



# CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

## PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD MEETING NOTICE & AGENDA

August 23, 2022

6:00 p.m.

Posted August 18, 2022

Notice is given that the Parks, Trails Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on August 23, 2022 at 6:00 pm at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

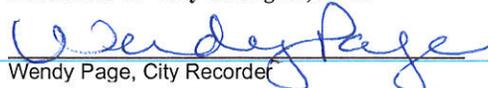
- 1) Welcome and Introduction
- 2) Approval of Minutes from June 28, 2022
- 3) Public Works Updates
  - a. Discussion on Eaglewood Village Pond
  - b. Discussion on the Tennis Court Resurfacing Bid
  - c. Discussion on the Proposed Purchases of Playground Equipment
  - d. Discussion on Water Conservation and Tree Planting Plan for City Properties
  - e. Discussion on a Dog Park
- 4) City Council Updates – Councilmember Ted Knowlton
- 5) Chair Updates – Review of New Policy for Stipends
- 6) Discussion on 9/11 Day of Service Project – Camille Thorpe
- 7) Discussion on City Trail Improvements
- 8) Event Updates
  - a. Liberty Fest – Review
  - b. NSL Reads – Kris Pepin
  - c. Photo Contest – Dallas Golden
  - d. Halloween Fun Event
  - e. Family Bike Ride
  - f. Other items: Annual Juneteenth Celebration, Including More Art, etc.
- 9) Review Action Items
- 10) Adjourn

The public is invited to attend all public meetings of the City. If you need special accommodations to participate in the meeting, please call the City offices at (801) 335-8700. Please provide at least 24-hour notice for adequate arrangements to be made.

**Notice of Posting:**

I, the duly appointed recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, at city hall, and sent to the required newspapers this 18<sup>th</sup> day of August, 2022.

Dated this 18<sup>th</sup> day of August, 2022.

  
Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE  
2 PARKS, TRAILS, ARTS & RECREATION  
3 ADVISORY BOARD MEETING MINUTES  
4 642 NORTH 400 WEST, NORTH SALT LAKE  
5 JUNE 28, 2022

6  
7 **DRAFT**  
8

9 Tammy Clayton, Chair called the meeting to order at 6:00 p.m.

10  
11 BOARD MEMBERS PRESENT: Tammy Clayton, Camille Thorpe, Jeff Scroger, Kyle Poulter,  
12 Dallas Golden, Ted Knowlton – City Council Representative

13  
14 BOARD MEMBERS EXCUSED: Kris Pepin

15  
16 STAFF PRESENT: Jon Rueckert, Assistant Public Works Director; Carmen Wilson, Public  
17 Works Office Manager; TJ Riley, Parks Superintendent; Linda Horrocks, Communications  
18 Coordinator, Wendy Page, City Recorder

19  
20 1. ADMINISTRATIVE UPDATES

21  
22 Chair Clayton welcomed Kyle Poulter, new member of the Parks, Trails, Arts & Recreation  
23 Board. Councilmember Knowlton had recommended the appointment which was approved by  
24 the City Council on June 7, 2022. Board Member Poulter indicated he had lived in North Salt  
25 Lake since 2015. He reported he was a coach on the Woods Cross Mountain Biking Team and  
26 had a specific interest in the trails of the City.

27  
28 2. APPROVAL OF MINUTES

29  
30 The Parks, Trails, Arts and Recreation minutes of June 22, 2021 and May 24, 2022 were  
31 reviewed and approved as written.

32  
33 **Board Member Green moved to approve the minutes from June 22, 2021 and May 24, 2022**  
34 **Parks, Trails, Arts, and Recreation meetings. The motion was approved by Board**  
35 **Members Clayton, Golden, Poulter, Scroger, and Thorpe.** Board Member Pepin was not  
36 present for the vote.

37  
38 3. OPEN AND PUBLIC MEETINGS ACT TRAINING

39  
40 Wendy Page, City Recorder, shared a training video with the Parks, Trails, Arts and Recreation  
41 Advisory Board that reviewed open and public meetings in accordance with State Law.

