

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-WORK SESSION  
FEBRUARY 1, 2022

**FINAL**

Mayor Horrocks welcomed those present at 5:30 p.m.

PRESENT: Mayor Brian Horrocks  
Council Member Lisa Watts Baskin  
Council Member Natalie Gordon  
Council Member Stan Porter  
Council Member Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; Todd Godfrey, City Attorney; Tyler Abegglen, Golf General Manager; Sherrie Pace, Community Development Director; Wendy Page, City Recorder.

OTHERS PRESENT: Todd Weiler, State Senator; Melissa Ballard, Utah House of Representatives; Dee Lalliss, resident.

1. 2022 LEGISLATIVE SESSION DISCUSSION

Senator Weiler commented on the mask mandate, which was overturned. He said he was sponsoring 25 bills this session but did not think any of them directly affected the City.

Council Member Baskin asked about the electric bike bill. Senator Weiler replied that he was approached by someone in the industry and agreed to sponsor the bill. He has since met with multiple people who were opposed to the bill and would not pass it until there was a general consensus.

Mayor Horrocks spoke on the bills related to water conservation and landscaping. He felt that cities should be able to regulate these items. He also mentioned H.B. 151 related to low income housing, development, and TIF funds and spoke on the possible unintentional consequences. Ken Leetham said TIF funds were related to CDA/CRA which were geographic project areas and all the taxing entities would share tax increment in these areas. He explained that some cities were concerned about H.B. 151 as it would curtail TIF funding and tie the use of incentives to high density/affordable housing.

Ken Leetham commented that H.B. 151 had been placed on hold so the League of Cities and Towns could refine the language. Melissa Ballard replied that when the substitute bill comes out to reach out to her if the City was still opposed to the changes.

Council Member Baskin mentioned H.B.135 sub 1 related to public comment in public meetings and how the substitute stated the legislature did not have to allow for public comment. She commented that while it was to protect the caucus system she felt the message was offensive. She also spoke on Ms. Ballard's bill related to initiative and referenda and offered to sit down and discuss it directly.

Melissa Ballard reported in the 2022 legislative session she had a water bill that would require a governing board and the water board to communicate about water loss and set goals. She also had two clean air bills with one relating to rail with zero emissions and the other to heavy-duty machinery and trucks. Ms. Ballard spoke on a bill related to education in prisons that would address some of the current barriers.

Ken Leetham commented that it seemed like the bill would also help women inmates obtain more access to education. Melissa Ballard replied she was the vice-chair of the Higher Education Appropriations Committee and this bill would require the prisons to report yearly which would help to facilitate completion for inmates.

Council Member Baskin asked about any bills the representatives were concerned about. Melissa Ballard responded that H.B. 234 was dropped related to education transparency, S.B. 114 would have a substitute soon with some new changes including one she suggested that would require changes to information related to school curriculum updates. Ms. Ballard mentioned the focus on tax cuts and facilitating changes during the session.

Senator Weiler said while he had voted in opposition to several bills, he did not have any that caused too much concern.

Melissa Ballard spoke on the bill related to requiring businesses to have signage for handicap parking for wheelchairs only. She said it was problematic due to enforcement issues and had suggested that there be wording on the handicap signage asking that those who have a pass but do not have a wheelchair to park in a non-van position first.

Council Member Van Langeveld asked Senator Weiler about his bill related to wrongful death amendments. Senator Weiler commented the bill was requested by Troy Rawlins. He asked Council Member Van Langeveld to follow-up with him via text or email.

Council Member Van Langeveld commented on Izzy's bill. Senator Weiler replied the Davis County School District entered into a settlement with the Justice Department. He explained that the scope of the bill would take some of those terms of the settlement and broaden it across the State related to preventing racism and bullying.

Melissa Ballard explained they would like to hold a Town Hall on February 24<sup>th</sup> to discuss Izzy's bill. She said there would be a diversity superintendent and a doctor in attendance as well an

opportunity to receive input from the community. Ms. Ballard expressed her opinion there needed to be better follow-up from the teacher and principal in similar instances.

Council Member Van Langeveld mentioned follow through might be difficult due to privacy issues. Senator Weiler replied he would review the issue to see what laws were in place that might prohibit certain things.

Council Member Van Langeveld also said there should be additional training for teachers and other staff related to what complaints should be escalated. Senator Weiler responded part of the bill might include that each district creates a council from the community that would be aware of those types of issues. Council Member Van Langeveld recommended using the Community Councils already in place for those discussions.

