

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-WORK SESSION  
MAY 2, 2017

**FINAL**

Mayor Arave called the meeting to order at 6:04 p.m.

PRESENT: Mayor Len Arave  
Council Member Brian Horrocks  
Council Member Stan Porter  
Council Member Matt Jensen  
Council Member Ryan Mumford  
Council Member James Hood

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Chief Craig Black, Police Chief; David Church, City Attorney; Brent Moyes, Golf Course Director; Sherrie Llewelyn, Community Development Director; Linda Horrocks, City Recorder; Marty Peterson, Emergency Preparedness Manager; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: Beth Holbrook, Waste Management.

1. WASTE MANAGEMENT PRESENTATION OF RECYCLING PROGRAM-BETH HOLBROOK

Beth Holbrook, Waste Management, reviewed the City's 2016 data and said that Waste Management services 4,535 homes in the City each month with a high service success rate of 99.96%.

Council Member Hood asked about weekly missed pickups on Stonehaven Drive. Beth Holbrook replied that she would work with her operations team to make sure that route is being serviced.

Beth Holbrook reported that there is currently a 10% average diversion rate, or percentage of waste being recycled and not going to the landfill or burn plant. She suggested a goal for the City of a 15% diversion rate and stated that education is a key factor to encouraging residents to recycle. Cardboard is currently the majority of the recycled material followed by newspaper and mixed paper, then tin/steel cans, aluminum, and then plastics. Ms. Holbrook said that the cleaner the material the better but that it was important not to use too much water and suggested that

residents mainly rinse out any milk based containers and that oily pizza boxes be placed in the trash as they can contaminate the rest of the recycling.

Beth Holbrook reported the amount recycled locally in 2016 was 663 tons, saving enough electricity to power 138 homes for a year, saving 6,950 mature trees, and providing daily fresh water needs for 53,795 people. She said that the best ways to increase recycling rates include first investigating and exploring available resources and considering what motivates the community, then strategizing and putting together a plan specific to the City, then taking action and working together to make a positive change.

Council Member Horrocks commented that with the burn plant closure, this would hopefully push more people to recycle. Beth Holbrook replied that the burn plant is closing at the end of May and is an opportunity to talk to residents about getting a recycling container and encouraging them to recycle.

Beth Holbrook said that the message must be simplified to focus on what can be recycled and to educate about common contaminants (wires, cords, tires). The recycling rules are to recycle all bottles, cans, and paper, to keep items clean and dry, and no plastic bags. She said the plastic bags can get caught in their equipment or blow away and recommended people take the bags back to the retailer to have them recycled.

Council Member Porter brought up recycling at the City parks and the concern about people putting trash in the recycling containers. Beth Holbrook replied that it can be challenge to monitor and recommended either having recycling receptacles in areas with monitoring, such as a fire station, or having special cans with openings sized just for bottles or cans. She suggested trying recycling at one park such as Hatch Park.

Council Member Horrocks commented on the dumpsters available for spring cleaning and asked if this could be coordinated with Bountiful and Woods Cross as a lot of residents from neighboring cities use the City's service. Beth Holbrook replied that other cities do curbside pickup, or staff-manned dumpsters available in the parks to help with that issue.

Marty Peterson commented that the City has high winds that often tip over cans and spread debris. Beth Holbrook responded that generally Waste Management doesn't want recyclables to be bagged but in certain areas it might be a better idea to have residents bag recyclables.

## 2. DEPARTMENT REPORT: PUBLIC WORKS-DAVID FRANDBSEN

David Frandsen reported on the spring and fall cleanups and said that the spring cleanup would be held May 5-7<sup>th</sup> at Hatch Park, Foxhollow Park, and Eaglewood Golf Course and the fall cleanup would be the third week in October. Current issues with the cleanup service include difficulty managing multiple sites, use by construction companies or residents from other cities, contaminated loads, and the potential mess during afterhours drop offs. The proposed change is a one site drop off at the Public Works building which will be staffed. The benefits to this would be that only City residents could use the service, trash would be properly divided, area would be kept under control, and the property is gated. Mr. Frandsen then reported on a council's earlier question about the cost of the second Saturday pickups. He stated that these cost .50 cents per home per month.

Council Member Jensen commented that having the drop off at the Public Works building is more difficult for residents who don't have vehicles that can transport the waste to the Public Works building.

