

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-RECEPTION/SWEARING-IN CEREMONY
JANUARY 4, 2022

FINAL

Ken Leetham welcomed those present at 6:09 p.m.

PRESENT: Mayor Brian Horrocks
Council Member Lisa Watts Baskin
Council Member Natalie Gordon
Council Member Stan Porter
Council Member Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; Sherrie Pace, Community Development Director/Deputy City Recorder; Linda Horrocks, Communications Coordinator.

OTHERS PRESENT: Len Arave, Rachel Butterfield, Conrad Jacobson, Carolyn Jacobson, Dee Lalliss, Scott Lalliss, Tammy Clayton, D. Skolmoski, P. Skolmoski, Rob Baskin, Thomas Baskin, Paul Baskin, Carol Cabanillas, T.J. Decarlo, Luisa Tupou, Joe Tupou, Ted Knowlton, residents; Jason Wheeler, Draper; Elaine Horrocks; Kristin Pepin; Susan Baird, Tom Baird; Stan Dorius, Barbara Dorius; Chandler Burton; Wendy Page, Steve Page.

1. SWEARING-IN OF NEWLY ELECTED OFFICIALS

Ken Leetham recognized the outgoing mayor, Len Arave, in attendance. He then introduced the new mayor, Brian Horrocks, new council member, Alisa Van Langeveld, and re-elected council member, Lisa Watts Baskin.

Deputy City Recorder, Sherrie Pace performed the swearing in of Council Member Lisa Watts Baskin.

Deputy City Recorder, Sherrie Pace performed the swearing in of Council Member Alisa Van Langeveld.

Deputy City Recorder, Sherrie Pace performed the swearing in of Mayor Brian Horrocks.

Ken Leetham congratulated the new elected officials and explained that the City Council would select an applicant to fill the vacant city council seat of the new mayor, Brian Horrocks.

2. RECEPTION AND WELCOME OF NEWLY ELECTED OFFICIALS

A reception was held from 6:15 to 7:00 p.m.

3. BREAK BEFORE REGULAR SESSION

Ken Leetham adjourned the meeting at 7:00 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
JANUARY 4, 2022

FINAL

Mayor Horrocks called the meeting to order at 7:00 p.m. Council Member Lisa Baskin offered the invocation. The Police Department Honor Guard presented colors and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Council Member Lisa Watts Baskin
Council Member Natalie Gordon
Council Member Stan Porter
Council Member Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; Brad Christopherson, City Attorney; Sherrie Pace, Community Development Director/Deputy City Recorder; Linda Horrocks, Communications Coordinator.

OTHERS PRESENT: Len Arave, Rachel Butterfield, Conrad Jacobson, Carolyn Jacobson, Dee Lalliss, Scott Lalliss, Tammy Clayton, D. Skolmoski, P. Skolmoski, Rob Baskin, Thomas Baskin, Paul Baskin, Carol Cabanillas, T.J. Decarlo, Luisa Tupou, Joe Tupou, Ted Knowlton, residents; Jason Wheeler, Draper; Elaine Horrocks; Kristin Pepin; Susan Baird, Tom Baird; Stan Dorius, Barbara Dorius; Chandler Burton; Wendy Page, Steve Page.

1. CITIZEN COMMENT

There were no citizen comments.

2. CITY COUNCIL CANDIDATE INTERVIEWS

Mayor Horrocks explained that each candidate would provide a brief presentation followed by questions from the City Council.

- a. Carol Cabanillas reported that she had lived in the City for 15 years because her family felt it was a safe community. Her educational background included degrees from Utah State and the University of Utah in education. Ms. Cabanillas said her career included educational administration and was currently employed by the Granite School District. She explained that she would bring a diverse perspective to the City Council as a mother,

as an ethnic minority, and as a younger individual as she wanted her children to grow up in a diverse community.

Carol Cabanillas said her objectives for the City Council included transparency and positive public relations. She spoke on what benefits she would bring including her educational background and experience in school budgeting, scheduling/planning, grant writing, and working with community partners. Ms. Cabanillas said that she has also served on many committees including the racial and equity task force, a school safety and crisis response team, Internet Crimes Against Children (ICAC) task force, etc.

