

NORTH SALT LAKE CITY COUNCIL
WORK SESSION MINUTES
JUNE 15, 2010

Mayor Len Arave called the meeting to order at 6:10 p.m.

PRESENT: Mayor Len Arave
Council Member Stewart Harman
Council Member Brian Horrocks
Council Member Conrad Jacobson
Council Member Matt Jensen
Council Member Stan Porter

STAFF PRESENT: Barry Edwards, City Manager; Brian Passey, Assistant City Manager and Finance Director; Chief Craig Black, City Police Chief; Paul Ottoson, City Engineer; Jerry Thompson, City Building Official; (other building inspector?) Michael Nielsen, City Attorney; LaRae Dillingham, City Recorder; Linda Horrocks, Minutes Secretary.

OTHERS PRESENT: Dave Church, Utah League of Cities and Towns; Libby Lowther, Lowther and Associates.

1. REVIEW AND WALK-THROUGH OF OLD CITY BUILDING; DISCUSSION OF POSSIBLE DEMOLITION

City staff, Mayor Arave, and Council Members walked around the current City building and reviewed the status of the structure, etc. Time did not allow for further discussions after the walk-through.

2. CLOSED SESSION

At 6:35 p.m. Council Member Jensen moved to go into closed session to discuss pending or reasonably imminent litigation. Council Member Jacobson seconded the motion. The motion was approved by Council Members Horrocks, Jensen, Porter, Harman and Jacobson.

At 7:20 p.m. Council Member Porter moved to go out of closed session and back into regular session. Council Member Harman seconded the motion. The motion was approved by Council Members Horrocks, Jensen, Porter, Harman and Jacobson.

3. ADJOURN

Mayor Arave adjourned the meeting at 7:20 p.m. to begin the regular session.

NORTH SALT LAKE CITY COUNCIL
REGULAR SESSION MINUTES
JUNE 15, 2010

Mayor Len Arave called the meeting to order at 7:25 p.m. Council Member Harman offered the invocation and led those present in the Pledge of Allegiance.

PRESENT: Mayor Len Arave
Council Member Stewart Harman
Council Member Brian Horrocks
Council Member Conrad Jacobson
Council Member Matt Jensen
Council Member Stan Porter

STAFF PRESENT: Barry Edwards, City Manager; Brian Passey, Assistant City Manager and Finance Director; Chief Craig Black, City Police Chief; Paul Ottoson, City Engineer; Michael Nielsen, City Attorney; Jerry Thompson, City Building Official; Ryan Rhees, Golf Course Director; LaRae Dillingham, City Recorder; Linda Horrocks, Minutes Secretary.

OTHERS PRESENT: Bryan Anderson, Bountiful/Davis Art Center; Allen Tidwell and J. R. Hood, residents.

1. CITIZEN COMMENTS

There were no citizen comments.

2. BRYAN ANDERSON – BOUNTIFUL/DAVIS ART CENTER

Bryan Anderson, representing the Bountiful Davis Art Center, addressed the Council. He stated that this year the art center is sponsoring a multi-cultural dance festival August 5-7, 2010 where they expect 12-13,000 people to attend. Admission to the festival is free; however, they are looking for donations from municipalities in the area, as they have done in years past.

As this possible donation was not on the agenda, it will be discussed at the next meeting.

3. DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION NO. 2010-16R
ADOPTING THE AMENDED FISCAL YEAR 2009-2010 GENERAL FUND,
SPECIAL REVENUE FUNDS, REDEVELOPMENT AGENCY, DEBT SERVICE
FUND, CAPITAL PROJECTS FUND, AND ENTERPRISE FUNDS BUDGETS

Council Member Porter moved to adopt Resolution No. 2010-16R adopting the amended fiscal year 2009-2010 general fund, special revenue funds, redevelopment agency, debt service fund, capital projects fund and enterprise funds budgets. Council Member Harman seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

4. DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION NO. 2010-17R
ADOPTING THE NEXT FISCAL YEAR 2010-2011 GENERAL FUND, SPECIAL
REVENUE FUNDS, REDEVELOPMENT AGENCY, DEBT SERVICE FUND,
CAPITAL PROJECTS FUND, AND ENTERPRISE FUNDS BUDGETS

Brian Passey reported that this year's certified tax rate is .001520 (slightly higher than last year due to redemptions). The City's delinquency is a little higher, thus keeping the revenue constant.

