



# CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

## PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD MEETING NOTICE & AGENDA

August 27, 2024

6:00 p.m.

Notice is given that the Parks, Trails Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on **August 27, 2024 at 6:00 pm** at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

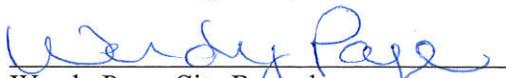
- 1) Welcome and Introduction
- 2) Public Comment
- 3) Consideration and Election of Chair to Fill Current Vacancy for 2024
- 4) Approval of Minutes from July 23, 2024
- 5) Public Works Updates
- 6) Planning Updates
- 7) Discussion on Parks
  - a. Other
- 8) Discussion on Trails
  - a. Report on Trail Clean Up Day at Wild Rose on August 17, 2024
  - b. Discussion on Trails Needs for Day of Service
  - c. Discussion on Trails Plan Recommendation for City Council
  - d. Other
- 9) Discussion on Arts
  - a. Discussion of a Mural Program
  - b. Consideration of Mural Theme Recommendation for City Council
  - c. Consideration of Possible Mural Locations
  - d. Other
- 10) Discussion on Recreation and Events
  - a. NSL Photo Contest
  - b. Halloween Spooktacular (location, t-shirt design, advertising)
  - c. 2025 Event Calendar Review
  - d. Other
- 11) Adjourn

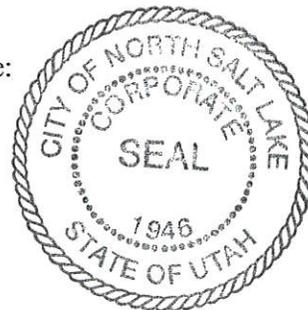
**The public is invited to attend all public meetings of the City. If you need special accommodation to participate in the meeting, please call the City offices at (801) 335-8709. Please provide at least 24-hour notice for adequate arrangements to be made.**

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the agenda for the **Parks, Trails, Arts & Recreation Advisory Board** meeting to be held **August 27, 2024** were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 E. Center St. North Salt Lake.

Date Posted: August 26, 2024

  
Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE  
2 PARKS, TRAILS, ARTS, & RECREATION  
3 ADVISORY BOARD MEETING MINUTES  
4 642 NORTH 400 WEST, NORTH SALT LAKE  
5 JULY 23, 2024

6  
7 **DRAFT**  
8

9 Peter Wirthlin, Vice Chair, called the meeting to order at 6:00 p.m.

10  
11 BOARD MEMBERS PRESENT: Dallas Golden; Kyle Poulter; Camille Thorpe; Peter Wirthlin;  
12 Councilmember Suzette Jackson.

13  
14 EXCUSED: Jeff Scroger, Chair; Brent Crowther.

15  
16 STAFF PRESENT: David Frandsen, Assistant City Manager; Jon Rueckert, Public Works  
17 Director; Randy Simmons, Public Works Operations Manager; Carmen Wilson, Public Works  
18 Operations Manager; Sherrie Pace, Community Development Director; Linda Horrocks,  
19 Communications Coordinator; TJ Riley, Parks Superintendent.

20  
21 OTHERS PRESENT: Laura Call, Thomas Call.

22  
23 1. WELCOME AND INTRODUCTION

24  
25 Peter Wirthlin welcomed those present and each person in attendance introduced themselves.

26  
27 2. APPROVAL OF MINUTES

28  
29 The Parks and Arts Board minutes of June 25, 2024 were reviewed and approved.

30  
31 **Dallas Golden moved to approve the Parks, Trails, Arts, and Recreation Advisory Board**  
32 **meeting minutes of June 25, 2024 as written. Kyle Poulter seconded the motion. The motion**  
33 **was approved by Board Members Golden, Poulter, and Wirthlin.** Board Members Crowther,  
34 Jackson, Thorpe, and Scroger were not present for the vote.

35  
36 3. PUBLIC COMMENT

37  
38 Peter Wirthlin shared a public comment from a trail user who said individuals were removing  
39 rocks from the Wild Rose Trail which could lead to unwanted erosion. He explained that this  
40 person had suggested the City share a public service announcement to leave the rocks in place on  
41 the trails.

42  
43

44 4. PUBLIC WORKS UPDATES

45

46 Jon Rueckert reported that Carmen Wilson had ordered the bike repair station which had just  
47 been delivered. It was noted that she was able to make the expenditure in last year's budget.

48

49 5. PLANNING UPDATES

50

51 Sherrie Pace reported on the mural grant project and said the potential building owner along  
52 Redwood Road was no longer interested in participating. She spoke on the bike repair station at  
53 Legacy Trail and said staff had not heard back from Davis County on potential funding towards  
54 the equipment. She mentioned the Get to the River event on September 14<sup>th</sup> at the River View  
55 boat ramp.

56

57 6. REPORT ON THE TRAILS MEETING HELD WITH REPRESENTATIVES OF  
58 NORTH SALT LAKE, BOUNTIFUL, AND CENTERVILLE

59

60 Peter Wirthlin reported on the joint trails meeting with Bountiful and Centerville held on July  
61 15<sup>th</sup>. He mentioned those in attendance from the City included himself, Kyle Poulter, Planning  
62 Commissioners, staff, the Mayor and City Councilmembers. He shared that this meeting was a  
63 discussion on trails and what Bountiful had learned over the last 15 years relating to obtaining  
64 funding, organizing trails committees, planning and maintaining the trails, recruiting volunteers,  
65 advertising on social media, etc. He explained that Bountiful had prepared a comprehensive trails  
66 master plan when they began the process of organizing their trails committee. He indicated they  
67 shared some of their experiences, and offered to assist North Salt Lake as we go through some of  
68 the same processes.