Council Member Porter spoke on the difficulties of the last two years particularly those related to COVID and decisions that the City Council had to make. He asked about how Ms. Cabanillas felt dealing with certain issues related to COVID. Carol Cabanillas replied that she was a COVID tester, so she had followed requirements set by the Utah Health Department but understood that residents had the right to choose. She spoke on the damage from COVID to family dynamics and mental health and different ways to keep the community safe while allowing residents to use the golf course, splash pad, etc.

Council Member Van Langeveld spoke on the recent election and if Carol Cabanillas had considered running or would run in two years. Carol Cabanillas responded that her husband also had a desire to be a City council member but was currently a retired police officer and stay at home parent so she applied to be on the Council this time.

- b. Tammy Clayton reported that she ran as a candidate in the most recent election. She grew up in the unincorporated Bountiful area and had lived in the City for 17 years. Ms. Clayton spoke on how she had provided information pertaining to the City on social media, particularly during her election campaign. She spoke about her service on the Parks and Recreation Committee.

Council Member Van Langeveld asked if Ms. Clayton would run again in two years. Tammy Clayton replied that she would as it was a great education.

Council Member Gordon commented that she had known Tammy Clayton for 20 years and said she was one of the kindest people she knew.

Council Member Porter asked for Ms. Clayton's opinion on the decisions made by the City Council related to COVID. Tammy Clayton responded that she was required to follow the guidelines set by the CDC at work and what would keep people safe. She felt that while people had the right to choose that there was a balance to also keep residents safe.

- c. Conrad Jacobson shared a quote by Thomas Fuller “fool’s names and fool’s faces are always seen in public places” and said that while he may question why he was back he missed being a part of City meetings. He said that he continued to read the City Council meeting agendas and minutes from the past six years that he had been off the Council. Mr. Jacobson commented that if appointed he would help to guide the meetings along at the appropriate pace, be unafraid to make decisions and take action, ability to work with upset elected officials, and the capability to compromise, work with developers, and deal with difficulties such as landslides, infrastructure, etc.

Council Member Van Langeveld thanked Conrad Jacobson for his years of service on the City Council and with the Senior Lunch Bunch. She asked if he had considered running during the recent election. Conrad Jacobson replied that he felt that while he could guarantee two good years of service, he was unsure about four years due to his age. He said as long as he could stand, sit, act he would be happy to serve the City.

Council Member Porter asked in regard to the decisions that had been made by the City Council related to COVID and if Conrad Jacobson felt there was an instance in which the Health Department should have been overruled. Conrad Jacobson replied that he did not.

- d. Ted Knowlton reported that he worked for the Wasatch Front Regional Council and served on the City’s Planning Commission. He spoke on his love for the City, which was the reason he had applied for the appointment. Mr. Knowlton shared some guiding principles beautiful, prosperous, neighborly, and sustainable. He said beauty included everything from the parks/play spaces to infrastructure, signage, etc. and was something to strive toward.

Ted Knowlton said the City was a great place to do business and spoke on how others were complimentary of staff and the Council. He said the City should continue to be a prosperous community economically. Neighborly related to three segments of the City including the east, west and center as well as adjacent cities and opportunities for diversity. Mr. Knowlton spoke on sustainability particularly in regard to environmental impact and the City’s need to provide a great quality of life for current and future residents.

Council Member Van Langeveld asked if Mr. Knowlton would consider running for office in the future. Ted Knowlton replied that he had not made the determining decision until after the deadline had closed but that he would be running for office in two years.

Council Member Porter spoke on the mask mandate from the Health Department and the potential for cities to override this decision. Ted Knowlton responded that it was important to be deferential to the recommendations from health professionals but there

were times to oppose this. He said there would be a time to weigh public health versus prosperity and also how to balance both.

- e. Luisa Tupou reported that she was the daughter of Samoan immigrants and spoke on her immediate family. She said she ran for City Council during the recent election with the desire for better representation. Ms. Tupou commented that she was passionate about civic engagement and the needs of the community including transparency, communication, diversity/inclusion, economic and social development, air quality, and the development of parks and arts. She served on the Utah Pacific Islanders Civic Engagement Coalition, which advocated for bills that serve the community including air quality and affordable housing.

