

NORTH SALT LAKE CITY  
CITY COUNCIL ~~WORK~~ SESSION MEETING  
FEBRUARY 16, 2010

*Regular*

Mayor Arave called the meeting to order at 7:08 p.m. Council Member Matt Jensen offered the invocation and led those present in the Pledge of Allegiance.

PRESENT: Mayor Len Arave  
Council Member Stewart Harman  
Council Member Brian Horrocks  
Council Member Conrad Jacobson  
Council Member Matt Jensen  
Council Member Stan Porter

STAFF PRESENT: Barry Edwards, City Manager; Brian Passey, Assistant City Manager and Finance Director; Blaine Gehring, Community Development Director; Paul Ottoson, City Engineer; Michael Nielsen, City Attorney; LaRae Dillingham, City Recorder; Linda Horrocks, Minutes Secretary.

OTHERS PRESENT: Allen Tidwell, Andrew and Tim Lawrence, Matt Hardy, residents; Elise Lechtenberg, LYRB; Lynze Wardle, *Standard Examiner*; Robert Gibson, North Pointe Park PUD.

1. CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 2010-01R ADOPTING CHANGES TO THE COMPREHENSIVE FEE SCHEDULE

Council Member Harman asked about the secondary water in Foxboro. Currently secondary is only available six months out of the year, and he asked if those residents will pay for it all twelve months. Brian Passey stated that the residents would be paying for it all year similar to budget billing for this service type.

Council Member Harman asked how the billing will be handled and if water meters are read monthly? Brian Passey stated that the meters are read monthly via radio reading. Council Member Harman suggested that the date range, for which the bill covers, be included on the bill. Brian Passey said this should not be a problem.

The Council also agreed to change the golf course fees on the fee schedule to \$13 for 9-holes, and \$26 for 18-holes. Junior and senior rates are also being raised one dollar for 9-holes, two dollars for 18-holes.

The roadway impact fees for schools will also be removed from the fee schedule.

**Council Member Horrocks moved to adopt Resolution No. 2010-01R adopting changes to the proposed comprehensive fee schedule as amended. Council Member**

**Porter seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.**

2. CONSIDERATION AND POSSIBLE ADOPTION OF ORDINANCE NO. 2010-02 PROVIDING FOR THE PROCUREMENT OF SUPPLIES, MATERIALS, EQUIPMENT AND CONTRACTUAL SERVICES AND DISPOSAL OF PUBLIC PROPERTY

Barry Edwards stated that cities are required by current State law to go through the formal bid process for projects over \$50,000, where it has previously been \$25,000.

Council Member Jensen stated that he believes that bids should still be required. For an amount from \$25,000 to \$50,000, the City should still seek three to five bids without having to go out for the formal bid process. The question was raised of what amount does the City Council need to approve? Barry Edwards stated there is an amount that staff should have the authority to approve in order to "get the job done." Amounts above \$50,000, the City would advertise, get a bid tally, and then the City Council would make the decision and grant approval. Since the Council approves the budget, the department heads still have to work within that budget.

Council Member Porter thinks the code should be made to match other cities, and he believes that it was done in 1992, and could use some improvement and clarification.

The Council then discussed parameters. Council Member Porter suggested anything over \$25,000 or \$30,000 should require Council approval. Anything between \$5,000 and \$25,000 would be the City Manager's authority to approve. Barry Edwards stated that department heads should be able to make decisions below \$5,000.

It was proposed to include in the Ordinance that the City Manager has the authority to approve amounts from \$5,000-25,000. Beyond \$25,000, projects, or goods, etc. would require three bids, with the Council reviewing and approving the bids, and beyond \$50,000 would require the formal bid process, except for Class C road projects, which would be over \$100,000.

**Council Member Jacobson moved to continue Ordinance No. 2010-02 providing for the procurement of supplies, materials, equipment and contractual services and disposal of public property for further discussion. Council Member Porter seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.**

3. CONSIDERATION OF PRELIMINARY AND FINAL SUBDIVISION APPROVAL FOR THE NORTH POINTE PARK PLANNED UNIT DEVELOPMENT AT 483 EAST 4000 SOUTH

Blaine Gehring stated that last year, the City changed the ordinance to cover this type of plat for the North Pointe Park PUD. The Planning Commission has reviewed this plan and recommended approval.

Blaine Gehring reported that he has worked with Robert Gibson, the developer, in other cities, and stated that NSL will be proud of Mr. Gibson's work. He added that the project ensures there is plenty of parking for each unit.

Mayor Arave expressed concern about people tearing down homes throughout the City and putting in multi family developments. Blaine Gehring stated that this property is zoned RM-7, and this use is allowed. The home being torn down is a structure originally built as a chicken coop and turned into a home. It is an eyesore currently, and will be an improvement for the neighborhood, as each unit will be sold for approximately \$200,000.

**Council Member Porter moved to grant preliminary and final subdivision approval for the North Pointe Park planned unit development at 483 East 4000 south. Council Member Horrocks seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.**

**Council Member Porter moved to amend the motion to include the condition that no plat recording take place until the city attorney has reviewed and approved the CC&Rs. Council Member Horrocks seconded this motion as well. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.**

4. RATIFICATION OF THE MAYOR'S APPOINTMENT OF MELISSA HALL AND ALLEN TIDWELL TO THE PARKS & TRAILS ADVISORY BOARD

Mayor Arave asked the Council to ratify his appointment of Melissa Hall and Allen Tidwell to the North Salt Lake Parks and Trails Advisory Board.

