



CITY OF NORTH SALT LAKE

CITY COUNCIL MEETING NOTICE & AGENDA JANUARY 18, 2022

AMENDED

Posted January 17, 2022

Notice is given that the City Council of the City of North Salt Lake will hold a regular meeting on **JANUARY 18, 2022**. *This meeting will NOT be held in person, but will be conducted electronically via Zoom. See instructions attached to this agenda to view the meeting and participate.*

The following items of business will be discussed; the order of business may be changed as time permits.

WORK SESSION –6:00 p.m.

1. Department Update – Presentation by City Auditors for FY2021 Audit Report
2. Overview of the City’s Redevelopment Agency Project Areas
3. Approval of City Council Minutes of January 4, 2022
4. Action Items
5. Council Reports
6. Adjourn

REGULAR SESSION - 7:00 p.m.

1. Introduction by Mayor Brian Horrocks
2. Citizen Comment
3. Consideration of **Resolution 2022-03R**: A Resolution Appointing Mayor Horrocks to the Board of Trustees of the South Davis Sewer District
4. Consideration of **Resolution 2022-04R**: A Resolution Appointing Mayor Horrocks to the Administrative Control Board of the Wasatch Integrated Waste Management District
5. Consideration of a motion to approve the Mayor’s re-appointment of Planning Commission members: Seat #1, Brandon Tucker and Seat #2, William Ward
6. Mayor’s Report
7. City Attorney Report
8. City Manager Report
9. Adjourn

CLOSED SESSION

1. Possible closed session for the purpose of discussing pending or reasonably imminent litigation; to discuss the character professional competence, or physical or mental health of an individual; to discuss collective bargaining; or to discuss the purchase, exchange, sale, or lease of real property.
Utah Code 52-4-205

The public is invited to attend all City Council meetings. This meeting will be held electronically via Zoom, with joining information below:

Topic: January 18, 2022 City Council Meeting

Time: January 18, 2022, 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84297293407>

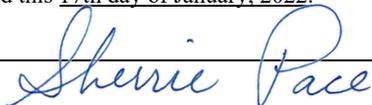
Meeting ID: 842 9729 3407

The public is invited to attend all City Council meetings. If you need special accommodations to participate in the City Council meeting, please call the City office at 801-335-8709. Please provide at least 24 hours notice for adequate arrangements to be made.

Notice of Posting:

I, the duly appointed Deputy City Recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, at city hall, and sent to the required newspapers this 17th day of January, 2022.

Dated this 17th day of January, 2022.



, Deputy City Recorder

1 CITY OF NORTH SALT LAKE
2 CITY COUNCIL MEETING-RECEPTION/SWEARING-IN CEREMONY
3 JANUARY 4, 2022
4

5 **DRAFT**
6

7 Ken Leetham welcomed those present at 6:09 p.m.
8

9 PRESENT: Mayor Brian Horrocks
10 Council Member Lisa Watts Baskin
11 Council Member Natalie Gordon
12 Council Member Stan Porter
13 Council Member Alisa Van Langeveld
14

15 STAFF PRESENT: Ken Leetham, City Manager; Sherrie Pace, Community Development
16 Director; Linda Horrocks, City Recorder.
17

18 OTHERS PRESENT: Len Arave, Rachel Butterfield, Conrad Jacobson, Carolyn Jacobson, Dee
19 Lalliss, Scott Lalliss, Tammy Clayton, D. Skolmoski, P. Skolmoski, Rob Baskin, Thomas
20 Baskin, Paul Baskin, Carol Cabanillas, T.J. Decarlo, Luisa Tupou, Joe Tupou, Ted Knowlton,
21 residents; Jason Wheeler, Draper; Elaine Horrocks; Kristin Pepin; Susan Baird, Tom Baird; Stan
22 Dorius, Barbara Dorius; Chandler Burton; Wendy Page, Steve Page.
23

24 1. SWEARING-IN OF NEWLY ELECTED OFFICIALS
25

26 Ken Leetham recognized the outgoing mayor, Len Arave, in attendance. He then introduced the
27 new mayor, Brian Horrocks, new council member, Alisa Van Langeveld, and re-elected council
28 member, Lisa Watts Baskin.
29

30 Sherrie Pace performed the swearing in of Lisa Baskin.
31

32 Sherrie Pace performed the swearing in of Alisa Van Langeveld.
33

34 Sherrie Pace performed the swearing in of Brian Horrocks.
35

36 Ken Leetham congratulated the new elected officials and explained that the City Council would
37 select an applicant to fill the vacant city council set of the new mayor, Brian Horrocks.
38

39 2. RECEPTION AND WELCOME OF NEWLY ELECTED OFFICIALS
40

41 A reception was held from 6:15 to 7:00 p.m.
42

43 3. BREAK BEFORE REGULAR SESSION

44

45 Ken Leetham adjourned the meeting at 7:00 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
JANUARY 4, 2022

DRAFT

Mayor Horrocks called the meeting to order at 7:00 p.m. Council Member Lisa Baskin offered the invocation. The Police Department Honor Guard presented colors and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Council Member Lisa Watts Baskin
Council Member Natalie Gordon
Council Member Stan Porter
Council Member Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; Brad Christopherson, City Attorney; Sherrie Pace, Community Development Director; Linda Horrocks, City Recorder.

