



CITY OF NORTH SALT LAKE

CITY COUNCIL MEETING NOTICE & AGENDA SEPTEMBER 1, 2020

Posted August 27, 2020

Notice is given that the North Salt Lake City Council will hold a regular meeting on **SEPTEMBER 1, 2020** at 6:00 pm via electronic video conference. The following items of business will be discussed; the order of business may be changed as time permits.

REGULAR SESSION - 6:00 p.m.

1. Introduction by Mayor Len Arave
2. Citizen Comment
3. Consideration of **Resolution 2020-25R**: A resolution authorizing the sharing of CARES Act funds to the Davis Education Foundation, the South Davis Recreation District and the South Davis Metro Fire District for COVID-19 related expenses.
4. Consideration of **Resolution 2020-24R**: A resolution amending Resolution 03-11 that provided for the City to convene and conduct electronic meetings.
5. Consideration of bid award for the Deer Hollow pump building landscaping project in the amount of \$62,503 to Star Landscaping.
6. Introduction and Swearing in of 2020-21 NSL Youth City Council Leadership.
7. Consideration of **Resolution 2020-26R**: A resolution adopting the Town Center Branding and Wayfinding plan.
8. Consideration of **Resolution 2020-27R**: A resolution requesting the Wasatch Front Regional Council update the Regional Transportation Plan to include the City's recently adopted Active Transportation Plan.
9. Approval of City Council Minutes of August 18, 2020
10. Action Items
11. Council Reports
12. Mayor's Report
13. City Attorney Report
14. City Manager Report
15. Adjourn

CLOSED SESSION

1. Possible closed session for the purpose of discussing pending or reasonably imminent litigation; to discuss the character professional competence, or physical or mental health of an individual; to discuss collective bargaining; or to discuss the purchase, exchange, sale, or lease of real property. *Utah Code 52-4-205*

This meeting will be held via Zoom. Members of the public are invited to listen to the meeting at the following link:

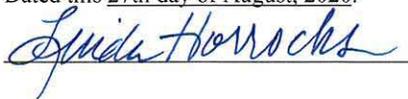
<https://us02web.zoom.us/j/88548316485?pwd=dXFJVGJiZ3dieS9jNHB2UER2aVZnUT09>

Questions for the governing body may be submitted ahead of timeto lindah@nslcity.org.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, at city hall, and sent to the required newspapers this 27th day of August, 2020.

Dated this 27th day of August, 2020.







CITY OF NORTH SALT LAKE

10 East Center Street
North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

Len Arave
Mayor

Ken Leetham
City Manager

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: September 1, 2020

SUBJECT: Resolution No. 2020-25R: A resolution authorizing the sharing of CARES Act funds with the Davis Education Foundation, the South Davis Recreation District and the South Davis Metro Fire District.

RECOMMENDATION

I recommend approval of the attached resolution that authorizes the sharing of a portion of the City's CARES Act funds with the Davis Education Foundation, the South Davis Recreation District and the South Davis Metro Fire District.

BACKGROUND

The purpose of this resolution is to give the Council the chance to consider three proposals for sharing a portion of the City's CARES Act funds. As the Council considers these proposals, you should be aware of several important factors. First, the federal CARES Act allows the City to make its own determination regarding the best use of its allocation of funds. There are many guidelines and details about appropriate uses of funds, but ultimately, the City Council has the right to make decisions about how you wish to use the City's CARES Act funds.

Second, it is important to note that all cities in the Davis School District have been asked to consider the proposal from the Davis Education Foundation and the five south Davis County cities will be donating their funds together for the Recreation and Fire Districts. So, these proposals are not just unique to North Salt Lake, but will be acted on by our surrounding municipal neighbors. Indeed, Bountiful City has already approved its participation with the Recreation and Fire Districts and our other member cities are expected to do the same for those Districts.

Finally, the CARES Act specifically allows the State, counties and cities to share all or a portion of their funds with other governmental agencies or non-profit agencies that are not named in the Act. This includes public school districts, special districts and intergovernmental agencies. This was done so that those agencies who are not direct beneficiaries of CARES Act funds can still be recipients, as appropriate,

of these funds. This is also very relevant to our City since, in the case of the Recreation and Fire Districts, these districts provide services on behalf of the City (five cities) as if the City provided these services directly. In other words, if these governmental units had not been formed, the City may have been providing these services with its own departments and employees; thus, it is my belief that we can consider these Districts as extensions of our own municipal services.

As previously mentioned, there are three government agencies that we should consider providing assistance to. They are: the Davis Education Foundation, the South Davis Recreation District and the South Davis Metro Fire District.

Davis Education Foundation Request

The Davis Education Foundation is a non-profit agency and is the fundraising arm of the Davis School District. They have requested assistance with a proposed child care grant program. The Foundation has identified approximately 499 children living in North Salt Lake whose families may qualify for child care assistance based upon low and moderate income data. Of those 499, the Foundation believes that approximately half of the qualifying families will apply for child care assistance through this grant program. This program provides a one-time grant of \$200 per child per family for those who qualify. The Foundation would administer the program and has requested that the City provide \$50,000 to fund this effort (250 children x \$200).

Attached to this report is a two page information document entitled, "Davis Education Foundation CARES Funding Proposal" together with a proposed Memorandum of Understanding between the Foundation and the City which outlines the terms of our participation. These documents contain some good explanatory information about the Foundation's request and grant program.

In preparation for your consideration, I asked the Foundation to answer some questions about the program. Here are the questions and answers that I asked of the Foundation:

- 1) Is the Foundation putting any funds into this program or is it solely the City providing funding? The Foundation has previously raised and spent \$150,000 District-wide in a different grant program that covers general economic hardship. They will not be putting in any additional funding or matching our funding for this program.
- 2) If the City does not participate, will there still be grants for qualifying NSL residents or is this the only source of assistance for this grant? There will not be any child care grants provided to NSL residents unless the City funds this effort.
- 3) If the City participates, will the Foundation want the \$50,000 up front, or will they bill us as needed? For example, if they fund less than the 250 children in NSL, will they be requesting less than the full \$50,000? The Foundation request is for the City to provide the full amount up-front. Those funds will be used until they are depleted. If there are left over funds in the child care program, then the Foundation would again offer additional hardship grants to City residents until the funds are completely spent.
- 4) How many other communities are participating at this point? At this time, other Davis communities are considering this, but it is unknown if others will be participating. This is also a

relatively new proposal (one week old) and municipal governing bodies have not had a chance to consider this yet.

- 5) When does the Foundation need a commitment from the City and when will the grant program start? There is no timeframe or deadline other than spending all program funds before December 21, 2020. Foundation personnel did indicate that since school has already begun, they would initiate the program as quickly as funds are made available.

I believe that this program, similar to our participation in the County's Small Business Grant Program, is an excellent way for us to make certain that a portion of our CARES Act funds is distributed directly to our residents, if possible. I will discuss the status of funding and details of our distribution in another part of this report; but, based upon past discussions about CARES Act funding, it seems that an appropriate use of funds, when possible, is to use monies to directly benefit those residents who are hardest-hit by the changing school and economic conditions. This program does that very thing and while it's not a great deal of money for each family, I believe it will be helpful when combined with other programs such as State of Utah childcare assistance, rental assistance, unemployment payments and other public assistance programs that these families will hopefully take advantage of.

South Davis Recreation District

The South Davis Recreation District operates the Recreation Center located in Bountiful and has identified approximately \$103,800 in COVID-19 related expenses that were not anticipated prior to the pandemic. The city managers of the five member communities have been discussing how to put together a logical and fair participation strategy for both the Recreation and Fire Districts. Since the CARES Act funds have been distributed to counties and cities based upon population, it seems logical to us to recommend to our governing councils that the participation levels should be roughly equivalent to our relative population levels. In the case of the South Davis Recreation District, the table below approximates the percentage of population in the geographic area of the District and the corresponding proposed participation rates.

| Agency | Percent of Population | Proposed CARES Act Participation |
|-----------------|------------------------------|---|
| Bountiful | 43% | \$ 45,000 |
| North Salt Lake | 20% | \$ 21,000 |
| Centerville | 17% | \$ 18,000 |
| Woods Cross | 11% | \$ 12,000 |
| West Bountiful | 6% | \$ 7,000 |

The percentage does not equal 100% because there is an estimated 2-3% of the population that lives in the Davis County unincorporated areas of the District. Also, the funding participation rates are approximate and have been rounded up slightly for ease in discussion of this proposal. In the case of both the Recreation and Fire Districts, those agencies are working on interlocal agreements to implement these donations. Those agreements will be reviewed and approved by the Council at a future meeting and will contain the final precise amounts at that time.

South Davis Metro Fire District COVID-19 Needs

As a part of our participation as a member city in the SDMFD, we share in the responsibility and obligation for the District's COVID-19 preparedness and response as if this were a City department. During the initial stages of the CARES Act, the District's Administrative Committee, made up of the city managers and the County Clerk, requested that Chief Bassett provide his estimated COVID-19 related expenses to us. He has done that and estimates that the District will need approximately \$268,000 to cover unanticipated COVID-19 expenses. The following table shows the proposed participation rates for the five municipalities based on percentage of population:

| Agency | Percent of Population | Proposed CARES Act Participation |
|-----------------|------------------------------|---|
| Bountiful | 43% | \$ 117,000 |
| North Salt Lake | 20% | \$ 55,500 |
| Centerville | 17% | \$ 47,500 |
| Woods Cross | 11% | \$ 31,000 |
| West Bountiful | 6% | \$ 18,000 |

These numbers may change or increase slightly in the next few weeks, but I wanted to get this information to the Council so that you could consider the policy decision of contributing this funding out of our CARES Act funding. Chief Bassett has done an excellent job forecasting his needs for protective equipment and COVID-19 response for the next several months. It would be far better for member agencies to participate by sharing our respective shares of CARES Act funds than for these unexpected District costs to go into a property tax increase or an increase in our annual assessments. These amounts are currently proposed to be in addition to our assessments and do not offset any of our financial obligations to the District.

Status of the City's CARES Act Funds

The City so far has received \$617,308 from the State of Utah in our first funding tranche. You may remember that we recently committed half of that amount to Davis County for the Small Business Grant Program. So the City still has one-half of its first tranche or \$308,654 and is scheduled to receive the second tranche on August 28 of \$617,308. In summary, the total funds currently available from the CARES Act is \$925,962 (1st and 2nd tranches, less our payment to Davis County).

As I have done further research and work on whether or not the City may use CARES Act funds for payroll expenses related to public safety, it has become more clear to me that this is a legitimate and bona fide COVID-19 related expense. I have raised this issue with other cities and managers and the Utah League of Cities and Towns and have also researched US Treasury instructions. I have also been part of a conference call with legal counsel for the US Treasury. All of those parties and my research indicates that the City may cover the payroll expenses for its Police Department with its share of CARES Act funds.

If the City uses approximately \$126,500 for the subject requests, it will still have available approximately \$799,462 to use for offsetting Police payroll expenses. The adopted budget for 2021 for Police salaries and benefits for the eligible period (March 1 to December 31) is estimated to be \$2,368,182. In short, I

believe and recommend that we can use our remaining share of the CARES Act funds to cover a portion of our Police payroll expenses in this eligible timeframe.

It is unknown if the City will be receiving a third tranche of CARES Act funding. The State of Utah has been very clear that they have not made a determination yet as to whether or not this funding will be available to local government. We expect that at least a portion will be made available, but there are no certainties at this point about the final disbursement of \$617,308.

POSSIBLE MOTION

I move that the City Council approve Resolution No. 2020-25R, a resolution authorizing the City's sharing of a portion of its CARES Act funds with the Davis Education Foundation, the South Davis Recreation District and the South Davis Metro Fire District.

RESOLUTION NO. 2020-25R

A RESOLUTION AUTHORIZING THE SHARING OF A PORTION OF THE CITY'S CARES ACT FUNDS WITH THE FOLLOWING QUALIFYING NON-PROFIT AND TWO LOCAL GOVERNMENT AGENCIES: THE DAVIS EDUCATION FOUNDATION, THE SOUTH DAVIS RECREATION DISTRICT AND THE SOUTH DAVIS METRO FIRE DISTRICT FOR COVID-19 RELATED EXPENSES PROPOSED BY THESE AGENCIES AND AUTHORIZING THE MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE DAVIS EDUCATION FOUNDATION.

WHEREAS, the City of North Salt Lake has received two payments from the State of Utah pursuant to the Federal CARES Act; and,

WHEREAS, the City has determined and finds that the Davis Education Foundation, the South Davis Recreation District and the South Davis Metro Fire District have qualified COVID-19 related expenses and that their respective proposals for use of funds are related to their responses to the COVID-19 pandemic and are appropriate and lawful uses of funds within the provisions of the CARES Act; and,

WHEREAS, the Governing Body of the City of North Salt Lake has the authority to make determinations and to expend CARES Act funds for what it determines in its best judgment to be lawful and authorized expenditures under the CARES Act rules and guidelines published by the US Treasury Department; and,

WHEREAS, the Governing Body of the City of North Salt Lake finds further that the CARES Act allows the City to share its portion of the CARES Act funds with qualifying non-profit agencies and other governmental agencies for qualified COVID-19 related expenses.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of North Salt Lake as follows:

1. A portion of the City's CARES Act funds in the amount of \$50,000 shall be distributed to the Davis Education Foundation as outlined in the attached Memorandum of Understanding between the City and the Davis Education Foundation. The Mayor is further authorized to sign the attached Memorandum of Understanding.
2. A portion of the City's CARES Act funds in the amount of \$21,000 shall be distributed to the South Davis Recreation District for assistance with their COVID-19 related expenses in response to the pandemic.
3. A portion of the City's CARES Act funds in the amount of \$55,500 shall be distributed to the South Davis Metro Fire District for assistance with their COVID-19 related expenses in response to the pandemic.

4. This resolution shall become effective immediately upon passage.

PASSED and ADOPTED this 1st day of September, 2020.

Leonard K. Arave, Mayor

ATTEST:

Linda D. Horrocks, City Recorder

City Council Vote as Recorded:

| <u>Name</u> | <u>Vote</u> |
|----------------|-------------|
| Lisa Baskin | _____ |
| Natalie Gordon | _____ |
| Brian Horrocks | _____ |
| Ryan Mumford | _____ |
| Stan Porter | _____ |

Davis Education Foundation CARES Funding Proposal North Salt Lake City

Entity: Davis Education Foundation

Davis Education Foundation is the non-profit fundraising arm for Davis School District. Our mission is to remove barriers to learning for students in Davis School District. Particular focus is directed toward students and families experiencing hardship or crisis.

