



CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

**PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD
MEETING NOTICE & AGENDA
October 22, 2024
6:00 p.m.**

Notice is given that the Parks, Trails Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on **October 22, 2024 at 6:00 pm** at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

- 1) Welcome and Introduction
- 2) Public Comment
- 3) Approval of Minutes from September 24, 2024
- 4) Public Works Updates
- 5) Planning Updates
- 6) City Council Updates – Councilmember Suzette Jackson
- 7) Discussion on Parks
 - a. Other
- 8) Discussion on Trails
 - a. Discussion on City’s Trails Master Plan
 - b. Discussion on Safety Options Related to the Wild Rose Trails and Bonneville Shoreline Trail
 - c. Other
- 9) Discussion on Arts
 - a. Other
- 10) Discussion on Recreation and Events
 - a. Halloween Spooktacular
 - b. Winter Lights Fest
 - c. Other
- 11) Adjourn

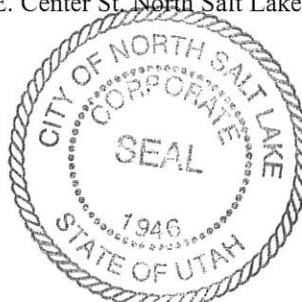
The public is invited to attend all public meetings of the City. If you need special accommodation to participate in the meeting, please call the City offices at (801) 335-8709. Please provide at least 24-hour notice for adequate arrangements to be made.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the agenda for the **Parks, Trails, Arts & Recreation Advisory Board** meeting to be held **October 22, 2024** were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City’s Website: <https://www.nslcity.org>, and at City Hall: 10 E. Center St, North Salt Lake.

Date Posted: October 21, 2024


Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 PARKS, TRAILS, ARTS, & RECREATION
3 ADVISORY BOARD MEETING MINUTES
4 642 NORTH 400 WEST, NORTH SALT LAKE
5 SEPTEMBER 24, 2024

6
7 **DRAFT**
8
9

10 Peter Wirthlin, Vice Chair, called the meeting to order at 6:00 p.m.

11
12 BOARD MEMBERS PRESENT: Emily Carr, Brent Crowther, Dallas Golden; Kyle Poulter;
13 Camille Thorpe via Zoom; Peter Wirthlin, Councilmember Suzette Jackson.

14
15 STAFF PRESENT: Jon Rueckert, Public Works Director; Randall Simmons, Public Works
16 Operations Manager; Carmen Wilson, Public Works Operations Manager; Linda Horrocks,
17 Communications Coordinator; TJ Riley, Parks Superintendent; Ali Avery, Long Range Planner.

18
19 OTHERS PRESENT: Laura Call, Thomas Call, Arts Subcommittee.
20

21 1. PUBLIC COMMENT
22

23 There were no public comments.
24

25 2. APPROVAL OF MINUTES
26

27 The Parks and Arts Board minutes of August 27, 2024 were reviewed and approved.
28

29 **Brent Crowther moved to approve the Parks, Trails, Arts, and Recreation Advisory Board**
30 **minutes from August 27, 2024 as written. Emily Carr seconded the motion. The motion was**
31 **approved by Board Members Carr, Crowther, Golden, Thorpe, and Wirthlin.** Board
32 Members Jackson and Poulter were not present for the vote.
33

34 3. CONSIDERATION AND ELECTION OF TREASURER TO FILL CURRENT
35 VACANCY
36

37 Dallas Golden asked for any volunteers to fill the current vacancy for the treasurer position.
38 Linda Horrocks explained that this position involved keeping track of receipts related to the
39 budget for each event. Emily Carr volunteered for the position.
40

41 **Peter Wirthlin nominated Emily Carr as the treasurer of the Parks, Trails, Arts, and**
42 **Recreation Advisory Board. Brent Crowther seconded the motion. The motion was**

43 **approved by Board Members Carr, Crowther, Golden, Thorpe, and Wirthlin.** Board
44 Members Jackson and Poulter were not present for the vote.

45
46 4. PUBLIC WORKS UPDATES

47
48 Jon Rueckert reported that staff had been filling in wood chips at the playgrounds. He
49 commented that the job was about 75% completed. He mentioned the splash pad and irrigation
50 winterization, the closure of the restrooms on October 15th, streetlight repairs and checks, and
51 aeration of the parks throughout the fall. Ali Avery questioned why the pavilions were not rented
52 out after Labor Day. Jon Rueckert replied that it was due to staffing.

