



CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

**PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD
MEETING NOTICE & AGENDA
January 24, 2023
6:00 p.m.**

Notice is given that the Parks, Trails Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on **January 24, 2023 at 6:00 pm** at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

- 1) Welcome and Introduction
- 2) Approval of Minutes from October 25, 2022
- 3) Public Works Updates
- 4) City Council Updates – Councilmember Ted Knowlton
- 5) Chair Updates
- 6) 2023 Events Calendar Finalization
- 7) 2023 PTAR Budget Discussion
- 8) Discussion on the City's Trails
- 9) Review Action Items
- 10) Adjourn

The public is invited to attend all public meetings of the City. If you need special accommodations to participate in the meeting, please call the City offices at (801) 335-8709. Please provide at least 24-hour notice for adequate arrangements to be made.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, City's website, and at City Hall on January 19, 2023.

Dated this 19th day of January, 2023.

Wendy Page
Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 PARKS TRAILS ARTS & RECREATION
3 ADVISORY BOARD MEETING MINUTES
4 642 NORTH 400 WEST, NORTH SALT LAKE
5 OCTOBER 25, 2022

6
7 **DRAFT**
8

9 Tammy Clayton, Chair called the meeting to order at 6:00 p.m.
10

11 BOARD MEMBERS PRESENT: Tammy Clayton, Dallas Golden, Kristine Pipin, Kyle Poulter,
12 Jeff Scroger, Camille Thorpe
13

14 BOARD MEMBERS EXCUSED: Ted Knowlton – City Council Representative
15

16 STAFF PRESENT: David Frandsen, Assistant City Manager; Jon Rueckert, Public Works
17 Director; Carmen Wilson, Public Works Operations Manager; Randy Simmons, Public Works
18 Operations Manager; TJ Riley, Parks Superintendent; Linda Horrocks, Communications
19 Coordinator
20

21 VISITORS PRESENT: Stan Porter, City Council; Daniel Cottam, member of the sub-committee
22 for the Bonneville Shoreline Trail Committee
23

24 1. WELCOME AND INTRODUCTION
25

26 2. APPROVAL OF PARKS TRAILS ARTS & RECREATION MINUTES
27

28 The Parks Trails Arts & Recreation minutes of September 27, 2022 were reviewed and approved.
29

30 **Chair Clayton moved to approve the Parks Trails Arts & Recreation meeting minutes of**
31 **September 27, 2022, as written. Board Member Scroger seconded the motion. The motion**
32 **was approved by Board Members Clayton, Thorpe, Scroger, Golden, and Pepin.** Board
33 Member Poulter was not present for the vote.
34

35 3. PUBLIC WORKS UPDATE
36

37 David Frandsen, Assistant City Manager, presented pictures of signage types currently at the
38 parks. He presented locations of the park signage at Wildrose Park. He also presented a map on
39 the proposed placement of walking trails at Fox Hollow Park and Legacy Park. Mr. Frandsen
40 shared the City had bids on extending the trails and those bids would possibly be taken to City
41 Council meeting next week, November 1, 2022.
42
43
44

45 4. CITY COUNCIL UPDATE

46

47 None.

48

49 5. DISCUSSION OF CITY TRAIL IMPROVEMENTS AND BONNEVILLE
50 SHORELINE TRAIL

51

52 Board Member Thorpe had previously appointed herself and Board Member Scroger on a
53 subcommittee for signage. She concurred that the current parks and trails signage was consistent
54 and that all should remain in place. She suggested the Bonneville Shoreline Trail signage be
55 incorporated to match the current City signage. Stan Porter, City Council, said that the
56 Bonneville Shoreline Trail has its own signage and any signs in the City cannot duplicate their
57 signage, but must say “connector” to differentiate from the actual trail signs.