Tax Status: 501(c)3

Amount Requested: \$49,900

Project Title: Davis School District Child Care Assistance Grant

Description: Due to COVID-19, Davis School District has opted to temporarily adopt an alternating-day school schedule which enables appropriate distancing protocols in school buildings. This schedule raises concerns for families in which all household adults work during school hours on remote learning days. The purpose of this grant is to offset the cost of childcare so parents can continue to work and young students can learn in a supervised environment. To qualify, households must:

- Meet the income guidelines specified
- Have one or more elementary student/s enrolled in Davis School District
- Have all parents/guardians/responsible adults in the household verify employment outside the home during elementary school hours
- Not have any secondary students in the household

| Household size | Gross monthly income |
|----------------|----------------------|
| 2 | 3712 |
| 3 | 4585 |
| 4 | 5458 |
| 5 | 6332 |
| 6 | 7205 |
| 7 | 7369 |
| 8 | 7532 |
| 9 | 7696 |
| 10 | 7860 |

*Income guidelines courtesy of Utah Division of Workforce Services (85% of Utah median income)

Connection to COVID-19: Davis School District announced on July 28th 2020 that it would move to the “hybrid” phase of its reopening plan in an effort to enable compliance with COVID-19 precautions in public schools. Under this model, the five-day school week is comprised of two in-person learning days and three remote learning days, allowing buildings to operate at decreased capacity

and making physical distance between building occupants possible. Davis Education Foundation is concerned for families whose employment availability depends on young children's in-person attendance at public school. The financial burden these families may face in seeking child care acts as a barrier to economic recovery and to children's ability to learn in a supervised environment. As stated in "The Role of Affordable Child Care in Promoting Work Outside the Home" (President's Council of Economic Advisers, December 2019), "...the current high price of child care is often cited as a major barrier keeping parents of young children from being able to work." Davis Education Foundation seeks to remove this barrier by requesting CARES funding from North Salt Lake City and using it to issue child care assistance grants to North Salt Lake residents who qualify. In funding these grants, North Salt Lake City fulfills the intended purpose of CARES funds to cover "Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency" and "Expenses to facilitate distance learning...in connection with school closings to enable compliance with COVID-19 precautions" (Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments: April 22, 2020).

Methodology: Two criteria were essential in determining a request amount for each city: 1) the number of households in each city likely to be in need of child care, and 2) the typical cost of child care for elementary-age students. After reviewing the registration cards for nearly 73,000 students, 6,604 households – home to 11,019 children – were identified as likely to be in need of child care assistance due to 1) presence of at least one elementary-age student in the household; 2) employer listed for all parents/guardians in the household; and 3) absence of any secondary students (older siblings). We note here that we understand it is not ideal for older siblings to supervise younger siblings during remote learning. However, we also recognize that when resources are limited, it is necessary to divert them where need is greatest. The 6,604 households were then filtered by city of residence to arrive at an estimated number of households and children in need of care in each municipality. According to careaboutchildcare.utah.gov, the average monthly cost of child care for a school age child in Davis County is \$599.31/month per child in a day care facility and \$511.84/month per child in a home day care. One local facility lists a rate of \$35/day for kindergartners and \$26/day for 1st-6th graders. Based on these figures, and taking into consideration that we hope only to defray costs for three days per week of care, we propose a one-time grant of \$200 per child per family for those who qualify. If we estimate that only half of the 499 identified children will be from households that apply for a grant ($499/2 = 249.5$ children; 249.5 children x \$200/child), \$49,900 is the total amount requested to meet the need.

Timeline: All grants to be dispersed before the beginning of winter break (December 21, 2020).



CITY OF NORTH SALT LAKE

10 East Center Street
North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

Len Arave
Mayor

Ken Leetham
City Manager

TO: MAYOR AND CITY COUNCIL

FROM: LINDA HORROCKS, CITY RECORDER

DATE: AUGUST 24, 2020

RE: CONSIDERATION OF RESOLUTION 2020-24R: A RESOLUTION AMENDING RESOLUTION 03-11R RELATING TO ELECTRONIC MEETINGS

RECOMMENDATION

I recommend approval of Resolution 2020-24R: A resolution amending Resolution 03-11R relating to electronic meetings.

BACKGROUND

In June of 2020, the State Legislature approved H.B. 5002 that amended the Open and Public Meetings Act. The bill was a result of the pandemic and the need to hold public meetings electronically and without an Anchor Location. Although our City has a resolution in place (2003) that allows for electronic meetings, it needs to be updated to reflect current requirements.

Additional provisions associated with H.B. 5002 require that certain steps to be taken if the meeting is only held electronically. Moving forward under this Statute, the meeting formats available for the City Council include the following:

1) Meet as we have been during the pandemic with everyone participating via videoconference.

This option will require the City to print, as well as have the Mayor declare verbally, that he *“hereby declares that providing an Anchor Location for the electronic meetings of the Council will present a substantial risk to the health and safety of those who may be present at the anchor location for the following reasons:*

- i. “The City of North Salt Lake is located in Davis County and is still under a “yellow/low risk” alert state for the COVID-19 pandemic; and*

ii. The regular meeting place for the Council does not have sufficient space in the meeting room to provide for the recommended physical distancing to keep people safe from infection.”

2) Meet in a hybrid-type format with some participants meeting at City Hall and some participants joining the meeting electronically.

In this scenario, an Anchor Location is provided where the public may attend and participate as appropriate in the meeting. Also, some audio/video modifications will need to be made to the Council Chambers to make this possible.

This option could also be set-up such that City staff, who are already currently meeting at City Hall, could still host the Anchor Location for residents who wish to attend, but the Mayor and Council could still participate electronically.

3) Reconvene meetings back at City Hall with the Council Chambers arranged for social distancing.

This would not require additional noticing or declaration.

POSSIBLE MOTION

I move that the City Council approve Resolution 2020-24R: a resolution amending resolution 03-11R that provided for the City to convene and conduct electronic meetings in accordance with Utah Code 52-4-207.

RESOLUTION NO. 2020-24R

**A RESOLUTION OF THE CITY OF NORTH SALT LAKE AMENDING
RESOLUTION 03-11 THAT PROVIDED FOR THE CITY TO CONVENE
AND CONDUCT ELECTRONIC MEETINGS IN ACCORDANCE WITH
UTAH CODE 52-4-207**

WHEREAS, in 2003, the City adopted a resolution allowing the City Council or other City public bodies to hold electronic meetings; and,

WHEREAS, due to the COVID-19 pandemic, the Utah Legislature adopted HB5002 for the purpose of updating the Open and Public Meetings Act; and,

WHEREAS, the City Council wishes to be in compliance with the terms of HB5002 by amending the standards and procedures for its electronic meetings.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of North Salt Lake as follows:

- 1) That resolution 03-11R is hereby amended to read as follows:

Section I. Definitions. For the purpose of this ordinance the following definition shall apply:

- (1) "Anchor location" means the physical location from which an electronic meeting originates or the participants are connected.
- (2) "Electronic meeting" shall mean a public meeting convened or conducted by means of a conference using electronic communications.
- (3) "Monitor" means to hear or observe live, by audio or video equipment au of the public statements of each member of the Public Body who is participating in a meeting.
- (4) "Participate" means the ability to communicate with all of the members of a Public Body, either verbally or electronically, so that each member of the Public Body can hear or observe the communication.
- (5) "Public Body" means the City Council or other official City body or commission that is created by City ordinance or resolution and consists of two or more persons and expends, disburses or is supported by tax revenue and is vested with the authority to make decision regarding the public's business.

Section II. Electronic Meeting Requirements. No meeting of a Public Body of the City may be convened and held as an electronic meeting except on the following conditions:

- (1) A request for an electronic meeting has been made by a member of a Public Body, to the City Recorder, or clerk of the Public Body, at least three (3) days prior to the date of the meeting to allow for arrangements to be made for the electronic meeting; and,
- (2) The Chair, or a majority of the Public Body, has agreed that the meeting may be held electronically; and,
- (3) An Anchor Location is established where the public may attend and participate as appropriate in the meeting; and,
- (4) Public Notice of the electronic meeting has been given as provided herein.

Section III. Notice of Electronic Meetings.

The City Recorder of the Public Body, upon receiving a request from a member of a Public Body, and approval from the Chair of the Public Body, for a meeting to be convened as an electronic meeting, shall give public notice of the meeting as required by Utah Code section 52-4-202 of the Utah Open and Public Meetings Act and post written notice at the anchor location for the meeting. The City Recorder of the Public Body shall in addition to giving the public notice required by Utah Code section 52-4-202, provide notice of the electronic meeting to the members of the Public Body at least 24 hours before the meeting so that they may participate in and be counted as present for all purposes, including the determination that a quorum is present. The notice to the members of the public and Public Body shall give a description of how the members will be connected to the electronic meeting.

Section IV. Place of meeting.

Except as provided for in Section VII below, the City Recorder of the Public Body shall establish one or more Anchor Locations for the public meeting, at least one of which shall be where Public Body would normally meet if they were not holding an electronic meeting.

Section V. Meeting Facilities.

The City Recorder of the Public Body shall see that space and facilities are provided for at the Anchor Location so that interested persons and the public may attend and monitor the open portions of the meeting; and if the meeting includes a public hearing, provide space and facilities at the Anchor Location so that interested persons and the public may attend, monitor, and participate in the open portions of the meeting.

Section VI. Quorum. For purposes of determining whether or not a quorum is present at the meeting the Chair of the meeting shall take a voice roll call at the beginning of each meeting. A quorum of the Public Body is not required to be present at the Anchor Location.

Section VII. No Anchor Location Emergency.

A. A Public Body may convene and conduct an electronic meeting without an anchor location if the chair of the Public Body:

1. makes a written determination (proclamation) that conducting the meeting with an Anchor Location presents a substantial risk to the health and safety of those who may be present at the Anchor Location; and,

2. states in the written determination described in A(1) of this section, the facts upon which the determination is based; and,

3. includes in the public notice for the meeting, and reads at the beginning of the meeting, the information described in A (1) and (2) of this section; and,

4. includes in the public notice information on how a member of the public may view or make a comment at the meeting.

B. A written determination described in A(1) and (2) expires 30 days after the day on which the chair of the Public Body makes the determination.

2) This resolution shall become effective immediately upon passage.

PASSED and ADOPTED 1st day of September, 2020.

Leonard K. Arave, Mayor

Attest:

Linda D. Horrocks, City Recorder

City Council Vote as Recorded:

| <u>Name</u> | <u>Vote</u> |
|----------------|-------------|
| Lisa Baskin | _____ |
| Natalie Gordon | _____ |
| Brian Horrocks | _____ |
| Ryan Mumford | _____ |
| Stan Porter | _____ |



NORTH SALT LAKE ENGINEERING

10 East Center Street
North Salt Lake, Utah
84054
(801) 335-8723
Paulo@nslcity.org

LEONARD ARAVE
Mayor

PAUL OTTOSON, PE
City Engineer

MEMORANDUM

To: Honorable Mayor & City Council
From: Paul Ottoson
Date: September 1, 2020
Subject: Deer Hollow Park Pump House Landscaping

BACKGROUND

The design for the Deer Hollow Park pump building was completed in November 2019. Due to time restraints, as the pump building had to be completed during the winter months, the landscaping design was not completed as part of the overall pump building project. Construction of this project includes removing and replacing a retaining wall, installing a new irrigation system, and planting several new trees and bushes along with new sod and mulch (see the attached drawing).

The City received three bids and they are shown below:

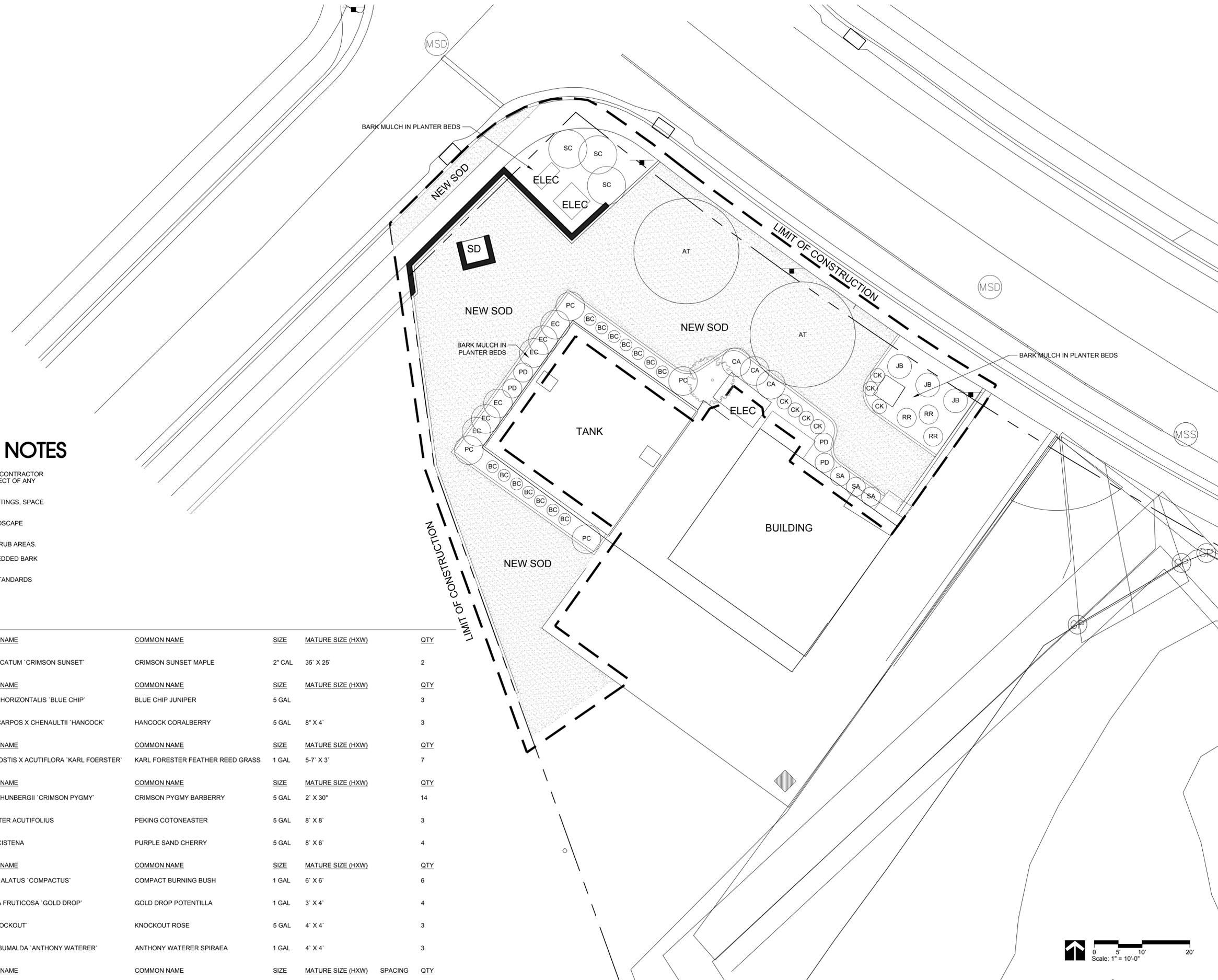
| <u>Contractor</u> | <u>Price</u> |
|--------------------------------|--------------|
| Star Landscaping | \$ 62,503.00 |
| A.C.E. Landscaping | \$ 69,835.00 |
| PNL Construction, Inc. | \$121,163.00 |
| Landscape Architect's Estimate | \$ 62,977.00 |

The project is currently not funded. A budget adjustment will be on the September 15th City Council meeting

Star Landscaping has done several projects in the City and is an exceptional contractor.

