

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-WORK SESSION  
APRIL 18, 2017

**FINAL**

Mayor Arave called the meeting to order at 6:03 p.m.

PRESENT: Mayor Len Arave  
Council Member Brian Horrocks  
Council Member Stan Porter  
Council Member Matt Jensen  
Council Member Ryan Mumford  
Council Member James Hood

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Chief Craig Black, Police Chief; Chief Jeff Bassett, South Davis Metro Fire; David Church, City Attorney; Brent Moyes, Golf Course Director; Sherrie Llewelyn, Community Development Director; Linda Horrocks, City Recorder; Marty Peterson, Emergency Preparedness Manager; Andrea Bradford, Minutes Secretary.

1. DEPARTMENT REPORT-POLICE DEPARTMENT

Chief Black provided a staff update and said that three officers had been injured in a non-work related injury with one detective injured and on light duty, the second officer on FMLA leave, and a patrol sergeant injured due to a work related injury and on light duty. He reported that on April 10<sup>th</sup> there was an accident at 150 North and Highway 89 involving Sergeant Mitch Gwilliam and an intoxicated driver. Officer Gilliam sustained injuries to his right hand, head, and leg. Chief Black showed pictures of how the accident occurred and the substantial damage to the police car. He explained that the at fault driver was intoxicated and crossed over into Sergeant Gwilliam's lane hitting his car almost head on.

Council Member Jensen arrived at 6:08 p.m.

Chief Black then reported on that there are two current unfilled positions as officers complete field training including one officer to cover nights and one detective corporal. There is one unfilled position with an anticipated hire in July. These officers should help provide a long term solution to coverage and allow more officers to participate in training. This training includes crisis training to help in situations with the mentally ill.

Chief Black reported on crime and traffic statistics year to date and said that staff, including employees Paul Ottoson and David Frandsen from the Public Works and Engineering Departments, attended a Foxboro neighborhood watch meeting on April 13. This meeting had higher than average attendance with approximately 30 residents. The year to date (YTD) statistics presented in the meeting included home burglaries, vehicle burglaries, assault, and accidents which were up from last year, business burglaries which were down, and graffiti and auto thefts which had remained the same. Chief Black presented the comparison of citywide crime and traffic stats (YTD) from 2015-2017 with the stats for 2017 showing 82 overall thefts, 11 auto thefts, 11 home burglaries, 10 business burglaries, 46 vehicle burglaries, 2 cases of graffiti, 8 nondomestic assault, 37 domestic assaults, 92 accidents, 11 hit and run accidents, 11 alcohol related traffic incidents, 687 traffic citations, and 16 drug violations. He emphasized that overall these numbers were very good in the State especially with the proximity to a major metropolitan area like Salt Lake City.

Council Member Horrocks commented that the number of vehicle burglaries in November of 2016 were quite high. Chief Black replied that this was related to the case in which Officer Whitear was able to apprehend the suspects in a multi vehicle burglary case.

Mayor Arave asked what the accidents in Foxboro, excluding Redwood Road, were related to. Chief Black responded that the accidents were varied and includes accidents at intersections, backing up, and one at the roundabout. He said overall residential neighborhoods have low numbers of accidents.

Chief Black reported on crime and traffic stats and showed a map comparing accident locations from 2015-2017 and said that accidents appear to occur in the same areas due to high traffic, distracted driving, and left hand turns. He said that traffic is a big concern including speeding in neighborhoods so whenever a complaint is received officers follow up with the radar reader and speed trailer in these areas with a focus on school zones.

Council Member Mumford commented on the number of accidents occurring on Center Street and asked if they were due to drivers not paying attention. Chief Black replied that most accidents were due to distracted drivers, and impatient drivers passing on the right. He recommended that making a consistent speed limit on Center Street may help as there are currently three different speed limits there.

## 2. DEPARTMENT REPORT-SOUTH DAVIS METRO FIRE

Chief Bassett reported on the fiscal year (FY) 2018 budget and said that the capital budget needs include staffing, a new Centerville station, remodeling fire station #84 at Mueller Park and

completion of the Foxboro #85 station, a new ladder truck, air packs, and a vehicle replacement plan. He then reported on the 2016 annual call volume and said there was a 3% increase from 2015. The average response time per the National Fire Protection Association (NFPA) guidelines is a 4 minute response time with a 4 person crew 90% of the time. The current fire response time for the department is generally over six minutes due to staffing and call volume issues. Regulations and standards require 16 firefighters for a building 2,000 square feet and under, and the “two firefighters in - two firefighters out” regulation. Standards also include three trucks, one ladder truck, and one ambulance. Comparatively the department currently has to send three trucks, one ladder truck, and four ambulances due to staffing issues.

