

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
JANUARY 2, 2024

FINAL

Mayor Horrocks welcomed those present at 6:30 p.m.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Howard Burningham, Vicki Burningham, Wayne Clayton, Kim DeMoux, Joe Stringham, Isabell Stringham, Cindy Pond, Kristine Pepin, Laura Knowlton, Dee Lalliss; Landon Ballard, Andrew Kirato, Shane Ballard, Bridger Clayton, Tori Clayton, Nixon Clayton, Caleb Clayton, India Clayton, Camille Mayerhan, Stetson Clayton, Taylor S., Peyton Otis, Kri, Brynne Burgess, Allison Abel, Anna Peister, Aurora Beebe, Brooklyn Burgess, Ainsley Reese, Cambria Drescher, Zoram Beebe, Hunter, Josh, Audrey Beebe, Enos Beebe (Youth City Council); Camille Thorpe, Jeff Scroger, Brent Crowther (Arts and Parks Board); Rosalie Carpenter, Lee Carpenter, Thomas Carpenter, Thomas, Steve Moosman, Emilie Anderton, Jaron Anderton, residents/friends & family of residents; Soren Simonsen, Jordan River Commission.

1. RECEPTION AND WELCOME OF NEWLY ELECTED OFFICIALS

A reception was held from 6:00 p.m. to 6:30 p.m.

2. PRESENTATION OF COLORS AND PLEDGE OF ALLEGIANCE

The North Salt Lake Police Honor Guard presented the colors and led the audience in the Pledge of Allegiance.

3. SWEARING-IN OF NEWLY ELECTED OFFICIALS

Mayor Horrocks conducted the swearing-in of the newly elected councilmembers, Tammy Clayton, Suzette Jackson and Ted Knowlton.

4. MONTHLY FINANCIAL REPORT FOR PERIOD ENDING NOVEMBER 30, 2023

Heidi Voordeckers reported on the financial report for the period ending November 30, 2023. The full report and a summary were included in the City Council packet. She reviewed year to date revenues compared to the previous fiscal year and explained that one time American Rescue Plan Act (ARPA) grant funds expired which explains most of the difference in revenue collection in the current fiscal year. She stated staff had budgeted for flat revenues in the fiscal year and the numbers were as expected.

Heidi Voordeckers explained that of the \$13.8 million, 12.7 million were covered in the top ten revenues which included sales tax, property taxes, justice court fines, MET Tax-power, MET Tax-gas, business licenses, franchise-telephone, and permit/planning. Revenue was down slightly compared to the prior year due to permit/planning. She then reviewed General Fund total expenditures of \$14.6 million for fiscal year 2024.

Mayor Horrocks mentioned several concerns from a resident including a line item “books, publications & subscriptions” under Governing Council which went from \$0 to \$17,826. Heidi Voordeckers responded this was due to a change in where the expense was recognized. She said the expenses were just moved from one budget to another.

Mayor Horrocks said another concern was Liberty Fest costs. Heidi Voordeckers said this was due to additional expenditures with an extended firework show, and additional revenues due to increased sponsorship this year.

Mayor Horrocks mentioned Council events under Special Events which increased from \$663 to \$7,500 as well as Parks Operation Supplies. Heidi Voordeckers said she would further research these items and report back to the City Council.

5. RECOGNITION OF STAN PORTER FOR SERVICE ON THE JORDAN RIVER COMMISSION

Soren Simonsen, Jordan River Commission, read a letter from the Commission expressing appreciation for Stan Porter’s service on the governing board, executive committee, and as a former chair and vice chair. He said Stan was the longest serving member on the Jordan River Commission and had been involved in the Commission since its inception in 2010. Mr. Simonsen explained that the Jordan River Commission was a partnership of all of the governing agencies including local, county, and federal agencies with any jurisdiction over the Jordan River. He said

Stan Porter was involved in developing the first major project, Porter's Landing, which led to an initiative to develop the Jordan River water trail.

Soren Simonsen presented Stan Porter with a letter from the Jordan River Commission and a commemorative photo.

Stan Porter commented that he enjoyed serving on the Jordan River Commission and hoped to continue to see improvements to the Jordan River including the continuation of the Get to the River event.

6. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of December 6, 2023 were reviewed and approved.