**Council Member Harman moved to ratify Mayor Arave's appointment of Melissa Hall and Allen Tidwell to the City's Parks and Trails Advisory Board. Council Member Jensen seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.**

5. RATIFICATION OF THE MAYOR'S APPOINTMENT OF MIKE SHAFTO AS THE EMERGENCY PREPAREDNESS MANAGER

Mayor Arave gave a brief background of Mike Shafto, including that he has taught EMT classes and served as a volunteer for air transport. He is currently a paramedic with the South Davis Metro Fire. Chief Rampton recommended him highly.

**Council Member Harman moved to ratify Mayor Arave's appointment of Mike Shafto as the City's Emergency Preparedness Manager. Council Member Porter**

**seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.**

6. SET A DATE FOR THE BUDGET RETREAT

The budget retreat was scheduled for March 6<sup>th</sup> at 9:00 a.m. until 1:00 p.m. at the Eaglewood clubhouse.

7. CITY ATTORNEY'S REPORT

Michael Nielsen expressed appreciation to the Council for taking time to address the golf course encroachment issue. He then stated that the Tagges have asked for permission to access their property from the golf course side to move their structure. Council Member Jacobson stated that the City has made provisions for this issue, including bonding and repairing any damage.

Mr. Nielsen reported that Lakeview Rock Products has drafted a new agreement on their excavating issue, and the City will need to designate the buffer zones.

Mr. Nielsen mentioned correspondence from former Council Member Lisa Watts Baskin, and he apologized for his behavior and actions.

8. CITY MANAGER'S REPORT

Barry Edwards reported that he recently traveled along the Legacy Parkway Trail from the Farmington train station south to the end of the trail with UDOT and discussed improvements that need to be made. North Salt Lake's portion of the trail does not seem to have as many problems. The cities and UDOT are trying to put together a maintenance agreement for this trail.

Mr. Edwards and Brian Passey will be meeting with financial advisors and will bring back proposals on how to implement a RAP tax bond for the tax revenue that was passed in the last election.

Mr. Edwards reported that he has been meeting with department heads and would also like to meet with each City Council Member before the retreat on March 6<sup>th</sup>.

9. CLOSED SESSION

**At 8:15 p.m. Council Member Jacobson moved to go into closed session to discuss the character, professional competence or physical or mental health of an individual. Council Member Harman seconded the motion. The motion was approved unanimously by all Council Members.**

**At 9:15 p.m. Council Member Jensen moved to go back into regular session. Council Member Harman seconded the motion. The motion was approved unanimously by all Council Members.**

10. APPROVE MINUTES

The City Council minutes of February 2, 2010 were reviewed and amended. **Council Member Jensen moved to approve the February 2, 2010 work session and regular session minutes. Council Member Horrocks seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.**

11. ACTION ITEMS

The action items list of February 2, 2010 was reviewed and amended. Completed items were removed from the list. Incomplete items remained on the carry-over list.

12. MAYOR'S REPORT

Mayor Arave discussed who would be at the new building, versus at the Public Works building. Barry Edwards stated that he would leave only the Public Works Department at the other building, if there is enough space at the new building.

There was some discussion about the splash pad planned for the Foxboro Regional Park. Barry Edwards thought there might not be enough room where it is currently planned. It also might be helpful to place it in a more public/commercial area hoping to draw more businesses. Mayor Arave asked Council Member Porter to address this with the Parks and Trails Board.

13. COUNCIL REPORTS

Council Member Jensen asked about procedures for moving concerns, goals and agendas forward (to be discussed during the retreat on March 6).

Barry Edwards pointed out that every new Council Member needs to fill out a conflict of interest form.

Council Member Jensen also asked about the technology park, and stated that he does not want more warehouses next to houses. He suggested that it may be time to readdress the City's General Plan.

Council Member Porter stated that the History Committee met, and they are proceeding. Mayor Arave said he attended the meeting and found it very interesting.

Council Member Harman said he received an e-mail from a resident (Gary Clark) who is concerned about fire hydrants and whether they are checked regularly. Action: Barry to check with Chief Rampton about their schedule of checking fire hydrants.

Linda – update Uniting Neighbors page – emergency coordinator Mike Shafto, Emergency Preparedness Manager. Action. – set up time to meet the Council.

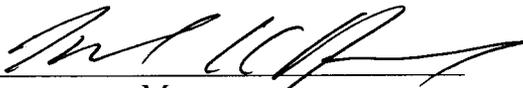
Council Member Harman said the HAM radio proponents are very concerned about the antenna for the new building, but he did tell them that the conduit was in place. They would like either two antennas, or a 54 foot horizontal one. Council Member Porter suggested they look at a retractable antenna, and Council Member Harman stated that they are very expensive.

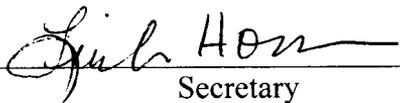
Council Member Jacobson reported that Devan and Emily Thorne are functioning as the advisors to the City's Youth Council. (Ron Gordon had asked them to serve). There is a leadership conference March 18-20<sup>th</sup> at Utah State University for the Youth Council, Mayor Arave, and some of the Council are invited to a dinner on the 19<sup>th</sup>.

The Utah League of Cities and Towns convention is April 7-9, 2010 in St. George. It was decided to cancel the scheduled City Council meeting on April 6<sup>th</sup>.

14. ADJOURN

Mayor Arave adjourned the meeting at 10:25 p.m.

  
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Mayor

  
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Secretary