



# CITY OF NORTH SALT LAKE

10 East Center Street North Salt Lake, Utah 84054  
 (801) 335-8700 (801) 335-8719 Fax

## HOME BUSINESS LICENSE APPLICATION

CALENDAR YEAR				LICENSE #			
GENERAL BUSINESS INFORMATION				OWNER INFORMATION			
NAME OF BUSINESS (DBA)				OWNER NAME			
BUSINESS ADDRESS				OWNER ADDRESS			
CITY		STATE	ZIP	CITY		STATE	ZIP
MAILING ADDRESS (IF DIFFERENT)				PHONE NUMBER		FAX NUMBER	
CITY		STATE	ZIP	E-MAIL ADDRESS		DATE OF BIRTH	
PHONE NUMBER		FAX NUMBER		MANAGER INFORMATION (IF DIFFERENT FROM ABOVE)			
E-MAIL ADDRESS							
STATE PROFESSIONAL LICENSE #				PARCEL ID NUMBER			
SALES TAX ID NO.		FEDERAL ID OR SSN		BUSINESS STARTUP DATE		ZONING DISTRICT	

**BUSINESS NATURE:**

HOME BUSINESS LICENSE FEE	\$25.00
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**PENALTY FOR LATE PAYMENT**

PENALTY: The application and fees provided for herein shall be due and payable on or before the 2nd day of January of each year, or before commencing a new business, trade, service, or profession. All license fees shall be delinquent February 1st. License fees outstanding as of February 2nd will be subject to a 25% penalty. Fees remaining outstanding as of March 2nd will be subject to a 50% penalty, and all fees remaining outstanding as of April 15th will be subject to a 100% penalty and will be turned over to the City Prosecutor for further action.

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT TO THE BEST OF MY KNOWLEDGE      TOTAL FEE PAID

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ \$ \_\_\_\_\_.

**OFFICIAL USE ONLY**

COMMUNITY DEVELOPMENT		BUSINESS LICENSING	
DATE	DATE	DATE	DATE
POLICE		DATE	

NOTICE AND INFORMATION REGARDING HOME OCCUPATION STANDARDS

Business: \_\_\_\_\_

Address: \_\_\_\_\_

In applying for a Business License for a Home Occupation, I hereby certify that I have read, understand, and agree to abide by the following requirements for a home occupation in North Salt Lake City:

1. The home occupation shall be clearly incidental and secondary to the use of the dwelling and shall not change the appearance, character or condition thereof. There shall be no displays, advertisements, stock in trade or signs related to the business, except those required by state law and which meet the provisions of this title.
2. Only members of the family related by blood, marriage or adoption, and who reside in the dwelling, may work on-site. The only exception is that one additional person may be employed as a secretary, apprentice or assistant where there are no more than five (5) family members actively engaged in the home occupation. Employees who are not family members and/or who do not reside at the dwelling shall not meet, park or otherwise congregate at the home or in the general vicinity.
3. The home occupation shall not involve more than one room in the dwelling and cannot exceed twenty percent (20%) of the ground floor area.
4. The home occupation shall be conducted entirely within the dwelling, except for work performed off site. It shall not involve the attached garage or carport section of the dwelling, nor any accessory garage, building or yard space or activity outside of the main building.
5. The home occupation shall not involve the sale of commodities on the premises. Commodities may be produced on the premises and sold through other business outlets not on the premises. Items that are incidental to a service provided may be sold on a limited basis, i.e., a beautician who also sells hair products to clientele.
6. The home occupation shall not create noise, dust, odors, noxious fumes, glare or other nuisances, including interruption of radio and/or television reception, which are discernable beyond the premises.
7. The home occupation shall not create a hazard by using or storing flammable material or explosives or other dangerous materials.
8. The home occupation shall not create unusual amounts of waste, residential or otherwise.
9. The home occupation shall not involve the use of mechanical or electrical apparatus, equipment or tools not commonly associated with a residential use or as are customary to home crafts.
10. The home occupation shall not generate traffic in greater volumes than would normally be expected in a residential neighborhood, nor involve the use of commercial vehicles other than standard delivery vehicles for delivery of materials to or from the premises.
11. The home occupation shall not involve the use or parking of equipment or motor vehicles having a gross weight of twelve thousand (12,000) pounds or more directly at the residence. One vehicle under twelve thousand (12,000) pounds may be used in association with the home occupation, provided it is garaged or stored entirely within a building or structure.