Councilmember Baskin moved to approve the City of North Salt Lake City Council meeting and work session minutes of December 6, 2023, as written. Councilmember Knowlton seconded the motion. The motion was approved by Council Members Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

7. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Councilmember Knowlton asked for an update on current item 10 (park strips and City owned property) and current item 11 (alternative uses of City owned properties at City Hall and Hatch Park). Ken Leetham spoke on item 11 related to alternative uses and said this project began with the Your Land, Your Plan initiative from the League of Cities and Town and Zions Bank. He said staff attended trainings and obtained information related to ways to use City property. This would be a long term project for the City Council to review and evaluate all City owned properties to determine the use, such as open space/parks, etc. Mr. Leetham stated staff would provide an inventory of all City owned property for the Council to review.

Sherrie Pace reported on current item 10 related to park strips and City owned property. She met with the Code Enforcement Officer on regulations related to street trees and code changes to make the Rip the Strip program more feasible. She indicated staff would report on this in a future work session.

Mayor Horrocks asked for more information on the Your Land, Your Plan initiative. Ken Leetham replied that this program was created for publicly owned properties that could be sold or used for the purpose of providing additional housing units along the Wasatch Front. Sherrie Pace said the focus was on substantial pieces of property in urban cities. She did not feel it was a good fit for the City at this time.

Councilmember Knowlton commented that it was for cities that did not have a clear intention for certain properties. He asked if the City had an inventory of parcels and a clear plan. Sherrie Pace replied that there was a list of City owned properties (parks, open spaces, detention basins) but said there weren't really any properties that could be sold for development. Staff could provide maps and the inventory for the Council.

Councilmember Van Langeveld was interested in seeing the inventory and suggested it be parcels larger than one acre. Councilmember Knowlton suggested the list could include parcels that could potentially be put to a different use.

8. ADJOURN

Mayor Horrocks adjourned the meeting at 6:52 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
JANUARY 2, 2024

FINAL

Mayor Horrocks welcomed those present at 7:08 p.m.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Howard Burningham, Vicki Burningham, Wayne Clayton, Kim DeMoux, Joe Stringham, Isabell Stringham, Cindy Pond, Kristine Pepin, Laura Knowlton, Dee Lalliss, Landon Ballard, Andrew Kirato, Shane Ballard, Bridger Clayton, Tori Clayton, Nixon Clayton, Caleb Clayton, India Clayton, Camille Mayerhan, Stetson Clayton, Taylor S., Peyton Otis, Kri, Brynne Burgess, Allison Abel, Anna Peister, Aurora Beebe, Brooklyn Burgess, Ainsley Reese, Cambria Drescher, Zoram Beebe, Hunter, Josh, Audrey Beebe, Enos Beebe, (Youth City Council), Camille Thorpe, Jeff Scroger, Brent Crowther (Parks and Arts Board), Rosalie Carpenter, Lee Carpenter, Thomas Carpenter, Thomas, Steve Moosman, Emilie Anderton, Jaron Anderton, residents/friends & family of residents.

1. CITIZEN COMMENT

There were no citizen comments.

2. CONSIDERATION OF REAPPOINTMENTS ON THE PARKS, TRAILS, ARTS AND RECREATION ADVISORY BOARD

Councilmember Baskin recommended Camille Thorpe for reappointment to the Parks and Arts Board.

Councilmember Baskin moved to appoint Camille Thorpe. Councilmember Knowlton seconded the motion. The motion was approved by Council Members Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Councilmember Clayton recommended reappointing Jeff Scroger to the Parks and Arts Board.

Councilmember Clayton moved to reappoint Jeff Scroger as a member of the advisory board for Parks, Trails, Arts, and Recreation. Councilmember Van Langeveld seconded the motion. The motion was approved by Council Members Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Mayor Horrocks commented that there was a vacancy on the Parks, Trails, Arts, and Recreation Board. He introduced Brent Crowther and said he was a civil engineer. He stated Brent was his recommendation for appointment to fill the vacant seat.

Brent Crowther commented that he grew up in Bountiful, moved away, and then purchased a home in North Salt Lake several years ago. He said his background was in civil engineering with a focus on transportation including active, bicycle and pedestrian, and multimodal.

