future problems. She hoped to have action item #18 updates and discussions soon related to recharging the aquifer, Weber Basin, long term water sources, diverting water, and other water related items.

Mayor Horrocks questioned if the retaining wall at the former tennis club was at risk. Karyn Baxter provided an update and said limited amounts of water have been trickling through the front face of the retaining wall for some time. She said the amount of water has increased and was also flowing through the lower retaining wall but did not anticipate catastrophic failure at this time. She shared that a contractor could go in and collect surface water and install a ditch and combination French drain system near the Wild Rose Trail. She noted that the original construction plans differed from what had been installed.

Ms. Baxter said if enough water could be diverted then a second drain could be added in the spring. She added that the contractor would begin work next week to divert the water, install a cutoff trench, and surface lay the drainpipe pending poor weather.

Councilmember Baskin asked if the diverted water could be put back in the aquifer. Karyn Baxter replied affirmatively and said the long term water plan was to prevent water from being

diverted into storm drains. She said this location was different due to the need to remove water from the hillside.

Councilmember Jackson commented that the retaining walls were owned and constructed by the tennis club and questioned if they met the geological and engineering specifications that were approved. Karyn Baxter replied that code requirements have changed and that the current retaining walls were not built as the drawings showed.

Ken Leetham clarified that the City was the property owner for property uphill and east of the wall. He also said the work on the landslide remediation had impacted the springs on the hillside area. He said the City had the responsibility to fix this issue.

Councilmember Van Langeveld asked if there was an update on the UTA bus route in Foxboro. Ken Leetham replied that staff met with UTA and said that bus service would be restored to the Foxboro area in spring 2025.

#### 5. ADJOURN

Mayor Horrocks adjourned the meeting at 7:01 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-REGULAR SESSION  
ANCHOR LOCATION: CITY HALL  
10 EAST CENTER STREET, NORTH SALT LAKE  
NOVEMBER 19, 2024

**FINAL**

Mayor Horrocks welcomed those present at 7:12 p.m. Ted Knowlton offered a thought and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks  
Councilmember Lisa Watts Baskin  
Councilmember Tammy Clayton  
Councilmember Suzette Jackson  
Councilmember Ted Knowlton  
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Mitch Gwilliam, Deputy Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Emily Carr, Camille Thorpe, residents; Livia Leake; Susan Madsen, A Bolder Way Forward; Tif Miller, South Davis Recreation District.

1. CITIZEN COMMENT

There were no citizen comments.

2. CONSIDERATION OF RESOLUTION 2024-37R: A RESOLUTION ENCOURAGING AND PROMOTING THE MISSION OF THE STATEWIDE INITIATIVE OF “A BOLDER WAY FORWARD” TO HELP MORE WOMEN AND GIRLS THRIVE

Councilmember Baskin introduced Resolution 2024-37R which recognized the fundamental need to strengthen women and girls in Utah. She shared the areas for improvement including health and wellbeing, the freedom of safety and security, equal representation in the community, access and opportunity for education, and successful employment in fair and equitable workplaces. She mentioned that this included consulting the policy briefs and white papers generated by academics and survey participants that provide empirical data as well as raising awareness through public outreach and city events.

Councilmember Jackson asked for further clarification on what the organization, A Bolder Way Forward, provided. Susan Madsen replied that it included providing information and data for discussion and as a way to coalesce different entities and individuals to work together on several areas needing improvement on these issues (women and girls in Utah).

Councilmember Baskin commented that this would include recognizing the fundamental importance to strengthen and help more women thrive, be aware of national and statewide studies, recognize when good things happen that everyone thrives, to regularly consult and study the presented information, and that the City would be a leader with commitment to encourage and promote the mission.

The Council discussed a link to A Bolder Way Forward on the City's website, finding ways to support the overarching outcome, and encouraging women to use their voices.