69

70 **Councilmember Jackson, Camille Thorpe, Laura Call, Thomas Call arrived at 6:15 p.m.**

71

72 Kyle Poulter said Centerville and Bountiful had dedicated trails committees. He said they shared  
73 how much work it had taken to plan, fund, and maintain their trails. He noted that they also  
74 shared how they created their master plans to obtain funding.

75

76 Peter Wirthlin stated that it would take a lot of work but the City was on the right track and had  
77 good connections.

78

79 Councilmember Jackson mentioned that it was an informative meeting and how the City could  
80 benefit from what the other cities had learned. She voiced being in favor of establishing a  
81 dedicated trails committee.

82

83

84

85

86 7. PLANNING UPDATES (CONTINUED)

87  
88 Sherrie Pace continued to discuss the mural program and said the Davis County Mural Grant  
89 deadline had been extended to August 30<sup>th</sup>. She mentioned the mural would need to be on a  
90 building that was visible and in a highly trafficked area, had room to take pictures, could not be  
91 an advertisement for the business, and must be tourism or community related. She suggested that  
92 the Board make a recommendation to the City Council for the theme of the mural during their  
93 next meeting.

94  
95 Peter Wirthlin asked that staff provide the guidelines so the members could provide  
96 recommendations for mural locations in the City.

97  
98 8. CITY COUNCIL UPDATES

99  
100 Councilmember Jackson reported on Liberty Fest and said there were some safety issues. She  
101 said the event may be getting too large for the resources available and may need to be  
102 restructured. She shared that Bountiful held their events at multiple locations which may be a  
103 good option. She asked the Board to think about possible suggestions related to improved safety  
104 at Liberty Fest or other large City events.

105  
106 The Board discussed road closures, spreading the events out over multiple locations, public  
107 safety, and other logistics. They also discussed the percentage of attendees who were City  
108 residents.

109  
110 Sherrie Pace said there are organizations with the ability to use mobile phone data to acquire  
111 numbers of attendees at Liberty Fest.

112  
113 9. DISCUSSION ON EVENTS

114  
115 a. LIBERTY FEST (RECAP)

116  
117 Linda Horrocks thanked those who volunteered at the events. She asked for any feedback on the  
118 events. Peter Wirthlin commented that there was a lot more trash to cleanup this year at the Golf  
119 Course.

120  
121 The Board discussed issues related Liberty Fest including viewing and sound for the firework  
122 show, trash, prohibited items (confetti poppers, drugs, dogs), and teenagers congregating.

123  
124 b. OTHER – NSL PHOTO CONTEST

125  
126 Linda Horrocks mentioned the upcoming NSL Photo Contest which would begin on August 25<sup>th</sup>.

127

128 The Board discussed the rules of the contest including that the photo had to be taken inside the  
129 City limits, photo releases, and submittal information.

130

131 c. HALLOWEEN SPOOKTACULAR

132

133 The Board discussed locations, treats, and dates for the Halloween Spooktacular. They reviewed  
134 potential activities including a breakfast, trick or treat stations, bringing back the Trot or Treat  
135 race, or a donut fun run.

136

137 Camille Thorpe mentioned that Laura and Tom Call would like to volunteer to help with this  
138 event.

139

140 Peter Wirthlin commented that there was \$1,500 budgeted for this event. The Board suggested a  
141 timed race with shirts and medals.

142

143 Tom Call said he had organized several races and discussed coming up with a t-shirt design.  
144 Linda Horrocks said there was an old race clock in the storage room at City Hall. Mr. Call said  
145 he would come look at that as an alternative to paying for a professional race-timing company.

146

147 Linda Horrocks clarified the remaining 2024 City events were: Get to the River, Wild Rose Trail  
148 cleanup, Halloween Spooktacular, Unity in the Community Latino event, Winter Lights Fest, and  
149 Breakfast with Santa at Eaglewood.

150

151 d. 2<sup>ND</sup> TRAIL CLEAN UP DAY

152

153 The Board discussed dates, work to be done, equipment needed (weed eaters, saws, trimmers),  
154 and location (Wild Rose Trail) for a trail clean-up day. Peter Wirthlin said the September 7<sup>th</sup> date,  
155 set aside for the 9/11 Day of Service, would not work for several of the groups who would  
156 participate. The Board chose August 17<sup>th</sup> for the trail clean-up day. Linda Horrocks agreed to  
157 create a social media post to share with local mountain bike and trails groups to help spread the  
158 word.

159

160 10. DISCUSSION ON CITY TRAILS

161

162 Peter Wirthlin spoke on a trails master plan and how to start the process. He suggested that those  
163 interested could print out a topography map of the hillside and place lines on the map. He  
164 proposed a subcommittee meeting to then review the proposed trail suggestions.

165

166 11. ADJOURN

167

168 Peter Wirthlin adjourned the meeting at 7:31 p.m.

169

170 *The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the City*  
171 *of North Salt Lake on August 27, 2024, by unanimous vote of all members present.*

172

173

174

175 

---

*Wendy Page, City Recorder*