OTHERS PRESENT: Len Arave, Rachel Butterfield, Conrad Jacobson, Carolyn Jacobson, Dee Lalliss, Scott Lalliss, Tammy Clayton, D. Skolmoski, P. Skolmoski, Rob Baskin, Thomas Baskin, Paul Baskin, Carol Cabanillas, T.J. Decarlo, Luisa Tupou, Joe Tupou, Ted Knowlton, residents; Jason Wheeler, Draper; Elaine Horrocks; Kristin Pepin; Susan Baird, Tom Baird; Stan Dorius, Barbara Dorius; Chandler Burton; Wendy Page, Steve Page.

1. CITIZEN COMMENT

There were no citizen comments.

2. CITY COUNCIL CANDIDATE INTERVIEWS

Mayor Horrocks explained that each candidate would provide a brief presentation followed by questions from the City Council.

- a. Carol Cabanillas reported that she had lived in the City for 15 years because her family felt it was a safe community. Her educational background included degrees from Utah State and the University of Utah in education. Ms. Cabanillas said her career included educational administration and was currently employed by the Granite School District. She explained that she would bring a diverse perspective to the City Council as a mother,

87 as an ethnic minority, and as a younger individual as she wanted her children to grow up
88 in a diverse community.

89
90 Carol Cabanillas said her objectives for the City Council included transparency and
91 positive public relations. She spoke on what benefits she would bring including her
92 educational background and experience in school budgeting, scheduling/planning, grant
93 writing, and working with community partners. Ms. Cabanillas said that she has also
94 served on many committees including the racial and equity task force, a school safety and
95 crisis response team, Internet Crimes Against Children (ICAC) task force, etc.

96
97 Council Member Porter spoke on the difficulties of the last two years particularly those
98 related to COVID and decisions that the City Council had to make. He asked about how
99 Ms. Cabanillas felt dealing with certain issues related to COVID. Carol Cabanillas
100 replied that she was a COVID tester so she had followed requirements set by the Utah
101 Health Department but understood that residents had the right to choose. She spoke on
102 the damage from COVID to family dynamics and mental health and different ways to
103 keep the community safe while allowing residents to use the golf course, splash pad, etc.

104
105 Council Member Van Langeveld spoke on the recent election and if Carol Cabanillas had
106 considered running or would run in two years. Carol Cabanillas responded that her
107 husband also had a desire to be a City council member but was currently a retired police
108 officer and stay at home parent so she applied to be on the Council this time.

109
110 b. Tammy Clayton reported that she ran as a candidate in the most recent election. She grew
111 up in the unincorporated Bountiful area and had lived in the City for 17 years. Ms.
112 Clayton spoke on how she had provided information pertaining to the City on social
113 media, particularly during her election campaign. She spoke about her service on the
114 Parks and Recreation Committee.

115
116 Council Member Van Langeveld asked if Ms. Clayton would run again in two years.
117 Tammy Clayton replied that she would as it was a great education.

118
119 Council Member Gordon commented that she had known Tammy Clayton for 20 years
120 and said she was one of the kindest people she knew.

121
122 Council Member Porter asked for Ms. Clayton's opinion on the decisions made by the
123 City Council related to COVID. Tammy Clayton responded that she was required to
124 follow the guidelines set by the CDC at work and what would keep people safe. She felt
125 that while people had the right to choose that there was a balance to also keep residents
126 safe.

127

128 c. Conrad Jacobson shared a quote by Thomas Fuller “fool’s names and fool’s faces are
129 always seen in public places” and said that while he may question why he was back he
130 missed being a part of City meetings. He said that he continued to read the City Council
131 meeting agendas and minutes from the past six years that he had been off the Council.
132 Mr. Jacobson commented that if appointed he would help to guide the meetings along at
133 the appropriate pace, be unafraid to make decisions and take action, ability to work with
134 upset elected officials, and the capability to compromise, work with developers, and deal
135 with difficulties such as landslides, infrastructure, etc.

136
137 Council Member Van Langeveld thanked Conrad Jacobson for his years of service on the
138 City Council and with the Senior Lunch Bunch. She asked if he had considered running
139 during the recent election. Conrad Jacobson replied that he felt that while he could
140 guarantee two good years of service he was unsure about four years due to his age. He
141 said as long as he could stand, sit, act he would be happy to serve the City.

142
143 Council Member Porter asked in regards to the decisions that had been made by the City
144 Council related to COVID and if Conrad Jacobson felt there was an instance in which the
145 Health Department should have been overruled. Conrad Jacobson replied that he did not.

146
147 d. Ted Knowlton reported that he worked for the Wasatch Front Regional Council and
148 served on the City’s Planning Commission. He spoke on his love for the City, which was
149 the reason he had applied for the appointment. Mr. Knowlton shared some guiding
150 principles beautiful, prosperous, neighborly, and sustainable. He said beauty included
151 everything from the parks/play spaces to infrastructure, signage, etc. and was something
152 to strive toward.