Luisa Tupou said her education including a degree in consumer and community policies with a focus on the wellbeing of households and how they were affected. She also had a degree in curriculum and instruction that focused on the learning styles of students in business and governmental areas. Ms. Tupou commented that she would bring diversity, sensitivity, and her educational skills to the Council.

Council Member Van Langeveld complimented Ms. Tupou's campaign and asked if she would run again in two years. Luisa Tupou replied that it would depend on her family situation.

Council Member Porter asked about her opinions related to the decisions that the City made during COVID. Luisa Tupou responded that she served as a community health worker in her community and would take the suggestions for health professionals very seriously after seeing those affected. She also spoke on hearing the needs and feelings of the residents related to these suggestions.

Mayor Horrocks commented that the five candidates were outstanding and how lucky the City was to have great individuals willing to step forward to serve. He asked if the City Council could go into a closed session to discuss their decision. Ken Leetham replied that after a discussion with the City Attorney that there was a statute which prohibited going into closed session for the purpose of making a selection to fill a vacant council position.

Council Member Porter said that he had been on both sides and appreciated that the candidates did not seem politically motivated. He encouraged those that were not chosen for the City Council to apply for the Planning Commission vacancies. He also mentioned that he had been on the City Council since 1991 and was still learning and the amount of knowledge needed for the position. This meant he was leaning towards the two candidates who had experience, Conrad Jacobson and Ted Knowlton.

Council Member Gordon spoke on serving with Ted Knowlton on the Planning Commission and that his skillset met what the City Council needed at this time.

Council Member Van Langeveld said each candidate was impressive and an asset to the City. She urged them all to stay involved whether through serving on the Planning Commission or another board. She also spoke on this process of selecting a candidate versus the election process and the ability for diversity. She was supportive of Ted Knowlton due to his experience and working with him on the Planning Commission.

Council Member Baskin thanked those who had applied and expressed empathy for those who would not be selected. She spoke on how delighted she was to see three women applicants, which represented half of the population. She explained that she started a foundation call Real Women Run and the rewards of this endeavor. She said while she was partial to those individuals who campaigned in the election, that Conrad Jacobson brought wisdom, and Ted Knowlton had experience and current service on the Planning Commission. Council Member Baskin encouraged those not selected to persevere. She was in favor of selecting Ted Knowlton due to his experience with the Planning Commission, his work with Wasatch Front Regional Council and transportation issues.

Mayor Horrocks commented that he had also been through the election process several times and valued those who ran for office. He was also impressed with Carol Cabanillas and Ted Knowlton.

3. CITY COUNCIL APPOINTMENT TO FILL THE REMAINING TWO-YEAR TERM EXPIRING DECEMBER 31, 2023 VACATED BY COUNCIL MEMBER HORROCKS

Council Member Gordon moved to appoint Ted Knowlton to fill the remainder of the term of the Council seat vacated by Brian Horrocks and expiring on December 31, 2023. Council Member Van Langeveld seconded the motion. The motion was approved by Council Members Baskin, Gordon, Porter and Van Langeveld.

4. SWEARING-IN OF NEWLY APPOINTED COUNCIL MEMBER

Sherrie Pace performed the swearing in of Ted Knowlton.

Mayor Horrocks commented that this meant there was another vacancy on the Planning Commission.

Council Member Baskin suggested that photos be taken of those who applied for the City Council position as well so that if they ran for office or an appointment in the future that they would be recognized.

5. CONSIDERATION OF THE MAYOR'S APPOINTMENT AND SWEARING-IN OF
NEW CITY RECORDER

Mayor Horrocks reported that he met with the final two candidates that were vetted by staff. He recommended that Wendy Page be appointed as the new City Recorder.

Ken Leetham said that this position was open to the public and 33 applications were received. He said that Wendy Page was the deputy city recorder for Clearfield City. She worked for many years in record management in Clearfield's city administration and police department. Mr. Leetham said he felt she was a qualified applicant and had his highest recommendation as well.

Council Member Gordon moved to appoint Wendy Page as the City Recorder of North Salt Lake. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.

Mayor Horrocks performed the swearing in of Wendy Page.