58

59 Linda Horrocks, Communications Coordinator, mentioned the City’s trail signs were peeling and
60 in need of repair. TJ Riley, Parks Superintendent, reminded the Board that per discussion during
61 the last meeting, a trails subcommittee was formed, including Kyle Poulter and Jeff Scroger,
62 board members, along with Kathy Ruggiero, resident, to go along the trails and identify which
63 trail markers needed to be replaced or added. He said once staff had those recommendations,
64 then Public Works would GPS those points and order the signage. Linda Horrocks said once the
65 City had the North Salt Lake signage, then the Bonneville Shoreline Trail signage could be
66 incorporated. Board Member Thorpe said the focus would be on safety, directional, and mile
67 high signage along with the rock signs at the parks. Linda Horrocks asked to join the signage
68 committee.

69

70 Councilmember Porter said there was verbiage of no horses allowed on the signs now. He shared
71 these signs may have been unofficial and would need to be verified. TJ, Parks Superintendent,
72 said the City had put up some fencing to keep horses out. He also stated horses were not allowed
73 due to the water shed. Councilmember Porter said the reason horses probably should not be
74 allowed was because of the potential of bringing in noxious weeds through their waste. He
75 suggested the Board evaluate which trails should allow horses and take it to the Council to be
76 added to the City’s Code.

77

78 Councilmember Porter introduced Dan Cottam. He mentioned Dan was a surgeon who has a
79 clinic in Salt Lake City and he was also an avid biker. He explained that he and Dan served on a
80 subcommittee for the Bonneville Shoreline Trail together. He noted Dan once served on the
81 Parks, Arts, Trails, and Recreation Board. He stated Dan came up with the flow trail idea, which
82 was steep trails that are built like a roller coaster for bikes. Kyle Poulter, Board Member,
83 confirmed that the mountain biking team used the flow trails.

84

85 Councilmember Porter showed the Board where the Wildrose Trail joined the Bonneville
86 Shoreline Trail on Google Earth. Board Member Poulter said the City did not have good trail
87 connectors. He mentioned the Pipeline Trail in North Salt Lake that joined the Bonneville
88 Shoreline Trail was hardly accessible. Councilmember Porter said that Ali Avery, City Planner,
89 would like to see a trailhead built at Woodbriar and thinks she could get some funding. He

90 explained the Forest Service would need to give the City some land. He indicated the Bonneville
91 Shoreline Trail has been approved to the south radio towers in Salt Lake City. Councilmember
92 Porter shared that Bountiful City was also upset because they also do not have trail access to the
93 Bonneville Shoreline Trail. Kyle Poulter, Board Member, said his biking team will do work as
94 needed to help build trails to get their volunteer hours.

95
96 Dan Cottam shared that Draper adopted their trails and rebuilt them all. He suggested that if the
97 City wanted good trails, it should do the same thing. He indicated the City of North Salt Lake
98 would have to work with the Forest Service to create or improve trails on their land. Mr. Cottam
99 mentioned his willingness to help as needed. He talked about a current National Environmental
100 Policy Act (NEPA) study and said it could be copied and added to. He explained NEPA was a
101 critical law that empowered local communities to protect themselves and their environment from
102 dangerous, rushed or poorly planned federal projects.

103

104 6. CHAIR UPDATES

105

106 No updates.

107

108 7. EVENT UPDATES

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110 a. NSL READS

111

112 Board Member Pepin stated the NSL Reads event held on October 12, 2022 had been a great
113 night. She felt the author was great and she wished more people would have been there. She said
114 there would be discussion in the planning meeting next month about the essay contest and if it is
115 worthwhile going forward.

116

117 b. PHOTO CONTEST

118

119 Board Member Golden provided an update on the photo contest. He was pleased that the City
120 had more entries this year than prior years. He suggested that next year, the City limit the entries
121 to one image per person.