Mayor Arave reported that the City has approximately \$5 million in cash, with less than \$3 million of it restricted (for parks, water, police).

Barry Edwards asked if the Council would like to continue showing interfund debt to the golf course in the budget. This debt is going to increase, and it is unlikely that the City would receive \$7.8 million out of the course over time. It was suggested that the golf course interfund debt be presented differently.

Council Member Harman moved to adopt Resolution No. 2010-17R adopting the next fiscal year 2010-2011 general fund, special revenue funds, redevelopment agency, debt service fund, capital projects fund, and enterprise funds budgets as amended with the inclusion of the certified tax rate of .001520. Council Member Jacobson seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

5. CONSIDERATION AND POSIBLE ADOPTION OF THE FOLLOWING
BUILDING CODE UPDATES

Jerry Thompson stated that approximately every three years, the State of Utah updates the building code, and the 2009 code has now been designated as the official International Building Code as of July 1, 2010. By adopting these updates, it will bring the City in compliance with State law.

Council Member Jensen moved to adopt Ordinance No. 2010-09 Adopting the 2009 Edition of the International Building Code at Chapter 9-520 of the North Salt Lake Municipal Code. Council Member Horrocks seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

Council Member Horrocks moved to adopt Ordinance 2010-10 Adopting the 2009 Edition of the International Plumbing Code at Chapter 9-560 of the North Salt Lake Municipal Code. Council Member Jacobson seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

Council Member Porter moved to adopt Ordinance 2010-11 Adopting the 2009 Edition of the International Fuel Gas Code at Chapter 9-675 of the North Salt Lake Municipal Code. Council Member Harman seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

Council Member Harman moved to adopt Ordinance 2010-12 Adopting the 2009 Edition of the International Mechanical Code at Section 9-670 of the North Salt Lake Municipal Code. Council Member Jacobson seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

Council Member Jacobson moved to adopt Ordinance 2010-13 Adopting the 2009 Edition of the International Residential Code at Section 9-550 of the North Salt Lake Municipal Code. Council Member Jensen seconded. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

Council Member Jensen moved to adopt Ordinance 2010-14 Adopting the 2008 Edition of the National Electrical Code. Council Member Horrocks seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

6. CONSIDERATION AND POSSIBLE ADOPTION OF ORDINANCE NO. 2010-16
ESTABLISHING HOURS FOR CITY PARKS, TRAILS AND OPEN SPACE

Barry Edwards stated that by adopting this ordinance, the City can better regulate these areas and maintain a greater level of safety. The new parks, trails, and open space hours will be 5:00 a.m. and until 11:00 p.m. each evening. Michael Nielsen suggested that someone at the City should be the designated person to grant approval for organized functions after hours.

The Mayor asked if this ordinance applies to the golf course. Staff and Council decided to look at a separate ordinance for golf course hours rather than including it in the parks, trails and open space ordinance.

Council Member Jacobson moved to adopt Ordinance No. 2010-16 establishing hours for City parks, trails and open spaces, with the amendment under section 1-b that it read, "The hours of operation may be extended only for special events with prior approval by the NSL City Manager or other designee." Council Member Harman seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

Council Member Harman suggested that discussions remain open, as budget permits, to install lighting on the green space in Foxboro.

7. CONSIDERATION AND POSSIBLE ADOPTION OF ORDINANCE NO. 2010-15
PROHIBITING OFF-ROAD MOTORIZED VEHICLES ON CITY TRAILS,
PATHWAYS, OR OTHER OFF-ROAD TRAVEL WAYS

Council Member Porter suggested adding a section stating that authorized vehicles for security and services are exempt from this ordinance.

