



CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD MEETING NOTICE & AGENDA

January 23, 2024
6:00 p.m.

Notice is given that the Parks, Trails Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on **January 23, 2024 at 6:00 pm** at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

- 1) Welcome and Introduction
- 2) Consideration and Election of Chair and Vice-Chair for 2024
- 3) Approval of Minutes from November 14, 2023
- 4) Public Comment
- 5) Public Works Updates
- 6) City Council Updates – Councilmember Suzette Jackson
- 7) Discussion on Events
 - a. Winter Light Festival – recap
 - b. NSL Reads – March 7, 2024
 - c. Kite Festival – May 4, 2024
 - d. Golden Spoke Bike Ride – May 11, 2024
 - e. NSL Photo Contest – August 25, 2024 to September 13, 2024
 - f. Other
- 8) Discussion on the Board’s Annual Report to the City Council
- 9) Adjourn

The public is invited to attend all public meetings of the City. If you need special accommodations to participate in the meeting, please call the City offices at (801) 335-8709. Please provide at least 24-hour notice for adequate arrangements to be made.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the agenda for the **Parks, Trails, Arts & Recreation Advisory Board** meeting to be held **January 23, 2024** were posted on the Utah Public Notice Website:

<https://www.utah.gov/pmn/>, City’s Website: <https://www.nslcity.org>, and at City Hall: 10 E. Center St. North Salt Lake.

Date Posted: January 18, 2023


Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 PARKS, TRAILS, ARTS, & RECREATION
3 ADVISORY BOARD MEETING MINUTES
4 642 NORTH 400 WEST, NORTH SALT LAKE
5 NOVEMBER 14, 2023

6
7 **DRAFT**
8

9 Tammy Clayton, Board Chair, called the meeting to order at 6:00 p.m.

10
11 BOARD MEMBERS PRESENT: Tammy Clayton, Dallas Golden, Kyle Poulter, Jeff Scroger,
12 Camille Thorpe

13
14 BOARD MEMBERS EXCUSED: Peter Wirthlin, Ted Knowlton – City Council Representative

15
16 STAFF PRESENT: David Frandsen, Assistant City Manager; Jon Rueckert, Public Works
17 Director; Carmen Wilson, Public Works Operations Manager; Randy Simmons, Public Works
18 Operations Manager; TJ Riley, Parks Superintendent; Linda Horrocks, Communications
19 Coordinator

20
21 1. WELCOME AND INTRODUCTION

22
23 Chair Clayton welcomed those attending.

24
25 2. PUBLIC COMMENT

26
27 Mason Bennett, Board Member on the Health and Wellness Committee, proposed that members
28 of the Parks and Arts Committee coordinate and collaborate on shared events with a planning
29 meeting once a year in January. He indicated the Health and Wellness Committee was working
30 to implement a trail series, which would highlight different trails on a Saturday meetup. He said
31 that Strava could be a useful app to use for the wintertime start of the series. He suggested that
32 other events the two Boards could collaborate on are Unity in the Community events that will
33 include the Juneteenth event to be held on June 10, 2024, the Pride event, scheduled for June 3,
34 2024, and the Hispanic Heritage event on September 23, 2024. He mentioned Wendy Page, City
35 Recorder, would coordinate a meeting time in January 2024 for the two boards to collaborate on
36 shared events.

37
38 3. APPROVAL OF MINUTES FROM OCTOBER 24, 2023

39
40 **Tammy Clayton moved to approve the Parks, Trails, Arts, and Recreation Advisory Board**
41 **meeting minutes of October 24, 2023, as written. Board Member Scroger seconded the**
42 **motion. The motion was approved by Board Members Clayton, Golden, Poulter, Scroger,**
43 **and Thorpe. Board Members Knowlton and Wirthlin were excused and not present for the vote.**
44
45

46 4. PUBLIC WORKS UPDATE

47
48 David Frandsen, Assistant City Manager, reminded the Board Members about the City Holiday
49 Party to be held on December 1, 2023.

50
51 Mr. Frandsen gave an update on the dog park near Legacy Park, that will be shared with Woods
52 Cross City. He said that the asphalt trail around Legacy Park had already been completed, which
53 would designate one end of the dog park. He reported that Woods Cross was starting on their
54 portion of the water line. He indicated North Salt Lake would be doing some of the work as well.

55
56 5. CITY COUNCIL UPDATES – COUNCILMEMBER TED KNOWLTON

57
58 Councilmember Knowlton was excused from the meeting and not present.