The Council mentioned that curbside pickup or having staff at the parks during the drop off might be another solution and that the Second Saturday pickups are not as useful for residents who have Friday trash pickup days.

Mayor Arave asked how much the City pays for each dumpster pickup. Beth Holbrook replied that the spring and fall pickup are \$145.22 per haul.

David Frandsen then reported on the Christmas tree pickup and said that the current procedure is January-February and that residents leave their trees out whenever they want which results in 2-3 hours a day of work for 2-4 employees. The proposed procedure is to have Waste Management pick up the trees January 8-13<sup>th</sup> on the same day as the garbage pickup. This service would cost \$4,800.00.

David Frandsen said that the Council had asked about opening the restrooms or having portables during the off season and said that the restrooms are winterized based on temperature so the pipes don't freeze, so staff has looked at having a portable toilet in the parks and trailheads in the off season at the cost of \$75 a month.

David Frandsen reported that the City will be doing a three part ash tree treatment again this year and will send out postcards to notify residents starting in May. He then showed a map of the areas in the City with high, moderate, and low tree obstructions into the road and a separate map for tree obstructions in the concrete with the categories of repaired, replaced, not repaired but suggested for grinding, and suggested replacement. There is a budget of \$20,000.00 to \$30,000.00 for the repair of the sidewalks in 2017-2018.

Chief Black said the tree obstructions are a code enforcement issue and there is low compliance from residents.

David Church commented that the trees in the public right-of-way are City trees and that City ordinances can require homeowners to maintain the park strip.

David Frandsen reported that tomorrow would be the first day of the contracted mowing by Golden Landscaping and Lawn. He said the parks will be mowed on Wednesday and Thursday each week using the large mowers one day and the smaller mowers the next. The workers must wear uniforms, document their work, and provide tracking per the Road Warrior device.

David Frandsen then showed an example of the brochures showing all the amenities in the City's parks and a map of the trails. The City Council will review before the brochures are printed. He then said that the curbs on River Bend Way will be painted red tomorrow to protect the clear view by prohibiting parking, and the signs will be installed by Thursday. Chief Black said that 4,500 feet of red curb will be done in that area.

David Frandsen reported on the third of July celebration and said a lot of planning has gone into figuring out the road closures, the layout for the restrooms, garbage, flags and traffic control, as well as scheduling food trucks and finding another company to replace Fun Services who has gone out of business. Note: Extreme Party Innovations will be handling the inflatables, games, etc. this year.

Mr. Frandsen said there have been homeowner concerns regarding the property north of Tunnel Springs Park due to dumping, trash, and weeds. Council Member Mumford commented that the residents would like to buy the property and maintain it so it is no longer a dumping area. He said it is steep, difficult to mow, and would be expensive to add landscaping and picnic tables.

David Frandsen said the piece of land is a maintenance hassle but that staff can mow and maintain it if the City wants to retain the property. Marty Peterson also commented that there are more important places the City needs to maintain.

Ken Leetham commented that the property was intended to be a buffer between the Tunnel Springs Park parking lot and the homes and that his concern would be that the buffer would be reduced if the property is sold to the homeowners. Mayor Arave replied that the purchase agreement with the homeowners could include a requirement such as a 6' view obscuring fence.

### 3. ADJOURN

Mayor Arave adjourned the meeting at 7:10 p.m. to being the regular session.

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-REGULAR SESSION  
MAY 2, 2017

**FINAL**

Mayor Arave called the meeting to order at 7:19 p.m. Council Member Ryan Mumford offered the invocation and Ty Michaelis, BSA Troop 884, led those present in the Pledge of Allegiance.

PRESENT: Mayor Len Arave  
Council Member Brian Horrocks  
Council Member Stan Porter  
Council Member Matt Jensen  
Council Member Ryan Mumford  
Council Member James Hood

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Chief Craig Black, Police Chief; David Church, City Attorney; Brent Moyes, Golf Course Director; Sherrie Llewelyn, Community Development Director; Linda Horrocks, City Recorder; Marty Peterson, Emergency Preparedness Manager; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: Laura Hanson, Jordan River Commission; RJ Colosimo, Nate Plowman, Jeannette Evans, Jon Evans, residents; Ty Michaelis, Eli Michaelis, Mark Michaelis, Daniel Olsen, Keith Wheelwright, Devan Clark, Sam Wood, Scott White BSA Troop 884.

