



# CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

## PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD MEETING NOTICE & AGENDA

June 27, 2023

6:00 p.m.

Revised June 26, 2023

Notice is given that the Parks, Trails Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on **June 27, 2023 at 6:00 pm** at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

- 1) Welcome and Introduction
- 2) Approval of Minutes from May 23, 2023
- 3) Open and Public Meetings Act Training
- 4) Public Works Updates
- 5) City Council Updates – Councilmember Ted Knowlton
- 6) Chair Updates
- 7) 2023 and 2024 Events Planning and Recap Discussion
- 8) Review Action Items
- 9) *Discussion and Introduction of Residents Willing to Serve the City with an Emphasis on Arts*
- 10) Adjourn

**The public is invited to attend all public meetings of the City. If you need special accommodations to participate in the meeting, please call the City offices at (801) 335-8709. Please provide at least 24-hour notice for adequate arrangements to be made.**

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the *revised* agenda for the **Parks, Trails, Arts & Recreation Advisory Board** meeting to be held **June 27, 2023** were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 E. Center St. North Salt Lake.

Date Posted: June 26, 2023

  
Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE  
2 PARKS, TRAILS, ARTS, & RECREATION  
3 ADVISORY BOARD MEETING MINUTES  
4 642 NORTH 400 WEST, NORTH SALT LAKE  
5 MAY 23, 2023

6  
7 **DRAFT**  
8

9 Tammy Clayton, Board Chair, called the meeting to order at 6:00 p.m.

10  
11 BOARD MEMBERS PRESENT: Tammy Clayton, Dallas Golden, Camille Thorpe, Jeff Scroger,  
12 Peter Wirthlin, Ted Knowlton – City Council Representative

13  
14 STAFF PRESENT: David Frandsen, Assistant City Manager; Jon Rueckert, Public Works  
15 Director; Carmen Wilson, Public Works Operations Manager; TJ Riley, Parks Superintendent;  
16 Linda Horrocks, Communications Coordinator

17  
18 1. WELCOME AND INTRODUCTION

19  
20 Chair Clayton welcomed new board member, Peter Wirthlin. Board Member Wirthlin lives in  
21 the recently annexed area of North Salt Lake. He commented that he was the head coach for the  
22 Woods Cross Mountain Bike team and was particularly interested in North Salt Lake trails.

23  
24 2. MINUTES APPROVAL

25  
26 Chair Clayton moved to approve the Parks, Trails, Arts, and Recreation Advisory Board meeting  
27 minutes of April 25, 2023, as written. Board Member Golden seconded the motion. The motion  
28 was approved by Board Members Golden, Scroger, Thorpe and Knowlton.

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30 3. PUBLIC WORKS UPDATE

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32 Jon Rueckert, Public Works Director, presented a map of Palmquist Park. He shared the  
33 upcoming plan to modify the park. He explained the trees on top of the water tank would be  
34 removed and the area fenced in and relandscaped for safety compliance. He mentioned the  
35 pavilion would also be removed. He noted the playground would remain where it was currently.

36  
37 Mr. Rueckert reported that the playground equipment at Caleb, Oldham, and Stonehenge parks  
38 would begin replacement work on May 24, 2023. TJ Riley, Parks Superintendent, said that the  
39 contractor would work on all three parks at the same time rather than finish one at a time. Mr.  
40 Riley said he would get an estimated completion date from the contractor.

41  
42 Mr. Rueckert said that the Tunnel Springs tennis court restriping project was scheduled for mid-  
43 June.

44 David Frandsen shared information about two upcoming city events to be held at Legacy Park.  
45 Mr. Frandsen plans to meet with Council Member Alisa Van Langeveld, about the Juneteenth  
46 and Pride events. He said that there would be food trucks, flags, and possibly some speakers. He  
47 mentioned the Pride Event would also have a DJ. Board Member Scroger talked about other  
48 events happening in September, Asian Pacific Islander and Latin Heritage.

49  
50 Mr. Frandsen said that the Fox Hollow and Legacy Park walking trails would be going out to bid  
51 soon.

52

## 53 6. CITY COUNCIL UPDATE

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55 Council Member Knowlton commented about the Eaglewood Golf Course open house that was  
56 held last week. He said it was a great event and the food was good.

57 He shared that the City Council members loved the kite festival this year. He appreciated  
58 everyone who helped.

## 59 7. CHAIR UPDATES

60

61 Chair Clayton said she was going to send a thank you note to The Winds of Change, the kite  
62 maker who demonstrated at the kite festival. She also appreciated those who helped with the  
63 event.

64

65 She proposed that a time limit be placed on each agenda item discussion to keep the meetings  
66 from going too long. She suggested the subcommittee agenda items be moved to the end of the  
67 meetings so board members could leave if they needed to.

68

## 69 8. 2023 AND 2024 EVENTS PLANNING AND RECAP DISCUSSION

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71 Chair Clayton reported that the City gave out 400 kites this year for the kite festival, which used  
72 up the remaining inventory. Linda Horrocks, Communications Coordinator, suggested that it  
73 might be worthwhile to add a second food truck for the kite festival next year which would be  
74 held the first Saturday in May. TJ Riley, Parks Superintendent, suggested that porta-potties be  
75 brought in for the event next year.

76

77 Board Member Scroger said he would let the Board know if anything was needed for the  
78 Juneteenth or Pride events in June. He thought that with those events coinciding with food truck  
79 night, there wouldn't be much needed from the Board.

80

81 Chair Clayton asked that the Board promote food truck nights on social media.

82

83 Linda Horrocks stated the City needed volunteers for Liberty Fest, specifically the car show on  
84 July 1, 2023 and requested the help of all board members who were available.

85

86 Council Member Knowlton reported that the Golden Spoke event in May was not well attended  
87 by North Salt Lake residents. He said that the refreshment stop at Legacy Park was a success. He  
88 suggested that the Golden Spoke event planners need to promote the North Salt Lake stop next  
89 year to get residents excited. Chairperson Clayton suggested that a smaller bike ride event be  
90 planned for North Salt Lake residents, maybe beginning on Center Street, and ending at Legacy  
91 Park.

92

93 Board Member Wirthlin shared that Saturday, June 3 is National Trails Day. He suggested that  
94 we put that on the calendar for next year for a possible event. He said that in his current position  
95 as the Woods Cross Mountain Bike head coach, he has ninety team members who can do work  
96 on the trails. It was suggested that this discussion item be put on the next trails subcommittee  
97 agenda.

98

99 Board Member Thorpe shared that she had met with three residents who were interested in  
100 promoting the Arts. She shared that they had some good ideas and when they want to meet again,  
101 so it would also be added as an agenda item to a future meeting.

102

103 Board Member Golden inquired about a previous idea about setting up a city booth at the food  
104 truck night, in conjunction with the Health and Wellness committee. Chair Clayton said she  
105 would touch base with Council Member Van Langeveld to see if there was any appetite with the  
106 City Council to man the booth.

107

## 108 9. REVIEW ACTION ITEMS

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110 The next meeting will be held on Tuesday, June 27, 2023, at 6:00 p.m. at the Public Works  
111 Building.

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113

## 114 10. ADJOURN

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116 The meeting was adjourned at 7:15 p.m.

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118 *The foregoing was approved by the Parks, Trails, Arts, and Recreation Advisory Board of the*  
119 *City of North Salt Lake on June 27, 2023, by unanimous vote of all members present.*

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123 *Wendy Page, City Recorder*

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