53
54 TJ Riley commented that the pavilion reservations were from Memorial to Labor Day and
55 coincided with the splash pad opening/closure.

56
57 Councilmember Jackson arrived at 6:10 p.m.

58
59 5. PLANNING UPDATES

60
61 Ali Avery reported that the General Plan workshop would be held on October 7th at 6 p.m. and
62 invited those present to attend. She spoke on several grant projects including Redwood Road
63 path connections, Center Street widening (bike path/sidewalk), Center Street sidewalk and bike
64 path (Highway 89 to Orchard Drive), Porter’s Landing concrete boat ramp, Town Center I-15
65 trail, Center Street sidewalk (Orchard Drive-350 East), and the Orchard Drive bike lane.

66
67 Kyle Poulter arrived at 6:13 p.m.

68
69 The Board had a discussion about bike lanes including how to ensure visibility, safety, and
70 locations. They also reviewed buffered bike lanes and the projected timelines for the grant
71 projects.

72
73 6. CITY COUNCIL UPDATES-COUNCILMEMBER SUZETTE JACKSON

74
75 Councilmember Jackson mentioned that her father loved Mathis Park and spoke on lighting
76 outages at the park.

77
78 7. DISCUSSION ON PARKS

79
80 There were no discussions related to parks.

81
82
83
84

85 8. DISCUSSION ON TRAILS

86

87 a. RECAP OF 9/11 TRAILS CLEAN UP PROJECTS

88

89 Peter Wirthlin spoke on the 9/11 trail clean up projects. He mentioned that there were two groups
90 that participated in the clean up. The Board discussed the steep drop off on the Wild Rose trail
91 near the apartments. Ali Avery commented that she would reach out to the apartment property
92 owner for potential access.

93

94 b. CONSIDERATION OF A RECOMMENDATION FOR CITY COUNCIL TO CREATE A
95 TRAILS MASTER PLAN FOR THE CITY OF NORTH SALT LAKE

96

97 Peter Wirthlin commented on a draft letter he had prepared related to funding for the creation of
98 a City Trails Master Plan. He said there was a need for an overall plan that detailed priority
99 sections with associated costs.

100

101 Councilmember Jackson mentioned that there may be grant funding available for the preparation
102 of the Trails Master Plan. She commented that she and Councilmember Knowlton were in favor
103 of a trails plan.

104

105 Peter Wirthlin said the objective was to assess the existing trails, reduce conflict between user
106 groups, and connectivity between parks, neighborhoods, and cities.

107

108 **Peter Wirthlin moved that the Parks and Arts Board take the recommendation for the City**
109 **Trails Master Plan to the City Council for an amount between \$30,000 and \$50,000. Brent**
110 **Crowther seconded the motion. The motion was approved by Board Members Carr,**
111 **Crowther, Golden, Jackson, Poulter, Thorpe, and Wirthlin.**

112

113 The Board discussed who could present the Trails Master Plan request, events calendar, and
114 mural program to the City Council. They requested that Ali Avery provide information on
115 potential grant amounts to share during the City Council presentation. It was determined that
116 Brent Crowther or Emily Carr could present during the October 1st City Council meeting.

117

118 The Board then discussed reconnecting the Bonneville Shoreline Trail (BST) to Wild Rose in a
119 safer way. It was mentioned that it may be a liability for the City in its current condition. Ali
120 Avery explained that a user trail had been created from Wild Rose to the BST section that
121 stopped abruptly and had a 19% grade. She explained it was heavily used but was a safety issue.

122

123 c. OTHER

124

125 Kyle Poulter commented that a request could be made to reserve a crew from the Utah Office of
126 Outdoor Recreation to provide a week's worth of trail maintenance.

127 9. DISCUSSION ON ARTS

128

129 a. CONSIDERATION OF A RECOMMENDATION FOR CITY COUNCIL TO CREATE A
130 MURAL PROGRAM

131

132 Camille Thorpe reported on the mural program.

133

134 Ali Avery commented that she had provided a schedule to the Arts subcommittee which included
135 a timeline from September 2024 through July 2025. She mentioned that September included the
136 goals of the mural program and a plan for the theme selection process. She explained that the
137 goals included preparation to apply each year for the Discover Davis mural program funds and
138 establish a revolving funding source from the City Council. She clarified that the process would
139 include selection of the buildings, mural content, artist selection, etc.