1. CITIZEN COMMENT

There were no citizen comments.

2. JORDAN RIVER COMMISSION UPDATE-LAURA HANSON, JRC EXECUTIVE DIRECTOR

Laura Hanson, Jordan River Commission Executive Director, reported that six new members were added to the commission last year along with two new cities. She said there are fourteen municipalities, six districts and two State agencies. The volunteer program has had 16,000 volunteer hours since 2012 and the Commission provides training series for best practices along the Jordan River including education for schools. The next training topic will most likely be on beavers as there are many beavers along the Jordan River. Ms. Hanson then spoke about

fundraising for the Jordan River with \$2.12 million obtained for the Jordan River water trail including the Porter's Landing Boat Takeout in the City, \$3.0 million for Pioneer Crossing Park, and \$1.23 million for North Terrace Bridge which will complete the longest paved trail in the United States. Other projects included the Cottonwood Pond project which included cleanup, restoration, and planting vegetation. The puncture vine management project is part of a five year grant program with 85 volunteers and the release of 25,000 weevils over 20 acres to remove this plant along the Jordan River Trail.

Laura Hanson then spoke about the way finding signage project and said that Salt Lake City would cover 50% of the cost of signs along the river corridor and said the other 50% will be covered by grants and through funds from other cities. She explained that overall funding comes from member contributions, State and Federal grants, charitable contributions, and government funding. Future goals of the Jordan River Commission include continued education outreach and marketing, complete membership of remaining cities, restoration, water quality improvements, and finding consistent and sustainable funding.

Council Member Porter commented that Laura does a great job for the Commission and expressed appreciation for her efforts.

### 3. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2017-09R: A RESOLUTION AMENDING THE 2016-2017 FISCAL YEAR BUDGETS

Janice Larsen reported that this resolution is primarily adjustments for year end. The adjustments in the General Fund are for property tax, building fees, and various expenditures. She explained that there are also changes in the Redevelopment Agency budget, the Housing Fund budget, the Local Building Authority Fund budget, the Capital Projects Fund budget, the Road Capital Projects Fund, the Water Enterprise Fund budget, the Secondary Water Enterprise Fund budget, the Storm Water Enterprise Fund budget, and the Fleet Internal Service Fund budget.

**Mayor Arave opened the public hearing at 7:38 p.m. There were no comments and he closed the public hearing at 7:38 p.m.**

Council Member Jensen asked about Section 44 and the "decrease use of fund balance" in the amount of \$235,000.00. Janice Larsen replied that the budget has to balance and that the amount is the fund balance.

**Council Member Porter moved to adopt Resolution 2017-09R a resolution adopting an amendment to increase the fiscal year 2016-2017 General Fund, Redevelopment Agency, Housing and Local Building Authority Special Revenue Funds, Road Capital Funds, And**

**Water, Secondary Water, and Storm Water Enterprise Funds, and Fleet Internal Service Fund budgets. Council Member Hood seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

4. CONSIDERATION OF RESOLUTION 2017-13R: A RESOLUTION ADOPTING THE 2017-2018 FISCAL YEAR TENTATIVE BUDGET AND SETTING THE DATE FOR A PUBLIC HEARING ON THE TENTATIVE BUDGET

Ken Leetham reported that every year the City must adopt a tentative budget, set a public hearing and then adopt the final budget. This year the public hearing will be set for June 6, 2017 and the final budget must be adopted by June 22<sup>nd</sup>.

**Council Member Horrocks moved that the City Council adopt the 2017-2018 fiscal year tentative budget and set a public hearing date of June 6, 2017. Council Member Jensen seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

5. CONSIDERATION OF RESOLUTION 2017-14R: A RESOLUTION AMENDING THE CITY'S FEE SCHEDULE FOR GOLF COURSE GREEN FEES

Brent Moyes reported that the issue of increasing green fees had been discussed during the budget meeting and after comparing fees at area golf courses, Eaglewood Golf Course is generally charging lower fees. Mr. Moyes recommended increasing the fee \$1 per 9 holes and said there has not been a price increase in two years.

**Council Member Jensen moved to approve Resolution 2017-14R amending the City's comprehensive fee schedule for golf course fees and establishing an effective date. Council Member Porter seconded the motion.**

Ken Leetham clarified that the effective date was set for June 1, 2017.