POSSIBLE MOTION

I recommend City Council award the Deer Hollow Pump House Landscaping Project to Star Landscaping in the amount of \$62,503.00.

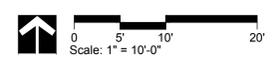


PLANTING GENERAL NOTES

1. PLANT QUANTITIES ARE PROVIDED FOR INFORMATION ONLY. CONTRACTOR TO VERIFY ALL QUANTITIES AND NOTIFY LANDSCAPE ARCHITECT OF ANY DISCREPANCIES FOUND.
2. PROVIDE MATCHING SIZES AND FORMS FOR ALL SHRUB PLANTINGS. SPACE EQUALLY AS PER PLANS.
3. EACH LOCATION OF ALL TREES SHALL BE APPROVED BY LANDSCAPE ARCHITECT PRIOR TO FINAL INSTALLATION.
4. UNCOLORED SHREDDED BARK MULCH TO BE USED IN ALL SHRUB AREAS.
5. ALL TREES IN TURF AREAS ARE TO HAVE A 3' DIAMETER SHREDDED BARK MULCH RING. TURF SHALL NOT BE WITHIN THAT 3' RING.
6. USE DETAILS FROM THE CITY OF NORTH SALT LAKE PARKS STANDARDS MANUAL, APRIL 2020

PLANT SCHEDULE

| MEDIUM SHADE TREES | CODE | BOTANICAL NAME | COMMON NAME | SIZE | MATURE SIZE (HXW) | QTY | |
|-------------------------------|------|--|----------------------------------|--------|-------------------|---------|-----|
| (AT) | AT | ACER TRUNCATUM 'CRIMSON SUNSET' | CRIMSON SUNSET MAPLE | 2" CAL | 35' X 25' | 2 | |
| SHRUBS | CODE | BOTANICAL NAME | COMMON NAME | SIZE | MATURE SIZE (HXW) | QTY | |
| (JB) | JB | JUNIPERUS HORIZONTALIS 'BLUE CHIP' | BLUE CHIP JUNIPER | 5 GAL | | 3 | |
| (SC) | SC | SYMPHORICARPOS X CHENAULTII 'HANCOCK' | HANCOCK CORALBERRY | 5 GAL | 8" X 4' | 3 | |
| ORNAMENTAL GRASSES | CODE | BOTANICAL NAME | COMMON NAME | SIZE | MATURE SIZE (HXW) | QTY | |
| (CK) | CK | CALAMAGROSTIS X ACUTIFLORA 'KARL FOERSTER' | KARL FORESTER FEATHER REED GRASS | 1 GAL | 5-7' X 3' | 7 | |
| DECIDUOUS SHRUBS | CODE | BOTANICAL NAME | COMMON NAME | SIZE | MATURE SIZE (HXW) | QTY | |
| (BC) | BC | BERBERIS THUNBERGII 'CRIMSON PYGMY' | CRIMSON PYGMY BARBERRY | 5 GAL | 2' X 30" | 14 | |
| (CA) | CA | COTONEASTER ACUTIFOLIUS | PEKING COTONEASTER | 5 GAL | 8' X 8' | 3 | |
| (PC) | PC | PRUNUS X CISTENA | PURPLE SAND CHERRY | 5 GAL | 8' X 6' | 4 | |
| ORNAMENTAL & FLOWERING SHRUBS | CODE | BOTANICAL NAME | COMMON NAME | SIZE | MATURE SIZE (HXW) | QTY | |
| (EC) | EC | EUONYMUS ALATUS 'COMPACTUS' | COMPACT BURNING BUSH | 1 GAL | 6' X 6' | 6 | |
| (PD) | PD | POTENTILLA FRUTICOSA 'GOLD DROP' | GOLD DROP POTENTILLA | 1 GAL | 3' X 4' | 4 | |
| (RR) | RR | ROSA X 'KNOCKOUT' | KNOCKOUT ROSE | 5 GAL | 4' X 4' | 3 | |
| (SA) | SA | SPIRAEA X BUMALDA 'ANTHONY WATERER' | ANTHONY WATERER SPIRAEA | 1 GAL | 4' X 4' | 3 | |
| TURF GRASS | CODE | BOTANICAL NAME | COMMON NAME | SIZE | MATURE SIZE (HXW) | SPACING | QTY |





CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

10 East Center Street, North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Ali Avery, Long Range Planner
DATE: September 1, 2020
SUBJECT: Consideration of RES 2020-26R adopting a branding and wayfinding package for the Town Center

BACKGROUND

In February 2020, the City began work on the Town Center Branding and Wayfinding project, funded in part by the WFRC Transportation and Land Use Connection grant. The consultant hired for the project is VODA Landscape + Planning. The scope of the project is to develop a “brand” for the Town Center, which includes a themed design for signs, banners, advertising materials, public art, logos, etc. The project also includes a wayfinding sign design package which will consist of themed trail and street signs for the Town Center.

In May and July 2020, the consultant got some feedback from the City Council regarding their conceptual branding and wayfinding options, which have been further refined after incorporating your comments. Additionally, two Council members had some concerns regarding a particular sign type. City staff, along with the consultant, have held multiple meetings with those Council members and the consultant has generated several variations of the sign type in question for the Council to decide on. At this point, the branding and wayfinding sign package is ready for adoption by the City Council. The fabrication-ready documents will be provided to City staff after approval of the design package.

POSSIBLE MOTION

I move that the City Council adopt RES 2020-26R effectively adopting a branding and wayfinding package for the Town Center with the following findings:

1. In 2016, the City adopted a Town Center Master Plan to guide the planning and development of the Town Center. Developing a “brand” for the Town Center was an implementation strategy in that document.
2. The Town Center is rapidly developing, and it is in the City’s best interest to have cohesive amenities and signage throughout the area.

Attachments

- 1) RES 2020-26R
- 2) Town Center Branding and Wayfinding design package

RESOLUTION NO. 2020-26R

**A CITY COUNCIL RESOLUTION ADOPTING A BRANDING
AND WAYFINDING PACKAGE FOR THE TOWN CENTER.**

WHEREAS, the City adopted a Town Center Master Plan in 2016; and

WHEREAS, an implementation strategy of the Town Center Master Plan was to create a brand for the Town Center; and

WHEREAS, the City received grant funds from Wasatch Front Regional Council and has hired a consultant to create a Town Center branding and wayfinding design package.

NOW THEREFORE, be it resolved by the Governing Body of the City of North Salt Lake, Utah as follows:

1. The adoption of a branding and wayfinding design package for the North Salt Lake Town Center.

PASSED and ADOPTED this 1st day of September, 2020.

CITY OF NORTH SALT LAKE

By _____
Leonard K. Arave
Mayor

ATTEST:

By _____
Linda Horrocks
City Recorder

City Council Vote as Recorded:

Name Vote

Lisa Baskin _____

Natalie Gordon _____

Brian Horrocks _____

Ryan Mumford _____

Stan Porter _____



NORTH SALT LAKE



TOWN CENTER



1 | GATEWAY

2 | TRAIL

FRONT (NORTH FACE)

- ↑ TOWN CENTER
- ↑ CITY HALL + VETERANS MEMORIAL PARK
- ↑ HATCH PARK + BAMBERGER TRAIL

3 | AUTO

FRONT (NORTH FACE)

- ↑ TOWN CENTER
- ↑ CITY HALL
- ↑ HATCH PARK + BAMBERGER TRAIL

4 | TRAIL

FRONT (SOUTH FACE)

- ↑ TOWN CENTER
- ↑ CITY HALL + VETERANS MEMORIAL PARK
- HATCH PARK + BAMBERGER TRAIL
- ← ORCHARD ELEMENTARY SCHOOL

5 | TRAIL

FRONT (SOUTH FACE)

- ↑ TOWN CENTER
- ↑ CITY HALL + VETERANS MEMORIAL PARK
- HATCH PARK + BAMBERGER TRAIL
- ← ORCHARD ELEMENTARY SCHOOL

6 | MAP

7 | MAP

8 | PEDESTRIAN

FRONT (NORTH FACE)

- ↑ CITY HALL + VETERANS MEMORIAL PARK
- ↑ TOWN CENTER
- HATCH PARK + BAMBERGER TRAIL
- ← ORCHARD ELEMENTARY SCHOOL

BACK (SOUTH FACE)

- HATCH PARK + BAMBERGER TRAIL
- ↑ CITY HALL + VETERANS MEMORIAL PARK
- ← POST OFFICE

9 | PEDESTRIAN

FRONT (EAST FACE)

- ↑ CITY HALL + VETERANS MEMORIAL PARK
- ↑ TOWN CENTER
- ↑ HATCH PARK + BAMBERGER TRAIL
- ↑ ORCHARD ELEM. SCHOOL + GARDEN

BACK (WEST FACE)

- ↑ ORCHARD ELEMENTARY SCHOOL

10 | AUTO

FRONT (EAST FACE)

- ↑ CITY HALL
- ↑ TOWN CENTER
- ↑ HATCH PARK + BAMBERGER TRAIL

11 | GATEWAY

12 | PEDESTRIAN

FRONT (SOUTH FACE)

- ← CITY HALL + VETERANS MEMORIAL PARK
- ↑ TOWN CENTER
- ← HATCH PARK + BAMBERGER TRAIL
- ORCHARD ELEMENTARY SCHOOL
- ↑ POST OFFICE

BACK (NORTH FACE)

- HATCH PARK + BAMBERGER TRAIL
- ← ORCHARD ELEMENTARY SCHOOL

13 | MAP

14 | MAP

15 | PEDESTRIAN

FRONT (WEST FACE)

- ↑ CITY HALL + VETERANS MEMORIAL PARK
- ↑ TOWN CENTER
- ↑ HATCH PARK + BAMBERGER TRAIL
- ↑ ORCHARD ELEMENTARY SCHOOL

BACK (EAST FACE)

- ← HATCH PARK + BAMBERGER TRAIL

16 | AUTO

FRONT (WEST FACE)

- ↑ TOWN CENTER
- ↑ CITY HALL + VETERANS MEMORIAL PARK
- ← HATCH PARK + BAMBERGER TRAIL

17 | GATEWAY

18 | TRAIL

FRONT (SOUTH FACE)

- TOWN CENTER
- CITY HALL + VETERANS MEMORIAL PARK
- ↑ HATCH PARK + BAMBERGER TRAIL
- ORCHARD ELEMENTARY SCHOOL

19 | AUTO

FRONT (SOUTH FACE)

- ↑ TOWN CENTER
- ↑ CITY HALL
- ↖ HATCH PARK + BAMBERGER TRAIL

20 | TRAIL

FRONT (EAST FACE)

- TOWN CENTER
- CITY HALL + VETERANS MEMORIAL PARK
- ↑ HATCH PARK + BAMBERGER TRAIL
- ORCHARD ELEMENTARY SCHOOL

21 | MAP

22 | TRAIL

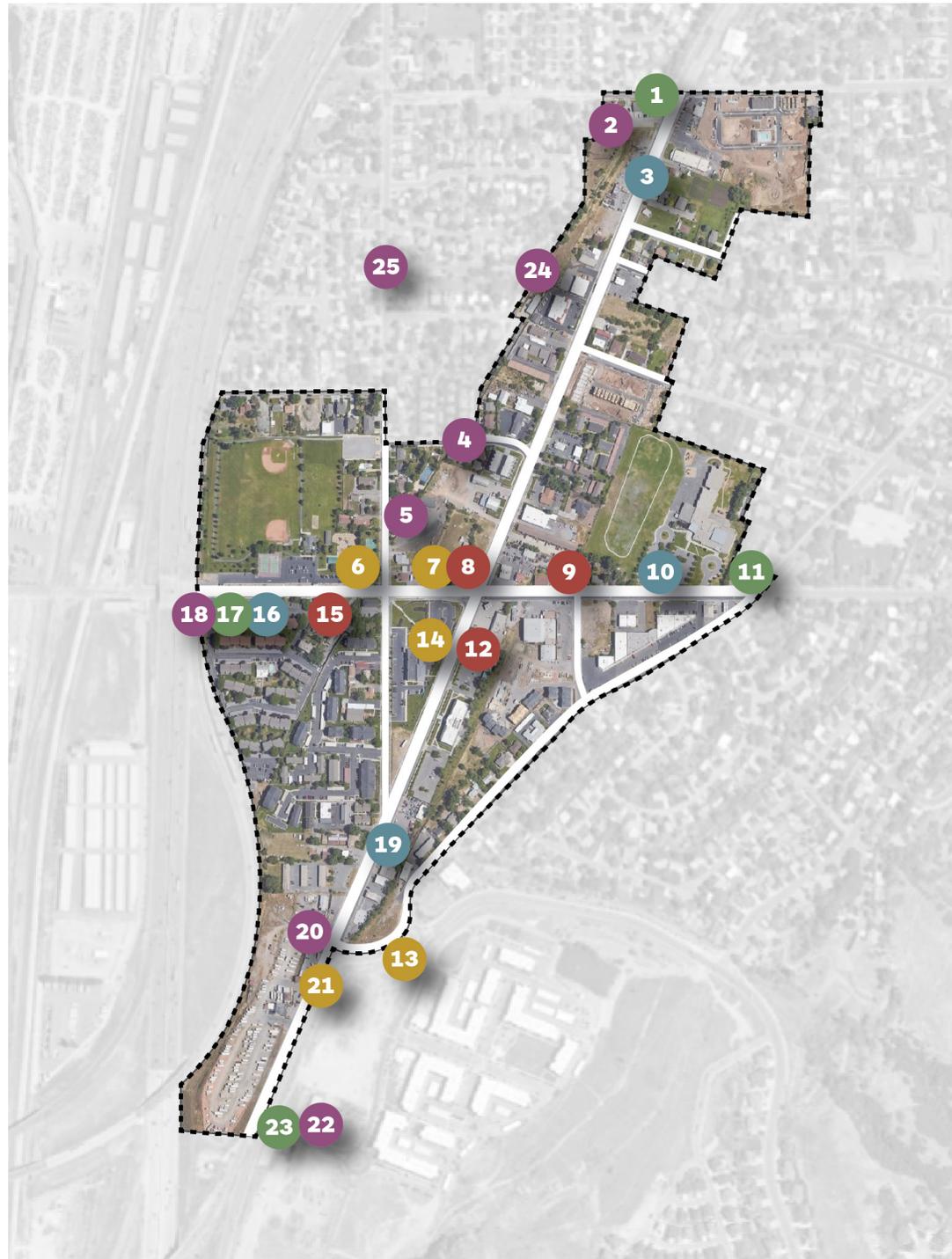
FRONT (EAST FACE)

- TOWN CENTER
- CITY HALL + VETERANS MEMORIAL PARK
- ↑ HATCH PARK + BAMBERGER TRAIL
- ORCHARD ELEMENTARY SCHOOL

23 | GATEWAY

24 | TRAIL

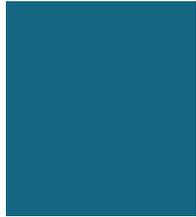
25 | TRAIL



COLOR SPECIFICATIONS

COLORS

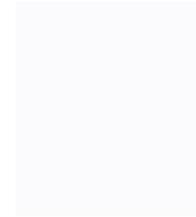
Fabricator shall match the colors specified here.



