



CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD MEETING NOTICE & AGENDA

June 25, 2024

6:00 p.m.

Notice is given that the Parks, Trails Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on **June 25, 2024 at 6:00 pm** at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

- 1) Welcome and Introduction
- 2) Approval of Minutes from May 28, 2024
- 3) Public Comment
- 4) Public Works Updates
- 5) Planning Updates
- 6) City Council Updates – Councilmember Suzette Jackson
- 7) Discussion on Events
 - a. National Trails Day (recap)
 - b. Liberty Fest
 - c. Other
- 8) Report and Discussion on the Presentation in City Council Work Session on June 18, 2024
Related to City Trails
- 9) Adjourn

The public is invited to attend all public meetings of the City. If you need special accommodation to participate in the meeting, please call the City offices at (801) 335-8709. Please provide at least 24-hour notice for adequate arrangements to be made.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the agenda for the **Parks, Trails, Arts & Recreation Advisory Board** meeting to be held **June 25, 2024** were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 E. Center St. North Salt Lake.

Date Posted: June 18, 2024


Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 PARKS, TRAILS, ARTS, & RECREATION
3 ADVISORY BOARD MEETING MINUTES
4 642 NORTH 400 WEST, NORTH SALT LAKE
5 MAY 28, 2024

6
7 **DRAFT**
8

9 Jeff Scroger, Chair, called the meeting to order at 6:00 p.m.

10
11 BOARD MEMBERS PRESENT: Brent Crowther; Dallas Golden; Kyle Poulter; Jeff Scroger,
12 Chair via Zoom; Camille Thorpe; Councilmember Suzette Jackson via Zoom.

13
14 EXCUSED: Peter Wirthlin

15
16 STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager;
17 Carmen Wilson, Public Works Operations; Linda Horrocks, Communications Coordinator;
18 Wendy Page, City Recorder; TJ Riley, Parks Superintendent; Ali Avery, Long Range Planner;
19 Andrea Bradford, Minutes Secretary.

20
21 1. WELCOME AND INTRODUCTION

22
23 Jeff Scroger welcomed those in attendance and asked that everyone introduce themselves. He
24 also reminded the Board to complete the Open and Public Meetings Act training.

25
26 2. APPROVAL OF MINUTES

27
28 The Parks and Arts Board minutes of April 23, 2024 were reviewed and approved.

29
30 Camille Thorpe requested the minutes be amended to keep the business owner anonymous until a
31 mural project could be formalized.

32
33 **Jeff Scroger moved to approve the Parks, Trails, Arts, and Recreation Advisory Board**
34 **meeting minutes of April 23, 2024 as amended. Camille Thorpe seconded the motion. The**
35 **motion was approved by Board Members Crowther, Golden, Jackson, Poulter, Scroger, and**
36 **Thorpe.** Board Member Peter Wirthlin was not present for the vote.

37
38 3. PUBLIC COMMENTS

39
40 There were no public comments.
41
42
43

44 4. PUBLIC WORKS UPDATE

45
46 David Frandsen reported on the upcoming Liberty Fest events beginning June 29th. He
47 mentioned the successful City spring cleanup at the Public Works building, noting that 656
48 vehicles were unloaded during the three days. Mr. Frandsen presented the Mathis Park concept
49 design by EPG Design. He shared the price estimates for demolition, site preparation, hardscape,
50 plantings, furnishings, irrigation system, and a 10% contingency for a total project cost of
51 \$493,531. He explained that this cost included special amenities (\$150,000 for the playground,
52 \$100,000 for misters) for \$250,000 and how certain items could be removed/downsized.

53
54 The Board discussed the concept plan for the park as well as parking, maintenance costs and who
55 would utilize this park. They noted Mathis Park is a pocket park, or a park designated to be used
56 mostly by the surrounding residents. Kyle Poulter suggested a bike pump track for the park. The
57 Board agreed that the misters, for example, were costly and did not add a lot to the park. They
58 also agreed that the shade sails were not needed since that particular park has many large shade
59 trees. They mentioned picnic tables, and bathrooms.

60
61 TJ Riley commented that the bathrooms had been removed from Mathis Park in recent years, due
62 not only to the age and condition of the building, but also for issues with drug use/distribution
63 and other activities due to the isolated nature of this park with the berms and trees. David
64 Frandsen mentioned that the cost for a bathroom would be approximately \$100,000 or more.

65
66 David Frandsen shared a photo of damage to the slide at Fox Hollow Park. He said repairs would
67 be \$8,000 and asked the Board for feedback. TJ Riley mentioned that this park received the most
68 vandalism of any park in the City.

69
70 There was a discussion about the current challenges with vandalism, equipment replacement
71 costs, and alternative options for the park or playground equipment.

72
73 Jeff Scroger suggested researching potential options for more durable playground equipment.

74
75 Councilmember Jackson asked if there were cameras at the park and if the vandals were being
76 caught. TJ Riley reported on lack of surveillance and that vandals had not been caught.

77
78 5. CITY COUNCIL UPDATES

79
80 Councilmember Jackson reported on the success of the Kite Festival which was very well
81 attended. She commented on all the positive feedback she received and thanked Public Works
82 and the Board. She mentioned upcoming events including the June 1st Wild Rose Trail cleanup
83 and Liberty Fest. She mentioned a young resident's winning essay written for the Utah League of
84 Cities and Towns (ULCT) annual essay contest about why he loved living in the City and noted

85 that he specifically mentioned the great events hosted by North Salt Lake. She then asked about
86 the progress on the bike repair stations.

87
88 Jeff Scroger spoke on the bike repair stations and asked about the best way to execute the
89 purchase.