Council Member Gordon suggested the creation of a new special committee that would discuss bullying, digital citizenship requirements, and school safety rather than using the existing school community councils currently in place. Mr. Weiler clarified the bill's intent was to create a new committee as suggested.

Council Member Van Langeveld asked for additional guidelines on the February 24<sup>th</sup> town hall. Melissa Ballard clarified that it would be a Town Hall panel discussion and Q&A with the superintendent of diversity for the County and a medical doctor.

Ken Leetham thanked the representatives for attending and for their efforts to support the City with construction of the 1100 North bridge.

Senator Weiler asked about participation from Woods Cross in the 1100 North bridge project. Ken Leetham replied they had not agreed to participate but staff would continue to meet with them.

Melissa Ballard commented that UDOT was working on an environmental study on the interchange between I-215 and I-15 North onramp from the City. She suggested being sensitive to land requirements for this. Ms. Ballard also encouraged the City to work with Woods Cross, West Bountiful, and UDOT on planning for Redwood Road.

Council Member Knowlton said that the I-15 project was a huge opportunity and mentioned difficulties to traverse between Salt Lake and Davis counties. Melissa Ballard suggested engaging in the committee that discussed the Warms Springs exit/area particularly in relation to installing a bike path.

## 2. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of January 18, 2022 were reviewed and approved.

**Council Member Baskin moved to approve the minutes of January 18, 2022. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

### 3. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Council Member Gordon asked for an update on item three related to having the annexation policy plan as a discussion item or a voting item on a City Council agenda. Sherrie Pace replied that in order to amend the annexation policy plan the process would have to be restarted with public hearings and notifications.

Council Member Porter asked if there was a need for this as the City Council could turn down a request for annexation. Sherrie Pace replied she had spoken with the developer on whether they would like to attend a work session with the City Council. She also shared the video of the previous City Council meeting with them. She said the developer was now determining how they would like to proceed.

### 4. COUNCIL REPORTS

Council Member Knowlton commented that the City had great department heads.

Council Member Baskin reported the Senior Lunch Bunch was not meeting due to Omicron.

Council Member Gordon reported the Youth City Council would be attending the Youth City Council Leadership Convention that would be held March 17-19<sup>th</sup>. The YCC would also continue their work with the Food Bank and the Super Bowl of Caring.

Council Member Van Langeveld reported she had attended the Hatch Park Redevelopment Committee meeting. She said the plans would be presented to the City Council soon. She also reported on the previously mentioned Town Hall event and said the Health and Wellness Committee should sponsor this event.

Council Member Porter asked if there was additional information on whether the Recreation District would consider placing a rec center in Hatch Park. Mayor Horrocks replied when reviewing the Hatch Park plans that it was unclear if they had plans for an additional center there. He said 300 children were turned away from the Junior Jazz program last year due to lack of facilities. Mayor Horrocks commented there was a need and the Rec District was interested in the free land at Hatch Park.

Council Member Porter asked if plans for the park could proceed unless it was determined if a rec center would be placed there or not. Ken Leetham replied the City had compiled designs that included the rec center. He said Tif Miller with the South Davis Recreation District had invited the City to participate in the process to discuss what an agreement might look like. Mr. Leetham suggested moving ahead with the expansion of Hatch Park per the master plan with or without the Rec District. He spoke on a ballot initiative for a general obligation bond for the Rec Board to build the facility.

Council Member Van Langeveld asked if the City would be giving the land to the Rec District. Ken Leetham replied what the City would be giving the Rec District needed to be defined.

Council Member Knowlton commented that a recreation center facility would put the City on the map and reinforce the town center. He asked how many acres the recreation center would require. Ken Leetham responded it would be two to three acres. He said the total park acreage was approximately ten acres.

#### 5. CITY MANAGER'S REPORT

Ken Leetham reported other attendees had already reserved the block of hotels at the ULCT rate. He encouraged the City Council to attend and staff could make reservations at another facility.

#### 6. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

#### 7. MAYOR'S REPORT

Mayor Horrocks reported that he had attended many Zoom meetings including one about Safe Harbor. He asked if this was something the City could do on their own. Chief Black replied that the City had assigned a clerk to be a part time victim specialist. This clerk followed up with each victim of domestic violence to ensure awareness of any resources and any roadblocks they may have with Safe Harbor. He said the City was a partner with Safe Harbor and felt there may be other ways to close the loop as well.