153
154 Ted Knowlton said the City was a great place to do business and spoke on how others
155 were complimentary of staff and the Council. He said the City should continue to be a
156 prosperous community economically. Neighborly related to three segments of the City
157 including the east, west and center as well as adjacent cities and opportunities for
158 diversity. Mr. Knowlton spoke on sustainability particularly in regards to environmental
159 impact and the City’s need to provide a great quality of life for current and future
160 residents.

161
162 Council Member Van Langeveld asked if Mr. Knowlton would consider running for
163 office in the future. Ted Knowlton replied that he had not made the determining decision
164 until after the deadline had closed but that he would be running for office in two years.

165
166 Council Member Porter spoke on the mask mandate from the Health Department and the
167 potential for cities to override this decision. Ted Knowlton responded that it was
168 important to be deferential to the recommendations from health professionals but there

169 were times to oppose this. He said there would be a time to weigh public health versus
170 prosperity and also how to balance both.

171
172 e. Luisa Tupou reported that she was the daughter of Samoan immigrants and spoke on her
173 immediate family. She said she ran for City Council during the recent election with the
174 desire for better representation. Ms. Tupou commented that she was passionate about
175 civic engagement and the needs of the community including transparency,
176 communication, diversity/inclusion, economic and social development, air quality, and
177 the development of parks and arts. She served on the Utah Pacific Islanders Civic
178 Engagement Coalition, which advocated for bills that serve the community including air
179 quality and affordable housing.

180
181 Luisa Tupou said her education including a degree in consumer and community policies
182 with a focus on the wellbeing of households and how they were affected. She also had a
183 degree in curriculum and instruction that focused on the learning styles of students in
184 business and governmental areas. Ms. Tupou commented that she would bring diversity,
185 sensitivity, and her educational skills to the Council.

186
187 Council Member Van Langeveld complimented Ms. Tupou's campaign and asked if she
188 would run again in two years. Luisa Tupou replied that it would depend on her family
189 situation.

190
191 Council Member Porter asked about her opinions related to the decisions that the City
192 made during COVID. Luisa Tupou responded that she served as a community health
193 worker in her community and would take the suggestions for health professionals very
194 seriously after seeing those affected. She also spoke on hearing the needs and feelings of
195 the residents related to these suggestions.

196
197 Mayor Horrocks commented that the five candidates were outstanding and how lucky the City
198 was to have great individuals willing to step forward to serve. He asked if the City Council could
199 go into a closed session to discuss their decision. Ken Leetham replied that after a discussion
200 with the City Attorney that there was a statute which prohibited going into closed session for the
201 purpose of making a selection to fill a vacant council position.

202
203 Council Member Porter said that he had been on both sides and appreciated that the candidates
204 did not seem politically motivated. He encouraged those that were not chosen for the City
205 Council to apply for the Planning Commission vacancies. He also mentioned that he had been on
206 the City Council since 1991 and was still learning and the amount of knowledge needed for the
207 position. This meant he was leaning towards the two candidates who had experience, Conrad
208 Jacobson and Ted Knowlton.

209

210 Council Member Gordon spoke on serving with Ted Knowlton on the Planning Commission and
211 that his skillset met what the City Council needed at this time.

212
213 Council Member Van Langeveld said each candidate was impressive and an asset to the City.
214 She urged them all to stay involved whether through serving on the Planning Commission or
215 another board. She also spoke on this process of selecting a candidate versus the election process
216 and the ability for diversity. She was supportive of Ted Knowlton due to his experience and
217 working with him on the Planning Commission.

218
219 Council Member Baskin thanked those who had applied and empathy for those not selected. She
220 spoke on how delighted she was to see three women applicants, which represented half of the
221 population. She explained that she started a foundation call Real Women Run and the rewards of
222 this endeavor. She said while she was partial to those individuals who campaigned in the election
223 that Conrad Jacobson had wisdom and Ted Knowlton had experience and service. Council
224 Member Baskin encouraged those not selected to persevere. She was in favor of selecting Ted
225 Knowlton due to his experience with the Planning Commission, his work with Wasatch Front
226 Regional Council and transportation issues.

227
228 Mayor Horrocks commented that he had also been through the election process several times and
229 valued those who ran for office. He was also impressed with Carol Cabanillas and Ted
230 Knowlton.

231
232 3. CITY COUNCIL APPOINTMENT TO FILL THE REMAINING TWO-YEAR TERM
233 EXPIRING DECEMBER 31, 2023 VACATED BY COUNCIL MEMBER HORROCKS

234
235 **Council Member Gordon moved to appoint Ted Knowlton to fill the remainder of the term**
236 **of the Council seat vacated by Brian Horrocks and expiring on December 31, 2023. Council**
237 **Member Van Langeveld seconded the motion. The motion was approved by Council**
238 **Members Baskin, Gordon, Porter and Van Langeveld.**

239
240 4. SWEARING-IN OF NEWLY APPOINTED COUNCIL MEMBER

241
242 Sherrie Pace performed the swearing in of Ted Knowlton.