Chief Bassett showed an example of staffing on a cardiac event and what each member of staff is needed for. This type of event requires six firefighters/paramedics. Concerns with staffing include the overtime budget, augmenting fulltime staff with part-time staff, difficulty finding part-time staff, burnout, retention, safety concerns, pay and competition, and increases in call volume.

Council Member Horrocks asked if staffing issues are due to the budget or if it is hard to find qualified staff. Chief Bassett replied that staffing problems are due to the budget.

Council Member Mumford asked how big of a budget is needed. Chief Bassett replied that if the board approves financing all the needed items then they will need to bond for the Centerville fire station, the ladder truck, and the remodel at approximately six million. He said ideally it would be beneficial to refinance the current bonds to a lower interest rate and have the tax increase manage this instead of taking it from city budgets.

Chief Bassett explained the needs and said that there is a search for land for the Centerville Station, new airpacks to be purchased using the general fund, and that the existing ladder truck is 25 years old and needs to be replaced. He said a new ladder truck will take at least a year to be built.

### 3. APPROVE CITY COUNCIL MINUTES

The City Council minutes of March 21, 2017 were reviewed and approved. **Council Member Porter moved to approve the regular session and work session minutes of March 21, 2017 as amended. Council Member Horrocks seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

#### 4. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

#### 5. COUNCIL REPORTS

Council Member Hood reported that there was an election for the new association president for the Utah Association of Youth City Councils (UAYCC). Other changes included updated bylaws and the election of Council Member Hood as the President Pro tempore and will become the UAYCC president in two years. He then reported that the Easter egg hunt had a great turnout this year and they will try to provide more eggs for next year. He also said that they had a special needs area this year which was greatly appreciated by parents.

Council Member Mumford reported that during the budget meeting there was a discussion about property values for rental properties and residential discounts. He said that it appears that residential discounts are given by State statute and that if the City wanted to pursue a change it would require working with State representative Becky Edwards and State senator Todd Weiler.

Council Member Jensen commented that a Cub Scout pack had asked if they could have a raised fire pit in the amphitheater area located at City Hall. Chief Bassett requested that they avoid using pallets per State requirements.

Council Member Horrocks reported that this is the earliest the Mosquito Abatement has ever sprayed for mosquitoes and that it will most likely be a bad year for mosquitoes in the State. He then reported that he had spoken to Ryan Lowder who owns three successful restaurants in Utah and discussed the possibility and feasibility of a restaurant at the Eaglewood Golf Course.

Council Member Porter reported on the Uniting Neighbors and the push to encourage neighborhood block parties in June. Marty Peterson reported on the September event which will be a first aid/CPR event at City Hall.

#### 6. MAYOR'S REPORT

Mayor Arave reported on the Recreation District and said that profitability is dropping so they may raise rates in the next few years.

#### 7. ADJOURN

Mayor Arave adjourned the meeting at 6:58 p.m. to being the regular session.

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-REGULAR SESSION  
APRIL 18, 2017

**FINAL**

Mayor Arave called the meeting to order at 7:06 p.m. Council Member Matt Jensen offered the invocation and Truman Breinholt-Mitchell, BSA Troop 1777, led those present in the Pledge of Allegiance.

PRESENT: Mayor Len Arave  
Council Member Brian Horrocks  
Council Member Stan Porter  
Council Member Matt Jensen  
Council Member Ryan Mumford  
Council Member James Hood

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Chief Craig Black, Police Chief; Chief Jeff Bassett, South Davis Metro Fire; David Church, City Attorney; Brent Moyes, Golf Course Director; Sherrie Llewelyn, Community Development Director; Linda Horrocks, City Recorder; Marty Peterson, Emergency Preparedness Manager; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: Jason Watterson, Utah Local Governments Trust; Seth Mitchell, Alisa Van Langeveld, residents; Truman Breinholt-Mitchell, BSA Troop 1777.

1. TRUST ACCOUNTABILITY PROGRAM (TAP) AWARD PRESENTATION-JASON WATTERSON, UTAH LOCAL GOVERNMENTS TRUST (ULGT)

Jason Watterson, ULGT, reported that the City has achieved this award for the last three years and that this program helps staff to be safer while doing their jobs and reducing losses. This program includes establishing a safety committee meeting. He then presented the City with a Trust Accountability Program (TAP) award.