Council Member Gordon asked if Safe Harbor provided sexual assault assistance. Chief Black replied that Safe Harbor had a Sexual Assault Response Team (SART) and there was another team which specialized in sexual assault assistance known as the Northern Regional Sexual Response Team (NRSRT); so, the City utilized assistance from both organizations.

Mayor Horrocks asked if the City had donated funds to Safe Harbor in the past. He said they had requested \$25,000 from the City this year. Ken Leetham replied he was unsure but thought that they had requested \$10,000 for this year.

Chief Black commented that he thought the request was for a \$10,000 donation as well. He said the City had donated a vehicle to SART six years ago.

Mayor Horrocks reported that he attended a walk-through of the Sewer District Plant this morning with several Foxboro residents. He said the process was impressive and it would be great once all of the issues were resolved. Mayor Horrocks said residents were able to identify the odors. He said there was a website for residents to log odor complaints and the Sewer District was discussing the idea of hiring a resident to follow up on odor occurrences.

Mayor Horrocks reported that Wasatch Integrated Waste Management had 30 employees on leave with COVID. He then spoke on dog waste issues and signage at the golf course and in the Eaglewood area.

8. ADJOURN

Mayor Horrocks adjourned the meeting at 6:55 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-REGULAR SESSION  
FEBRUARY 1, 2022

**FINAL**

Mayor Horrocks called the meeting to order at 7:07 p.m. Council Member Ted Knowlton offered a thought and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks  
Council Member Lisa Watts Baskin  
Council Member Natalie Gordon  
Council Member Ted Knowlton  
Council Member Stan Porter  
Council Member Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; Todd Godfrey, City Attorney; Tyler Abegglen, Golf Course General Manager; Sherrie Pace, Community Development Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Ryan Holbrook, Gentry Holbrook, residents; Mark Anderson, Zions Public Finance; Brandon Johnson, Farnsworth Johnson.

1. CITIZEN COMMENT

There were no citizen comments.

2. CONSIDERATION OF MAYOR'S APPOINTMENT OF IRENE STONE TO THE PLANNING COMMISSION (SEAT 3) FOR THE REMAINING TERM OF 3 YEARS, EXPIRING JANUARY 1, 2025

Sherrie Pace reported on Irene Stone and said she applied to be on the Planning Commission two years ago. Ms. Stone was a teacher at Foxboro Elementary in the French immersion program and was now employed by the Department of Education and oversaw the French immersion programs statewide. She has been a resident of the City for five years.

**Council Member Porter moved that the City Council approve Mayor Horrocks's appointment of Irene Stone to the Planning Commission (Seat 3) for the remainder of the three years expiring January 1, 2025. Council Member Knowlton seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

3. CONSIDERATION OF MAYOR'S APPOINTMENT OF RYAN HOLBROOK TO THE PLANNING COMMISSION (SEAT 6) FOR THE REMAINING TERM OF 2 YEARS, EXPIRING JANUARY 1, 2024

Sherrie Pace reported that Ryan Holbrook had been a resident of the City for six years. Mr. Holbrook owned an engineering firm, which designed and built water treatment systems for power plants and cities.

Ryan Holbrook commented that he had been interested in serving on the Planning Commission for several years.

**Council Member Porter moved that the City Council approve Mayor Horrock's appointment of Ryan Holbrook to the Planning Commission (Seat 6) for the remaining two years expiring January 1, 2024. Council Member Van Langeveld seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

4. CONSIDERATION OF RESOLUTION NO. 2022-08R: A RESOLUTION AUTHORIZING THE ISSUANCE AND THE SALES OF AGGREGATE WATER REVENUE REFUNDING BONDS IN A PRINCIPAL AMOUNT NOT TO EXCEED \$2,100,000

Ken Leetham reported that the City's financial advisor, Mark Anderson with Zions Public Finance, had worked with staff on maximizing funds and saving money. He said this action was a parameters resolution, which identified the City's intention to issue bonds. The purpose of the resolution was a simple refinance of a bond to construct water projects in 2010. Interest rates were very low and it would be in the City's best interest to refinance the principal remaining on that debt. The amount remaining was \$2.1 million and would save an estimated \$48,000 per year in bond payments.