Ken Leetham commented that the Health and Wellness Committee had been working on some of these issues and ways to use City communication tools to share resources and assistance in the community. He felt that the Health and Wellness Committee would be a good way to promote some of the aspects of A Bolder Way Forward and this resolution.

**Councilmember Van Langeveld moved that the City Council approve Resolution 2024-37R encouraging and promoting the mission of the stateside initiative of "A Bolder Way Forward" to help more women and girls thrive. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.**

3. UPDATE ON SOUTH DAVIS RECREATION DISTRICT BY TIF MILLER,  
EXECUTIVE DIRECTOR

Tif Miller, South Davis Recreation District, reported on changes including an overhaul to the budget and finances of the District. He spoke on incorporating ideas from the community, looking towards the future, and providing opportunities for all ages. He mentioned that there had been a resurgence in annual memberships, increased youth sport participation, and increased participation in the swim lesson program. He said improvements included updated rules and regulations, streamlined sponsorship opportunities, and opened the door to more patrons with 510,000 scans in 2024.

Mr. Miller focused on working with the City, promoting City events, general District updates, program attendance by City residents, and District highlights. He said that while they would not be able to construct a recreation building in Hatch Park that there were still opportunities to bring programming to the City. He mentioned sharing information (event and other) on social media as well as sponsorships to keep costs low.

Mayor Horrocks commented that while there was not a plan for a Recreation Center expansion in Hatch Park within the next five years that it could still be a possibility in the future. Tif Miller replied that this could be a future discussion item which would require potential bonding and planning.

Tif Miller reported on operating hours, increased facility use similar to pre-Covid, and 2025 budget preparation. He focused on the financials for 2024 with 1.5 months remaining and said estimated revenues were \$400,000 and budgeted projects of \$93,000 with some projects pushed to 2025. He shared future projects would include replacing rooftop units, second floor bathrooms, locker room remodel (family changing rooms), and other big projects that would require a bond. He spoke on having an NSL City day for residents to utilize the facility for free that day.

Mr. Miller reviewed youth and adult sports including upcoming and current programs such as Jr. Jazz (2,200 participants), learn to skate, swim lessons, adult basketball, and upcoming registration for spring sports. He reviewed membership information with 7,682 memberships (annual, monthly, punch passes) and 18,922 total members with 10% from the City.

Councilmember Knowlton asked the percentage of the City related to the overall District. Tif Miller replied that with 25,000 residents would be approximately 20% of the District.

Tif Miller commented memberships would increase by \$10 next year to cover future costs. He spoke on the City's participation and said there were 300 residents enrolled in Jr. Jazz, 121 residents in youth soccer, 141 residents in flag football, 49 residents in youth volleyball, 61 residents in spring/summer baseball, and 555 swim lessons for residents. He then reviewed District highlights including Dr. Nedley's mentally fit program, 26,000 more visitors in 2024, cleaning and maintenance program, changes to the ice area, and participating with the new NHL hockey club.

Councilmember Jackson mentioned the recent tax increase and if the net revenue was due to that increase. Tif Miller replied that they anticipated \$400,000 in sales revenue which did incorporate that subsidy. He explained that in 2023 the revenues were \$121,000 (after project funding) or a \$300,000 increase from last year. He said there would be an increase rather than a loss this year due to the tax increase and projects funded and completed in 2023.

#### 4. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2024-35R: A RESOLUTION ADOPTING AMENDMENTS TO THE 2024-2025 FISCAL YEAR BUDGETS

Heidi Voordeckers reported on amendments to the fiscal year 2025 budget and noted that they were related to the prior fiscal year and the rollover of funds for projects or equipment. She shared that this included an increase in operating expenditures for the General Plan update of

\$115,350, an increase in Capital Expenditures for Parks and Golf in the amount of \$312,700, an increase in Capital expenditures for parks in the amount of \$18,000, and a decrease in lease proceeds for a street sweeper in the amount of \$302,360 for a total fund balance increase/decrease of \$748,410. She reviewed the General Fund with the grant funding/contract payment increase of \$115,350, an increase from \$15,000 to \$45,000 for machinery and equipment (Workman), and adjustment of \$18,000 for the flat bed trailer. She said changes in the Storm Drain Fund included removing the lease proceeds of \$302,360. She noted that the final change was in the Golf Fund and included leased equipment with a budget adjustment of \$312,700.