122

123 c. HALLOWEEN FUN EVENT

124

125 Chair Clayton said the event would be held on October 29, 2022, at Hatch Park at 9:00 a.m. She
126 asked that the Board Members be there at 8:30 a.m. to set up. She said that five volunteers from
127 the Youth City Council would be there to help. Board Member Scroger said he would bring five
128 tombstones for each station and would check on getting pumpkins. Chair Clayton showed what
129 each station would have which included a bag, fruit snacks, wrist band, candy, and a toy. She
130 mentioned a balloon arch for photo opportunities and a DJ would be available to perform group
131 dances. She planned to order 300 donuts from JJ's to hand out. She noted there would not be a
132 costume contest. She asked that everyone share the event on social media.

133 d. FAMILY BIKE RIDE

134

135 Tabled discussion until a future spring agenda.

136

137 e. JUNETEENTH

138

139 Tabled discussion until a future spring agenda.

140

141 f. OTHER ITEMS

142

143 Board Member Pepin suggested that the City have an annual tree lighting event similar to the
144 event held during the 75th year anniversary last year. Linda Horrocks, Communications
145 Coordinator, said nothing was planned for this year, but the suggestion could be taken to the City
146 Council for next year.

147

148 Mr. Frandsen handed out a rough draft of scheduled events for 2023. He explained the next
149 meeting on November 29, 2022 would be the planning meeting.

150

151 Board Members asked for a main contact to go through for any questions on events or
152 reimbursement. It was determined Carmen Wilson, Public Works Operations Manager, would be
153 the point of contact for any questions. Dallas Golden was the treasurer for the Board and
154 reimbursement requests should be sent to him.

155

156 Board Member Golden shared a couple of ideas. He suggested hosting a creativity panel where
157 experts of various fields are invited to come and talk at an event. He also suggested the City host
158 a story telling night where the community was invited to come and tell stories. Linda Horrocks
159 suggested this could be combined with NSL Reads event.

160

161 8. REVIEW ACTION ITEMS

162

163 The next meeting will be held on Tuesday, November 29 at 6:00 pm at the North Salt Lake
164 Public Works building.

165

166 9. ADJOURN

167

168 The meeting was adjourned at 7:34 p.m.

169

170 *The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the*
171 *City of North Salt Lake on January 24, 2023, by unanimous vote of all members present.*

172

173

174 _____
Wendy Page, City Recorder



CITY OF NORTH SALT LAKE

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(801) 335-8719 Fax

Brian J. Horrocks
Mayor

Ken Leetham
City Manager

MEMORANDUM

TO: Parks Trails Arts and Recreation Advisory Board

FROM: Linda Horrocks

DATE: January 24, 2023

SUBJECT: 2023 Events Calendar Discussion

Last November, David Frandsen distributed a draft events calendar for the PTAR Board using the 2022 calendar as a guide. Since then, there has been some discussion about these dates as they relate to other events, staff availability, participation, etc.

The table below includes ALL of the proposed NSL events for 2023 and the group responsible for each event. In particular, please **see yellow highlights** for discussion.

Thank you.
Linda

Event	2023 Date	Who's Responsible	PTAR Assist
Easter Egg Dash (YCC)	Saturday, April 8	YCC	
Arbor Day	Saturday, April 29	Staff (PW, Linda)	
Kite Festival	Saturday, May 6	PTAR	Yes
Family Bike Ride (<i>Golden Spoke 5/13 – possibly combine?</i>)	Saturday, May 13?	PTAR (Ted)	Yes
Juneteenth	Monday, June 19	CC (Alisa)? PTAR? Staff?	
Liberty Fun Fair	Saturday July 1 (am)	Staff & NSL Rec	Yes
Eaglewood Auto Fest	Saturday, July 1 (pm)	Staff	Yes
Liberty Fest Fireworks	Monday, July 3 (pm)	Staff	
Night Out Against Crime (NSLPD)	Thursday, August 3	NSLPD	
EW Family Golf Tournament	Saturday, September 9	Eaglewood	
Get to the River–10 th Anniv.	Saturday, September 16	Staff – Ali	(Yes)
NSL Photography Event	Wednesday September 20	PTAR	Yes
NSL Reads	Wednesday, October 11	PTAR	Yes
Halloween Spooktacular	Saturday, October 28	PTAR	Yes