Council Member Gordon asked what the current interest rate was on the bonds that were originally issued and if there was a concern that interest rates would increase before the deal was finalized. Mark Anderson, Zions Public Finance replied that the interest rates on the bonds ranged from 4.5 to 6.5% and anticipated the refinanced rates would be 2%. He said the longer the City waited the less savings would be available and suggested that this could be completed by March 8<sup>th</sup>. The Council would need to adopt the parameters and resolution and a notice would then be placed in the paper to start the 30-day contest period. The parameters would include the maximum term, maximum interest rate, maximum par, and maximum discount. It would also authorize Ken Leetham or Janice Larsen to accept the terms that were ultimately offered by the bank. Mr. Anderson recommended Bank of Utah purchase the debt so the City could restructure the debt or pay it off early with no penalties.

Council Member Baskin spoke on the language of the resolution, which stated that the designated officer had certain duties and authority. She asked for clarification on the authority of the designated officer to make determinations and effectuations of the use and deposit of the proceeds of the bonds. Mark Anderson replied that the designated officer had the ability to make the decision on what terms were ultimately accepted provided it was within the parameters provided by the Council. He said all of the proceeds would go to pay off the existing debts and cost of issuance and there would be no surplus funds.

Council Member Baskin asked if the City Council could receive a copy of the exhibits A, B, and C subsequent to the decision made. Mark Anderson responded the exhibits were provided by the bond council this afternoon.

Ken Leetham replied he had sent the exhibits to the City Council late this afternoon. Mark Anderson explained that the forms were examples of what the final documents would look like and had to be available for the public to view when the notice of intent was published on Friday. He said Brandon Johnson, with Farnsworth Johnson, was the bond council and had provided those forms.

Mayor Horrocks commented it seemed like the City had done this several times over the last few years. He wondered if there were other opportunities the City should take advantage of with the currently low interest rates. Mark Anderson replied they reviewed the City's debt regularly and had refinanced taxable bonds in 2019 that had high interest rates. He was not aware of any other debt that needed to be refinanced currently.

Janice Larson mentioned several outstanding vehicle leases but said they had one or two year lease lengths remaining.

**Council Member Gordon moved that the City Council approve Resolution No. 2022-08R: a resolution authorizing the issuance and the sale of aggregate water revenue refunding bonds in the principal amount not to exceed \$2,100,000. Council Member Baskin seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

#### 5. CONSIDERATION OF BID AWARD FOR RENOVATION OF EAGLEWOOD GOLF COURSE CLUBHOUSE AND RELATED CONSTRUCTION

Tyler Abegglen reported the City had received three bids for its request for proposals (RFP) for the renovation of Eaglewood golf course clubhouse project with ALCO Construction as the low bidder at \$2,625,575. He provided a rendering of what the exterior of the golf course clubhouse would look like with the inclusion of a covered deck. He also showed renderings of the interior renovation as well. The renovation would include the exterior, roof, decking, interior kitchen, event center, and a conversion of office space to golf simulators.

Mayor Horrocks asked about the construction schedule. Tyler Abegglen replied that the completion date was set for July 1, 2022, which included contingency dates.

Mayor Horrocks asked about the architect overseeing construction management and felt that Tyler Abegglen would also take on this responsibility. Tyler Abegglen responded that the architect would be involved but he planned to be very involved with the project as well.

Council Member Porter asked if there were any penalties if the project was not completed on time. Tyler Abegglen commented that in a normal year there would be end dates and penalties but with COVID and supply issues he did not want to discourage good work.

**Council Member Van Langeveld moved that the City Council approve the award of bid for the Eaglewood Golf Course Renovation Project to ALCO Construction in the amount of \$2,625, 575.60 and authorize the Mayor to sign any necessary documents. Council Member Baskin seconded the motion.**

Mayor Horrocks asked about potential change orders and the need for additional funds. Ken Leetham clarified that the contract was less than the amount borrowed. He said the complete budget was included and any change orders that exceeded \$25,000 would come back the Council for approval.

Council Member Porter asked about asphalt repair and resurfacing. He commented that he thought this had been done recently. Tyler Abegglen replied that the cart paths were completed recently and said the upper parking lot was redone five or six years ago but needed to be patched.

Council Member Baskin questioned the number of umbrellas needed for the outdoor tables. Tyler Abegglen replied that some of the tables would be placed under the covered patio and did not need umbrellas.

