



CITY OF NORTH SALT LAKE  
PARKS, TRAILS, ARTS & RECREATION  
ADVISORY BOARD

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PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD  
NOTICE & AGENDA  
March 29, 2022  
6:00 p.m.

Posted March 28, 2022

Notice is given of a public meeting of the Parks, Trails, Arts & Recreation Advisory Board to be held on the above noted date and time in the City of North Salt Lake Public Works conference room located at 642 North 400 West. The agenda will be as follows:

Welcome and Introduction

- 1) Administrative updates
  - a. Welcome new City Council Representative, Ted Knowlton
  - b. Approval of minutes from February 22, 2022
  - c. Update on appointing new members
  - d. Open and Public Meetings Act
- 2) Public Works update
- 3) City Council Update
- 4) Chair Updates
  - a. Any new park information
  - b. Inspections
  - c. Improvements or Attention Items
  - d. Assignments
- 5) Upcoming Event updates and Budget
  - a. July 3<sup>rd</sup> Celebration volunteers
  - b. Kite Festival volunteers
  - c. Photo contest
  - d. NSL Reads
  - e. Halloween Fun Event
- 6) Review Action Items
- 7) Adjourn

The public is invited to attend all public meetings of the City. If you need special accommodations to participate in the meeting, please call the City offices at (801) 335-8700. Please provide at least 24 hours notice for adequate arrangements to be made. The agenda items may be heard in a different order as warranted by the Board.

Notice of Posting:

I, the duly appointed recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, at city hall, and sent to the required newspapers this 28<sup>th</sup> day of March, 2022.

Dated this 24<sup>th</sup> day of March, 2022.

Wendy Page



CITY OF NORTH SALT LAKE  
PARKS TRAILS ARTS & RECREATION  
ADVISORY BOARD MEETING  
FEBRUARY 22, 2022

**DRAFT**

Tammy Clayton called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT: Tammy Clayton, Dallas Golden, Rachel Shumway, Ron Gordon, Kristin Pepin

STAFF PRESENT: David Frandsen, Public Works Director; Jon Rueckert, Assistant Public Works Director; Randy Simmons, Public Works Operations Manager; Carmen Wilson, Public Works Admin; Linda Horrocks, Communications Coordinator; Julie McLachlan, Recreation Coordinator

GUESTS: Peter Wirthlin, Head Coach for the Woods Cross Mountain Biking team and Kyle Poulter, whose son is on the team joined the meeting to introduce themselves and tell the Board about their team that will be using North Salt Lake Trails as part of their efforts to get more kids on bikes. They invited the Board to reach out to them for support if needed.

1. ADMINISTRATIVE UPDATES

- A. David Frandsen announced that City Council Member Ted Knowlton would be the City Council's representative on the Parks, Trails, Arts & Recreation Board.
- B. Tammy Clayton said Ken Ackers term had expired on the Board and there needed to be a new member appointed. Council Member Lisa Watts Baskin would need to appoint the new member. Tammy said Council Member Baskin should be aware of this need.

2. MINUTES APPROVAL

The Parks, Trails, Arts and Recreation minutes of October 26, 2021 were reviewed and approved.

3. PUBLIC WORKS UPDATE

David Frandsen said the meeting for the reorganization of Hatch Park with the Recreation Center had just happened. The new proposed plans were presented and reviewed. He thought the consultant did a better job this time laying out what the Board asked for with the park design.

David Frandsen talked about how much the city owned properties had increased over the past 5 years, but the Parks Department staffing had not changed. He mentioned the City was unable to hire seasonal help last year due to not getting any applications.

Mr. Frandsen showed the conceptual plan for the dog park. The City still needs to meet with Woods Cross City and get the plans finalized. The Parks replacement program booklet was handed out. There was a significant amount of money put aside for the replacement. Some suggestions from the Parks Supervisor were installing cameras, epoxy in the bathrooms for easier cleaning and themed pocket parks. David Frandsen indicated the Board needed to start the conversations on parks replacement next meeting. Kristin Pepin asked if there was a list of priority. Mr. Frandsen responded the priority list was included in the packet. He mentioned the prices would be substantially higher this year. He asked the Board to go through the packet and bring back ideas to the next meeting.

#### 4. UPCOMING EVENT UPDATES

##### a. JULY 3<sup>RD</sup> CELEBRATION

Julie McLachlan, the City's Recreation Coordinator will be planning the July 2<sup>nd</sup> celebration at Legacy Park. She said there would be a change to the 5K racecourse this year so it was three separate races, varying in distance. The race would start at 7:00 AM and end at 2:00 PM. There would be vendors and a party in the park with bounce houses and foam to help bring the community together. She expressed the need for help with route volunteers, same day registration, race day pickup, vendor set up, food preparation, selling shirts, photo booth set up, race end cheering, volleyball tournament, and floaters around the park. The water stations would be covered by the Youth City Council. Julie would let the Board know a number for needed volunteers. She expressed a need to advertise the event better this year.

##### b. KITE FESTIVAL

Rachel Shumway would be overseeing the kite festival this year on May 14, 2022. It was suggested that the chalk festival be added to the event.

##### c. ARBOR DAY FESTIVAL

The Arbor Day Festival would be held on April 30, 2022 this year. Chevron would be donating \$15,000 for trees.

##### d. PHOTO CONTEST UPATE

Dallas Gordon would oversee the event again this year. The event was scheduled to be held on September 21, 2022. The Photo contest and NSL Reads events would be held separately this year.

e. NSL READS UPDATE

Ron Gordon would oversee the event again this year. No date planned yet until he could find a local author and check their availability. Julie McLachlan suggested an author that lived in her neighborhood in Kaysville. Mr. Gordon might be reaching out to the author to see if she was interested. The Board recommended the City did not have the essay contest this year due to lack of participation.

f. NSL SCAVENGER HUNT

Tammy Clayton suggested the City have another photo scavenger hunt this year. This was tentative and no dates were planned.

g. HALLOWEEN FUN EVENT

Tammy Clayton said the Halloween Fun Event was planned for October 29, 2022. Tammy asked if the event should be held as a drive through event again this year. Linda Horrocks suggested it be an in-person event. It was agreed the in-person event was fun. Rachel Shumway showed a picture of a Frankenstein medal that her children had won by participating in the Halloween walk around at Sugar House Park the previous year. The Board agreed the event would return to in-person this year with a costume walk around.

Next meeting would be held on Tuesday, March 22 at 6:00 pm at the Public Works Building.

5. ADJOURN

The meeting was adjourned at 7:15 p.m.

*The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the City of North Salt Lake on March 29, 2022, by unanimous vote of all members present.*

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*Wendy Page, City Recorder*