**Council Member Jensen amended his motion to establish an effective date of June 1, 2017. Council Member Porter seconded the amended motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

6. BID AWARD FOR THE FOXHOLLOW DRIVE STREET RECONSTRUCTION PROJECT SOUTH OF FOXBORO DRIVE

Paul Ottoson reported on the street reconstruction project for Foxhollow Drive from the wetlands to the roundabout. He said as there are only four homes with frontage on this street, and they will do a hard closure which will allow the project to be completed within three weeks. Staff received six bids with Advanced Paving as the low bidder at \$83,903.00 which was under the engineering estimate. The City will send notification to affected property owners and the project should commence in May.

**Council Member Jensen moved to award the Foxhollow Drive reconstruction Project to Advanced Paving & Construction for the price of \$83,903.00. Council Member Mumford seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

#### 7. AUTHORIZATION TO PURCHASE TWO POLICE VEHICLES

Chief Black reported that two police officers will be added to the department this fiscal year. After reviewing salary savings and the reduction of training time due to hiring one officer with prior experience, there are adequate funds to purchase two vehicles. One officer will be assigned to the patrol division and the other to the detective division. Chief Black said he would like to purchase a 2017 Ford Explorer and a Toyota Highlander respectively. The Toyota Highlanders are reliable, cost effective to equip and work well for the detective position.

**Council Member Mumford moved to approve the purchase of one 2017 Ford Explorer and one Toyota Highlander at a total cost of \$65,135.00 for use in the Police Department Patrol and Detective Divisions. Council Member Hood seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

#### 8. DISCUSSION AND ACTION ON PROPOSED REPAIRS TO PROPERTY LOCATED GENERALLY AT 745 PARKWAY DRIVE

Ken Leetham reported on the history of work done at 745 Parkway Drive and explained the difficulty of trying to retain or channel mud and water away from the homes and into the vacant Utrilla lot. He said that Public Works crews have been used on seven occasions between February and May to divert mud/water and place plastic Visqueen sheeting. Staff has installed drainage pipe to divert water onto the street, and placed sandbags and drains to manage water and mud. The area has required constant inspection and Mr. Leetham thanked Marty Peterson for his vigilance and staff for their efforts.

Ken Leetham said that the City has asked GeoStrata to determine the best way to protect these homes in a way that would not interfere with the overall mediation or repair plan for the landslide.

Hiram Alba, GeoStrata, showed those present an image of the entire slide area with a focus on the west side of the slide which is the problem area. He explained that after reviewing the original model with the buttress, that the buttress will do what it is intended to do; however, the area to the right of the buttress shows shallow failures are likely to occur. The question is how to mitigate these failures with one potential solution being to extend the buttress design and replace the soils with stronger granular soils to minimize the shallow failures.

RJ Colosimo, 745 Parkway Drive, commented that there have not been any failures on the west side of his home which he attributes in part to a clay buttress which was formed there last year. He said the only failures have been on the east side of the home.

Hiram Alba then showed a plan view of the proposed buttress to those present and compared this to the original design of the buttress. He said that in addition to the buttress there would be some drainage control done with fabric and gravel which would help with stability.

Two projects with associated pricing were presented to the Council with the first option including a buttress wall near the Colosimo property at \$161,374.55. The second option, which includes the addition of a reinforced area above the original wall, would cost \$282,492.95. Mr. Alba explained that there is not a big cost difference between the extended buttress and the original buttress. The contractor, CraCar Construction, will honor their unit rates from the original contract bid.

Paul Ottoson explained that there would be some negotiations regarding the cost with the contractor due to material being moved and other additions to the contract. Ken Leetham also explained that the total cost of construction would be around \$217,000.00 with a 30% contingency for the removal of wet soil.

The City Council discussed the appearance of the Gunite facing wall and a more natural looking wall with rock, mesh, and/ or vegetation.

RJ Colosimo commented that his first concern is safety and asked which alternative would be the best. He said that trees could be added to camouflage the Gunite wall. Hiram Alba replied that either option should be equally effective.

Nate Plowman, 749 Parkway Drive, said that he disagrees with just adding a wall as it affects the neighborhood and property values. He said it would be better to try and restore the area and blend in the solution with the hillside.