**The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

6. CONSIDERATION OF RESOLUTION NO. 2022-05R: A RESOLUTION AMENDING THE CITY'S COMPREHENSIVE FEE SCHEDULE FOR SERVICES AT THE EAGLEWOOD GOLF COURSE

Tyler Abegglen reported that the last time the golf course changed fees was about a year and a half ago. He said he would keep changes consistent to the off-season. The changes included a cart fee increase to accommodate the new carts coming in July. The increase for the carts would go from \$8 for nine holes to \$10 for nine holes. The junior punch card would be eliminated due to the Youth on Course program, which would provide cheaper rounds. The senior rate would be eliminated and offered as the price of the punch card to encourage repeat play. The fee schedule

for the new golf simulators would include hourly, monthly, six month, and yearly membership prices. The event center upgrade resulted in adjusted fees and may be revised once a new professional was hired to run the event center. The Golf Committee recommended offering a 20% discounted rate to City residents on event center bookings. He also spoke on changes to the employee golf benefit. Currently employees paid a cart fee Monday-Thursday and weekends after 2 p.m. Mr. Abegglen felt that employees did not utilize this benefit and suggested the change to providing employee punch cards that could also be used for family members. The City would reimburse the golf course for the employee punch cards per department based upon use. Tournament fees would increase as well.

Council Member Baskin asked in regards to the employee punch card. Tyler Abegglen clarified that the employee would pay for the tax through payroll on 80% of the punch card value. He said per an IRS audit at his previous place of employment this was the recommended route.

Council Member Gordon questioned if those who booked the event center could utilize outside catering. Tyler Abegglen replied affirmatively and said there would be a prep kitchen area in the new remodel.

Council Member Van Langeveld asked about the bartending service fee of \$250. Tyler Abegglen responded the fee allowed the user to have an outside bartender service. He said George's Grill operated the alcohol license out of the property and in order to serve alcohol through a bartender the City would need to go through that business and this would be the service charge to do so. He reported in-house bar services would also be available and included the same \$250 fee.

Council Member Van Langeveld asked how much the price was increasing to rent the facility. Tyler Abegglen replied it was under \$1,500.

Council Member Van Langeveld pointed out that the hourly rental rate was cheaper than the bulk rate. Tyler Abegglen said that the hourly rate was in addition to the bulk rate which could be clarified on the fee schedule. He said there would be a minimum of six hours in the evenings and the hourly rate would be an addition to that. Mr. Abegglen clarified the event center could not be rented hourly.

Council Member Van Langeveld asked when the fee schedule would be in place and suggested that the proposed rates not be put into place until the event center was remodeled. She also recommended a discussion on the size of the price increase after the remodel. Tyler Abegglen responded the interior would be completed before the exterior and a 10% discount would be offered during construction.

Council Member Gordon commented that the pricing was reasonable. Tyler Abegglen said they were trying to be competitive and that the proposed pricing was mid-range compared to those he

surveyed. He felt with the upgrades that the pricing was justified but the professional hired to run the event center could provide better information.

Council Member Baskin said while the price increase seemed high, she was comfortable with the cost if a comparable price analysis was done. She expressed concern about employees playing golf for free. Ken Leetham clarified that City employees had previously paid cart fees but not green fees.

Tyler Abegglen explained the employee punch card fee would be priced to include golf carts. He said the golf course was not getting paid for employee use currently and there were not very many employees who played golf. Tyler Abegglen estimated maybe a half dozen to a dozen employees were utilizing the benefits. He explained the punch cards would be limited to two per employee per year.

Ken Leetham suggested that the punch card system could reflect the current system and require the employees to pay the cart fees. He noted there would also be a limit to how often employees could play.

Council Member Porter said the current perk for employees had been in place for some time.

Council Member Baskin commented she was unaware that this was a current perk for employees and expressed concern of allocation of perks to City staff.

Council Member Gordon felt if the City Council was getting the perk that City employees should receive it as well. She liked that the punch card system would limit the number of rounds they could play. She asked about having a discussion on whether cart fees should be included and if board/committee members should also receive the benefit. Tyler Abegglen suggested tabling this portion of the proposal while he surveyed what other city golf courses offered their employees.

Council Member Van Langeveld was in favor of allowing this perk for employees and the punch card limits. She felt that there should be a discussion about offering the benefit to other City committee members.

Council Member Knowlton commented that he did not have an issue with the proposal.

Council Member Porter commented most people did not golf alone and said it was more like a buy one get one free or coupon as the employee's guests would be paying full price.