243
244 Mayor Horrocks commented that this meant there was another vacancy on the Planning
245 Commission.

246
247 Council Member Baskin suggested that photos be taken of those who applied for the City
248 Council position as well so that if they ran for office or an appointment in the future that they
249 would be recognized.

250

251 5. CONSIDERATION OF THE MAYOR’S APPOINTMENT AND SWEARING-IN OF
252 NEW CITY RECORDER

253
254 Mayor Horrocks reported that he met with the final two candidates that were vetted by staff. He
255 recommended that Wendy Page be appointed as the new City Recorder.

256
257 Ken Leetham said that this position was open to the public and 33 applications were received. He
258 said that Wendy Page was the deputy city recorder for Clearfield City. She worked for many
259 years in record management in Clearfield’s city administration and police department. Mr.
260 Leetham said he felt she was a qualified applicant and had his highest recommendation as well.

261
262 **Council Member Gordon moved to appoint Wendy Page as the City Recorder of North Salt**
263 **Lake. Council Member Porter seconded the motion. The motion was approved by Council**
264 **Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

265
266 Mayor Horrocks performed the swearing in of Wendy Page.

267
268 Wendy Page introduced her husband Steve and said she was so honored to be selected. She said
269 while it was a hard change to leave Clearfield City after 23 years she was excited for the
270 opportunity to grow.

271
272 6. CONSIDERATION OF A PLAT AMENDMENT TO LOT 1016R, EAGLEPOINTE
273 ESTATES PHASE 10 AT 674 EAST COUNTRY COURT, VACATING A PUBLIC
274 UTILITY EASEMENT ON THE REAR PROPERTY LINE, JOHN CROCKET,
275 APPLICANT

276
277 Sherrie Pace reported that this was a simple plat amendment for Lot 1016R in Eaglepointe
278 Estates Phase 10. She explained that several years ago property owners on Country Court
279 installed landscaping improvements to the rear portions of their property, which encroached onto
280 City owned property. The City Council met with those property owners and approved the sales of
281 the encroachments. The former property owners of this lot installed the landscaping and sold the
282 lot and home to the current owners without completing the transaction with the City. The current
283 property owner has completed the purchase and the public utility easement now needs to be
284 vacated. The Planning Commission held a public hearing on this plat amendment and all of the
285 public utility companies were notified. The Commission made a favorable recommendation to
286 approve the plat amendment for Lot 1016R.

287
288 Council Member Porter said that during the original discussions with the property owners along
289 Country Court that the purchased property would remain landscaping and structures would not
290 be built next to the trail. Sherrie Pace was unsure of the original discussion as she was not
291 employed by the City at that time. She said that City code would not allow large structures but
292 would allow a shed or swimming pool to be constructed there.

293 Council Member Baskin commented that the owner was a real estate attorney so it was not
294 surprising that this was handled correctly.

295
296 **Council Member Van Langeveld moved that the City Council approve the plat amendment**
297 **for lot 1016R of the Eaglepointe Estates Phase 10 Subdivision located at 674 East Country**
298 **Court. Council Member Baskin seconded the motion.**

299
300 Mayor Horrocks asked for the protocol on when a vote should be a roll call vote. Brad
301 Christopherson replied that any vote did not need to be a roll call vote but any opposition to the
302 motion or a “nay” vote had to state the person voting in opposition to the motion.

303
304 **The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and**
305 **Van Langeveld.**

306
307 7. CONSIDERATION OF A SITE PLAN AMENDMENT FOR PHILLIPS 66 BUTANE
308 BLENDING SYSTEM AT 245 EAST 1100 NORTH, ANDY STRINE, APPLICANT

309
310 Sherrie Pace reported that this site plan amendment application was only before the City Council
311 as it was over five acres in size per City code. She said Phillips 66 applied to amend the site plan
312 to install a butane blending station on their property at 245 East 1100 North. This application
313 was reviewed and recommended for approval by the Planning Commission and South Davis
314 Metro Fire. The Planning Commission recommended that the existing fencing, which was
315 considered legally nonconforming, be brought into compliance. The existing fencing surrounding
316 the property and adjacent to 1100 North was constructed of chain link. City code 10-133
317 regulated that the fencing along 1100 North could not be chain link.

318
319 After the Planning Commission meeting the representatives from Phillips 66 have agreed to
320 improve the street frontage along 1100 North and bring the fencing into compliance. They have
321 asked for a specific deadline on when that fencing should be installed. Staff recommended with
322 COVID and supply shortages that they have until October 1, 2022 to install the new fencing.

323
324 Council Member Knowlton commented that he felt it was within the City’s rights to request the
325 fencing be brought into compliance. He said the code language was unclear on the trigger for
326 compliance and should be revised. Sherrie Pace replied that staff would work on these revisions.

327
328 Council Member Porter asked if the property owner had specified what type of fence would be
329 installed. He spoke on the current uniformity with the fencing and how it would look with
330 different fencing along the frontage compared to the sides of the property and the adjacent
331 properties. Sherrie Pace replied that the fencing would be upgraded along the entire frontage and
332 that the adjacent properties were in Woods Cross City. She said the property owner could install
333 a decorative metal fence or site-obscuring fence or wall with landscaping buffers.