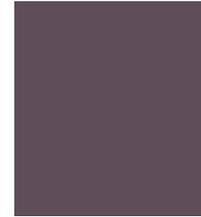
HEX #006580
RGB 0, 101, 128
HSV 193, 100, 50
CMYK 100, 21, 0, 50
LAB 39, -15, -22



HEX #D1EBF2
RGB 209, 235, 242
HSV 14, 3, 0, 5
CMYK 14, 3, 0, 5
LAB 91, -7, -6



HEX #FAFAFB
RGB 250, 250, 251
HSV 240, 0, 98
CMYK 0, 0, 0, 2
LAB 98, 0, 0



HEX #5D4F58
RGB 93, 79, 88
HSV 321, 15, 36
CMYK 0, 15, 5, 64
LAB 35, 8, -3

TYPE SPECIFICATIONS

Texta Black

abcdefghijklmnopqrstuvwxyz
ABCDEFGHIJKLMNPNOPQRSTUVWXYZ
1234567890

Texta Light

abcdefghijklmnopqrstuvwxyz
ABCDEFGHIJKLMNPNOPQRSTUVWXYZ
1234567890

GATEWAY

There will be four identical gateway signs, located at the Town Center entrances. The signs will be 15'-0" tall for maximum visibility. The signs will be 4'-0" wide and 1'-6" deep.



Variation One



Variation Two



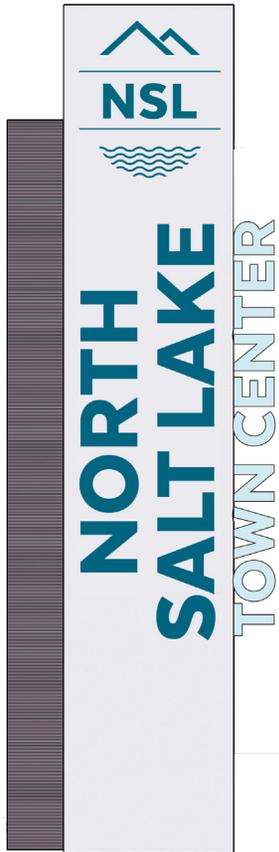
Variation Three



Variation Four

GATEWAY

There will be four identical gateway signs, located at the Town Center entrances.
The signs will be 15'-0" tall for maximum visibility. The signs will be 4'-0" wide and 1'-6" deep.



Variation Five



Variation Six
The white space is
2'-0" wide.



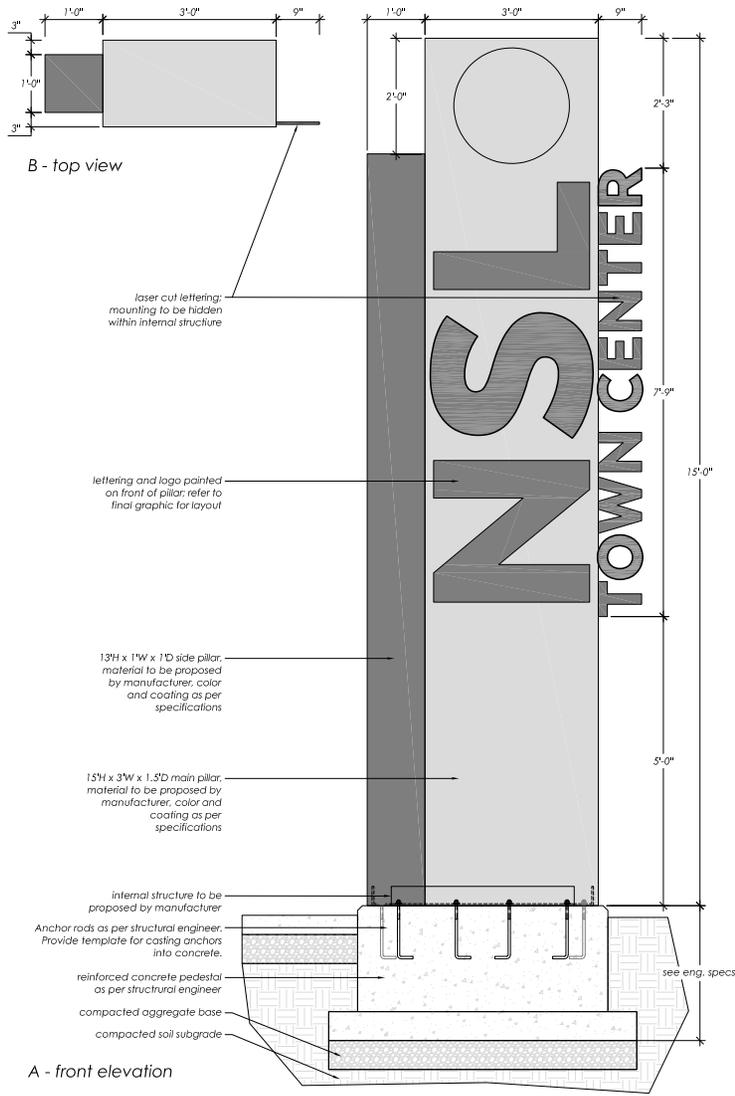
Variation Seven



Variation Eight



Variation Nine

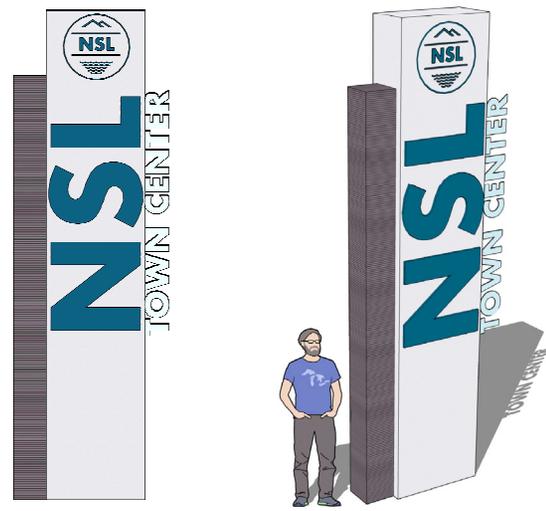


1 Gateway sign - elevation and plan detail
1" = 2'

SPECIFICATIONS

Gateway sign with new fabricated metal sign cabinet with primed and painted finish and clear coat.

1. **SIGN CABINET:** New fabricated aluminum sign cabinet with primed and painted finish and clear coated.
2. **STRUCTURE:** The sign support structure including the interface with the footing/ foundation shall be designed by the structural engineer in coordination with sign fabricator. Coordinate with Owner for final location.
3. **BASE:** Raised pad at base. Provide sub-grade concrete foundation as required.
4. **GRAFFITI COATING:** Apply graffiti-resistant coating to all exposed surfaces.
5. **MESSAGES, MEASUREMENTS & LOCATION:** Sign fabricator to confirm all messages, field verify all measurements, and determine final sign location with Owner. This information shall be included in the shop drawings to be submitted for review and approval.
6. **Fabricator's drawings shall include any approved fabricator requirements. Inspections will be required by the registered design professional in responsible charge.**



2 Gateway sign - front graphic and perspective
nts

North Salt Lake Town Center
Branding and Wayfinding
North Salt Lake, UT

| No. | Revision/Issue | Date |
|-----|----------------|------|
| | | |

VODA Landscape + Planning
159 West Broadway #200
Salt Lake City, Utah 84101
801-520-5382 www.vodaplanning.com

Sheet Title
**Hardscape Details
- gateway sign**

Sheet
102.1

Project
P19-48

Date
2020-08-03

Scale
as shown

North
↑





PEDESTRIAN

Four pedestrian signs will be located in the center of North Salt Lake Town Center. The signs will be 9'-0" tall, and will be 2'-0" wide and deep. The signs will be four-sided providing directions, a map, and historic stories and photos from North Salt Lake's Town Center.

Pedestrian-Oriented Sign #8

Located on the northwest corner of Main Street and Center Street.

↑ NSL Town Center

↑ City Hall and Veterans Memorial Park

➡ Hatch Park and Bamberger Trail

← Orchard Elem. School and Community Garden

North Face - for pedestrians heading into town center.

➡ Hatch Park and Bamberger Trail

↑ City Hall and Veterans Memorial Park

← Post Office

South Face - for pedestrians heading towards post office.

Early History of North Salt Lake

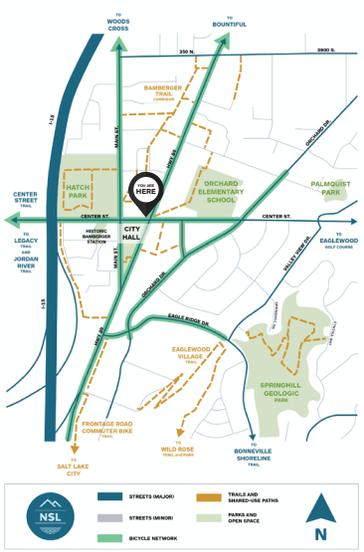
As the first settlers came into the Salt Lake Valley in 1847, Brigham Young sent many to surrounding areas to settle. Perrigine Sessions, his family, and a few others were sent North to find range land and make settlements.

Perrigine Sessions took about 25 families and settled in the North Canyon area, just a few miles north and east of North Salt Lake. They raised crops and sheep, taking the wool to the hot springs to wash it after shearing. They established several molasses mills.



Highway 89 and about 700 North, also known as Cleverly Crossing. The old School District No. 2 can be seen on the right. The school was built in 1898 and stood until the South Bountiful School was built to the north.

This historic story and photograph was taken from the "City of North Salt Lake '50 Year' Jubilee Edition" by Susan Day.



The map shows the layout of North Salt Lake with various streets and landmarks. Key features include:

- Streets (Major):** Center Street, Main St, Frontage Road, Eagle Blvd, etc.
- Streets (Minor):** Hatch Park, Bamberger Trail, etc.
- Trails and Shared-Use Paths:** Bamberger Trail, Hatch Park, etc.
- Parks and Open Space:** Hatch Park, Veterans Memorial Park, etc.
- Bicycle Network:** Various routes marked in green.

A "You are Here" sticker is located at the intersection of Center Street and Main Street.

Each map will have a "You are Here" sticker.

[sign type]

PEDESTRIAN

sign description . . .

Four pedestrian signs will be located in the center of North Salt Lake Town Center. The signs will be 9'-0" tall, and will be 2'-0" wide and deep. The signs will be four-sided providing directions, a map, and historic stories and photos from North Salt Lake's town center.

Pedestrian-Oriented Sign #9

Located on the north side of Center Street, near JZW Architects.

↑ NSL Town Center

↑ City Hall and Veterans Memorial Park

↑ Hatch Park and Bamberger Trail

↑ Orchard Elem. School and Community Garden

↑ Orchard Elem. School and Community Garden

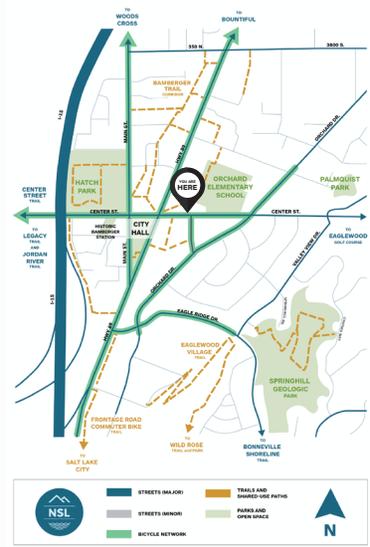
Farm Life in North Salt Lake

In the early 1900's the landscape swayed with blowing hay and corn fields. Farms dominated the area. Victor and Hildor Kay Johnson owned a large farm east of Highway 89.

Today, the Orchard Community Garden is available for families to grow their own food. The community garden is a beautification and community-building project in the city of North Salt Lake. The garden has a total of 26 plots.



August 22, 1908. Claude Mills on the water wagon at the farmyard of Hildor K. Johnson. The water wagon hauled water to the field for the steam engine at threshing time.



East Face - for pedestrians heading into town center.

West Face - for pedestrians heading towards Orchard Elementary School and Community Garden.

This historic story and photograph was taken from the "City of North Salt Lake '50 Year' Jubilee Edition" by Susan Day.

Each map will have a "You are Here" sticker.

[sign type]

PEDESTRIAN

sign description . . .

Four pedestrian signs will be located in the center of North Salt Lake Town Center. The signs will be 9'-0" tall, and will be 2'-0" wide and deep. The signs will be four-sided providing directions, a map, and historic stories and photos from North Salt Lake's town center.

Pedestrian-Oriented Sign #12

Located on the east side of Main Street, near the Utah Local Governments Trust parking lot.