**Mayor Horrocks opened the public hearing at 7:56 p.m.**

There were no comments.

**Mayor Horrocks closed the public hearing at 7:57 p.m.**

**Councilmember Baskin moved the City Council approve Resolution 2024-35R: A resolution adopting an amendment to adjust the fiscal year 2024-2025 General Fund, Storm Water Fund, and Golf Fund Budgets of \$748,410. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.**

5. CONSIDERATION OF RESOLUTION 2024-36R: A RESOLUTION AMENDING THE CITY'S COMPREHENSIVE FEE SCHEDULE RELATED TO BUILDING PERMIT FEES AND STORMWATER IMPACT FEE ASSESSMENT

Sherrie Pace reported on discrepancies in the City Code related to the current fee schedule for building permits. She explained that the current schedule did not provide a fee for reactivation of expired permits. She indicated that when a building permit was issued it was valid for two years provided that progress in construction and an inspection were made every 180 days. She said if an applicant did not finish within the two year timeframe or did not call for an inspection every 180 days that the permit automatically expired. She shared that the Building Official has requested an amendment to the fee schedule to allow for reactivation of expired permits with the payment of a nominal \$100 fee.

Ms. Pace mentioned the alternative would be to require the applicant to apply for a new permit and pay another full permit fee. She noted this change would be beneficial to property owners who may be finishing their basement in their spare time and make take longer to complete the project than a contractor would. She said this also addressed the problem with small mechanical or electrical permits that were obtained but final inspection was not requested. She said the two changes included a \$100 inactive permit reactivation fee for expired permits up to one year from

date of expiration and a \$50 re-inspection fee assessed for inspections requiring second re-inspection on incomplete or compliance corrections.

Sherrie Pace then reviewed stormwater impact fee amendments. She mentioned that there was a lack of clarity on how new stormwater impact fees were applied to different types of impervious and pervious areas. She said the consultant, Bowen and Collins, provided additional tables to identify specific rates based upon the completed impact fee study. She shared the proposed changes based on multifamily & commercial for service areas 1 and 2 as well as single family service areas 1 and 2.

Ken Leetham clarified that this was not the adoption of new impact fees but clearer guidance in the fee schedule for how the City will calculate and impose the fee. He said it was based on the study from Bowen and Collins but was not an increase at this time.

**Councilmember Knowlton moved that the City Council approve Resolution 2024-36R amending the Comprehensive Fee Schedule as presented. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.**

#### 6. UPDATE ON I-15 RECONSTRUCTION PROJECT

Ken Leetham reported that staff met with a team of designers several times related to the I-15 reconstruction project. He shared the approved design for 2600 South and I-15. He showed 800 West in Woods Cross and a proposed bridge over 2600 South to access Overland Drive to the freeway. He spoke on issues including the responsibility of bridge maintenance, pedestrian pathway, and sidewalks.

The Council discussed the best interests of the City and Woods Cross, providing input to UDOT, the dangerous intersection/high school traffic, and the need for left turn restrictions.

Ken Leetham commented that he could send the written objections from Woods Cross to review the reasoning. He said staff would also invite Utah Department of Transportation (UDOT) to a Council meeting.

Councilmember Jackson asked about jurisdiction on 2600 South. Karyn Baxter replied that the City owned all of 1100 North/2600 South on the west side to the UDOT right of way (Overland connection). She said the interchange was UDOT maintained and clarified beautification and maintenance off-ramp boundaries for the City (south), Woods Cross (north), and UDOT.