334

335 Council Member Porter felt a wrought iron fence would stand out as the surrounding fencing
336 would remain chain link. He expressed a concern with consistency and said that there seemed to
337 be something lacking as this may not help beautiful the area.

338
339 Council Member Baskin was in disagreement and said that the City had to require improvements
340 when possible. She spoke on the barbed wire that was on the existing chain link fencing and how
341 this would look on a site-obscuring wall. Sherrie Pace replied that this was the reason for the
342 landscaping buffers. Mayor Horrocks and Council Member Gordon were also in favor of
343 replacing the chain link fencing.

344

345 **Council Member Van Langeveld moved that the City Council approve of the site plan**
346 **amendment for Phillips 66 Butane Blending System located at 245 East 1100 North with**
347 **the following condition:**

348

349 **1) The chain link fence along 1100 North will be brought into compliance with City**
350 **code section 10-1-33.**

351

352 **Council Member Knowlton seconded the motion. The motion was approved by Council**
353 **Members Baskin, Gordon, Knowlton and Van Langeveld. Council Member Porter voted in**
354 **opposition to the motion.**

355

356 8. CONSIDERATION OF RESOLUTION 2022-01R: A RESOLUTION APPROVING
357 THE 2022 CITY COUNCIL AND PLANNING COMMISSION REGULAR MEETING
358 SCHEDULES

359

360 Ken Leetham said that after reviewing State code that a roll call vote must be taken for all
361 ordinances, resolutions, and any action, which would create a liability for the municipality or at
362 the request of any member of the governing body.

363

364 Sherrie Pace reported that the City Council meetings will be held on the first and third Tuesdays
365 of the month. Planning Commission meetings will be held on the second and fourth Tuesdays of
366 the month. There were no major conflicts with the proposed dates at this time.

367

368 Council Member Gordon said that November 8th was election day. Sherrie Pace replied that the
369 Planning Commission meeting scheduled for that day will be cancelled.

370

371 Council Member Baskin also mentioned a typographical error to be corrected.

372

373 **Council Member Baskin moved to adopt Resolution 2022-01R setting the 2022 annual**
374 **meeting schedule for the City Council and the Planning Commission as amended. Council**
375 **Member Gordon seconded the motion. The motion was approved by Council Members**
376 **Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

377 9. CONSIDERATION OF RESOLUTION 2022-02R: A RESOLUTION APPOINTING
378 MAYOR HORROCKS TO THE SOUTH DAVIS METRO FIRE SERVICE AREA
379 BOARD

380
381 Ken Leetham reported that the governing board of the South Davis Metro Fire Service Area was
382 comprised of the five city mayors and a representative from the County.

383
384 **Council Member Porter moved that the City Council approve Resolution 2022-02R: a**
385 **resolution appointing Mayor Horrocks to the South Davis Metro Fire Service Area Board.**
386 **Council Member Baskin seconded the motion. The motion was approved by Council**
387 **Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

388
389 10. APPOINTMENT OF MAYOR PRO TEM FOR CALENDAR YEAR 2022 BY CITY
390 COUNCIL MOTION

391
392 Council Member Porter nominated Council Member Gordon.

393
394 **Council Member Baskin moved to appoint Council Member Gordon to be the mayor pro**
395 **tem for calendar year 2022. Council Member Porter seconded the motion. The motion was**
396 **approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

397
398 11. APPROVAL OF CITY COUNCIL MINUTES

399
400 The City Council minutes of November 16, 2021 were reviewed and approved.

401
402 **Council Member Porter moved to approve the November 16, 2021 minutes as amended.**
403 **Council Member Van Langeveld seconded the motion. The motion was approved by**
404 **Council Members Baskin, Gordon, Porter and Van Langeveld. Council Member Knowlton**
405 **abstained from voting.**

406
407 The City Council minutes of November 30, 2021 were reviewed and approved.

408
409 **Council Member Baskin to approve the City Council minutes for November 30, 2021.**
410 **Council Member Porter seconded the motion. The motion was approved by Council**
411 **Members Baskin, Gordon, Porter and Van Langeveld. Council Member Knowlton**
412 **abstained from voting.**

413
414 The City Council minutes of December 28, 2021 were reviewed and approved.

415
416 **Council Member Porter moved to approve the City Council minutes for December 28, 2021**
417 **as amended. Council Member Gordon seconded the motion. The motion was approved by**

418 **Council Members Baskin, Gordon, Porter and Van Langeveld. Council Member Knowlton**
419 **abstained from voting.**

420

421 12. MAYOR'S REPORT

422

423 Mayor Horrocks spoke on the democratic process and how impressed he was with the five
424 candidates for the vacant City Council position. He said this was a great Council and was
425 looking forward to working with them.

426

427 13. CITY ATTORNEY'S REPORT

428

429 Brad Christopherson had nothing to report.

430

431 14. CITY MANAGER'S REPORT

432

433 Ken Leetham reported that the Local Officials Day at the State Legislature would be held
434 January 19th. He asked those who were interested in registering to contact him.