 **NSL Town Center**

 **City Hall** and
Veterans Memorial Park

 **Hatch Park** and
Bamberger Trail

 **Orchard Elem. School**
and **Community Garden**

 **Post Office**

South Face - for pedestrians heading into town center.

 **Hatch Park** and
Bamberger Trail

 **Orchard Elem. School**
and **Community Garden**

North Face - for pedestrians heading towards the Eaglewood Apartments.

The Town of North Salt Lake

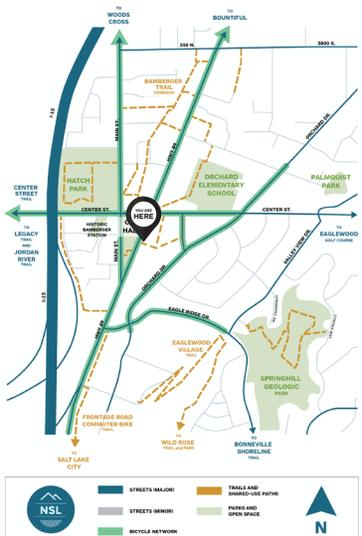
The first town meetings were held in the Al Boggess Service Station on the corner of Highway 91 and Cudahy Lane (now, Center Street). Office and alternate meeting place was the home of Joseph and Freda Wood. Freda Wood served as a town clerk.

In 1952, the town hall was moved to the old Highway Patrol weigh station on Highway 89-91. In 1958, a new municipal building was built on the corner of Main and Center. The building also housed a fire department. The building was remodeled and enlarged in 1982.



Al Boggess Gas Station and first meeting place for the Town Council.

This historic story and photograph was taken from the "City of North Salt Lake '50 Year' Jubilee Edition" by Susan Day.



Each map will have a "You are Here" sticker.

[sign type]

PEDESTRIAN

sign description . . .

Four pedestrian signs will be located in the center of North Salt Lake Town Center. The signs will be 9'-0" tall, and will be 2'-0" wide and deep. The signs will be four-sided providing directions, a map, and historic stories and photos from North Salt Lake's town center.

Pedestrian-Oriented Sign #15

Located on the south side of Center Street, near the Historic Bamberger Station.

 **NSL Town Center**

 **City Hall and Veterans Memorial Park**

 **Hatch Park and Bamberger Trail**

 **Orchard Elem. School and Community Garden**

West Face - for pedestrians heading into town center.

 **Hatch Park and Bamberger Trail**

East Face - for pedestrians heading towards Interstate-15.

St. Joseph Bamberger Station North Salt Lake

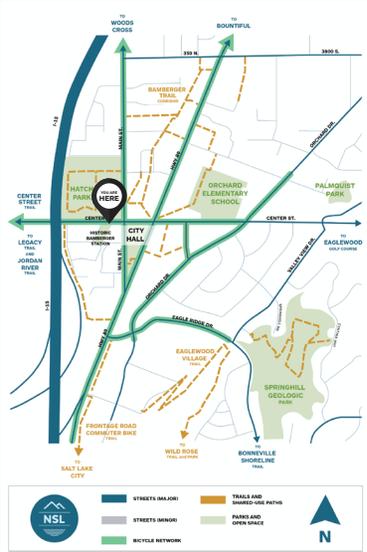
The original trolley trains, around 1891, only went as far as Becks Hat Springs Resort. They then turned around and went back to Salt Lake City. When the station was built in North Salt Lake, service and repairs could be done making it possible for trains to travel further north and eventually to Ogden.

In 1910, the Bamberger line was electrified, making it faster and more economical. A transformer building and two new maintenance shops were added. These buildings could hold six railroad cars at a time. Bamberger added ten shiny fancy green motor cars to the line. In it's peak, about 20 cars ran daily from Salt Lake City to Ogden. The electric trolley train could reach 75 m.p.h. and some made it Ogden in one hour flat.



A "Dummy Engine" and passenger car in front of the North Salt Lake Station. They were called "Dummy" because they ran without coal or steam powered engine.

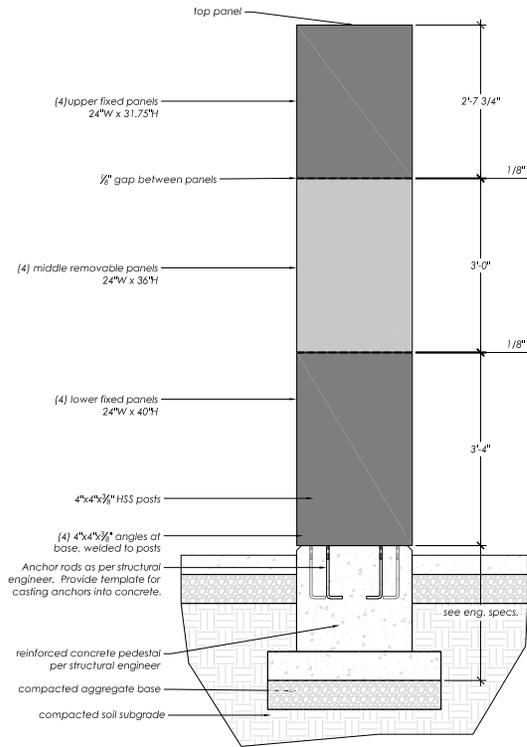
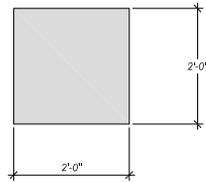
This historic story and photograph was taken from the "City of North Salt Lake '50 Year' Jubilee Edition" by Susan Day.



Map showing streets, trails, and landmarks in North Salt Lake. The map includes a legend for streets (Major, Minor, Shared-Use Paths, Open Space, Bicycle Network) and a "You are Here" marker.

Each map will have a "You are Here" sticker.

B - top view



A - elevation

SPECIFICATIONS

Pedestrian sign with new fabricated metal sign cabinet with primed and painted finish and clear coat. Sign to have four faces.

- SIGN CABINET:** New fabricated aluminum sign cabinet with primed and painted finish and clear coated.
- STRUCTURE:** The sign support structure including the interface with the footing/ foundation shall be designed by the structural engineer in coordination with sign Fabricator. Coordinate with Owner for final location.
- BASE:** Raised pad at base. Provide sub-grade concrete foundation as required.
- GRAFFITI COATING:** Apply graffiti-resistant coating to all exposed surfaces.
- MESSAGES, MEASUREMENTS & LOCATION:** Sign fabricator to confirm all messages, field verify all measurements, and determine final sign location with Owner. This information shall be included in the shop drawings to be submitted for review and approval.
- Fabricator's drawings shall include any approved fabricator requirements. Inspections will be required by the registered design professional in responsible charge.



2

Pedestrian sign - front elevation and perspective

nts

North Salt Lake Town Center
Branding and Wayfinding
North Salt Lake, UT

| No. | Revision/Issue | Date |
|-----|----------------|------|
| | | |



VODA Landscape + Planning
159 West Broadway #200
Salt Lake City, Utah 84101
801-520-5382 www.vodaplanning.com

Sheet Title
**Hardscape Details
- pedestrian sign**
Sheet
102.2

Project
P19-48
Date
2020-08-03
Scale
as shown
North
↑

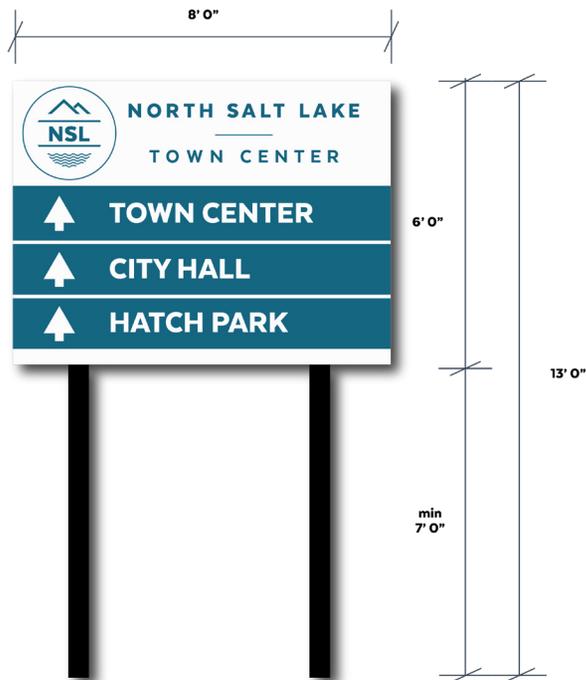
1

Pedestrian sign - elevation and plan detail

1" = 2'

AUTO

Four auto-oriented signs shall be placed near the entrances of the Town Center, after the gateway signs. A maximum of three destinations shall be on each sign. Lettering must be 6" tall for capitalized letters, and 4.5" tall for lowercase. Arrows shall be the height of text. The auto signs must be placed a minimum of 12'-0" feet from travel lanes, and a minimum of 6'-0" from the shoulder.



Auto-Oriented Sign #3
Located near the Post Office



Auto-Oriented Sign #10
Located near Orchard Elem. School



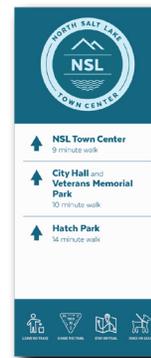
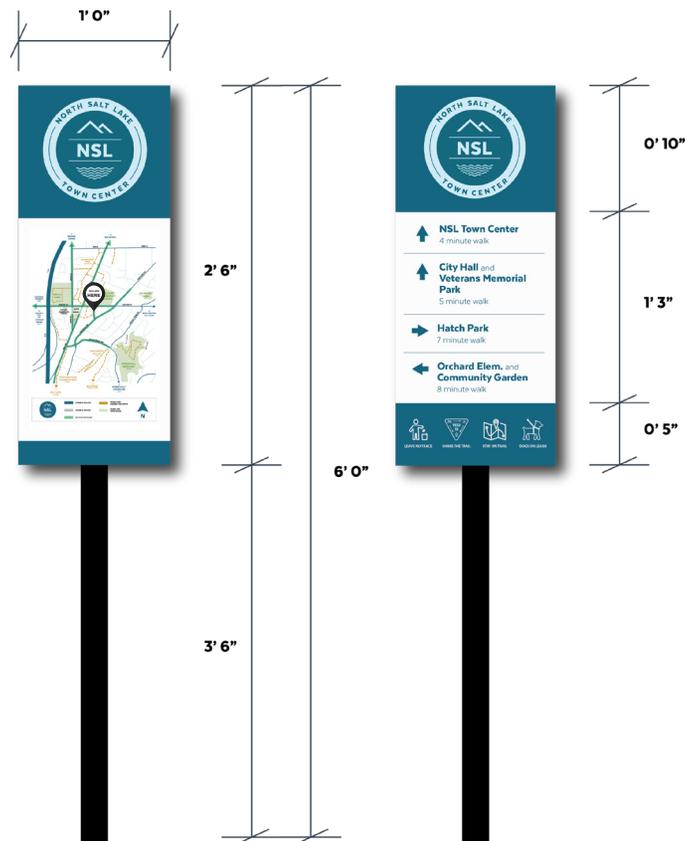
Auto-Oriented Sign #16
Located near Bamberger Station



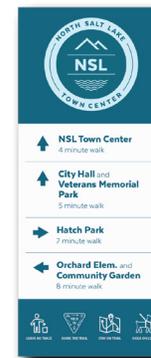
Auto-Oriented Sign #19
Located south of City Hall on HWY 89

TRAIL

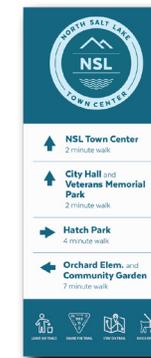
There will be eight trail signs throughout the Town Center. Trail signs will provide a map on the front and directions and trail etiquette will be on the reverse side.



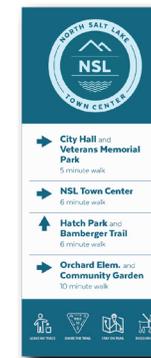
Trail Sign #2
North Facing



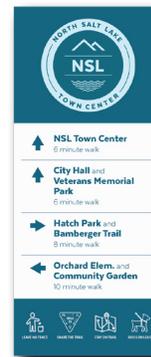
Trail Sign #4
North Facing



Trail Sign #5
South Facing



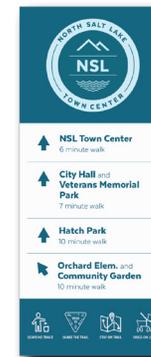
Trail Sign #18
South Facing



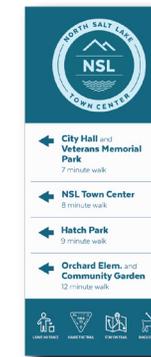
Trail Sign #20
East Facing



Trail Sign #22
East Facing



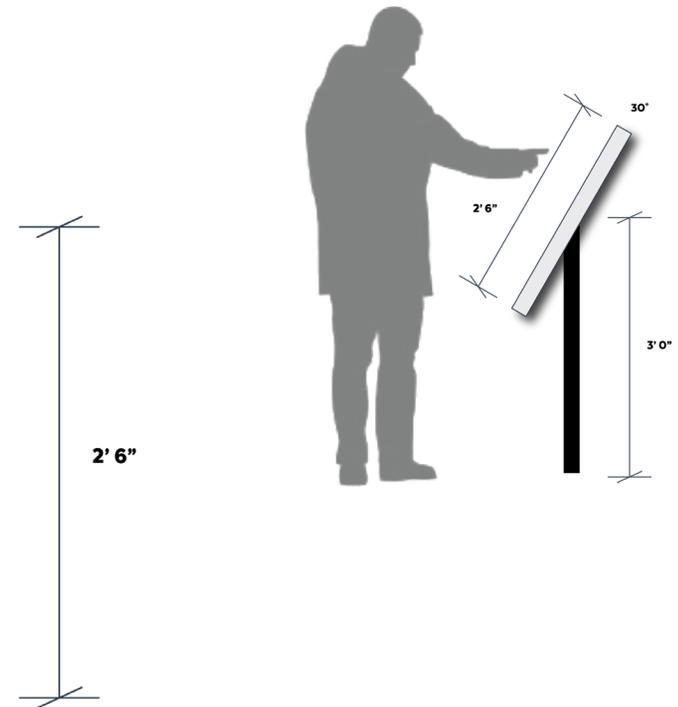
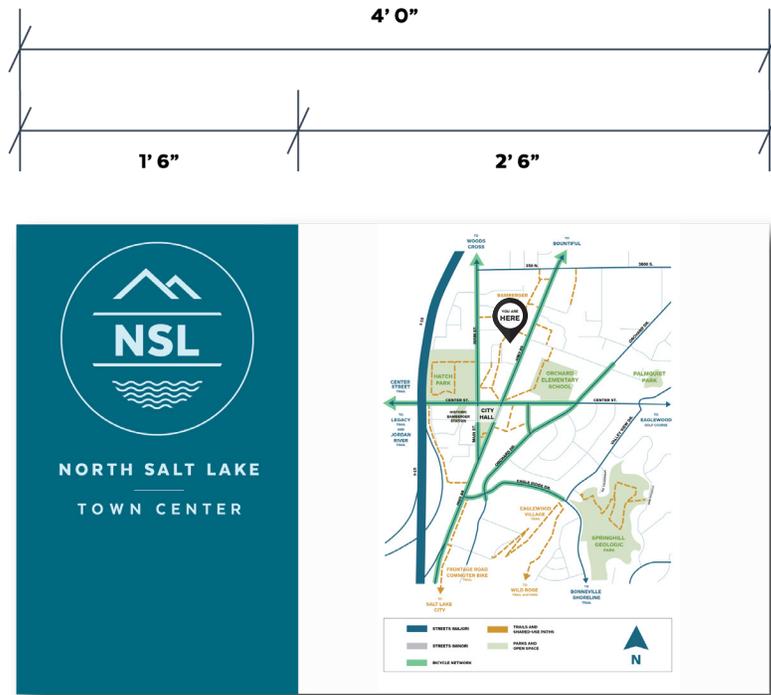
Trail Sign #25
North Facing



