

NORTH SALT LAKE CITY
CITY COUNCIL MEETING-WORK SESSION
MARCH 4, 2014

DRAFT

Mayor Arave called the meeting to order at 6:00 p.m.

PRESENT: Mayor Len Arave
Council Member Matt Jensen
Council Member Brian Horrocks
Council Member Ryan Mumford
Council Member Conrad Jacobson
Council Member Stan Porter

STAFF PRESENT: Barry Edwards, City Manager; Ken Leetham, Assistant City Manager and Economic Development Director; Paul Ottoson, Public Works Director and City Engineer; Jon Rueckert, Assistant Public Works Director; Janice Larsen, Finance Director; Chief Craig Black, Police Chief; Brent Moyes, Golf Course Director; David Church, City Attorney; Linda Horrocks, Deputy Recorder; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: JR Hood, resident.

1. SUMMARY OF SIGNIFICANT CHANGES TO THE CITY'S CHILD DAYCARE
AND PRE-SCHOOL REGULATIONS

Ken Leetham reported that the Planning Commission reviewed and recommended changes to the City's child daycare and pre-school regulations. The main purpose of these amendments is to clarify what residents are allowed to do and include definitions which match Utah State code and include supplemental regulations which also match Utah's licensing requirements. These changes will also help to simplify the necessary steps for child care as a home occupation. These changes will allow child daycare and preschools to include up to eight children with the requirement of a permitted use in the single family zoning district, and preschools hoping to include 9-12 children will be required to obtain a conditional use permit along with a business license.

David Church commented that care of four children or less would not require a business license per State regulation.

2. SUMMARY OF CIRCULAR DRIVEWAY REGULATIONS

Ken Leetham reported that the code change to circular driveways evolved from residents that were unable to build circular driveways on their properties per the current city code. Minimum design standards, landscaping, maximum driveway widths and minimum separations from property lines were considered to establish new circular driveway requirements. Residents meet the requirements will be allowed to put circular driveways on their property. A recommendation was also made to prohibit overnight parking of recreational vehicles in a circular driveway at the front of the home.

3. SUMMARY OF SIGNIFICANT CHANGES TO THE CITY'S FENCING REGULATIONS

Ken Leetham reported that the changes to the fencing regulations came as a result of citizens seeking help with the urban deer problem. During review of the code, City staff realized that there were a number of fencing issues that the current code didn't address particularly in hillside locations. One solution for the deer issue would be allowing eight-foot chain-link fencing on single family lots three-quarters of an acre or larger.

Mayor Arave asked how many requests for eight-foot fences the City had received especially where the City is capturing the deer now. Ken Leetham responded that staff hasn't received an overwhelming response, and that the eight-foot fences would only be allowed in backyards.

Mr. Leetham also stated that solid walls or fences above six-feet in height must be open at the top and would apply to fences Citywide. The new fencing regulation would also clarify when a building permit is required, the height requirements on front yard fences, maintenance standards and regulations for barbed and razor wire. The Planning Commission requested that enabling legislation be added to the code that would allow the Commission to require or consider walkways for certain conditions. The Commission also requested that a fencing standards diagram be adopted to show allowable fence heights and locations on residential lots. These code changes will be official presented to the City Council at a later date.

4. ACTION ITEMS

The list of action items was reviewed and amended.

Mayor Arave asked about the significant bump in the road over the railroad tracks. Paul Ottoson reported that they will have the area surveyed and see if the bump can be decreased or possibly have the speed limit reduced in that area.

Mayor Arave asked if there were funds still available for the Art Gregerson trail and if it could be extended to the south. Paul Ottoson replied that he would provide a map to the City Council to see what could be done.

Mayor Arave commented that there is a petition being circulated regarding the possible radio/cell phone towers, as some residents believe they may cause cancer. David Church replied that there is a federal law called the Telecommunications Act with a specific prohibition for cities to use the health effects as criteria on where they can forbid or allow those types of towers.

5. COUNCIL REPORTS

Council Member Porter presented ideas for the memorial amphitheater for veterans which will be installed in City Hall Park, and should be open by Memorial Day. The memorial will include a mosaic with engraved wording along the outside edge. All materials will be donated to the City.

Barry Edwards commented that he is concerned the pavers will not be flat and that this may create a trip and fall hazard. Mayor Arave said that there also needs to be the proper subsurface to prevent weeds and insects between the pavers.