Ken Leetham commented that the TAP award also entails a refund. Jason Watterson responded that there is a discount on the City's workers compensation premium and also a percentage of the liability premium.

Mayor Arave recognized staff including the Human Resources and other department heads for their efforts.

## 2. CITIZEN COMMENT

There were no citizen comments.

## 3. CITY COUNCIL APPOINTMENTS TO THE PARKS TRAILS ARTS AND RECREATION ADVISORY BOARD (NSL LIVE)

Council Member Mumford said that his appointment Steve Aase had reached the end of his term. He introduced and recommended Alisa Van Langeveld, a resident with four children who is also a professor at the University of Utah.

**Council Member Mumford moved to appoint Alisa Van Langeveld to the Parks Trails Arts and Recreation Advisory Board as his appointment to serve through January 31, 2019. Council Member Jensen seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

## 4. CONSIDERATION OF RESOLUTION 2017-11R A RESOLUTION PROCLAIMING APRIL 15, 2017 AS ARBOR DAY IN THE CITY OF NORTH SALT LAKE

Mayor Arave proclaimed that the City's Arbor Day celebration would be April 15, 2017 this year in conjunction with the Jordan River Commission's tree cleanup project. David Frandsen reported that staff worked with the Jordan River Commission, including Erin Mouncie, Scott Zeidler, and 25 volunteers from 9 a.m. to noon. They cleaned up dead wood, beaver damage, and garbage.

Council Member Porter commented that a resident had approached him about planting four trees in the City. David Frandsen said he would contact the resident and get more information.

Council Member Mumford said that he would be meeting with the neighbors in the area of Tunnel Springs Park on May 1<sup>st</sup> to discuss their concerns with the trail recently put behind their homes at their request.

## 5. CONSIDERATION OF RESOLUTION 2017-10R ADJUSTING THE SOLID WASTE AND CULINARY WATER SECTIONS OF THE CITY OF NORTH SALT LAKE COMPREHENSIVE FEE SCHEDULE AND ESTABLISHING AN EFFECTIVE DATE

Janice Larsen reported that staff recommends a rate increase in the Sanitation Fund of .20 cents per can per month. These rates were not raised last year and there has been a contract increase. She also said that there will be a 2% increase in culinary water to cover capital projects and CPI including power costs, etc.

Council Member Mumford commented that while he hates raising the base rate for residents especially those on a fixed income that the City has to cover their fees as the cost of water is increasing.

**Council Member Mumford moved to approve Resolution No. 2017-10R a resolution adjusting the solid water and culinary water sections of the City of North Salt Lake comprehensive fee schedule and establishing an effective date. Council Member Porter seconded the motion.**

**Council Member Mumford amended his motion to say “solid waste” instead of “solid water”. Council Member Porter seconded the amended motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

6. AWARD BID FOR THE OUTSOURCING OF CERTAIN PARKS DEPARTMENT  
LAWN MOWING AND MAINTENANCE

David Frandsen reported that three bids were obtained with Golden Landscaping & Lawn as the lowest bidder for 26 weeks. This will be an upgrade in service as the parks will now be mowed every week. The bid for landscaping came in at \$105,088.62 or \$4,041 weekly.

Council Member Porter asked how the City could quantify the quality of the service. David Frandsen replied that Golden Landscaping comes highly recommended and that there is a clause in the contract based on the City’s satisfaction of the service. Another part of the contract includes that they turn in the dates and locations of the mowing so that City staff can track the quality and that they understand that they are representing the City while on the job.

Mr. Frandsen also reported on the cost of mowing 41.17 acres of native grass and said that Golden Landscaping had quoted them \$85, 876.00 or \$6,605 weekly for 13 weeks.

Council Member Horrocks asked about the proposed five year contract and said this would bind the future City Council. David Church clarified that the terms of the contract will have to be written so there is a non-appropriation clause as the City cannot legally sign a contract that binds a future budget.

Ken Leetham explained that the purpose of the contract is not to engage them for five years but to lock in or fix the price at the current rate.