90
91 Wendy Page said the motion included the purchase of a bike repair station and pump to be
92 installed along Legacy Trail in an amount not to exceed \$2,000.

93
94 Ali Avery commented that Davis County maintained Legacy Trail and there may be an option for
95 funding. She agreed to reach out to Davis County to enquire about funding assistance for the
96 bike repair station.

97

98 6. DISCUSSION ON EVENTS

99

100 a. NATIONAL TRAILS DAY

101

102 Jeff Scroger reported that Mason Bennett, Health and Wellness Committee, had bottled water,
103 granola bars, and handouts ready for this event but was unable to participate. He asked if anyone
104 would be available to pick-up and bring the supplies and volunteer at the booth on Saturday June
105 1st. Camille Thorpe volunteered to help.

106

107 Linda Horrocks commented that the advertisement for the trail clean-up asked for residents to
108 bring shovels and rakes to the Wild Rose Trail cleanup. She asked City staff if trash bags would
109 be provided.

110

111 TJ Riley said staff could block off designated spaces in the parking lot for debris with a dump
112 trailer to haul it away.

113

114 b. LIBERTY FEST

115

116 Linda Horrocks requested volunteers from the Board for the Liberty Fest events on June 29th,
117 July 2nd, and July 3rd. She spoke on the events for Saturday including the races (5-mile, 2-mile,
118 1-mile), doubles grass volleyball tournament, a pancake breakfast fundraiser, magician, climbing
119 wall, and vendors. She mentioned that the Eaglewood Auto Fest would be held on July 2nd and
120 the firework show on July 3rd. She would provide more details for volunteer duties during the
121 next Parks and Arts meeting.

122

123 c. OTHER

124

125 Jeff Scroger asked for ideas on a Halloween event and suggested something similar to Winter
126 Fest but with an orchard theme. He spoke on the need for activities for all ages and shared some

127 ideas including food trucks, different themed stations (face painting, balloon animals, reptile
128 show, candy), live music, bonfire, and hot cocoa.

129

130 7. TRAILS SUBCOMMITTEE-DISCUSSION ON CITY TRAILS

131

132 Brent Crowther mentioned the City Council work session on June 18th with the Parks and Arts
133 Board. Ken Leetham clarified that the City Council had requested an increased priority for trail
134 development and attention.

135

136 Councilmember Jackson commented that there would be a joint meeting with Centerville and
137 Bountiful trail committees on July 11th. She said this would help shape the priorities for the Parks
138 and Arts Board.

139

140 Ali Avery spoke on her 14 years of trails planning and coordination with Davis County and the
141 forest service. She mentioned the priority of the Wild Rose connection to the Bonneville
142 Shoreline Trail and the need for a budget and direction. She asked for recommendations from the
143 Board in combination with City staff to obtain directives and a budget from the City Council.
144 She stated then she could try to obtain permits from the forest service and apply for grant
145 funding for trails. Ms. Avery commented on areas of focus including trail connections,
146 development of new trails, permitting, realignment, or closure of user trails, signage/markers,
147 maintenance, and plans for existing trails.

148

149 Ken Leetham mentioned the importance of signage and markers for official trails and publishing
150 materials that showed those trails.

151

152 Ali Avery said that the City Council would most likely want feedback on plans for existing trails
153 including any closures, development of new trails, and maintenance. She spoke on hillside trails,
154 and Beehive Bikeways with Wasatch Front Regional Council. Brent Crowther said the Beehive
155 Bikeways were urban trails instead of a natural surface trail and he shared that there were
156 opportunities for regional cooperation and funding (Utah Trail Network or UDOT) and trail
157 connections.

158

159 Ali Avery mentioned the Imagine NSL General Plan update and asked the Board to visit the
160 website and contribute to the interactive map for trail locations, etc.

161

162 Ken Leetham suggested a formal presentation for the City Council meeting with a set of
163 recommendations for trail maintenance, development, etc. Ali Avery said City staff had compiled
164 a trails map with existing and proposed trails which could be shared with the Board.

165

166 Councilmember Jackson spoke on the joint trail meeting with Centerville and Bountiful and the
167 request for each city to have priorities and ideas for their city and for overall collaboration. She
168 asked about scheduling at least one meeting before the July 11th meeting. Ali Avery replied that

169 this could be discussed during the work session meeting with the City Council and Parks and
170 Arts Board representatives on June 18th.

171
172 Jeff Scroger clarified that those board members on the Trails Subcommittee (Brent, Kyle, Peter)
173 would set up meetings with staff to discuss the next steps. Brent Crowther replied that they
174 would meet with Ali Avery to prepare a proposed agenda with items to present and priorities for
175 the City Council work session.

176
177 Ken Leetham commented on the trail segment from Wild Rose to Eaglewood Village and the
178 need for work to be done at the bottom of the trail He suggested that this be added to the list.

179
180 Camille Thorpe spoke on the 2025 NSL Reads event and the suggestion to tie in with the ULCT
181 essay contest mentioned earlier. She referred to the mural project from the prior Parks and Arts
182 meeting and said she had gone to a recent City Council meeting where many councilmembers
183 liked the idea of the project. She said the previously mentioned company and building were not
184 yet ready to participate and asked the Board to think about recommendations for local donations
185 and locations.

186
187 Councilmember Jackson mentioned reaching out to Mason Bennett and the One Kind Act a Day
188 program.

189
190 Camille Thorpe asked for feedback on mural themes. The Board spoke on the concept of
191 kindness as the theme for the mural.

192
193 8. ADJOURN

194
195 Jeff Scroger adjourned the meeting at 8:01 p.m.

196
197 *The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the City*
198 *of North Salt Lake on June 25, 2024, by unanimous vote of all members present.*

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202 _____
Wendy Page, City Recorder