42  
43 4. PUBLIC WORKS UPDATE

44  
45 Jon Rueckert, Assistant Public Works Director, shared that the focus of the Public Works team  
46 was Liberty Fest.

47 TJ Riley, Parks Superintendent, shared his recommendations on the tennis court resurface bid at  
48 Tunnel Springs Park. He presented the contractor bid listed at \$20,000 general resurface or  
49 \$30,000 for a warranty on the work. He explained that the last time the tennis court got  
50 refinished, it started flaking immediately due to the debris from construction on the concrete. Mr.  
51 Riley stated the City had the funding available for the work and recommended Councilmember  
52 Knowlton take the \$30,000 bid to Council Meeting for approval.

53

54 Board Member Scroger volunteered to read through the bid contract and email Mr. Riley  
55 correction recommendations to possibly curtail any additional costs written into the bid.

56

57 **Board Member Golden made a motion for Council Member Knowlton to present the**  
58 **\$30,000 bid with the warranty to the City Council for approval contingent upon Board**  
59 **Member Scroger’s contract recommendations. The motion was approved by Board**  
60 **Members Clayton, Golden, Poulter, Scroger, and Thorpe.** Board Member Pepin was not  
61 present for the vote.

62

63 Councilmember Knowlton said he would take the recommendation to the Council. He mentioned  
64 he would also inquire about the Eagle Ridge Golf Club standing reservation time frame for the  
65 courts and report back next meeting.

66

#### 67 5. CITY COUNCIL UPDATE

68

69 Councilmember Knowlton shared the budget for the Parks, Trails, Arts, and Recreation for fiscal  
70 year 2023 was \$14,000. He mentioned the Board had half of the budget left over from last year.  
71 He suggested the Board improve the meetings and events by bringing recommendations, needs,  
72 expenditures and plans in a more productive way to the meetings for discussion.

73

74 Councilmember Knowlton briefly talked about the Main Street and Hatch Park re-design. He  
75 said these were big ticket items that were estimated at \$16 million. He shared that the City and  
76 Council were in the mindset of being patient based on the current climate of labor and material  
77 costs. The consensus was to not rush into these projects, but to look for a better economical  
78 climate to make improvements. He also said the Foxboro Pond was on hold due to high prices.

79

#### 80 6. CHAIR UPDATES

81

82 Chair Clayton suggested the Halloween Event could use more funding from the budget.

83

84 Councilmember Knowlton suggested the Board create a calendar and rotate event needs each  
85 meeting and hold a general budget meeting each January. He recommended the Board pencil out  
86 some topics for the next couple of meetings. Chair Clayton asked that Board Member Poulter  
87 bring some suggestions on trails as one of the first discussion topics. She said the Board could  
88 start on a trail discussion, and it would be added to the July agenda.

89

90

91

92 7. UPCOMING EVENT UPDATES

93

94 a. JULY 2<sup>nd</sup> CELEBRATION VOLUNTEERS

95

96 Linda Horrocks, Communications Coordinator, passed around a volunteer signup sheet for  
97 Liberty Fun Fair, which will be held at Legacy Park on July 2. She is looking for volunteers to  
98 prepare food for the runners, bring six bags of ice, put water bottles into the coolers and hand out  
99 food to the runners. Linda also said that volunteers were needed to clean up trash after the  
100 fireworks. She also sent an email to the Board Members with the information about volunteering.

101

102 b. NSL READS

103

104 Board Member Thorpe reported the local author for the NSL Reads event this year would be  
105 Melanie Hawkins. She explained Melanie Hawkins was a local author who writes youth books  
106 on topics such as being unique and bullying. The date for NSL Reads was confirmed for October  
107 12, 2022. Chair Clayton suggested the kids who read the author's books do a book report on the  
108 book rather than having the essay contest. Board Member Thorpe expressed her opinion she  
109 would like to do more research before the Board cancelled the essay portion of NSL Reads. She  
110 noted she would bring her recommendations to the next meeting. Chair Clayton said the  
111 bookmarks would be available to make again this year. She suggested JJ Donuts be contacted to  
112 provide refreshments for the event.