Wendy Page introduced her husband Steve and said she was so honored to be selected. She said while it was a hard change to leave Clearfield City after 23 years she was excited for the opportunity to grow.

6. CONSIDERATION OF A PLAT AMENDMENT TO LOT 1016R, EAGLEPOINTE
ESTATES PHASE 10 AT 674 EAST COUNTRY COURT, VACATING A PUBLIC
UTILITY EASEMENT ON THE REAR PROPERTY LINE, JOHN CROCKET,
APPLICANT

Sherrie Pace reported that this was a simple plat amendment for Lot 1016R in Eaglepointe Estates Phase 10. She explained that several years ago property owners on Country Court installed landscaping improvements to the rear portions of their property, which encroached onto City owned property. The City Council met with those property owners and approved the sales of the encroachments. The former property owners of this lot installed the landscaping and sold the lot and home to the current owners without completing the transaction with the City. The current property owner has completed the purchase and the public utility easement now needs to be vacated. The Planning Commission held a public hearing on this plat amendment and all of the public utility companies were notified. The Commission made a favorable recommendation to approve the plat amendment for Lot 1016R.

Council Member Porter said that during the original discussions with the property owners along Country Court that the purchased property would remain landscaping and structures would not be built next to the trail. Sherrie Pace was unsure of the original discussion as she was not employed by the City at that time. She said that City code would not allow large structures but would allow a shed or swimming pool to be constructed there.

Council Member Baskin commented that the owner was a real estate attorney so it was not surprising that this was handled correctly.

Council Member Van Langeveld moved that the City Council approve the plat amendment for lot 1016R of the Eaglepointe Estates Phase 10 Subdivision located at 674 East Country Court. Council Member Baskin seconded the motion.

Mayor Horrocks asked for the protocol on when a vote should be a roll call vote. Brad Christopherson replied that any vote did not need to be a roll call vote but any opposition to the motion or a “nay” vote had to state the person voting in opposition to the motion.

The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.

7. CONSIDERATION OF A SITE PLAN AMENDMENT FOR PHILLIPS 66 BUTANE BLENDING SYSTEM AT 245 EAST 1100 NORTH, ANDY STRINE, APPLICANT

Sherrie Pace reported that this site plan amendment application was only before the City Council as it was over five acres in size per City code. She said Phillips 66 applied to amend the site plan to install a butane blending station on their property at 245 East 1100 North. This application was reviewed and recommended for approval by the Planning Commission and South Davis Metro Fire. The Planning Commission recommended that the existing fencing, which was considered legally nonconforming, be brought into compliance. The existing fencing surrounding the property and adjacent to 1100 North was constructed of chain link. City code 10-133 regulated that the fencing along 1100 North could not be chain link.

After the Planning Commission meeting the representatives from Phillips 66 have agreed to improve the street frontage along 1100 North and bring the fencing into compliance. They have asked for a specific deadline on when that fencing should be installed. Staff recommended with COVID and supply shortages that they have until October 1, 2022 to install the new fencing.

Council Member Knowlton commented that he felt it was within the City’s rights to request the fencing be brought into compliance. He said the code language was unclear on the trigger for compliance and should be revised. Sherrie Pace replied that staff would work on these revisions.

Council Member Porter asked if the property owner had specified what type of fence would be installed. He spoke on the current uniformity with the fencing and how it would look with different fencing along the frontage compared to the sides of the property and the adjacent properties. Sherrie Pace replied that the fencing would be upgraded along the entire frontage and that the adjacent properties were in Woods Cross City. She said the property owner could install a decorative metal fence or site-obscuring fence or wall with landscaping buffers.

Council Member Porter felt a wrought iron fence would stand out as the surrounding fencing would remain chain link. He expressed a concern with consistency and said that there seemed to be something lacking as this may not help beautiful the area.

Council Member Baskin was in disagreement and said that the City had to require improvements when possible. She spoke on the barbed wire that was on the existing chain link fencing and how this would look on a site-obscuring wall. Sherrie Pace replied that this was the reason for the landscaping buffers. Mayor Horrocks and Council Member Gordon were also in favor of replacing the chain link fencing.