59
60 6. CHAIR UPDATES

61
62 Chair Clayton mentioned that Public Works was recognized in the City Council meeting for
63 receiving the Social Well-Being Award from PEHP.

64
65 7. DISCUSSION ON EVENTS

66
67 a. Halloween

68 Chair Clayton reported that the event went well and there were more people that attended than
69 anticipated. She thanked everyone for their time. She said that all the vendors were part of North
70 Salt Lake except for the DJ. Linda Horrocks, Communications Coordinator, suggested that more
71 activities be incorporated into the event to appeal to all age groups. Board Member Golden
72 suggested that dog treats be handed out next year.

73
74 b. Winter Lights Fest and Musical Arrangement or Choir for the Event

75 Linda Horrocks went over the timeline for the event that will be held on November 27, 2023, at
76 Hatch Park. She said the mayor will welcome everyone and lead the countdown to the 6:00 pm
77 lighting. She reported South Davis Metro Fire will bring Santa on a fire truck. She noted hot
78 cocoa and cookies will be provided by Lee's Marketplace. She indicated the City will provide
79 water bottles. She stated Public Works will set up fire barrels, portable toilets, garbage cans,
80 inflatables, traffic cones, sound system and microphone. Ms. Horrocks will be sending out an
81 email with assignments for the event.

82
83 Board Member Thorpe appreciated the work going into the event. She will schedule face painters
84 and Michael Bingham interactive carolers. Board Member Golden said he would take photos
85 and bring a Christmas playlist. It was discussed that there will be a photo op near the line to
86 Santa. Chair Clayton asked board members to post about the event on social media.

87

88 c. Other

89 None

90

91 8. DISCUSSION ON THE BOARD'S ANNUAL PLAN FOR 2024 INCLUDING
92 EVENTS AND INITIATIVES

93

94 Linda Horrocks handed out the tentative schedule for 2024 events. She asked board members for
95 any recommended adjustments to the schedule. Board Member Thorpe will be heading the added
96 2024 NSL Reads event on March 7, 2024. Board Member Scroger suggested holding the event in
97 a school library rather than City Hall. The Kite Festival will be held on May 4, 2024. The Golden
98 Spoke Bike Ride will be held on May 13, 2024, and will require minimal support from the
99 Board. The NSL Photo Contest will be a contest only with submissions due by September 13,
100 2024.

101

102 9. DISCUSSION ON SIGNAGE FOR THE VETERANS MEMORIAL

103

104 Board Member Thorpe presented an idea to have a plaque installed on the wall behind the
105 amphitheater outlining the intention of honoring the veterans. She read her proposed message to
106 the Board. She planned to email her draft to the board members for review and suggestions.

107

108 Board Member Thorpe recommended that the Bamberger Railroad monument at Hatch Park that
109 was erected in 1994 as an Eagle Scout Project be updated and preserved for the Hatch Park
110 remodel plan. David Frandsen confirmed that the monument would remain with the redesign
111 plan.

112

113 10. ARTS WORK GROUP PRESENTATION

114

115 Board Member Thorpe presented the goal of the Arts working group, which was focusing on
116 drawing the community around the arts. She mentioned another goal was to build the identity of
117 North Salt Lake as a destination. She talked about the Bamberger Railroad and North Salt Lake's
118 history of being a destination on the route. She indicated the Arts working group would like to
119 create a call to action for a mural on the concrete wall at the amphitheater. Board Member
120 Thorpe noted the group would be heading the 2024 NSL Reads and expanding the 2025 NSL
121 Reads into an education campaign about the history of North Salt Lake. She showed a picture of
122 the Bamberger Trolley and recommended that we have a historical marker put onto the triangle
123 property south of City Hall to welcome people to the City. Board Member Scroger suggested that
124 a version of the train be organically created.

125

126 David Frandsen mentioned that the original Hatch Park redesign planning committee and the
127 City Council were not supportive of highlighting trains as part of North Salt Lake branding. He
128 said the triangle property will be included in the Hatch Park plan for redesign.

129

130 11. REVIEW ACTION ITEMS

131

132 None

133

134 12. ADJOURN

135

136 The meeting was adjourned at 8:00 p.m.

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138 *The foregoing was approved by the Parks, Trails, Arts, and Recreation Advisory Board of the*
139 *City of North Salt Lake on January 23, 2024, by unanimous vote of all members present.*

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Wendy Page, City Recorder

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