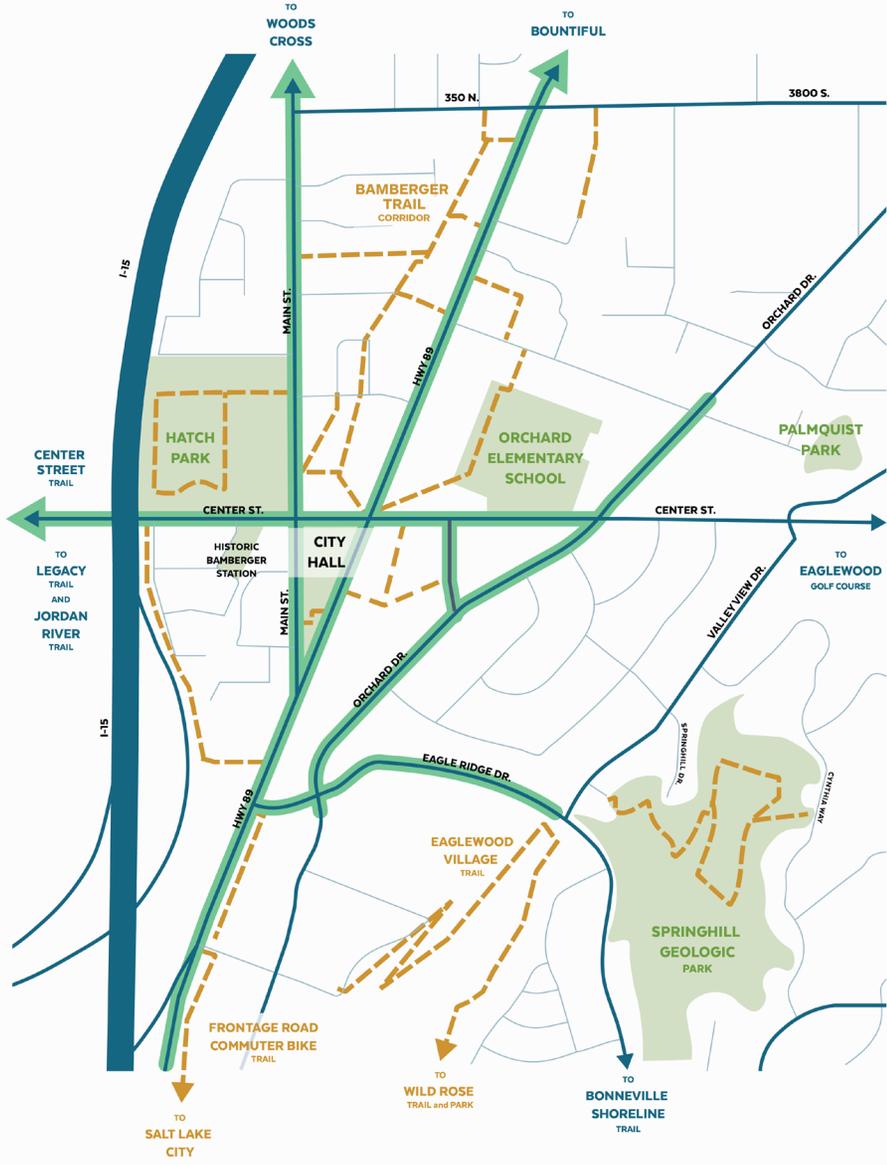
Trail Sign #26
East Facing

MAP

Five map signs will be located in the town center and near the Eaglewood housing development in the south. The signs will be hip height and angled at 30-degrees. Each map sign will have a "You are Here" location sticker.



All five map sign will be the same. A "You are Here" sticker will be placed on each map to show location.



| | | | |
|---|-----------------|---|-----------------------------|
|  | STREETS (MAJOR) |  | TRAILS AND SHARED-USE PATHS |
|  | STREETS (MINOR) |  | PARKS AND OPEN SPACE |
|  | BICYCLE NETWORK |  N | |











CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

10 East Center Street, North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Ali Avery, Long Range Planner
DATE: September 1, 2020
SUBJECT: Consideration of RES 2020-27R, a request to Wasatch Front Regional Council to update their Regional Transportation Plan to include the City's recently adopted Active Transportation Plan

RECOMMENDATION

The Development Review Committee recommends approval of the request to WFRC to update their RTP to include the City's Active Transportation Plan facilities with the following findings:

1. The City adopted an Active Transportation Plan on January 21, 2020 in an effort to improve active transportation in south Davis County and to create safe alternate transportation methods; and
2. The Wasatch Front Regional Council is preparing to update their Regional Transportation Plan; and
3. Including the City's Active Transportation facilities on the Regional Transportation Plan will create opportunities to fund the construction of said facilities.

BACKGROUND

In January of this year, the City Council approved an amendment to the City's General Plan to include an Active Transportation Plan within the Transportation Element. Wasatch Front Regional Council (WFRC) reached out to city staff, recently, to inform them that they are preparing to make some updates to the Regional Transportation Plan (RTP) this fall. If the City would like to include the facilities in the Active Transportation Plan on the RTP during this amendment round, then the City Council will need to approve this resolution tonight to meet WFRC's deadline.

Including projects on the RTP will open up opportunities for the City to get grant funding to construct the facilities, and will also help the surrounding communities to create more cohesive regional active transportation facilities, as the data will then be centrally located with WFRC.

After the passing of this resolution, City Staff will follow through with an update to the Capital Facilities Plan so that impact fees may also be used to fund, or partially fund, these projects.

REVIEW

Wasatch Front Regional Council is asking for a list of the projects to place in the RTP, their estimated costs, and their current planning phase. The Phases of the RTP are as follows: Phase 1 (2019-30), Phase 2 (2031-40), Phase 3 (2041-50), and Unfunded Needs. City Staff has categorized the projects from the Active Transportation Plan by phases (Attachment 3) based primarily on cost, right-of-way needs, connectivity, development opportunities, and preliminary staff prioritization that occurred when drafting the Active Transportation Plan. The costs that were estimated in the Active Transportation Plan need further refining by the Engineering Department, including added right-of-way costs. This will be updated prior to submitting the request to Wasatch Front Regional Council.

As a reminder, the active transportation facilities are categorized as follows, and identified visually in Attachment 2, an excerpt from the adopted Active Transportation Plan:

- Separated Bike Lanes
- Buffered Bike Lanes
- Bike Lanes
- Shared Use Paths
- Sidepaths
- Rail Crossings

POSSIBLE MOTION

I move that the City Council adopt RES 2020-27R requesting that Wasatch Front Regional Council update their Regional Transportation Plan to include the City's Active Transportation Plan facilities with the following findings:

1. The City adopted an Active Transportation Plan on January 21, 2020 in an effort to improve active transportation in south Davis County and to create safe alternate transportation methods; and
2. The Wasatch Front Regional Council is preparing to update their Regional Transportation Plan; and
3. Including the City's Active Transportation facilities on the Regional Transportation Plan will create opportunities to fund the construction of said facilities.

Attachments

- 1) RES2020-27R
- 2) Active Transportation Plan excerpt (facility types)
- 3) Active Transportation facility phasing

RESOLUTION NO. 2020-27R

**A CITY COUNCIL RESOLUTION REQUESTING THAT
WASATCH FRONT REGIONAL COUNCIL UPDATE THEIR
REGIONAL TRANSPORTATION PLAN TO INCLUDE THE
CITY'S ACTIVE TRANSPORTATION PLAN FACILITIES.**

WHEREAS, the City adopted an Active Transportation Plan on January 21, 2020; and

WHEREAS, residents of North Salt Lake and surrounding communities will benefit from the improvement of active transportation facilities; and

WHEREAS, Wasatch Front Regional Council is preparing to update their Regional Transportation Plan; and

WHEREAS, including facilities on the Regional Transportation Plan will create opportunities for grant funding to construct said facilities.

NOW THEREFORE, be it resolved by the Governing Body of the City of North Salt Lake, Utah as follows:

1. The City of North Salt Lake requests that Wasatch Front Regional Council update their Regional Transportation Plan to include the facilities within the City's recently adopted Active Transportation Plan.

PASSED and ADOPTED this 1st day of September, 2020.

CITY OF NORTH SALT LAKE

By _____
Leonard K. Arave
Mayor

ATTEST:

By _____
Linda Horrocks
City Recorder

City Council Vote as Recorded:

Name Vote

Lisa Baskin _____

Natalie Gordon _____

Brian Horrocks _____

Ryan Mumford _____

Stan Porter _____

RECOMMENDED FACILITY TYPES

2.1
miles



Separated Bike Lanes are physically separated from motor vehicle traffic, designed to create the feeling of a trail, but with on-street connectivity.

1.6
miles



Buffered Bike Lanes are visually separated from traffic and/or parking by a striped buffer, but lack any physical separation.

2.8
miles



Bike Lanes are a common facility type in many cities, designating 4-7 feet of roadway width with 6-inch striping.

0
miles



Neighborhood Byways are low-speed, low-volume streets that provide alternatives to busier streets and/or connections to destinations through neighborhoods.

1.2
miles



Shared Use Paths are paved paths/trails, typically 8-12' wide, constructed of asphalt or concrete, that accommodate pedestrians and bicyclists off street.

6.5
miles



Sidepaths function as shared use paths by accommodating pedestrian and bicyclists off street, but are located parallel to roadways.

3
count



Rail Crossings require special consideration and design to safely accommodate pedestrians and bicyclists, especially when railroads cross streets at acute angles

DESIGN GUIDANCE

For best practices, applications, and design guidance for specific facility types shown above, refer to Appendix C (Design Guidelines) of this plan.

**ACTIVE TRANSPORTATION PLAN FACILITY PRIORITIZATION
WFRC REGIONAL TRANSPORTATION UPDATE 2020**

| PHASE 1 (2019-30) | | |
|---|----------------------|-----------------------|
| Location | Facility Type | Estimated Cost |
| Orchard Drive (north City boundary to Eagleridge Drive) | Separated Bike Lane | \$1,121,803 |
| Eagleridge Drive (Eaglepointe Drive to Eagleridge Drive roundabout) | Buffered Bike Lane | \$218,718 |
| 1100 North (Legacy Park to Redwood Road) | Bike Lane | \$30,306 |
| Center Street (Jordan River Trail to Foxboro Drive) | Bike Lane | \$14,002 |
| Bamberger Trail (350 North to Center Street) | Shared Use Path | \$435,365 |
| I-15 Trail (Center Street to Eagleridge Drive) | Shared Use Path | \$245,558 |
| Redwood Road west side trail (1100 North to Center Street) | Shared Use Path | \$529,927 |
| Center Street south side (400 West to Highway 89) | Side Path | \$495,067 |
| Main Street | Rail Crossing | TBD |
| Center Street | Rail Crossing | TBD |
| 1100 North | Rail Crossing | TBD |
| PHASE 2 (2031-40) | | |
| Location | Facility Type | Estimated Cost |
| Main Street (Highway 89 to 1100 North) | Bike Lane | \$82,529 |
| Eagleridge Drive (north city boundary to west Mont Clair boundary) | Side Path | \$821,227 |
| Highway 89 west side (925 North to 2600 South) | Side Path | \$205,207 |
| Highway 89 (Eagleridge Drive to 350 North) | Side Path | \$659,764 |
| Overland Road/Pacific Avenue (Main Street to 1100 North) | Side Path | \$596,965 |
| PHASE 3 (2041-50) | | |
| Location | Facility Type | Estimated Cost |
| 350 North/3800 South (Main Street to Orchard Drive) | Buffered Bike Lane | \$14,743 |
| 400 West (1100 North to Center Street) | Side Path | \$1,152,210 |
| Redwood Road (Center Street to south City boundary) | Side Path | \$884,995 |
| UNFUNDED NEEDS | | |
| Location | Facility Type | Estimated Cost |
| Davis Boulevard (Eaglewood Drive to 425 West) | Bike Lane | \$7,428 |
| 2600 South bike facility (Main Street to 500 West) | Future Study | TBD |

1
2 CITY OF NORTH SALT LAKE
3 CITY COUNCIL MEETING-REGULAR SESSION
4 AUGUST 18, 2020

5 **DRAFT**

6
7 This meeting was held electronically via Zoom. The host site was located at 10 East Center
8 Street in North Salt Lake.

9
10 Mayor Arave called the meeting to order at 6:06 p.m.

11
12 PRESENT: Mayor Len Arave
13 Council Member Lisa Watts Baskin arrived at 6:17 p.m.
14 Council Member Natalie Gordon
15 Council Member Brian Horrocks
16 Council Member Ryan Mumford
17 Council Member Stan Porter

18
19 STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen,
20 Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; David
21 Church, City Attorney; Tyler Abegglen, Golf Course General Manager; Sherrie Llewelyn,
22 Community Development Director; Linda Horrocks, City Recorder; Andrea Bradford, Minutes
23 Secretary.

24
25 OTHERS PRESENT: Karen Mills, John Logan, Golf Course Oversight Committee; Dee Lalliss,
26 resident; Taylor Spendlove, Brighton Utah; Patrick Packer, G8 ThinkQ, JRay, unidentified.