Ken Leetham mentioned the punch card could be used for the employee's family. Tyler Abegglen replied that the punch card was only for the employee and their family members.

Ken Leetham said it was reasonable to expect that City employees would receive perks or bonuses within reason as there was a fine line on the use of public funds.

Council Member Knowlton commented this did not represent a large amount of money. He said the net effect was a thank you to employees.

Council Member Baskin said her focus was not the money but felt benefits should not be given away that were paid by tax dollars. Council Member Gordon agreed and felt it was ok for employees but said the ethical question to her was if City Council members should have this perk.

Mayor Horrocks commented he was probably the most avid golfer of the group but he only played three times a year. He said the Golf Committee would take advantage of the offer but felt there was some merit there as they would be able to provide great feedback.

Council Member Van Langeveld said golf was an exclusionary recreation and it was important to make it more accessible to residents and staff. She expressed her desire to see more residents utilize the golf course as a resource.

**Council Member Knowlton moved that the City Council approve Resolution No. 2022-05R: a resolution amending certain fees for services at Eaglewood Golf Course and Event Center for the 2022 season. Council Member Porter seconded the motion.**

Council Member Van Langeveld asked who would have access to the employee punch cards. Tyler Abegglen responded the changes would only apply to City employees. The current structure for Golf Committee members, City Council, Mayor, and other committee members would be free green fees and payment for carts Monday-Thursday and after 12 p.m. on weekends. He said limitations could be placed on the punch cards for committee members.

Council Member Van Langeveld also questioned if the event center fee schedule increase should be postponed to July 1<sup>st</sup>. Council Member Porter said there would be a 10% discount and Tyler could manage whether this needed to be revised based on any lack in bookings.

**The motion was approved by Council Members Gordon, Knowlton and Porter. Council Members Baskin and Van Langeveld voted in opposition to the motion.**

Mayor Horrocks expressed his opinion the golf course manager should be able to increase rates without waiting for City Council input if he felt it was warranted. Council Member Baskin said what Tyler had done at the golf course was phenomenal but was alarmed by the policy on free green fees for employees. She requested to learn what other cities were offering their employees.

7. CONSIDERATION OF RESOLUTION NO. 2022-06R: A RESOLUTION APPOINTING MAYOR BRIAN HORROCKS TO THE SOUTH DAVIS RECREATION DISTRICT ADMINISTRATIVE CONTROL BOARD

**Council Member Porter moved the City Council approve Resolution 2022-06R an appointment of Mayor Horrocks to the South Davis Recreation District Administrative Control Board. Council Member Gordon seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

8. CONSIDERATION OF RESOLUTION NO. 2022-07R: A RESOLUTION AMENDING THE CITY'S ATHLETIC FIELD USE POLICY, FACILITIES USE AGREEMENT, PARKS RULES AND REGULATIONS, AND COMPREHENSIVE FEE SCHEDULE FOR PARK BOWERY AND FIELD RESERVATIONS

David Frandsen reported new staff member Carmen Wilson had done most of the work on this policy including researching similar policies from other cities and providing grammatical corrections. He detailed some of the changes made to the policies including the addition of updated information, a \$200 refundable cleaning deposit, and rules related to bounce houses. Mr. Frandsen also mentioned the installation of QR codes at the pavilions to report issues.

Council Member Porter spoke on the \$200 deposit fee and said Farmington had a \$50 deposit fee and other surrounding cities did not have any fees. He suggested adjusting the deposit fee.

Mayor Horrocks said his children worked for the Parks Department in the past and spoke on the messes that they had to clean up after events. Council Member Porter asked how the City would determine who made the mess.

Council Member Van Langeveld asked about the measure for reparations. She asked if there was an ability to ask for more in the case of excess damages. David Frandsen replied there were only two instances when the City did not refund the deposit. He felt \$200 was a deterrent and in most cases the City could determine who was responsible.

Mayor Horrocks suggested having a credit card on file that could be charged for excessive damages.

Todd Godfrey said that the practice of charging a credit card for damages would probably not comply with the law. He said the City did have the legal authority to charge people for damages to public facilities. He felt the deposit was the best way to address this issue as a municipality. Mr. Godfrey explained that any damages could be pursued criminally or civilly but the cost to pursue litigation should be weighed against the cost for repair.

Council Member Porter felt the deposit discouraged residents from reserving the facilities.