435

436 Council Member Gordon expressed interest in attending as well as any opportunity to be an
437 advocate for housing committees.

438

439 Ken Leetham said that he would send weekly updates from the Legislative session to the
440 Council. He spoke on some of the impacts from the Legislature related to zoning ordinances,
441 regulation of land uses, and housing that had affected the City. Mr. Leetham said the City's
442 Legislative representatives would attend a City Council meeting soon.

443

444 Council Member Baskin reported that the Health and Wellness Committee would meet for the
445 first time on January 6th.

446

447 15. ADJOURN

448

449 Mayor Arave adjourned the meeting at 9:03 p.m.

450

451 *The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday*
452 *January 18, 2021 by unanimous vote of all members present.*

453

454

455

456 _____
Linda Horrocks, City Recorder



CITY OF NORTH SALT LAKE

10 East Center Street
North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

Brian Horrocks
Mayor

Ken Leetham
City Manager

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: January 18, 2022

SUBJECT: Work Session Items

The work session has two presentations in it, but no backup materials provided in advance. First, our financial auditors will present the audited financial statements from our previous fiscal year (ending on June 30, 2021).

Second, I thought it would be helpful and informative to give the Council an update and status report on all of our Redevelopment Project Areas.

Thanks – Ken

Action Items for January 18, 2022

Item	Staff	Description
<u>New</u>		
<u>Current</u>		
1		Review of Orbit CDA and other options for redevelopment and investments in that area. <i>City staff will provide status updates to the City Council on 1-18-22</i>
2		Options for emergency preparedness training for staff including windstorms, landslides, etc.
3		Council Member Baskin asked that a discussion be held to address the situation at Foxboro Elementary and public outreach.
4	Ken, Sherrie	Staff to reach out to UDOT regarding acquiring Hughes RV and old Williamsburg properties. <i>Sherrie spoke with Dian McGuire (11/2) and she has not reached out to them as of yet, but plans to do so in the next 1-2 weeks. Dian will let NSL know when she makes contact.</i>
5	Ken	Staff to research if ARPA funds could be used to assist renters and landlords with rent payments.
6	Ken	Staff to reach out to the State regarding Afghan refugees and the potential assistance.
7	Sherrie	Mayor Arave asked staff to reach out to new developments (Toll Brothers) about xeriscaping park strips. <i>The approved development agreement requires that the park strips adjacent to the open space areas is to be sod with trees and maintained by the HOA (still CW Land). I have contacted CW and informed them that the CC would be open to amending the DA regarding this for water conservation. For individual lots, adjacent park strips may be planted with 50% vegetative material and rock mulch of 1"-minus size. Toll Bros. has been made aware of the option as well.</i>
8	Ken	Council Member Mumford suggested subsidizing the CERT training for residents. He suggested this could be reviewed by the new Health and Wellness Committee. (Rob Hunter, Bountiful City)
9	Paul	Staff to assess the road conditions of Woodbriar Way. <i>The section of Woodbriar Way that needs replacement is the bottom 30 feet adjacent to Eaglewood Loop. Staff will instruct Staker Paving to remove and replace the asphalt in this area next spring when the rest of the project will be completed.</i>
10	Ken	Staff to review liability insurance for proposed dog park.
11	Sherrie, Janice, Ken	Staff to research ways/programs to assist seniors or others who were disadvantaged in relation to the proposed property tax increase. (use of CDBG or other funds for a city run program, Circuit Breaker program via the State, etc.) <i>Staff will continue to look at options.</i>
12	Tyler, Ken	Council Member Porter asked about golf course damage that occurs at Gary Way near the golf course and adopting official policy related to this. <i>Was reviewed by the City Council on the 11/6/21 CC meeting. Staff is continuing to work on a solution.</i>
13	Tyler	Staff to research changing the golf path or other means to help with the issue of homes being hit with golf balls near hole 7 at the golf course. <i>Tyler and his staff will review options for reducing potential damage from stray golf balls, including planting trees or adjusting fairway.</i>
14	Sherrie	Review Stericycle zoning and permitting to determine if Stericycle has a land use entitlement to operate a drop-off and sorting facility for medical waste at their current location. Basically, can they continue to operate their facility there after the incineration operations cease. <i>Prior to July 13, 2010 the CUP required 80% of the waste brought to the site be incinerated and up to 20% could be transferred elsewhere. The PC amended the CUP to lift the 80/20 requirement. ORD2012-16 (Existing Use Overlay Zone-Stericycle) was approved with a permitted use of: "Medical and bio-hazardous waste transfer and disposal,".</i>