Council Member Jensen moved to adopt Ordinance No. 2010-15 prohibiting off-road motorized vehicles on City trails, pathways, or other off-road travel ways with the addition in Section 1 that vehicles authorized by North Salt Lake City are exempt. Council Member Harman seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

8. CONSIDERATION AND POSSIBLE ADOPTION OF A PLAN TO EXPLORE INCENTIVES FOR COMMERCIAL DEVELOPMENT ALONG REDWOOD ROAD

Barry Edwards reported that he was asked during an Economic Development Committee meeting to draft a letter offering incentives to Randy Cassidy, of The Ensign Group, for meeting development criteria in the Redwood Road area.

Council Member Jensen stated that the intent is not to incentivize random growth but to entice anchor-type stores rather than just strip malls.

Council Member Porter asked if this item should wait until there is a new Community Development Director appointed. Council Member Harman stated that the development process takes some time, and if they can get the ball rolling in this regard, it would set the Center Street Group free to market the property and get the process moving.

The Council suggested some changes to the letter, and was in consensus for the letter to be sent to Mr. Cassidy.

9. DISCUSSION AND AWARDED OF BIDS FOR NEW BUILDING FIXTURES: - WINDOW COVERINGS, SECURITY CAMERAS, PHONE SYSTEM

Barry Edwards stated that his recommendation would be to install roller shades on the new building's windows for a more commercial look, rather than mini blinds.

Council Member Jensen moved that Affiliated Design Group be awarded the window covering bid in the amount not to exceed \$19,200. Council Member Porter seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

Council Member Porter moved to award the building security cameras bid to AlphaCorp for \$17,475 for City Hall and \$5,475 for the police interview rooms. Council Member Horrocks seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

Barry Edwards stated that for the telephone system, he recommends the Mitel bid of \$32,726, or for an additional \$12,000, they could also connect the golf course and public works telephone systems to City Hall. Council Member Porter said he does not see any need to have the golf course included in the phone system, and the City should investigate the cost savings of having all City locations going out on the same T1 line.

Council Member Porter moved to accept the bid of Mitel for the system server, system specific switches, licensing, 65 handsets, and to tie in the Public Works building, and giving Barry Edwards the discretion to approve the inclusion of the golf course phone system as well, if financially feasible. Council Member Jacobson seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

10. APPOINTMENT OF A COMMUNITY DEVELOPMENT DIRECTOR

Barry Edwards stated that he and the Mayor interviewed several good candidates for the new Community Development Director position, but they felt Ken Leetham was the best candidate for the job and recommended hiring him at a salary of \$93,500. Mr. Edwards reported that Mr. Leetham comes with good experience and qualifications, and Mayor Arave stated that his expertise would be beneficial for the City. Ken Leetham is the current City Manager of Saratoga Springs.

Council Member Jensen moved to ratify the appointment of Ken Leetham as the Community Development Director of North Salt Lake. Council Member Harman seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

11. RATIFICATION OF MAYOR ARAVE'S APPOINTMENT OF AN EMERGENCY PREPAREDNESS MANAGER

Mayor Arave reported that he has invited a couple of individuals to serve in this position, but has been unsuccessful in finding someone, so he is still working on this appointment.

12. CITY ATTORNEY'S REPORT

Michael Nielsen stated that last year, the Youth City Council participated in an overnight 4-wheeler activity, where a girl was injured. The City has received a claim, and he would like to discuss the accident with Scott Briggs, former Youth City Council Advisor. (Mr. Briggs has moved, but Mr. Nielsen will contact him.)

13. CITY MANAGER'S REPORT

Barry Edwards stated that he had nothing additional to report.