12. The home occupation shall be in conformance with all applicable fire, building, plumbing, electrical and life safety and health codes of the state, the county and the city.
  13. All home occupation business licenses shall be valid for one year and may be renewed annually, provided there have been no reported violations, complaints or detrimental characteristics which may, in the opinion of the zoning administrator, require termination of said home occupation.
  14. Handicapped persons may obtain a waiver of one or more of these conditions through the planning commission to allow such persons to become self-sufficient.
  15. Only one home occupation business license per dwelling shall be allowed.
  16. Will the business be selling, marketing, or advertising anything that could be considered to be sexual in nature? \_\_\_\_\_ If so, please explain (You may be required to obtain a sexually oriented business license) \_\_\_\_\_
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I knowingly affirm that the above information is true. I further affirm that no illegal activity will be conducted at my business.

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SIGNATURE

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DATE

# *Davis County Utah Assessor's Office*

## *Personal Property Division*

### INFORMATION ABOUT PERSONAL PROPERTY TAXES

61 South Main Street, Room 302

P.O. Box 618

Farmington, UT 84025-0618

All owners of taxable personal property are required to complete and file a statement of personal property, listing all taxable personal property owned, possessed, or controlled as of January 1<sup>st</sup>. The tax dollars collected are apportioned to each of the taxing authorities within the taxing district where the property is located. Personal property taxes are used to pay for local governmental services such as schools, police, and fire protection.

Personal Property Taxes are assessed and collected by the County Assessor in each county in Utah. Taxable personal property is defined as tangible property not included within the meaning of the terms "real estate" and "improvements". Intangible property, such as stocks, bonds, franchises, etc. are not subject to ad valorem taxation. Utah has also exempted certain other types of property such as inventory, farm machinery, livestock, and household furnishings used *exclusively* by the owner at the owner's place of residence. Household furnishings used in the operation of a business are taxable.

The Utah State Tax Commission prepares and distributes "Percent Good Tables" to the County Assessors each year, which reflect the approximate fair market value of the various categories of taxable personal property. The schedules are derived from an analysis of market data, IRS class life, and Marshal Swift personal property cost indexes.

The personal property statement is designed to be "self-assessing". The taxpayer lists all of his taxable personal property by category, year of acquisition, and cost. Using the tables provided, the taxable value is determined and the actual tax amount calculated. The taxpayer returns the completed statement by May 15<sup>th</sup> to avoid a penalty for failure to respond.

Payment of tax is required at the time of filing unless the value calculated meets Utah Code 59-2-1115 current year's stated exemption level. A signature requesting the exemption must be present on the filing by May 15<sup>th</sup>. The Personal Property filing statement has an enclosed section containing the qualifications for applying for the exemption from personal property tax payment for that filing year.

The Personal Property Division will review the statement and inform the taxpayer of any errors. In succeeding years, the statement supplied to the taxpayer will list all property previously reported and allow the appropriate depreciation allowance. The taxpayer need only list acquisition and/or disposal of equipment during the past calendar year.

The Assessor's Office has the statutory obligation to assess and collect taxes on personal property. The statutes also provide for compliance with the law through random audits, assessment of penalties and interest, and collection of taxes on property escaping assessment as far back as five years. In instances where the taxpayer neglects to file the statement, the Assessor must estimate the personal property value. In extreme cases, the Assessor has the authority to seize and sell any personal property of the owner to pay the tax due.

The Personal Property Division has trained staff available to assist any taxpayer who needs help in completing the statement. Telephone inquiries are welcome at **(801) 451-3249**.

*Please complete the reverse side and return to the above address or fax to 801-451-3134.*

*ASSESSOR'S USE ONLY*

DIST \_\_\_\_\_ ACCOUNT # \_\_\_\_\_ PARCEL \_\_\_\_\_ AREA \_\_\_\_\_

DAVIS COUNTY ASSESSOR  
NEW BUSINESS INFORMATION RECORD  
PHONE (801)451-3249 FAX (801)451-3134

BUSINESS NAME: \_\_\_\_\_

MAILING ADDRESS  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BUSINESS LOCATION: \_\_\_\_\_

BUSINESS LICENSE #: \_\_\_\_\_ NATURE OF BUSINESS: \_\_\_\_\_

FEDERAL TAX ID # (NO SOCIAL SECURITY #): \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ DATE OPENED: \_\_\_\_\_

TYPE OF BUSINESS (CHECK ONE):

\_\_\_\_\_ SOLE PROP. \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_ CORPORATION \_\_\_\_\_ L.L.C

STATE THE VALUE OF PERSONAL PROPERTY USED IN YOUR BUSINESS: \$ \_\_\_\_\_  
(DO NOT INCLUDE INVENTORY FOR SALE)

OWNER OR REGISTERED AGENT: \_\_\_\_\_

OWNER/AGENT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

STAMP

PLEASE RETURN THIS FORM WITHIN TEN DAYS TO:  
DAVIS COUNTY ASSESSOR  
PERSONAL PROPERTY DIVISION  
P.O. BOX 618  
FARMINGTON, UT 84025-0618