15	Paul, David	Public Safety Committee to evaluate the need for a traffic light at the intersection of 1100 North and 400 West. <i>Ken has met with WX City Manager. Traffic does not warrant a traffic signal; however, Woods Cross will consider their official position and respond back.</i>
16	Linda	Staff to evaluate and propose a new solution for front facing monitors for the City Council chambers. <i>Staff will re-address after new equipment is installed by GenComm.</i>
17	Sherrie, Paul	Staff to evaluate current codes related to permissible improvements in public park strips. Staff to also perform a legal review of whether or not a land owner can replace the grass in the park strips adjacent to their property. <i>Under the current code park strips must be landscaped within 12 months of occupancy and may include trees, a combination of lawn, other perennial ground cover, flowering annuals and perennials, specimen shrubs, and inorganic material. Staff recommends that 50% of the park strip be vegetative and that rocks mulch be of 1"-minus size, but this is not currently within the code.</i>
18	David	Repair work to the trail leading to Tunnel Springs Park (off Eaglepointe) as well as the Bonneville Shoreline Trail. (a resident had contacted Natalie about it)
19	Ken	Staff to review whether power lines could be buried along Redwood Road. <i>Ken to report.</i>
20	Paul	Staff to research solutions for maintaining commuter trail along the frontage road to SLC.
21	Sherrie	Assignment to amend the Park and Recreation Element of the City's General Plan so that it includes Hatch Park, Tunnel Springs Expansion and Capital Projects and repairs. <i>An RFP is being prepared to complete the amendment.</i>
22	Paul, Tyler	With the re-routing of storm water near the 14 th hole on the golf course, Staff to look into using the storm water in a water feature at the Eaglewood Sign. <i>Paul met with contractor regarding a design for the storm drain and water feature (may need a budget adjustment). Possibly include in the golf course bond?</i>
23	Ken	Staff to prepare policy (or review current policy) related to tree removal particularly when related to sidewalk damage. <i>Staff is working on a follow-up report to the City Council.</i>
24	Ken	Staff would prepare a proposal related to small insurance claims and a fund to pay for these types of items in-house rather than submitting them through insurance.
25	Ken, Linda	CM Porter asked for recognition/formalization of the City's History Committee on a future agenda. <i>Staff reviewing history committees of other cities and will draft resolution.</i>



CITY OF NORTH SALT LAKE

10 East Center Street
North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

Brian Horrocks
Mayor

Ken Leetham
City Manager

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: January 18, 2022

SUBJECT: Consideration of Resolution Nos. 2022-03R and 2022-04R: Resolutions appointing Mayor Horrocks to the South Davis Sewer District Governing Board of Trustees and the Wasatch Integrated Waste Management District Administrative Control Board

BACKGROUND

The two attached resolutions appoint Mayor Horrocks to the governing boards of the South Davis Sewer District and the Wasatch Integrated Waste Management District. The purpose of this memo is to inform the entire City Council that the City's appointments to these two boards have been filled until now by Mayor Arave.

The South Davis Sewer District Board has been made up of a combination of elected officials and citizens appointed by various cities. I believe that it is best for us to continue to have our Mayor participate in this Board in order to stay current on relevant issues with the District.

The Wasatch Integrated Waste Management District Administrative Control Board includes the mayors for most cities with the exception of Centerville who appointed a city council member to that board.

This memo covers two agenda items. These resolutions should be adopted one at a time as shown in the motions below.

PROPOSED MOTIONS

Item #4:

I move that the City Council approve Resolution No. 2022-03R: A Resolution Appointing Mayor Horrocks to the Board of Trustees of the South Davis Sewer District.

Item #5:

I move that the City Council approve Resolution No. 2022-04R: A Resolution Appointing Mayor Horrocks to the Administrative Control Board of the Wasatch Integrated Waste Management District.

RESOLUTION NO. 2022-03R

**A RESOLUTION OF THE GOVERNING BODY OF THE
CITY OF NORTH SALT LAKE APPOINTING A MEMBER
TO THE BOARD OF TRUSTEES OF THE SOUTH DAVIS
SEWER DISTRICT**

WHEREAS, the City of North Salt Lake (the “City”) is a member of the South Davis Sewer District (the “District”); and

WHEREAS, each member municipality of the District has the power to appoint one member to the Board of Trustees; and

WHEREAS, the City Council is the Governing Body of the City and is the appointing authority for such members of the Board under Section 17B-1-102(1) of the Utah Code.

NOW THEREFORE, be it resolved by the City Council of the City of North Salt Lake, Utah as follows:

Section 1. MEMBER APPOINTED. Mayor Brian Horrocks is hereby appointed by the City Council as a member of the Board of the District. Such appointment shall be for a four-year term commencing on January 1, 2022 and ending on December 31, 2025 or, if earlier, ending on the date of the resignation or removal of such individual as the member of the Board.

Section 2. MISCELLANEOUS: EFFECTIVE DATE. All previous acts and resolutions in conflict with this resolution or any part hereof are hereby repealed to the extent of such conflict. A copy of this resolution, once adopted, shall be provided to the South Davis Sewer District. This resolution shall take effect January 4, 2022.

APPROVED AND ADOPTED by the City Council of the City of North Salt Lake, this 4th day of January, 2022.