27
28 1. CITIZEN COMMENT

29
30 There were no citizen comments.

31
32 2. ENGINEERING DEPARTMENT REPORT

33
34 Paul Ottoson reported on several current and upcoming projects including the Deer Hollow Park
35 pump house landscaping project. He showed the new design provided by MGB+A and spoke on
36 several existing issues with the site such as the slope and existing wall. The existing wall would
37 be moved which would help with the slope issues. Mr. Ottoson said one existing tree could be
38 preserved and the project would go out for bids next week.

39
40 Mayor Arave asked about the funding for this project. Paul Ottoson replied that this project
41 would be paid for through the Water Fund. As the project was over budget it would be brought
42 back before the City Council for a budget adjustment.

43

44 Paul Ottoson reported on the Centennial waterline replacement project. He showed the site
45 location which would run from Raygene Way to Gary Way. Mr. Ottoson said the project had
46 been delayed until September due to the contractor's schedule. The work would now be broken
47 up into four sections due to the delay. There would be short periods of time when the water
48 would be shut off and driveways would be blocked but residents would be notified in advance.
49 He said this project would take 45 days to complete.

50

51 Mayor Arave asked if this project would be completed by October. Paul Ottoson replied
52 affirmatively.

53

54 Paul Ottoson then reported on the Union Avenue storm drain project. The bids received for this
55 project were 50% over budget so Mr. Ottoson stated that the Public Works Department would be
56 completing the work in-house. As it took time for staff to obtain the permits and approvals from
57 UTA they have just begun working on removing the phragmites on the site.

58

59 Paul Ottoson reviewed the next project which was the Eaglepointe landslide repair. He showed
60 pictures of the site which included removal of a building and grading of the site. He said the
61 Eagleridge Tennis Club asked to make changes to their site, including moving the parking lot
62 and provided staff with a site plan. He added that the site plan would go to the Planning
63 Commission for review.

64

65 **Council Member Baskin arrived at 6:17 p.m.**

66

67 Paul Ottoson then spoke on the Eaglewood Village Trail project in conjunction with the landslide
68 repair project and said the completed trail would connect to the Wild Rose Trail.

69

70 Paul Ottoson reported on the 1100 North chip seal project that extended into the Foxboro area.
71 He said temporary striping was in place but the permanent striping had not yet been completed.
72 The contractor would return in two weeks to complete the project.

73

74 Paul Ottoson reviewed the projects that were currently in design including the Public Works
75 settling basin and wash bay area, which were being updated per State requirements, the
76 Eaglewood Golf Course hole #14 storm drain, and the UTA bus shelters, which would also
77 include concrete pads for ADA compliance. He explained that currently the storm drain at
78 Eaglewood Golf course near hole #14 went from the golf course through two properties and out
79 into the street. As roots from the resident's trees have blocked the pipes a new pipe would run
80 along the tree line on the north side out to Eaglewood Drive and down to the intersection to tie
81 into the storm drain system there. Mr. Ottoson said this project would go out for bid next year.

82

83 Paul Ottoson spoke about the UTA bus shelter project and said the shelters would be ADA
84 complaint with concrete work and retaining walls. The City received a grant that would require
85 UTA to pay 75% of the project with the City to cover the remaining 25%. UTA would also add

86 benches and trash cans to the shelters. He said the City would pay for their portion of the project
87 with Prop 1 funding.

88
89 Council Member Horrocks commented on the Eaglewood hole #14 storm drain project and that
90 there seemed to be a lot of water in the area as well as along Foxhill Drive. He asked about the
91 possibility of using the storm drain water to build a water feature at the golf course entrance sign
92 near hole 14. Paul Ottoson replied that staff could review this possibility.

93
94 3. APPROVAL OF A PROPOSAL TO PROVIDE LANDSCAPE ARCHITECTURAL
95 AND MASTER PLANNING SERVICES FOR THE RE-DESIGN OF HATCH PARK.
96 G. BROWN DESIGN, INC. IN THE AMOUNT OF \$19,080

97
98 Ken Leetham reported on the Hatch Park re-design, which would include the existing park
99 property and the surrounding properties. He said G. Brown Design had provided a proposal for
100 the master plan of Hatch Park in collaboration with City staff. The cost of this plan would be
101 \$19,080. He said that while this proposal was less than \$25,000 he wanted the City Council's
102 input on this project since it was such an important part of the Town Center plan. Mr. Leetham
103 explained that the funding for the plan would come from the Park Fund. He said all but three
104 properties surrounding the park had been purchased.

105
106 Council Member Porter commented that Hatch Park would be a great place for a water feature.

107
108 Council Member Horrocks mentioned the City Creek area of downtown Salt Lake City and how
109 the water was previously underground and was now used as a creek running through the
110 shopping mall. He said a meandering stream with a bridge would be a nice feature in Hatch Park.

111
112 Council Member Mumford was in agreement and said the Deer Hollow Park water feature was a
113 big draw.

114
115 Ken Leetham commented that staff would reach out to the City Council and others for feedback
116 and ideas on what should be included in the re-design of Hatch Park.

117
118 **Council Member Mumford moved that the City Council authorize the City Manager to**
119 **enter into a contract with G. Brown Design for design services related to the Hatch Park**
120 **expansion project as proposed for \$19,080. Council Member Porter seconded the motion.**
121 **The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and**
122 **Porter via Zoom chat.**

123 4. CONSIDERATION OF RESOLUTION 2020-23R: A RESOLUTION AMENDING
124 THE CONSOLIDATED FEE SCHEDULE FOR CERTAIN FEES AND CHARGES
125 AND ADOPTING RULES AND POLICY GUIDELINES FOR THE EAGLEWOOD
126 GOLF COURSE
127

128 Tyler Abegglen proposed an increase to the City’s fee schedule for golf course driving range
129 balls with the small bucket of 45 balls to be \$5, the medium bucket of 75 balls to be \$8 and the
130 large bucket of 105 balls to be \$10. In addition, he would like to add a \$10 spectator cart fee. Mr.
131 Abegglen then reviewed the new golf course policy highlights, which included general rules and
132 guidelines of course use, player, employee and course conduct, employee golf privileges,
133 employee discounts, and employee ethical statements. He said a formal golf course policy
134 manual would help to regulate, monitor and enforce items of business at Eaglewood. This would
135 allow for improved golf course operations with no confusion for employees or customers.
136

137 Mayor Arave provided several changes to the policy manual including the addition of “for a paid
138 fee” to the sentence: “the current General Manager and their assistants or designees are the only
139 people authorized to teach or instruct players at or on the golf course for a paid fee” as well as
140 the phrase “or any other substances” to the sentence: “Usage of or being under the influence of
141 illegal drugs or any other substances while on the premises.” He also suggested changes to the
142 following paragraph: “Non-Golf Course, Full-Time City employees, Mayor, members of the City
143 Council and Golf Oversight Committee shall receive free golf (no greens fees) and range balls,
144 but shall be required to pay for their cart fees, if applicable. Free golf greens fees apply during
145 off-peak times only and shall not apply on weekends or holidays before 2:00 p.m. Any employee
146 wanting to play during peak times (Saturday, Sunday and Holidays before 2:00 p.m.) will be
147 charged the normal fee.”
148

149 Council Member Horrocks mentioned there was a typo under the “lifetime public servant policy”
150 and that “green frees” should be changed to “green fees”. He asked for clarification on the policy
151 about additional riders on the golf carts. Tyler Abegglen replied that there was a fee for each
152 rider/player or a spectator fee. These fees would be for 9 or 18 holes.
153

154 Mayor Arave asked about the lifetime public servant policy. Tyler Abegglen responded that
155 when researching other golf courses he discovered this policy and would like to have further
156 discussions with the Council and golf committee. He felt that this was a great benefit for those
157 that were eligible.
158

159 **Council Member Mumford moved that the City Council approve Resolution No. 2020-23R:**
160 **a resolution amending the Consolidated Fee Schedule for certain fees and charges and**
161 **adopting rules and policy guidelines for Eaglewood Golf Course as amended. Council**
162 **Member Horrocks seconded the motion. The motion was approved by Council Members**
163 **Baskin, Gordon, Horrocks, Mumford and Porter via chat.**

164 Tyler Abegglen commented that the golf course was \$5,000 ahead for the driving range
165 compared to this time last year.

166

167 Mayor Arave asked if lessons were being held right now. Tyler Abegglen replied that John
168 Broberg was holding a ladies' clinic and Brent Moyes had been doing one lesson a day. He said
169 they were pushing for more lessons.

170

171 5. CONSIDERATION OF AN AMENDMENT TO THE GENERAL DEVELOPMENT
172 PLAN FOR NSL CITY CENTER PHASE 1 (25 EAST CENTER STREET) AND 2 TO
173 INCLUDE AN ADDITIONAL 2.5 ACRES, LOCATED AT 71 NORTH HIGHWAY 89,
174 BRIGHTON UTAH, APPLICANT

175

176 Sherrie Llewelyn reported that Brighton Homes was in the process of acquiring the property
177 located at 71 North Highway 89. This property currently contained the Chaparral Fire Protection
178 building, which would be replaced with 29 townhome units. She showed a site plan with the old
179 layout and then the new proposal. She explained that one of the applicant's requests was to move
180 six units and incorporate them into Phase 2 on the new property.

181

182 Mrs. Llewelyn said that on June 12, 2018, the Planning Commission recommended approval of
183 the NSL City Center General Development Plan. The City Council approved this plan on June
184 19, 2018. This plan included the commercial office building, which has been built across from
185 City Hall, and 56 for-sale townhome units on 3.65 acres. The proposed amended plan would
186 include an additional 1.55 acres for a site total of 5.2 acres. An additional nine units would front
187 Highway 89 north of the existing units. The setbacks, sidewalk improvements and park strip
188 would match the existing units. An additional 20 feet of right of way would be dedicated along
189 Highway 89 for future expansion of the Bus Rapid Transit (BRT). A pedestrian pathway and
190 landscaping would be provided between the buildings with 21 feet in width to accommodate
191 landscaping on either side. She explained that the proposal for the current walkway was four feet
192 and staff recommended this width be increased to five feet.

193

194 Sherrie Llewelyn said staff requested the applicant adhere to the new draft subdivision ordinance
195 and maintain a 15-foot property boundary from all units to provide adequate space for private
196 rear yards, pedestrian circulation, and visual aesthetic separation. She explained that there would
197 be 29 new units and 6 relocated units from phase 1 with 27 of those units to have full-length
198 driveways. An additional 13 guest parking spaces would also be added to the site and each unit
199 would have a garage. The total parking for the revised plan for phase 1 would include 115
200 parking spaces for 3.96 spaces per unit.

201

202 Improvements to the landscaping were estimated at 0.5 acres or 18,000 square feet of new
203 landscaping in this phase. The total landscaping would be approximately 27% for the whole
204 project. A central lawn area may potentially include a fenced dog area or other amenity. The

205 proposed architecture would have the same dark brick, stucco, metal accents, and modern
206 architectural style as the buildings that had already been constructed.

207

208 Mayor Arave asked about the Community Development Area (CDA) in relation to this project.
209 Ken Leetham replied that the project would add to the TIF revenue that the City would receive.
210 He said that there was an agreement for the first phase in the amount of \$2,350,000 but the City
211 was not obligated to more TIF funds by adding this property.

212

213 Mayor Arave asked what CDA funds could be used for Ken Leetham replied that they could be
214 used for the Hatch Park re-design, bus rapid transit (BRT), streets, and acquisition of property.

215

216 Mayor Arave asked about the commercial units. Taylor Spendlove, Brighton Utah, responded
217 that Brighton Homes and JCW Architects were now in the office building and there were three
218 commercial suites left. He said that the office building was built to get the townhomes.

219

220 Taylor Spendlove explained that Chaparral Fire Protection was not ready to sell during the
221 original approval period but just before Brighton started to dig for the second building they
222 finally agreed to sell.

223

224 Mayor Arave asked about green space in the residential development. Taylor Spendlove
225 explained that there would be green space behind units 83 and 77 with private backyards and
226 there would be a central lawn area with grass and other amenities to be presented at preliminary
227 plat.

228

229 Council Member Mumford asked if there was a contract for the office spaces Taylor Spendlove
230 replied that Capital Rock owned one of the suites and was considering renting it to another
231 tenant. He said the bottom floor was under contract but it fell through. One of the basement units
232 was under contract and he hoped to have the building filled soon.

233

234 Council Member Porter said that he owned a unit in the building as part of the trade for his
235 property and may need to recuse himself. He said that it was a good thing Chaparral was moving
236 as they were noisy in the past.

237

238 Taylor Spendlove then spoke on sharing green space with the neighboring HOA and would keep
239 the City updated on this possibility. Mayor Arave commented that the shared space was a great
240 idea.

241

242 **Council Member Gordon moved that the City Council approve the proposed amendment**
243 **to the general development plan for NSL City Center located at 25 East Center Street to**
244 **include the property located at 71 North Hwy 89 with the following conditions to be**
245 **included in the amended development agreement:**

246

- 247 **1) Updated lighting plan, including any additional street lights along Hwy 89 per the**
248 **standard and specification manual;**
249 **2) Programming details for common area, including appropriate amenities;**
250 **3) All previous conditions and design standards within the development agreement**
251 **shall be required for the new phase;**
252 **4) Subject to approval of the final rezone and amendment of the development**
253 **agreement.**

254
255 **Council Member Horrocks seconded the motion. The motion was approved by Council**
256 **Members Baskin, Gordon, Horrocks and Mumford. Council Member Porter abstained**
257 **from voting.**

258
259 6. APPROVE CITY COUNCIL MINUTES
260

261 The City Council minutes of July 21, 2020 were reviewed and approved. **Council Member**
262 **Horrocks moved to approve the City Council meeting minutes of July 21, 2020 as amended.**
263 **Council Member Mumford seconded the motion. The motion was approved by Council**
264 **Members Baskin, Gordon, Horrocks, Mumford and Porter.**

265
266 7. ACTION ITEMS
267

268 The action items list was reviewed. Completed items were removed from the list.
269

270 Mayor Arave asked about the second Saturday garbage pickup. Ken Leetham replied that ACE
271 would be unable to do an earlier pickup. He said staff could put together the data to see if the
272 second Saturday pickup service was worth the cost.

273
274 Mayor Arave commented that staff should also look into options for pickup of heavier items and
275 to rethink the second Saturday process. Ken Leetham replied that staff would look at different
276 options to present to the City Council.

