



CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

**PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD
MEETING NOTICE & AGENDA
September 27, 2022
6:00 p.m.**

Posted September 26, 2022

Notice is given that the Parks, Trails Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on September 27, 2022 at 6:00 pm at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

- 1) Welcome and Introduction
- 2) Approval of Minutes from August 23, 2022
- 3) Public Works Updates
- 4) City Council Updates – Councilmember Ted Knowlton
- 5) Chair Updates
- 6) Discussion on Signage for City Trails, Parks, Mile High, and Veteran Memorial
- 7) Discussion on City Trail Improvements
- 8) Discussion on Tennis Courts and Playground Equipment Final Colors
- 9) Event Updates
 - a. NSL Reads – Kris Pepin
 - b. Photo Contest – Dallas Golden
 - c. Halloween Fun Event
 - d. Family Bike Ride
 - e. Juneteenth
 - f. Other items:
- 10) Review Action Items
- 11) Adjourn

The public is invited to attend all public meetings of the City. If you need special accommodations to participate in the meeting, please call the City offices at (801) 335-8700. Please provide at least 24-hour notice for adequate arrangements to be made.

Notice of Posting:

I, the duly appointed recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, at city hall, and sent to the required newspapers this 26th day of September, 2022.

Dated this 26th day of September, 2022.


Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 PARKS, TRAILS, ARTS, & RECREATION
3 ADVISORY BOARD MEETING MINUTES
4 642 NORTH 400 WEST, NORTH SALT LAKE
5 AUGUST 23, 2022

6
7 **DRAFT**
8

9 Tammy Clayton, Chair called the meeting to order at 6:00 p.m.

10
11 BOARD MEMBERS PRESENT: Tammy Clayton, Ted Knowlton, Camille Thorpe, Jeff Scroger,
12 Kyle Poulter, Dallas Golden, Kristine Pepin

13
14 STAFF PRESENT: David Frandsen, Public Works Director; Jon Rueckert, Assistant Public
15 Works Director; Randy Simmons, Public Works Operations Manager; Carmen Wilson, Public
16 Works Office Manager; TJ Riley, Parks Superintendent; Linda Horrocks, Communications
17 Coordinator; Sherrie Pace, Community Development Director

18
19 GUESTS PRESENT: Councilmember Alisa Van Langeveld

20
21 1. WELCOME AND INTRODUCTION

22
23 2. APPROVAL OF MINUTES

24
25 The Parks, Trails, Arts, & Recreation Advisory Board meeting minutes of June 28, 2022 were
26 reviewed and approved.

27
28 **Chair Clayton moved to approve the Parks, Trails, Arts, and Recreation Advisory Board**
29 **meeting minutes of June 28, 2022 as written. Board Member Scroger seconded the motion.**
30 **The motion was approved by Board Members Clayton, Golden, Pepin, Poulter, Scroger,**
31 **and Thorpe.**

32
33 3. PUBLIC WORKS UPDATE

34
35 David Frandsen, Public Works Director, passed out handouts that Sherrie Pace, Community
36 Development Director put together of city owned properties in North Salt Lake to start
37 generating ideas on water conservation and planting trees. Sherrie Pace talked about specific
38 properties shown and highlighted on the presentation that she suggested might be best to start
39 with flipping the strip examples and tree planting.

40
41 The board discussed the triangle piece of property on the south side of City Hall being a good
42 place to start to demonstrate what could be done as well as being a more welcoming view for the
43 City.
44

45 David Frandsen spoke on the Eaglewood Village Pond. He explained the pond was located
46 behind the Eaglewood Lofts Apartments and was a retention pond owned by the City. The board
47 discussed that not many residents knew about it. Mr. Frandsen asked the board members if the
48 pond should be considered for a high dollar renovation, a mid-level improvement, or the pond
49 should be fenced off. TJ Riley confirmed the pond was difficult to maintain due to the steep
50 incline and the floating dock that was not secure.

51
52 David Frandsen reported on the Tunnel Springs tennis court resurface update. He mentioned
53 there were two bids received. He stated one bid was for \$58,063 and the other was for \$30,088.
54 He indicated the work would include removal of existing surface, installation of new surface and
55 paint, and a one-year warranty.

56
57 David Frandsen reviewed the playground replacement plan based on the three parks that were
58 chosen in a previous meeting. He stated Stonehenge Park was estimated at \$54,245, Oldham
59 Park was estimated at \$52,180, and Caleb Park was estimated at \$59,180 for a total cost of
60 \$165,605. He acknowledged the bids included demolition and removal of old equipment,
61 installation of new equipment, and a warranty.

62
63 David Frandsen presented on the Legacy Park dog park that was shared with Woods Cross City.
64 He stated the proposed area was owned by UDOT. He explained North Salt Lake and Woods
65 Cross City would share the costs to design and maintain the park. He indicated North Salt Lake
66 and Woods Cross would each contribute \$25,000 to get started and potentially more later. He
67 continued potential attributes of the park in the future could be water, sewer, bathrooms, fencing,
68 concrete, shade structures, dog play equipment, trees, irrigation system, lights, electricity, and
69 cameras.