Ken Leetham said there had been less bad behavior since the City began charging the fee in contrast to times when the City did not require a deposit. He thought the deposit program helped preserve the parks.

Council Member Knowlton asked if the deposit inhibited utilization of the parks. David Frandsen replied there did not seem to be a drop in utilization. He also felt the deposit had been a deterrent.

Ken Leetham explained the City did charge the \$200 deposit fee and then refunded it. He said the City was charged a transaction fee on both transactions.

Council Member Gordon was in favor of the deposit if it helped to prevent damages and felt that the fee could be applied to the field reservations as well.

Council Member Porter suggested the deposit for the small pavilions should be lowered to \$50.

Council Member Van Langeveld recommended additional wording that addressed increased fees could be charged for excessive damages or if additional cleanup was required.

Council Member Porter recommended revising the fee schedule and said the deposit fees should be based on the facility being rented. Council Member Baskin felt this was a reasonable distinction and suggested lowering the deposit to \$100.

Council Member Knowlton was in support of the \$200 deposit as it was a deterrent.

Council Member Baskin asked for clarifications on the bounce house, slip and slides, tarps, and tents rules and regulations as the policy was currently inconsistent. David Frandsen replied that the bounce houses were only allowed in the areas shown on the map. Council Member Baskin suggested updating the language in the rules and regulations so there was restricted use of bounce house, slip and slides, tarps, and tents rather than no use.

Council Member Van Langeveld questioned if a \$100 deposit would eliminate the deterrent that the \$200 fee had created. David Frandsen responded he felt the \$200 fee helped and staff had seen a noticeable change since that fee was implemented.

Council Member Van Langeveld asked if the deposit fee could be charged the week of the event rather than when it was reserved. Janice Larsen replied that staff was looking at other ways to do reservations but currently it would be difficult to implement it as mentioned.

**Council Member Gordon moved that the City Council approve Resolution No. 2022-07R: a resolution amending the City's Athletic Field Use Policy, Facilities Use Agreement, Parks**

**Rules and Regulations, and Comprehensive Fee Schedule for Park Bowery and Field Reservations. Council Member Knowlton seconded the motion.**

**Council Member Baskin proposed a substitute motion to approve what was proposed as well as revise the inaccurate language about no bounce houses, slip and slides, tarps, and tents, and reduce the security deposit rate to \$100. Council Member Porter seconded the substitute motion.**

Todd Godfrey explained that the vote the City Council took now would be to accept the substitute motion and not voting on the original motion.

**The substitute motion was approved by Council Members Baskin, Porter and Van Langeveld. Council Members Knowlton and Gordon voted in opposition.**

Todd Godfrey clarified the substitute motion was now on the floor.

Council Member Gordon spoke on the substitute motion and said staff had a three-year history with the \$200 deposit. She felt this item should be tabled.

**Council Member Porter moved to table the item until the next meeting when staff was able to obtain more data to see how it would affect the City. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

#### 9. CONSIDERATION OF EASEMENTS ON CITY PROPERTY ADJACENT TO EAGLEWOOD DRIVE REQUESTED BY ROCKY MOUNTAIN POWER

Paul Ottoson reported next Tuesday would be the bid opening for the street reconstruction of Eaglewood Drive. He said letters were sent to the utility companies notifying them of the project and to see if any replacements or repair needed to be done before the street reconstruction. Rocky Mountain Power responded and would like to upgrade their service through Eaglewood Drive. Mr. Ottoson reviewed a map of the repair area and said underground vaults with overhead switch boxes would be installed in three locations. He said there were no public utility easements at Deer Hollow Park or the Golf Course where Rocky Mountain Power needed to install these boxes.

Paul Ottoson commented that the contract would require that the work be completed by July 1. Staff recommended approving three Rocky Mountain Power easements on City property adjacent to the Eaglewood Drive right of way.

The City Council was in favor of the traditional green utility boxes instead of those with artwork.

**Council Member Van Langeveld recommended the City Council approve the three attached easements with Rocky Mountain Power for the installation of power vaults and switchgear boxes and authorize the Mayor to sign the approved easements and any other documents needed to execute the subject easements. Council Member Gordon seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

10. ADJOURN

Mayor Horrocks adjourned the meeting at 8:51 p.m.

*The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday February 15, 2022 by unanimous vote of all members present.*

  
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Brian J. Horrocks, Mayor

  
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Wendy Page, City Recorder