113

114 8. REVIEW ACTION ITEMS

115

116 The next meeting was scheduled for Tuesday, July 26, 2022.

117

118 9. ADJOURN

119

120 Chair Clayton adjourned the meeting at 8:00 p.m.

121

122 *The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the*  
123 *City of North Salt Lake on August 23, 2022, by unanimous vote of all members present.*

124

125

126

127 \_\_\_\_\_  
*Wendy Page, City Recorder*



**Tuesday, August 23, 2022**

NORTH SALT LAKE  
**PARKS AND** *arts*



W E L C O M E





**Approval of Minutes  
from June 28, 2022**



**Meeting  
Minutes**

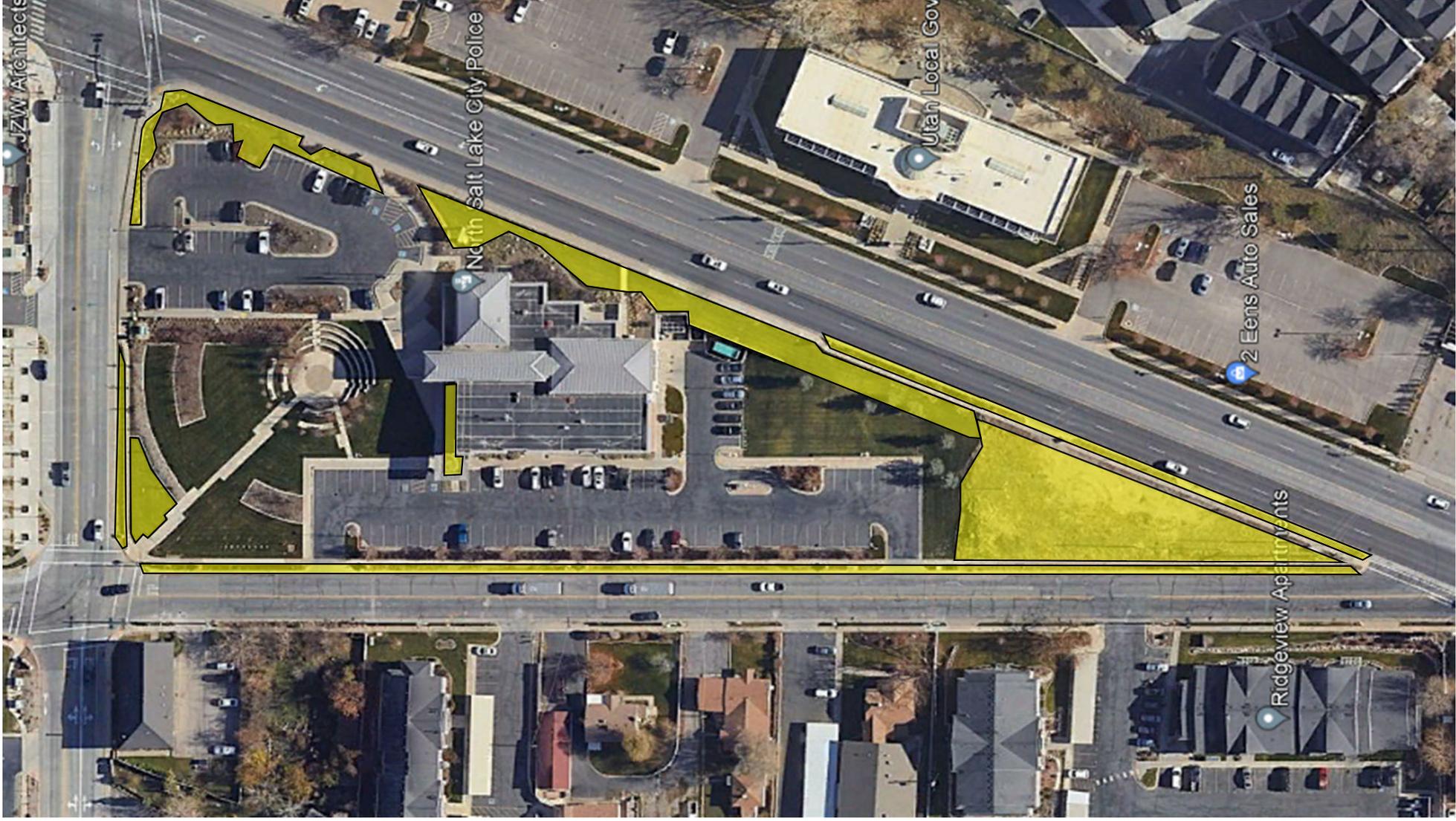


**Public Works Update**

Parks Department

## Water Conservation/Tree Planting at City Properties

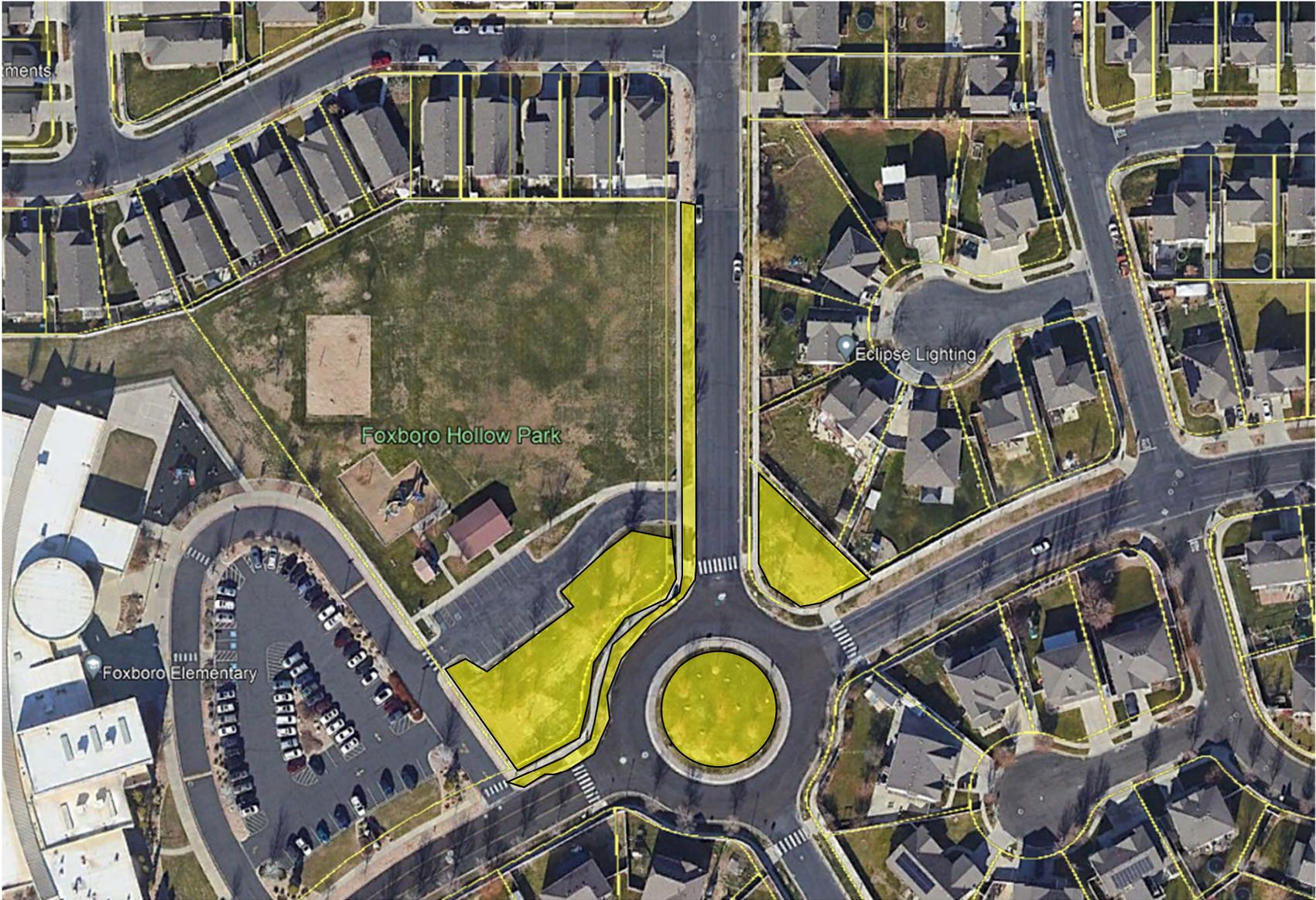




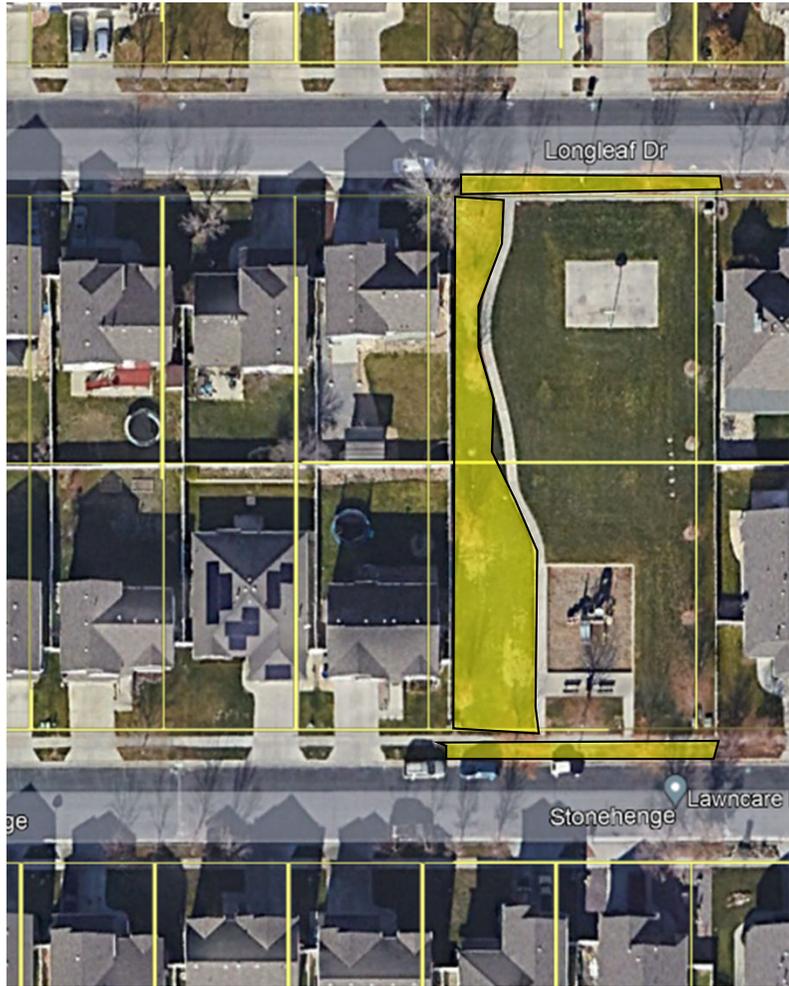


Foxboro North Regional Park

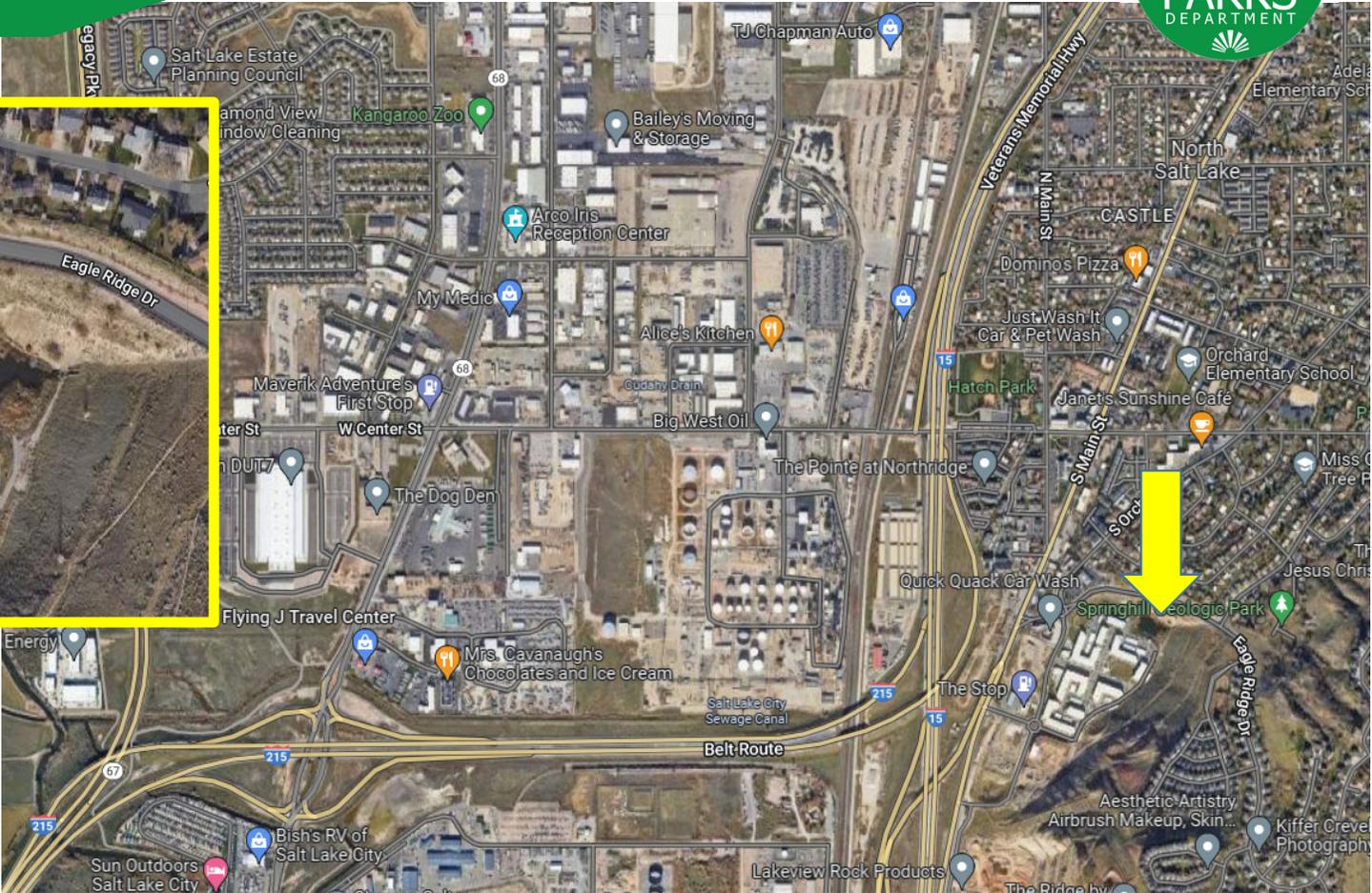
Legacy Park







# Parks Department



## Eaglewood Village Pond

Parks Department



**Eaglewood  
Village Pond**

Parks Department

# Eaglewood Village Pond

Concept 1  
\$609,717 (2018)



Parks Department

# Eaglewood Village Pond

Concept 2  
\$622,702 (2018)