70
71 4. CITY COUNCIL UPDATE

72
73 Council Member Knowlton said that the City Council had discussed water conservation. He
74 stated there are city ordinances which regulated the amount of landscape that needed to be in the
75 park strips and residents needed to be aware of them if they were looking to flip their strip. He
76 shared the Council talked about planting more trees, looking for opportunities on City owned
77 land and encouraging or funding planting on private land with the concept that trees make life
78 better in multiple ways. He suggested the Board could be involved with recommendations on
79 tree planting. He indicated the City's tree ordinance was available on the City's website.
80 Council Member Knowlton also said the unspent budget for the PTAR activities did not roll over
81 to the next year.

82
83
84 5. CHAIR UPDATES

85
86 Chair Clayton discussed a recent change in the stipend for board members. She reported each
87 meeting attended will be a \$50 stipend and each event attended will be a \$50 stipend. She
88 explained this was a change from the \$100 per month.

89

90 6. DISCUSSION ON 9/11 DAY OF SERVICE PROJECT

91

92 Board Member Thorpe shared that she was overseeing the day of service on Sept 10, 2022, for
93 her Relief Society. She suggested they clean up trails at Tunnel Springs Park. TJ Riley said he
94 would get some ideas together and follow up with Camille.

95

96 7. DISCUSSION OF CITY TRAIL IMPROVEMENTS

97

98 Council Member Knowlton suggested the board explore the needs of the trails in the City and
99 take the recommendations to the City Council. Chair Clayton said the mountain biking team
100 needed to donate some hours and asked for suggestions for them. Board Member Poulter talked
101 about the willingness of the mountain biking team to help improve trails. He expressed his desire
102 to see the open spaces have more trails. He provided some examples of nearby cities with great
103 trails and shared how the cities work with the forest service to cut the trails. Council Member
104 Knowlton said Davis County was planning to develop an update to its Master Trails Plan. He
105 suggested the City piggyback with Davis County to share some costs. Sherrie Pace said that Ali
106 Avery, City Planner, would be a good contact for possible grants and other items involved.
107 Board Member Poulter indicated he would follow up with Ali and invite her to a meeting. TJ
108 Riley said trail signs were needed for the trails. He suggested that giving guidance on what signs
109 are needed and where might be a good volunteer project for the mountain biking team.

110

111 Chairperson Clayton suggested the City have an inspiration trail with painted rocks. She will do
112 some research and bring recommendations back.

113

114 8. UPCOMING EVENT UPDATES

115

116 a. NSL READS

117

118 Board Member Pepin confirmed the date of the NSL Reads for October 12, 2022 from 7:00 PM
119 to 9:00 PM at City Hall. She said Melanie Hawkins, a local author of children's books would
120 present about her journey on becoming an author, read a book and share an activity out of the
121 book. Board members would be needed for support, refreshments, introductions, chair set up,
122 help with the activity, prizes, and clean up. She noted refreshments would be provided.

123

124 Board Member Pepin said that the author was also a teacher and would spread the word about an
125 essay contest when she got back to school to try to generate some interest. Councilmember Van
126 Langeveld suggested the Board look at an open call to authors to share their short stories. The
127 deadline was fast approaching for the NSL Reads event so more discussion would be had on this
128 topic at next meeting.

129

130 b. PHOTO CONTEST

131

132 Board Member Golden stated photo submissions were due by October 12, 2022, at 5:00 PM. He
133 indicated entries should be emailed into parksandarts@nslcity.org. He noted the event would be

134 held on October 19, 2022, at 7:00 at City Hall. He reported there would not be a theme, but
135 photos must be taken within the City. He mentioned a guest photographer, Braxton Wilhelmsen,
136 would be sharing his experiences. Board Member Golden suggested there be an activity at the
137 event. A photographic paper activity or a photo booth were suggested, and Board Member
138 Golder would explore some possible options.

139

140 c. HALLOWEEN FUN EVENT

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142 Chairperson Clayton said the event would be held on October 29, 2022, at Hatch Park at 9:00
143 AM. She asked that some activity ideas be brought back to the next meeting. Originally the
144 family bike ride was going to be part of the Halloween Fun Event, but it was decided by the
145 Board, due to the location that the bike ride, it would be pushed to spring.

146

147 d. OTHER ITEMS

148

149 Board Member Thorpe brought up the topic of signage for the City. Linda Horrocks,
150 Communications Coordinator, explained the City has a town center branding plan that she could
151 share with the Board.

152

153 Councilmember Van Langeveld asked the Board to consider whether the Juneteenth Celebration
154 could be combined with the Monday night food trucks and vendor fair. She also suggested there
155 may be other diversity events that could be combined with the food truck events. Chairperson
156 Clayton recommended that the Board think about possible ways to incorporate these events and
157 add a discussion item to the agenda for next month.

158

159 9. REVIEW ACTION ITEMS

160

161 The next meeting would be held on Tuesday, September 27, 2022 at 6:00 pm at North Salt Lake
162 Public Works building.

163

164 10. ADJOURN

165

166 The meeting was adjourned at 8:55 p.m.

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168 *The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the*
169 *City of North Salt Lake on September 27, 2022, by unanimous vote of all members present.*

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173 _____
Wendy Page, City Recorder