14. APPROVE MINUTES

The May 18, 2010 City Council minutes were reviewed and amended. **Council Member Harman moved to approve the work session and regular session City Council minutes of May 18, 2010 as amended. Council Member Horrocks seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Harman and Jacobson. Council Member Porter abstained as he was absent from that meeting.**

The City Council minutes of June 1, 2010 were reviewed and amended. **Council Member Jacobson moved to approve the work session and regular session City Council minutes of June 1, 2010 as amended. Council Member Jensen seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.**

15. MAYOR'S REPORT

Mayor Arave stated that he had nothing additional to report.

16. COUNCIL REPORTS

Council Member Jacobson reported that the Youth City Council will be having an opening social the following day at 4:00 p.m. at Hatch Park. The Youth City Council will also be having a car wash Saturday at the Winegars parking lot at 10:00 a.m.

Council Member Harman reported that the Uniting Neighbors meeting at City Hall last week was successful. Officer Everett, the City's Gang Enforcement Officer, made a presentation during the meeting.

The annual July 3rd 5K race plans are moving along, and Council Member Harman hopes the Youth Council will assist with the event. Registration and packet pickup for the July 3rd 5K race will begin at 5 a.m., and the race begins at 7 a.m.

Council Member Porter reported that the buck and rail fence installation is scheduled for June 26. Salt Lake City is providing the material and the expertise, but NSL needs to get the word out, and invite volunteers to help with the fence. Interested volunteers should show up at 8:00 a.m. Council Member Porter added that there will be a "final nail" ceremony at a later date, possibly July 6 from 5:30 to 6:30 p.m.

Council Member Porter suggested forming a Citizen Web Advisory Board to provide input on the City's web site and check links, etc.

Council Member Horrocks stated that through his work, they had a couple of office buildings implement a recycling program, and instead of stockpiling the recyclables, they were told that some of the material is being put in the landfill, and he asked if anyone else had heard that information. It was suggested that the City acquire a statement from Waste Management about stockpiling recyclables.

Council Member Jensen asked if City employees can receive a discount on the 3 Kings Bicycle event. It was decided that NSL City employees may receive a discount of \$5.

17. CLOSED SESSION

At 10:05 p.m. Council Member Horrocks moved to go into closed session to discuss the purchase, exchange, lease or sale of real property. Council Member Harman seconded the

motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

At 10:40 p.m. Council Member Jacobson moved to go out of closed session and back into regular session. Council Member Harman seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

18. ADJOURN

Mayor Arave adjourned the meeting at 10:40 p.m.

Mayor

Secretary

NEW ACTION ITEMS
June 15, 2010

___ 1. Action: Barry/Brian P. - look at a different way to show golf course interfund debt in the budget.

___ 2. Action: Investigate the cost savings having everyone going out on the same T1 line and combining telephone system.

___ 3. Action: get a statement from Waste Management about stockpiling recyclables.

Carry Over Items

___ 1. Action: Mike– Send Letter regarding the mess created by the Trans and their faulty retaining wall.

___ 2. Action: Barry - Bonneville Shoreline Trail funding – seek funds. (Commissioner Downs suggested).

___ 3. Action: Council? - Decide what to do with small Foxboro parcel of land at the intersection of Haworth and Skipton (fka Skinner Park). – Put in a bridge; budget next time.

___ 4. Action: Barry? - Schedule NIMS training.

___ 5. Action: Mayor - Find new Emergency Preparedness Coordinator.

___ 6. Mayor Arave suggested that someone (Ordinance Officer) work to get important thoroughfares cleaned up, i.e. Hwy. 89, Redwood Road, etc.

___ 7. Action: Community Development Director - review geological hazard maps, incorporate into planning process.

___ 8. Rod - Eagleridge Drive water tank – fix landscaping (spring '10) – (discuss in budget meeting - increase budget?)

___ 9. Action: electronic speed monitoring signs – move to next location? Possibly purchase additional ones? Chief – see if more signs are needed.

___ 10. Action: Chief Black – have updated police statistics available (Fall 2010).