CITY OF NORTH SALT LAKE

Brian J. Horrocks, Mayor

ATTEST:

City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin _____
Council Member Gordon _____
Council Member Porter _____
Council Member Van Langeveld _____
Council Member Knowlton _____

RESOLUTION NO. 2022-04R

**A RESOLUTION APPOINTING A CITY OF NORTH SALT LAKE
REPRESENTATIVE TO THE ADMINISTRATIVE CONTROL
BOARD FOR THE WASATCH INTEGRATED WASTE
MANAGEMENT DISTRICT**

WHEREAS, the City of North Salt Lake is a member of the Wasatch Integrated Waste Management District; and

WHEREAS, each member municipality of the Wasatch Integrated Waste Management District has the power to appoint one member to the Administrative Control Board of the district; and

WHEREAS, the municipal appointees to the Administrative Control Board do not need to be qualified electors of the district pursuant to *Utah Code Annotated 17A-2-1326(1)(b)(iii) as amended*; and

WHEREAS, pursuant to Davis County Resolution 84-226, each member appointed to the Administrative Control Board serves a four-year term; and

WHEREAS, the City Council now desires to appoint a representative to the Administrative Control Board for the Davis County Solid Waste Management and Energy Recovery Special Service District; and

WHEREAS, such action is authorized by statute.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of North Salt Lake, Utah as follows:

Section 1. **MEMBER APPOINTED.** Mayor Brian J. Horrocks is hereby appointed to serve as the City of North Salt Lake representative to the Administrative Control Board of the Davis County Solid Waste Management and Energy Recovery Special Service District, which term shall be deemed and ratified to have commenced on January 1, 2022 and shall expire on December 31, 2025.

Section 2. **COPY OF RESOLUTION TO BE PROVIDED TO DISTRICT.** A copy of this resolution, once adopted, shall be provided to the Davis County Solid Waste Management and Energy Recovery Special Service District.

Section 3. **EFFECTIVE DATE.** This resolution shall take effect January 4, 2022.

APPROVED AND ADOPTED by the City Council of the City of North Salt Lake, this
4th day of January, 2022.

CITY OF NORTH SALT LAKE

Brian J. Horrocks, Mayor

ATTEST:

City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin	_____
Council Member Gordon	_____
Council Member Porter	_____
Council Member Van Langeveld	_____
Council Member Knowlton	_____



CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

10 East Center Street, North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Sherrie Pace, Community Development Director
DATE: January 18, 2022
SUBJECT: Consideration of Mayor Horrocks' re-appointment of Brandon Tucker and Bill Ward to the Planning Commission for second terms

RECOMMENDATION

City staff supports Mayor Horrocks' re-appointment of Brandon Tucker and Bill Ward to the Planning Commission, seats 1 & 2, for a second term from January 1, 2022 to January 1, 2026.

BACKGROUND

Commissioners Tucker and Ward were both appointed to terms beginning January of 2018 to January 2022 by Mayor Arave. The Commissioners have been exemplary members of the Planning Commission during their previous terms. Both have agreed to accept an appointment to a second term.

POSSIBLE MOTION

I move that the City Council approve Mayor Horrocks' re-appointment of Brandon Tucker and Bill Ward to the Planning Commission for a second term, in seats 1 & 2 respectively for the term of January 1, 2022 to January 1, 2026.

Attachments

- 1) Current Planning Commission Terms/Appointments

Seat 1	
Term Period	
12/06/2011-12/06/2014	Robert Drinkall
1/20/2015-1/20/2018	Robert Drinkall
1/1/2018-1/1/2022	Brandon Tucker
1/1/2022-1/1/2026	Brandon Tucker
1/1/2026-1/1/2030	

Seat 2	
Term Period	
10/01/2013-10/01/2016	Lisa Baskin
10/1/2016-1/1/2018	Lisa Baskin
1/1/2018-1/1/2022	Bill Ward
1/1/2022-1/1/2026	Bill Ward
1/1/2026-1/1/2030	

Seat 3	
Term Period	
10/22/2014-10/22/2017	Kent Kirkham
10/22/2017-1/1/2021	Kent Kirkham
1/1/2021-1/1/2025	Ted Knowlton (1/1/2021-1/4/2022) Vacant (1/4/2021-1/1/2025)
1/1/2025-1/1/2029	

Seat 4	
Term Period	
1/7/2014-1/7/2017	Stephen Garn
1/7/2017- 1/1/2021	Stephen Garn
1/1/2021-1/1/2025	Katherine Maus
1/1/2025-1/1/2029	

Seat 5	
Term Period	
10/9/2012-10/09/2015	Ted Knowlton
10/9/2015-1/1/2020	Ted Knowlton
1/1/2020-1/1/2024	Ron Jorgensen
1/1/2024-1/1/2028	

Seat 6	
Term Period	
2/2/2016-1/1/2020	Leslie Mascaro (2/2/2016-6/5/2018); Natalie Gordon (6/5/2018- 1/1/2020)
1/1/2020-1/1/2024	Alisa VanLangeveld (1/1/2020-1/1/2022) Vacant (1/1/2022-1/1/2024)
1/1/2024-1/1/2028	

Seat 7	
Term Period	
N/A	Ryan Mumford
1/1/2018-1/1/2019	Breanna Larson
1/1/2019-1/1/2023	Breanna Larson
1/1/2023-1/1/2027	