Parks Department



# Eaglewood Village Pond



Parks Department

# Eaglewood Village Pond



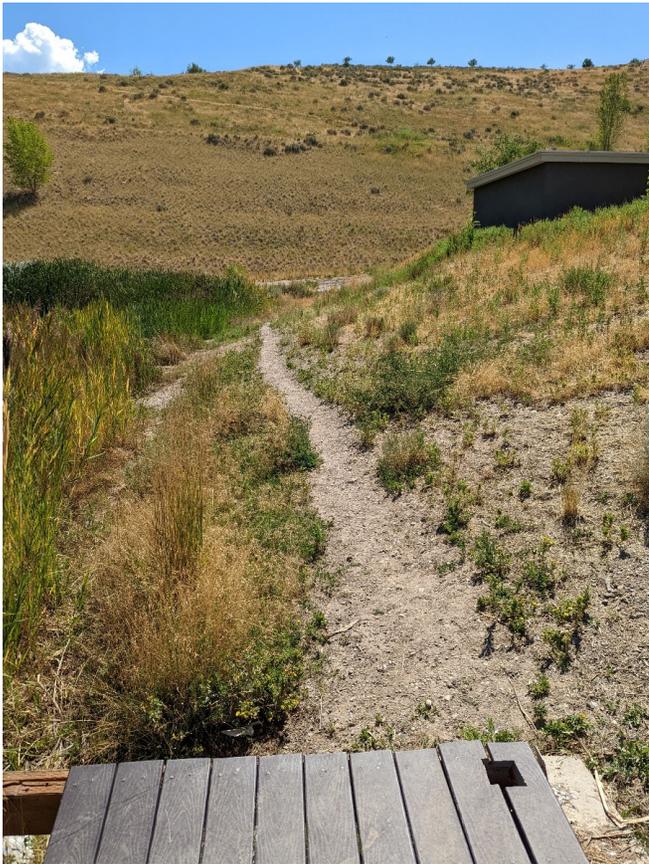
Parks Department

# Eaglewood Village Pond



Parks Department

# Eaglewood Village Pond



Parks Department

# Eaglewood Village Pond



Parks Department

## Tunnel Springs Tennis Court Resurface

- Suggested as part of the Replacement schedule
- At projected cost
- Projected 10 year life



Parks Department



## Tunnel Springs Tennis Court Resurface



Parks Department



| Company                | Cost        |
|------------------------|-------------|
| Utah Court Surfacing   | \$58,063    |
| Renner Sports Surfaces | \$30,088    |
| Parcken Tennis Courts  | No Response |
| Custom Courts          | No Response |

**Work Includes:**

- Removal of existing surface
- Installation of new surface/Paint
- 1 year warranty

**Tunnel Springs Tennis Court Resurface**

Parks Department

## Suggested Replacement

- Stonehenge (2021)
- Oldham (2020)
- Caleb (2019)