Councilmember Knowlton moved to approve the nomination of Brent Crowther as a member of the Parks, Trails, Arts, and Recreation Committee. Councilmember Van Langeveld seconded the motion. The motion was approved by Council Members Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Councilmember Van Langeveld spoke on her experience with Camille Thorpe and Jeff Scroger and how they had both brought various skills and specific events to the City that had not previously existed. Councilmember Baskin mentioned that Camille Thorpe had helped to organize the Winter Lights Fest which was a great event.

3. CONSIDERATION OF FIRST AMENDMENT TO AGREEMENT WITH STC FIVE LLC FOR THE PURPOSE OF ENTERING INTO NEW TERMS FOR AN EXISTING CELL TOWER ON EAGLEWOOD GOLF COURSE PROPERTY LOCATED AT 1110 EAST EAGLEWOOD DRIVE

Ken Leetham reported this item was previously discussed on October 17, 2023 and is the proposed renewal of the lease on a cell tower at the golf course. He showed the location of the cell tower, which was part of the flag pole, behind the Eaglewood Golf Course sign. The City Council passed a resolution at their October meeting which instructed staff to prepare a lease agreement with the terms for renewal. He stated it would be a twenty year lease to run in four consecutive five year terms. There was also a provision every five years for the City to discontinue the lease without cause or penalty.

Ken Leetham reviewed the proposed terms which are: 1) a monthly lease of \$2,200 (formerly \$1,749/25% increase), 2) one-time payment of \$3,000, 3) 40% revenue sharing, and 4) twenty (20) year term. He explained the revenue sharing component of the lease and said the company had a cell service on the flag pole and could potentially add a second cell service to the pole. He commented that the City would then receive 40% of the revenue for that second service.

Councilmember Van Langeveld commented that she did not have concerns with the cell tower located in the flag pole but disliked the location of the second cell tower. She felt it distracted from the visual of the Eaglewood Golf Course and said it was a City landmark. Councilmember Van Langeveld asked if the location of the second cell tower could be moved to the flag pole location. Ken Leetham replied that the lease for the larger tower was up for renewal this year as well and was something that could be discussed at that time.

Mayor Horrocks asked about the dead zone/poor cell service on the south end of the golf course. Ken Leetham commented that while residents in that area were opposed to the installation of new towers, the City owned a lot of property in the area which could be used to solve the cell service problem.

Councilmember Van Langeveld asked if the poor cell service was for residents who lived in the vicinity or just those utilizing the golf course. Ken Leetham replied that poor cell service was an issue for residents, golfers, and staff during the car show, Liberty Fest, etc.

Mayor Horrocks commented that the original plan was to place a tower near the turf building at the golf course or a water tower (with enclosed cell tower) at the 11th tee box. He said residents in the area were opposed to both options. Ken Leetham responded the City could investigate the issue further and even solicit participation in a new tower on the Golf Course that could address the poor service issues.

Councilmember Baskin mentioned Google Fiber that was installed on Eaglewood Drive and Deer Hollow Circle but the fiber did not connect. She said the contract allowed them to place the fiber where they wanted but asked if this problem could be solved. Karyn Baxter said staff would continue to work with Google Fiber to fix this issue.

Councilmember Clayton mentioned dead zones in the City and if this was due to placement of the towers or providers. Ken Leetham replied that there was a lack of towers and providers in the hillside area.

Sherrie Pace mentioned that the City adopted an ordinance for smaller cellular towers which required more small towers but said that the carriers never followed through. She indicated staff would follow up with the carriers to see if this method could still be used or if technology had advanced to something else.

Councilmember Baskin moved to approve the proposed lease agreement for the Crown Castle cell tower on Eaglewood Golf Course. Councilmember Jackson seconded the motion. The motion was approved by Council Members Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

4. CONSIDERATION OF BID AWARD FOR THE PARKS VEHICLE EQUIPMENT TO OWEN EQUIPMENT IN THE AMOUNT OF \$44,452

Jon Rueckert reported that this was a bid to upfit a two ton dump truck approved for the Parks Department during the October 17, 2023 Council meeting. He stated the bid for \$44,452 included the installation of a dump bed and hydraulic system for spreader controller used for snow plow operations. He added matching equipment on this vehicle would allow for equipment to be swapped between three other compatible trucks as needed.