277
278 8. COUNCIL REPORTS
279

280 Council Member Mumford reported on a change of dates for the NSL Reads and writing contest
281 event to October 7th. He said Ron Gordon was in charge of this event, which could be a virtual or
282 in-person event with the possibility to be a combination of the two. The guest author for the
283 event would Kaylynn Flanders. He also said there would be a photo contest this year with the
284 opportunity for residents to submit photos of the City with the winning photos to be displayed at
285 City hall. He said it was still undecided if the Halloween fun run would be held this year.

286
287 Mayor Arave asked if schools were being invited to participate in the NSL Reads and writing
288 contest. Council Member Mumford replied that while this was done in the past the current school

289 year had been an unknown. He said the Parks and Arts Board would discuss this and possibly
290 reach out to local schools.

291
292 Council Member Mumford commented that Council Member Baskin's appointment to the Parks
293 and Arts Board had resigned and she would need to appoint a new member. He said Tammy
294 Clayton was selected as the new chair, and Rachel Shumway, as vice chair

295
296 Council Member Gordon reported that that applications had been received and interviews for the
297 Youth City Council (YCC) had begun. She said the Tobins had agreed to continue to serve as the
298 YCC advisors.

299
300 Council Member Baskin said that Derek Israelsen was interested in serving on the Parks and Arts
301 Board. She commented that she was also considering Kenny Akers but had not approached him
302 about the position. It was determined that Council Member Baskin would take the time to
303 consider her appointment and provide her answer in September.

304
305 Council Member Baskin then spoke on a tent community that had appeared on Victory Road
306 between the cities of NSL and Salt Lake. She asked that staff reach out to Salt Lake City
307 regarding this and see what could be done.

308
309 Council Member Baskin reported on a distracting red and white flashing sign at the car
310 dealership and asked that staff review whether this was in compliance.

311
312 Council Member Baskin then spoke on the 2020 census and the encouraged residents to
313 complete this before the cutoff date.

314
315 Council Member Horrocks reported that there were several active West Nile pools but no
316 positive cases. He then spoke on a potential Eagle Scout project in the Springhill Geologic Park
317 area to install benches and signage. He asked that staff let him know whether this was allowed.
318 Ken Leetham replied that this sounded like a great project as this was a good location for
319 monuments and markers.

320
321 Council Member Porter reported on the Jordan River Commission meeting and said that Salt
322 Lake County would be moving forward with a river trail. The first project would be down the
323 river from the City's Porters Landing. Salt Lake County would be installing a landing and boat
324 ramp on the west side of the river. He spoke on advertising the Jordan River Commission survey
325 (Blueprint Jordan River) to obtain input from residents related to the river. The Get to The River
326 event would be held in September with social distancing measures in place.

327 9. MAYOR'S REPORT

328

329 Mayor Arave reported that the City had received a draft of the Recreation District's master plan
330 which showed a new facility on the west side. He said he was unsure where or when this facility
331 would be built. He proposed that a portion of the wetlands area in the City could potentially be
332 used.

333

334 Mayor Arave also said the number of COVID cases were down in the County.

335

336 10. CITY ATTORNEY'S REPORT

337

338 David Church had nothing to report.

339

340 11. CITY MANAGER'S REPORT

341

342 Ken Leetham reported that the Eagle Ridge Tennis Club had lost a court and asked staff if they
343 could use the courts at Tunnel Springs Park Monday through Thursday from 3 p.m. to 7 p.m.

344

345 Council Member Horrocks commented that they were already using the Tunnel Springs courts
346 Monday through Thursday from 9 am to 2 pm and added that those courts would need repair
347 soon and that perhaps the club should participate in repair and maintenance of the courts.

348

349 Ken Leetham said that if there were no objections the City would allow the Tennis Club to use
350 the courts for six weeks.

351

352 Ken Leetham then cautioned the Mayor and Council on ex parte communications with
353 proponents of the annexation.

354

355 Mayor Arave commented that he received calls from concerned individuals on both sides and
356 asked about the concern. Ken Leetham replied that he always encouraged staff, the City Council,
357 and the Planning Commission to avoid the appearance of private communications. He said a lot
358 of parties are affected by this annexation process and would look at their actions under a
359 microscope. He said he did not want any allegations against the Council Members to be made.

360

361 David Church said that the City wanted to avoid being lobbied so a line should be drawn at the
362 point where people might see an issue. He commented that the Council, Commission, and
363 employees should avoid the appearance of being influenced or selling their vote. Mr. Church
364 explained that when the Mayor and City Council members voted on a legislative matter that it
365 was more the appearance and less of a legal issue.

366

367 Council Member Horrocks said that he thought most of the Council had been approached by
368 interested parties such as the Salt Lake Airport and the developer. Council Member Porter

369 commented that the airport representatives had taken the opportunity to speak to the Council
370 about the annexation during a tour of the new airport.

371
372 Sherrie Llewelyn commented that she had advised the Planning Commission that as they were
373 appointed they had to make a decision based on the City code and it was better for them to
374 receive direct communication from the developer or other parties as a group.

375
376 Ken Leetham reported on the family golf tournament and said the correct date was September
377 12th and not the 5th as was advertised on the calendar.

378
379 12. ADJOURN INTO CLOSED SESSION

380
381 **At 7:38 p.m. Council Member Porter moved to go into closed session to discuss the**
382 **acquisition or sale of real property. Council Member Horrocks seconded the motion. The**
383 **motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and**
384 **Porter via chat.**

385
386 13. RECONVENE INTO REGULAR SESSION

387
388 **At 8:13 p.m. Council Member Mumford moved to go out of closed session and back into**
389 **regular. Council Member Porter seconded the motion. The motion was approved by**
390 **Council Members Baskin, Gordon, Horrocks, Mumford and Porter via Zoom chat.**

391
392 14. ADJOURN

393
394 Mayor Arave adjourned the meeting at 8:13 p.m.

395
396
397
398
399

Mayor

City Recorder

Action Items for September 1, 2020

| Item | Staff | Description |
|----------------|------------------|---|
| New | | |
| 1 | Paul | Mayor Arave requested pricing related to the UTA bus shelters/Prop 1 Funding. <i>Staff will report that information to the City Council.</i> |
| 2 | Paul | In conjunction with the re-routing of storm water near the 14 th hole on the golf course, Staff to research using the water in a water feature at the Eaglewood Sign in that same area. CM Horrocks mentioned that there is probably additional water in the storm drain coming down lower Foxhill, as it often floods the street onto Eaglewood. <i>Staff is evaluating several potential options for fixing this storm drain and including potential water features as a part of the design of the repair. Will report to CC when staff report is more complete.</i> |
| 3 | David | Staff to review whether the second Saturday pickup was worth the cost/had value. Staff to also research options for pickup of heavier items and a potential replacement for the second Saturday pickup. <i>Staff is preparing a report for the City Council on this.</i> |
| 4 | Ken, Craig | Staff to reach out to Salt Lake City regarding a homeless community of tents and motorhomes in between the two cities (up Victory Road). |
| 5 | Sherrie Craig | Council Member Baskin reported on a distracting red and white flashing sign at the car dealership (Nissan Dealership on frontage road) and asked that staff review whether this was in compliance. <i>City staff made contact with the dealership and they will be removing that portion of the sign in the next few weeks.</i> |
| 6 | Linda | Council Member Baskin encouraged residents to complete the 2020 census before the deadline (September 30 th ?) – <i>Linda will promote the information through social media and next newsletter.</i> |
| 7 | Linda | Council Member Porter spoke on advertising the Jordan River Commission survey for feedback on the future of the river. The Get to The River event would be held in September (9/12?). <i>Linda has re-posted “Blueprint Jordan River” survey information and added a social media event for “Get to the River.”</i> |
| Current | | |
| 1 | David | Staff to contact Ace Recycling and Disposal about potentially changing the Second Saturday pickup to a later time on Saturday or a different day of the week. (Continue to advertise.) Staff to review the effectiveness of the Saturday pickup. <i>Staff reached out to Ace on this issue. It would difficult to start later in the day since this involves picking up the entire City in one day.</i> |
| 2 | Ken | Staff to follow up with South Davis Sewer/Dal Wayment to address status and any new issues/odor complaints. <i>Staff has reached out to the District in an effort to learn what follow-up is planned as a result of the final sampling results. District staff has informed staff that they will be providing a follow-up report on the recommendations of their odor study. They further committed to following the recommendations in the report and indicated that several have been done already.</i> |
| 3 | Craig Ken | Potential for implicit bias training for City Council, Planning Commission, and staff. <i>Craig and Ken are working on this; looking at training possibly this fall.</i> |
| 4 | Linda | Setup a tour of the Wasatch Integrated Waste and Resource Recovery facilities for those interested. <i>Doodle Poll sent to Council to get available dates. First visit on 9/27.</i> |
| 5 | David | Staff to research the cost of offering a green waste program through Ace. <i>Staff is preparing a report for the City Council.</i> |
| 6 | Linda | Staff to reach out to ecclesiastical leaders and the senior lunch bunch members about the curbside can service for the elderly and disabled. <i>Linda has collected current contact information and will send info.</i> |
| 7 | Sherrie Ken | Staff to work with Barry Bryson regarding becoming a service provider for Eduroam with Utah Education and Telehealth Network. Also potential for a presentation from UETN about Eduroam. <i>Staff met with representatives of Eduroam on August 5 and is now evaluating their proposal.</i> |
| 8 | Sherrie | Staff to reach out to the LDS Church to discuss vacant property located at Amberly and Norfolk Drive. (Also, request was made to review potential change to development agreement to allow for a 55+ community). <i>This parcel is in compliance with all property maintenance codes. Kyle Hamblin,</i> |

| | | |
|----|---------------------------|--|
| | | <i>Church Real Estate Div. stated the property is currently being evaluated for intent of future use. It takes a few months. He asked we check back in November 2020. (7/22/2020)</i> |
| 9 | Craig, Ken Sherrie | Staff to follow up with car lot at the diagonal on (800 West?) and Highway 89 to ensure they do not park cars on the street. <i>A report is being prepared for the Council's review on this item.</i> |
| 10 | Paul, Janice, Ken | Staff to monitor contractor pricing related to road projects and report back to City Council on any savings/decrease in pricing for the potential to go out for bid/perform road projects now. <i>This analysis is being done and will be presented to the City Council in July and continually monitored and updated. 6-2-20 Staff is not seeing a discount at this point, but will continue to monitor.</i> |
| 11 | David, Linda | Reschedule service projects -- including Purge the Spurge at Wild Rose Trail (with YCC and residents help). <i>Staff will evaluate the feasibility of projects depending on COVID-19 restrictions.</i> |
| 12 | David, Sherrie | Staff to prepare policy (or review current policy) related to tree removal particularly when related to sidewalk damage. <i>Staff is working on a follow-up report to the City Council.</i> |
| 13 | Paul | Ken Leetham suggested staff review the arterial roadways with heavy traffic to determine if increased standards were required. |
| 14 | CD Dept. | Staff to work with Bountiful Veterans Park Foundation to reach out to the community to obtain the names of veterans in the community that would like to be honored on the memorial wall at the park. Staff to also work with Stan Porter and the PTAR Board to plan for next phases of possible improvements in the City's Veterans Memorial Park. <i>Ali has received the name list from Bountiful and is researching grant opportunities. (UPDATED 5/26/2020)</i> |
| 15 | Sherrie, Ken | Mayor Arave requested setting up a community wellness committee by ordinance so that we could make efforts similar to Centerville related to wellness in the community. <i>NAMI free on-line mentalhealth support group during COVID-19. Sign up: https://form.jotform.com/200846724854158 NAMI Mentor hotline 9am-4:15 pm M-F. (801) 323-9900 or (877) 230-6264. (updated 5/26/2020)</i> |
| 16 | Linda | Coordinate an afternoon time with UTA and Council for Fronrunner/UVX tour to Provo. <i>Linda has contacted Hal Johnson – He is coordinating with Beth Holbrook and will get back to us on potential dates. (Postponed until after COVID-19 restrictions.)</i> |
| 17 | Tyler, Julie McLachlan | Look at the possibility of expanding a recreation program up at the golf course. Clinics, lessons, paid classes/workshops, etc. <i>This idea will be included in the new proposals related to the golf course and efforts to increase revenues.</i> |
| 18 | Sherrie, DRC | Council requested zoning recommendations from staff for two parcels on the east side of Orchard Drive north of Center Street, Odell Lane, and the RM-20-zoned neighborhood on the west side of Orchard Drive south of Center Street. <i>The DRC has reviewed the parcels and is currently considering options for rezoning the property.(3/5/20)</i> |
| 19 | Ken, David Church | Staff (David Church) to review current law related to annexation of unincorporated areas and to send an email to Senator Weiler ASAP (for the current legislative session) if the current law is not sufficient for the City's needs. <i>Sherrie has provided a memo to Ken (3/5/20)</i> |
| 20 | Sherrie Ken etc. | Get number for Jeremy Holt at LDS Hospital from Mayor re: partnering with NSL on mental illness outreach. Also, the Council discussed the possibility of staff preparing outreach/educational information in the newsletter and on the City's website some sources of help for suicide and mental illness. Council also discussed working with LDS Hospital, League of Cities and Towns, creating a citizen committee/group, hosting an educational class, and preparing a packet related to mental illness. <i>Ken has spoken with a non-profit group who may host a social services open house in NSL.</i> |
| 21 | Ken | Staff would prepare a proposal related to small insurance claims and a fund to pay for these types of items in-house rather than submitting them through insurance. |
| 22 | David Ken | Staff to work with Woods Cross to improve their dog park and discuss potential for a new dog park in the area. <i>City Staff is reviewing other communities' dog parks and preparing a recommendation for the City Council. Woods Cross City has tentatively indicated a willingness to participate.</i> |
| 23 | Ken Craig | Staff to work on emergency preparedness reporting and coordination with Davis County rather than NSL – and whether it should be organized and run by South Davis Fire. <i>Staff is working with surrounding communities and Fire District to evaluate staffing needs and possible employee sharing</i> |

| | | |
|----|----------------------|---|
| 24 | Paul David Ken | Various assignments related to water and water planning including: collection of water usage data by area, analysis and recommendation related to water conservation rate structure, and long-range planning for water needs. <i>Staff proposal to engage a 3rd party to perform water comprehensive plan in FY 2021 Budget.</i> |
| 25 | Linda Ken | CM Porter asked for recognition/formalization of the City's History Committee on a future agenda. <i>Staff reviewing history committees of other cities and will draft resolution.</i> |
| 26 | Linda | Staff to arrange a tour of Wasatch Resource Recovery Plant for interested City Council members and staff. <i>Scheduled for early April. Now postponed until after COVID-19 passes.</i> |