Ken Leetham then showed proposed changes for Main Street, Center Street (bridge, off-ramp), new interchange at the south end of Orchard Drive, I-215, and Beck Street revision (gravel pit access avoiding US-89). He mentioned UDOT would contribute 1% of the project budget

towards beautification, though we have not had any discussions yet on possible beautification or enhancements.

## 7. COUNCIL REPORTS

Councilmember Clayton reported on the request for Youth City Council volunteers at the Winter Fest event.

Councilmember Van Langeveld reported on A Bolder Way Forward and the possibility to include this and a health and wellness section in the General Plan revision. Sherrie Pace replied that there was a recent steering committee meeting on Monday and said this would be presented during the joint Council/Planning Commission meeting in December. She spoke on a health and wellness focus during the review process of the General Plan update.

Councilmember Van Langeveld requested more information on the discussion of rank choice voting in the City and potentially a future work session item. She said the Health and Wellness Committee met on November 18<sup>th</sup>. She noted that there were two vacancies upcoming on the Committee.

Councilmember Baskin suggested the annual elected officials' reception held prior years in Kaysville could be hosted by the City at the Event Center at Eaglewood next year. She asked about the senior lunch bunch event. Wendy Page replied that the seniors thanked the City for their support and for providing meals at the lunch bunch gatherings.

Councilmember Jackson asked about the pipes on the southside of the golf course. Karyn Baxter replied that it was to redirect storm drain water that previously flowed down the walking path as well as diverting water at hole #8.

Councilmember Jackson spoke on a resident concern with no side rails at a rock formation bridge at Legacy Park. David Frandsen replied that the parks were inspected monthly and that they met regulations.

Ken Leetham commented that the Local Government Trust hired a third party to review every piece of City property and equipment annually.

Councilmember Knowlton asked for more information on the outdoor grant. Sherrie Pace replied that the City was awarded the Utah Outdoor Recreation Grant with a \$37,500 award and a \$12,500 City match to prepare a Master Trails Plan.

Councilmember Knowlton then mentioned a protected bike path study with Bountiful and Centerville and the next step of submitting an application to Wasatch Front Regional Council

(WFRC). He provided an update on the Wasatch Choice workshop output which would be refined and sent back to the cities for review.

#### 8. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

#### 9. MAYOR'S REPORT

Mayor Horrocks reported on mosquito abatement and the warmer fall weather. He said there were three West Nile cases in Davis County that resulted in hospitalization. He mentioned that there were 53 deaths attributed to West Nile across the country. He shared that the National League of Cities and Towns convention would be held in Utah next November.

Mayor Horrocks spoke on resident requests for parks on Independence Way and questioned if there was any available land in that area. Ken Leetham commented on future discussions related to expanding Tunnel Springs Park or the Springhill Landslide area.

Mayor Horrocks reviewed South Davis Recreation Center items related to determining cost/benefit analysis, the bond, and discrepancies with Farmington High utilizing the facilities even though they were not part of the District. He said Farmington would pay for last year's use and to utilize the facilities moving forward.

#### 10. CITY MANAGER'S REPORT

Ken Leetham reported that the Army Corps of Engineers have accepted the request for the deed restriction on the Foxboro Wetlands Park. He said staff could now obtain bids for construction on the park. He spoke on available resources for the City Council including Dropbox and YouTube. He mentioned that there would be a joint meeting on December 3<sup>rd</sup> with the Planning Commission to discuss the General Plan update prior to holding a public open house.

The City Council asked Tyler Abegglen for an update on the Golf Course. Tyler said Rocky Mountain Power had completed the installation of a transformer which would allow Gateway Parks to begin creating snow. He added that Gateway Parks would open on November 28<sup>th</sup> (Thanksgiving Day). He said bookings and season passes would be available for purchase online. He reported that concrete would be installed at the driving range with electrical to be installed in early spring.

#### 11. ADJOURN

Mayor Horrocks adjourned the meeting at 9:17 p.m.

*The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday December 3, 2024 by unanimous vote of all members present.*



*Brian Horrocks, Mayor*



*Wendy Page, City Recorder*