Councilmember Knowlton moved that the City Council authorize the purchase of a dump bed and hydraulic equipment to upfit a vehicle for the parks department from Owen Equipment for \$44,452. Councilmember Baskin seconded the motion. The motion was approved by Council Members Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

5. CONSIDERATION OF RESOLUTION 2024-01R: A RESOLUTION ESTABLISHING THE 2024 MEETING SCHEDULES FOR THE CITY COUNCIL AND PLANNING COMMISSION

Wendy Page reported that Utah State Code required that any regular meeting schedules be published. She indicated City Hall and Council Chambers have been used as a polling location. She acknowledged the County had reserved the building this year on March 5th for the presidential primary election, June 25th for the regular primary election, and November 5th for the general election. She said the proposed annual meeting schedule has adjustments for a City Council meeting to be held on Wednesday March 6th, a Planning Commission meeting on Wednesday June 26th, and not holding the first City Council meeting in November.

Councilmember Baskin said that currently November and December only had one meeting each and suggested an additional meeting on Wednesday November 6th.

Councilmember Baskin moved that City Council approve Resolution 2024-01R: a resolution setting the City's annual meeting schedule for 2024 with the amendment that November 6th will be an added date to accommodate the election. Councilmember Clayton seconded the motion. The motion was approved by Council Members Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

6. APPOINTMENT OF MAYOR PRO TEM FOR CALENDAR YEAR 2024

Mayor Horrocks commented that the Mayor Pro Tem was Stan Porter for 2023, Natalie Gordon for 2022, and Lisa Baskin for 2021.

Councilmember Baskin suggested it be someone who had experience on the Council and expressed a desire to serve. Councilmember Knowlton nominated Councilmember Baskin to serve as Mayor Pro Tem for 2024.

Councilmember Knowlton moved to appoint Lisa Baskin as Mayor Pro Tem. Councilmember Jackson seconded the motion. The motion was approved by Council Members Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

7. MAYORAL APPOINTMENTS OF CITY COUNCILMEMBERS TO VARIOUS BOARDS AND COMMITTEES

Mayor Horrocks informed the City Council of the following Mayoral appointments:

Councilmember Baskin: Golf Committee, Senior Lunch Bunch, League of Cities and Towns Legislative Policy Committee, and Tree City

Councilmember Knowlton: Jordan River Commission

Councilmember Van Langeveld: Health and Wellness Committee

Councilmember Clayton: Youth City Council

Councilmember Jackson: Parks, Trails, Arts and Recreation Advisory Board

8. COUNCIL REPORTS

Councilmember Clayton said she appreciated the opportunity to work with the Youth City Council.

Councilmember Baskin spoke on the Legislative Session and possible changes to restricting cities in limiting density and height in residential development.

Councilmember Jackson commented that she was excited to serve on the Parks and Arts Board.

Councilmember Knowlton spoke on serving on the Jordan River Commission. He spoke on thinking long term and the opportunity to make impactful decisions. Councilmember Knowlton mentioned several big changes including a new General Plan, the Hatch Park renovation, the I-15 changes, and changes in the State.

Mayor Horrocks also mentioned impacts to the next generation including something as simple as a tree planting and reflected on the foresight of tree planting at Sugar House Park.

9. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

10. MAYOR'S REPORT

Mayor Horrocks mentioned some potholes on Eagleridge Drive.

11. CITY MANAGER'S REPORT

Ken Leetham suggested Saturday March 23rd for the budget retreat.

Councilmember Van Langeveld asked for a copy of the City's event calendar.

Ken Leetham reported that on January 10th staff would be interviewing the two final consultants for the General Plan update. He then spoke on an invitation from the County Commissioners to tour a shelter in Tooele on January 3rd.

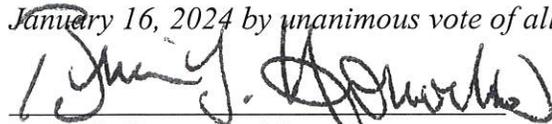
Mayor Horrocks commented that the County had been tasked with providing a homeless shelter. He said that the property in Clearfield would no longer work and a new location would need to be found.

Councilmember Baskin asked about the water situation on Eagleridge Drive. Ken Leetham replied that there was a minor valve failure that caused a large amount of water loss on Sunday morning at approximately 1:30 a.m. He indicated staff was able to provide a temporary repair and a more permanent repair would be completed in several weeks.

12. ADJOURN

Mayor Horrocks adjourned the meeting at 7:57 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday January 16, 2024 by unanimous vote of all members present.



Brian J. Horrocks, Mayor



Wendy Page, City Recorder