Council Member Jensen expressed concern about using extra taxpayer dollars to enhance the appearance of one area. Nate Plowman responded that property values affect the entire city and he would prefer a natural look instead of the Gunitite wall.

Council Member Mumford said that the cost differences between the two options is minimal and if the City decides to place the wall that whatever option the residents want would be acceptable; however, his concern is expending the cost of installation versus waiting until the lawsuit is resolved.

David Church commented that the City should not plan on recovery of the money spent. He said the City has made their claims but the decision to install this wall should not be based on the outcome of the litigation.

Council Member Jensen said it may be foolish to spend the funds now instead of waiting until the resolution of the lawsuit as the current problem may be fixed collectively in a few months.

Mayor Arave clarified that the litigation is moving forward and there are funds available that may potentially be used to fix the landslide which makes it difficult to determine whether the funds should be spent now or after the litigation has concluded.

Nate Plowman commented that as the City considers waiting to do the proposed repairs he hopes that a chunk of land doesn't slide off and damage the Colosimo's home. He said there is a risk of real damage to their properties by waiting as well, and asked the council to consider what that risk might be.

Mayor Arave asked if the proposed work was approved when the work could realistically be done. Paul Ottoson replied that he was unsure what the contractor's work load was like but that the proposed time frame for completion for the wall would be five months.

Mayor Arave asked Hiram Alba if it would be beneficial to the other parties involved to perform this portion of work. Hiram Alba replied that there is a benefit as the buttress is needed to stabilize the hillside and this area is a portion of that buttress.

Mayor Arave asked what is currently under this portion of the landslide and if test holes should be drilled. Hiram Alba replied that drilling would give them more information which would be beneficial but would cost approximately \$30,000.00 to \$70,000.00.

#### 9. APPROVE CITY COUNCIL MINUTES

The City Council minutes of April 15, 2017 and April 18, 2017 were reviewed and approved. **Council Member Mumford moved to approve the minutes from April 15, 2017 and April 18, 2017 as amended. Council Member Horrocks seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

#### 10. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Ken Leetham commented that there was one response on the UTA ridership item. Mayor Arave said that the Foxboro bus route 460 does not have high usage.

#### 11. COUNCIL REPORTS

Council Member Mumford reported that he talked to residents about the Safe Fall product under the playground at Legacy Park and asked if other options could be reviewed further such as repair, replacement, etc. Council Members Horrocks and Porter commented that it would be better to repair the Safe Fall material at this time.

Council Member Jensen reported that the City's NSL Live Kite Festival would be held Saturday from 10 a.m. to 12:00 p.m. He also said that there would be a writing workshop for the NSL Reads summer reading/writing program on May 18<sup>th</sup> from 7:00 p.m. to 8:30 p.m.

Council Member Jensen also said that a resident approached him about damage to her driveway and the possibility of replacing it with something other than concrete, such as pavers.

Paul Ottoson said that City standards are set for concrete as the City is responsible for repair and replacement.

David Church commented that most cities do not allow this as sidewalks need to be uniform along the road and it is uncommon to allow different appearances and materials.

Council Member Porter reported that Uniting Neighbors is encouraging block parties for June and asked if the City would consider waiving the park reservation fee if these parties were held in City parks. Ken Leetham commented that it may be difficult for the City to determine which groups should have the reservation fees waived.

12. MAYOR'S REPORT

Mayor Arave had nothing to report.

13. CITY MANAGER'S REPORT

Ken Leetham reported that the open enrollment meeting for employee health insurance would be held on Thursday May 11<sup>th</sup> from 7:00 a.m. to 8:30 a.m.

14. CITY ATTORNEY'S REPORT

David Church had nothing to report.

15. ADJOURN INTO CLOSED SESSION TO DISCUSS IMMINENT OR PENDING LITIGATION

**At 9:18 p.m. Council Member Mumford moved to go into closed session to discuss imminent or pending litigation. Council Member Porter seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

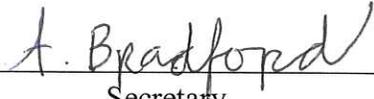
16. RECONVENE INTO REGULAR SESSION

**At 9:56 p.m. Council Member Mumford moved to go out of closed session and into regular session. Council Member Jensen seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

17. ADJOURN

Mayor Arave adjourned the meeting at 9:57 p.m.

  
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Mayor

  
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Secretary