140

141 **Peter Wirthlin moved to make a recommendation to City Council to create a mural**
142 **program. Brent Crowther seconded the motion. The motion was approved by Board**
143 **Members Carr, Crowther, Golden, Jackson, Poulter, Thorpe, and Wirthlin.**

144

145 10. DISCUSSION ON RECREATION AND EVENTS

146

147 a. RECAP OF NSL PHOTO CONTEST

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149 Dallas Golden provided a recap of the NSL Photo Contest and said multiple votes were received.
150 He reviewed the winning photographs and mentioned that the prints would be displayed at City
151 Hall. The Board suggested presenting last year's photo contest winners at the October 1st City
152 Council meeting.

153

154 b. HALLOWEEN SPOOKTACULAR

155

156 Camille Thorpe reported on the Halloween Spooktacular which would be held October 26th at
157 Hatch Park.

158

159 Emily Carr shared that there would be a fun run along Center Street, kids run, activities,
160 food/concessions, music, etc. She mentioned potentially utilizing the pavilions at the park for
161 story time, a reptile show, and carnival games.

162

163 The Board discussed the race route, free admission, timed race, and having separate kid and adult
164 races.

165

166 Linda Horrocks commented that the police department would need to be involved. She also
167 recommended having a balloon artist at the event.

168

169 Emily Carr suggested subcommittees for the event including food, pavilion, race, and activities.
170 Peter Wirthlin and Tom Call volunteered for the race committee. Linda Horrocks suggested they
171 provide a course to be shared for police assistance. She clarified that the race would be free, start
172 at 10 a.m., and racers could wear family friendly costumes. She suggested prizes for costumes
173 and for the race winners.

174
175 The Board discussed registration, need for liability waivers (ask city attorney), activities at the
176 event including a balloon artist, crafts, caricature artist, food trucks or donuts, supplies including
177 candy, race numbers, carnival games, trick or treating, Youth City Council volunteers, etc. They
178 determined the budget for this event was \$1,500.

179
180 Councilmember Jackson volunteered to obtain food and supplies. Linda Horrocks offered to
181 purchase a photo backdrop and props, research the liability waiver, and work with the police
182 department.

183
184 Assignments were made for obtaining balloon and caricature artists, carnival games, pavilion
185 activities, and cornhole tournament, and a DJ.

186
187 c. WINTER LIGHTS FEST

188
189 Item to be discussed at a future meeting.

190
191 d. REVIEW AND FINALIZE 2025 EVENT CALENDAR

192
193 The Board reviewed the 2024 events including attendance, associated costs, purpose for the
194 event, and a recommendation on whether it should be continued. The 2024 events included NSL
195 Reads and Author Night (\$1,061), Kite Festival (\$1,945), NSL Photo Contest (\$750-\$1000),
196 Summer Trail Series, Trail Clean Up Days, Halloween Trot & Treat Spooktacular (\$887), Winter
197 Lights Fest, Golden Spoke Bike Ride, Liberty Fun Fair Races, Eaglewood Auto Fest, Liberty
198 Fest Celebration, and Unity in the Community (Pride, Juneteenth, Hispanic and Latino Heritage).

199
200 11. CONSIDERATION OF BOARD RECOMMENDATIONS FOR THE CITY WIDE 2025
201 EVENT CALENDAR

202
203 The Board discussed assignments and subcommittees, organizing future events, and which
204 events to recommend to the City Council. They spoke on reviewing and establishing the 2025
205 event calendar after City Council approval.

206
207 **Peter Wirthlin moved to recommend to City Council the continuation of the events: NSL**
208 **Reads and Author Night, Kite Festival, NSL Photo Contest, three trail clean up days,**
209 **Halloween event, and Winter Lights Fest. Emily Carr seconded the motion. The motion**

210 **was approved by Board Members Carr, Crowther, Golden, Jackson, Poulter, Thorpe, and**
211 **Wirthlin.**

212

213 12. ADJOURN

214

215 Dallas Golden adjourned the meeting at 8:54 p.m.

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217

218 *The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the City*
219 *of North Salt Lake on October 22, 2024, by unanimous vote of all members present.*

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222

223 _____
Wendy Page, City Recorder