Council Member Van Langeveld moved that the City Council approve of the site plan amendment for Phillips 66 Butane Blending System located at 245 East 1100 North with the following condition:

- 1) The chain link fence along 1100 North will be brought into compliance with City code section 10-1-33.**

Council Member Knowlton seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton and Van Langeveld. Council Member Porter voted in opposition to the motion.

8. CONSIDERATION OF RESOLUTION 2022-01R: A RESOLUTION APPROVING THE 2022 CITY COUNCIL AND PLANNING COMMISSION REGULAR MEETING SCHEDULES

Ken Leetham said that after reviewing State code that a roll call vote must be taken for all ordinances, resolutions, and any action, which would create a liability for the municipality or at the request of any member of the governing body.

Sherrie Pace reported that the City Council meetings will be held on the first and third Tuesdays of the month. Planning Commission meetings will be held on the second and fourth Tuesdays of the month. There were no major conflicts with the proposed dates at this time.

Council Member Gordon said that November 8th was election day. Sherrie Pace replied that the Planning Commission meeting scheduled for that day will be cancelled.

Council Member Baskin also mentioned a typographical error to be corrected.

Council Member Baskin moved to adopt Resolution 2022-01R setting the 2022 annual meeting schedule for the City Council and the Planning Commission as amended. Council Member Gordon seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.

9. CONSIDERATION OF RESOLUTION 2022-02R: A RESOLUTION APPOINTING MAYOR HORROCKS TO THE SOUTH DAVIS METRO FIRE SERVICE AREA BOARD

Ken Leetham reported that the governing board of the South Davis Metro Fire Service Area was comprised of the five city mayors and a representative from the County.

Council Member Porter moved that the City Council approve Resolution 2022-02R: a resolution appointing Mayor Horrocks to the South Davis Metro Fire Service Area Board. Council Member Baskin seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.

10. APPOINTMENT OF MAYOR PRO TEM FOR CALENDAR YEAR 2022 BY CITY COUNCIL MOTION

Council Member Porter nominated Council Member Gordon.

Council Member Baskin moved to appoint Council Member Gordon to be the mayor pro tem for calendar year 2022. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.

11. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of November 16, 2021 were reviewed and approved.

Council Member Porter moved to approve the November 16, 2021 minutes as amended. Council Member Van Langeveld seconded the motion. The motion was approved by Council Members Baskin, Gordon, Porter and Van Langeveld. Council Member Knowlton abstained from voting.

The City Council minutes of November 30, 2021 were reviewed and approved.

Council Member Baskin to approve the City Council minutes for November 30, 2021. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Porter and Van Langeveld. Council Member Knowlton abstained from voting.

The City Council minutes of December 28, 2021 were reviewed and approved.

Council Member Porter moved to approve the City Council minutes for December 28, 2021 as amended. Council Member Gordon seconded the motion. The motion was approved by

Council Members Baskin, Gordon, Porter and Van Langeveld. Council Member Knowlton abstained from voting.

12. MAYOR'S REPORT

Mayor Horrocks spoke on the democratic process and how impressed he was with the five candidates for the vacant City Council position. He said this was a great Council and was looking forward to working with them.

13. CITY ATTORNEY'S REPORT

Brad Christopherson had nothing to report.

14. CITY MANAGER'S REPORT

Ken Leetham reported that the Local Officials Day at the State Legislature would be held January 19th. He asked those who were interested in registering to contact him.

Council Member Gordon expressed interest in attending as well as any opportunity to be an advocate for housing committees.

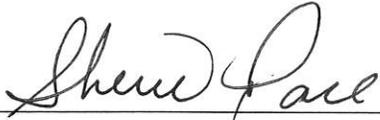
Ken Leetham said that he would send weekly updates from the Legislative session to the Council. He spoke on some of the impacts from the Legislature related to zoning ordinances, regulation of land uses, and housing that had affected the City. Mr. Leetham said the City's Legislative representatives would attend a City Council meeting soon.

Council Member Baskin reported that the Health and Wellness Committee would meet for the first time on January 6th.

15. ADJOURN

Mayor Horrocks adjourned the meeting at 9:03 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday January 18, 2022 by unanimous vote of all members present.



Sherrie Pace, Deputy City Recorder