**Council Member Horrocks moved to award the contract to Golden Landscaping & Lawn. Council Member Mumford seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

7. AWARD BID PROJECTS FOR CURED-IN-PLACE-PIPE LINING TO PRO PIPE  
BASED ON LOW BID UNIT PRICING

David Frandsen reported that City staff recommends the cured-in-place-pipe lining as it would be less expensive than open digging/trenching and is an effective method to fix cracked, broken, and failed storm sewer pipes.

Council Member Jensen asked how much is lost in diameter. Paul Ottoson replied that it would be approximately a quarter inch on each side and that the City has used this before on some projects.

David Frandsen commented that four bids were obtained and Pro Pipe came in at the lowest price. Staff recommends awarding the bid to Pro Pipe all of the cured-in-place-pipe lining based on their low unit pricing.

**Council Member Jensen moved to award the contract for cured-in-place-pipe lining to Pro Pipe. Council Member Mumford seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

8. CONSIDERATION OF RESOLUTION 2017-12R AUTHORIZING THE  
SUBMISSION OF AN APPLICATION TO THE UTAH DIVISION OF PARKS AND  
RECREATION SOLICITING FEDERAL HIGHWAY ADMINISTRATION FUNDS  
THROUGH THE RECREATIONAL TRAILS PROGRAM (RTP) GRANT FOR THE  
PURCHASE OF PROPERTY FOR THE BAMBERGER TRAIL

Sherrie Llewelyn reported that the City's Master Plan and Town Center Plan show that this property will become a portion of the Bamberger Trail. She explained that the Federal Highway Administration Recreational Trails Program (RTP) grant is unique in that the City could purchase property for a trail. City staff is seeking approval to pursue this grant. The property is 66' wide and 660 feet long and is located at approximately 230 North Main Street.

Council Member Porter commented that Phil McKowen owned this property and had horses there. When he died the house was torn down and the proposed property was not incorporated into the subdivision because it was horse property. He explained that none of the neighbors wanted to purchase it and that this piece of property is a nuisance property and vacant lot. Sherrie Llewelyn explained that the grant requires the property owner's approval and that Mr. Brown, the current owner, has acknowledged permission to apply but that no final sales price has been agreed upon. City staff estimates that the purchase price of the property would be around \$200,000.00. If the grant is awarded it would be a 50/50 match so the City would pay approximately \$100,000.00 for the match.

Council Member Porter asked about the trail and the need to purchase additional property in that area to complete the trail. Sherrie Llewelyn replied that the City would purchase this property now and work with landowners to try and purchase additional property at a later date.

Council Member Porter commented that one of the issues is the concern residents have that the trail would run through their backyard. Ken Leetham replied that all the properties along Highway 89 have the potential for redevelopment in the future which would help with planning this trail. He said that the City would have to negotiate with the property owners to obtain additional land for the trail.

Council Member Jensen commented that it may be in the City's interest to obtain the property however the public should be engaged before the purchase.

Sherrie Llewelyn said that the deadline to apply for the RTP grant is May 1<sup>st</sup> and that it would be awarded in June or July. She said that staff could work with residents in the meantime to get feedback and that the City does not have to accept the grant if it is awarded.

Ken Leetham commented that staff will look at Redevelopment Area (RDA) funds in regards to purchasing property for the Bamberger Trail.

Council Member Porter said that if the City purchased the property it will need to be maintained even if it does not become a trail. Ken Leetham replied that the City will prepare a plan and meet with the neighbors before the time that the City Council would need to accept the grant.

**Council Member Mumford moved to approve Resolution No. 2017-12R a resolution authorizing the City Manager, or his designee, to submit an application to Utah Division of Parks & Recreation soliciting Federal Highway Administration Funds through the Recreational Trails Program (RTP) grant for the purchase of property for the Bamberger**

**Trail. Council Member Jensen seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

9. CITY ATTORNEY'S REPORT

David Church had nothing to report.

10. CITY MANAGER'S REPORT

Ken Leetham had nothing to report.

11. ADJOURN INTO CLOSED SESSION TO DISCUSS IMMINENT OR PENDING LITIGATION

**At 7:48 p.m. Council Member Mumford moved to go into closed session to discuss pending litigation, health and wellbeing of personnel, and security device implementation. Council Member Porter seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

12. RECONVENE INTO REGULAR SESSION

**At 8:59 p.m. Council Member Mumford moved to go out of closed session and into regular session. Council Member Porter seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford, and Hood.**

13. ADJOURN

Mayor Arave adjourned the meeting at 9:00 p.m.



Mayor



Secretary