Stonehenge



Oldham



Caleb



Parks Department

# Stonehenge



**\$54,245**

Parks Department

# Oldham



**\$52,180**



*slr*  
landscape  
structures

North Salt Lake Oldham Park,

1164339-01-01 • 05.25.2022

Parks Department

# Caleb



**\$59,180**



Parks Department



## Playground Replacement

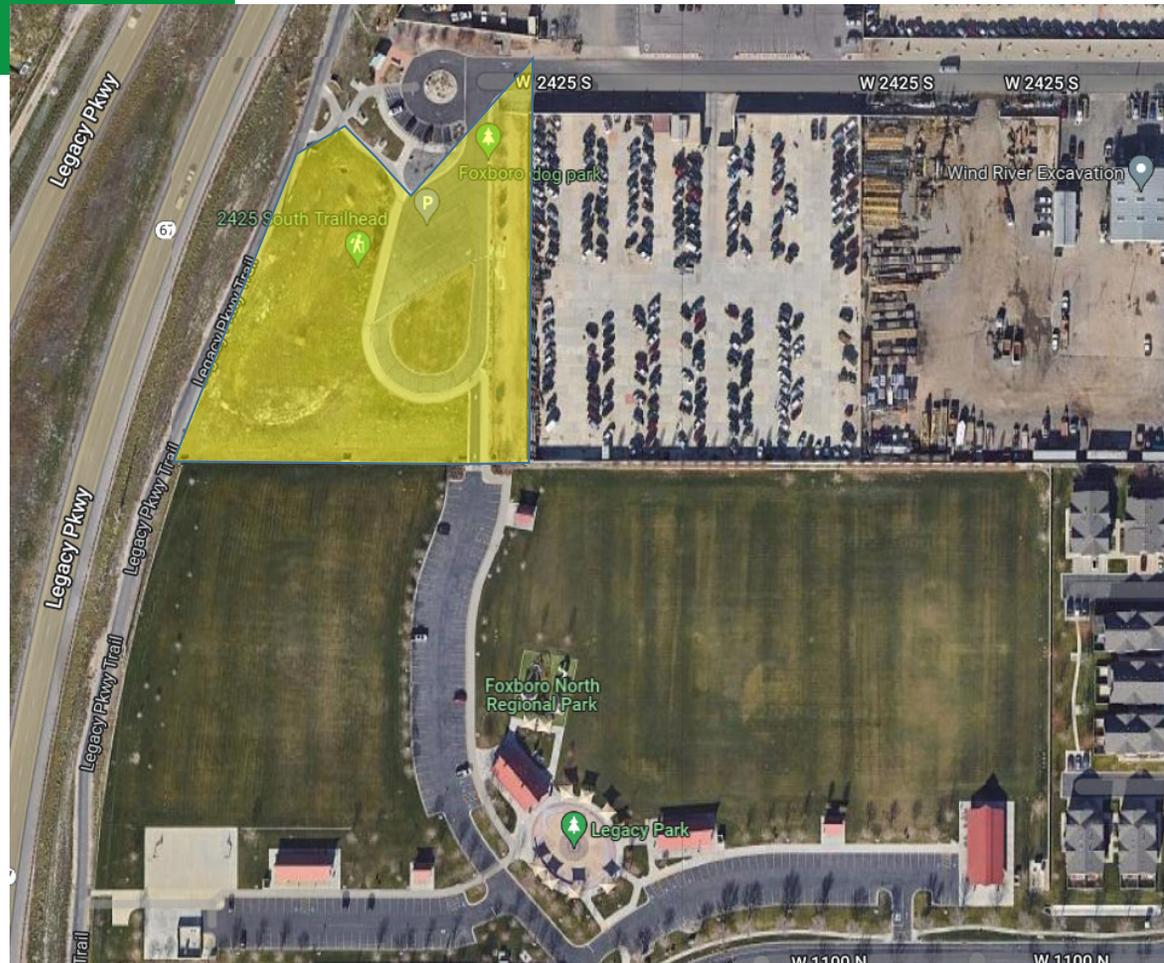
| Playground   | Cost             |
|--------------|------------------|
| Stonehenge   | \$54,245         |
| Oldham       | \$52,180         |
| Caleb        | \$59,180         |
| <b>Total</b> | <b>\$165,605</b> |

### Work Includes:

- Demo & removal of old equipment
- Installation of new equipment
- ? year warranty

Parks Department

# Dog Park Discussion



Legacy Park

# Dog Park Discussion



**Legacy Dog Park**  
Conceptual Plan



Prefab restroom structure (Or match Legacy)



MyTCoat Dog N Play Products



We could utilize old fire hydrants and pipe to add in the play area



Waste Stations



Benches



Webcoat Pet Water Fountains (3)



Shade Structures to match Splash Pad (3)



Double gate entry systems (4 Entries)

## Dog Park Discussion



### Notes:

- Woods Cross/NSL
- \$25,000 each/\$50,00 Total
- Thoughts? Important attributes?

### Potential Attributes:

- Water/Sewer
- Bathrooms
- Fencing
- Concrete
- Shade Structures
- Dog play equipment
- Trees
- Irrigation system
- Lights/Electricity/Cameras
- Etc.



## City Council Updates





## Chair Updates

- Review of new policy for stipends

**STIPEND**



## 9-11 Day of Service

- Camille Thorpe



**9/11 DAY  
OF SERVICE**



## **Discussion on City Trail Improvements**

- **Ted Knowlton**





## **Upcoming Event Updates**

- Liberty Fest- Review
- Photo Contest-Dallas Golden
- NSL Reads- Kris Pepin
- Halloween Fun Event- Fall Festival
- Family Bike Ride
- Other items: Annual Juneteenth Celebration, more art, etc.



- **Action Items**
- **Adjourn**