Council Member Porter also reported that the United Neighbors meeting will be March 12th at 6:30 pm for a field trip around City-owned sites to determine possible service projects. There will also be a volunteer service project on March 15th at 9:00 am for trail maintenance at Wild Rose Park.

Council Member Horrocks reported that the first Arbor Day planning meeting will be March 17th at 10:00 am.

David Church reported on the newly-proposed nepotism policy for the City (being proposed per the auditor's recommendation) and that it will be no more or less restrictive than the Utah State law requires. He also referred to a later agenda item regarding designating the official City name, and said it is fairly simple to change the name via resolution.

JR Hood, resident, commented that if there is a big expense to change all the signs throughout the City that the name should stay the same.

6. ADJOURN

Mayor Arave adjourned the meeting at 6:59 p.m. to being the regular session.

NORTH SALT LAKE CITY
CITY COUNCIL MEETING-REGULAR SESSION
MARCH 4, 2014

DRAFT

Mayor Arave called the meeting to order at 7:05 p.m. Council Member Brian Horrocks offered the invocation, and Jacob Hawks, Boy Scout, led those present in the Pledge of Allegiance.

PRESENT: Mayor Len Arave
Council Member Matt Jensen
Council Member Brian Horrocks
Council Member Ryan Mumford
Council Member Conrad Jacobson
Council Member Stan Porter

STAFF PRESENT: Barry Edwards, City Manager; Ken Leetham, Assistant City Manager and Economic Development Director; Paul Ottoson, Public Works Director and City Engineer; Jon Rueckert, Assistant Public Works Director; Janice Larsen, Finance Director; Chief Craig Black, Police Chief; Brent Moyes, Golf Course Director; David Church, City Attorney; Linda Horrocks, Deputy Recorder; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: Zack Jeffers, Jonah Willis, Parker Kerns, BSA Troop 1274; Jeremy Derbidge, Jacob Hawks, BSA Troop 169; JR Hood, Jenn Hood, residents; Greg Steffensen.

1. CITIZEN COMMENT

JR Hood, 80 South Main #A, addressed the Council and commended the City's fire and police departments who were able to arrive within three minutes of receiving a call, quickly evacuated the building and were able to put the fire out with minimal property damage. He also commented on the name of the City and said that it would probably cost quite a bit of money to change the signs and to possibly consider changing the name to the City of North Salt Lake.

2. CONSIDERATION OF MAYOR AND COUNCIL APPOINTEES TO THE PARKS TRAILS ARTS AND RECREATION ADVISORY BOARD

Council Member Jacobson nominated Taylor Clough, a resident from Gary Way, as his appointee to the City's Parks Trails Arts and Recreation Advisory Board. He reported that he has spoken with Mr. Clough, and he is excited to serve on the advisory board.

Council Member Jacobson moved to nominate Taylor Clough to the Parks Trails Arts and Recreation Advisory Board. Council Member Jensen seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Mumford, Jacobson and Porter.

Council Member Horrocks reported that he would like to nominate Hal Labelle who lives at 416 Aerie Circle.

Council Member Horrocks moved to nominate Hal Labelle to the Parks Trails Arts and Recreation Advisory Board. Council Member Porter seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Mumford, Jacobson and Porter.

Council Member Jensen stated that the Parks Trails Arts and Recreation Advisory Board is currently meeting once a week, but that as all the members are given responsibilities the meetings will be held once a month.

3. CONSIDERATION OF RESOLUTION NO. 2014-07R PROCLAIMING APRIL 1, 2014 AS NATIONAL SERVICE RECOGNITION DAY IN NORTH SALT LAKE CITY

Mayor Arave presented Resolution 2014-07R to those present and stated that “I Leonard K. Arave, Mayor of North Salt Lake City, State of Utah, do hereby proclaim April 1, 2014 as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our city, to thank those who serve; and to find ways to give back to their communities.”

Council Member Jensen asked what the Corporation for National Service is. Barry Edwards responded that the Corporation for National Community Service is the federal agency for volunteering and service that engages more than five million Americans in service each year through Americorp, Seacorp and other programs and leads the President’s national call to service initiative “United We Serve.”

Council Member Jacobson moved to approve Resolution 2014-07R proclaiming April 1, 2014 as National Service Recognition Day. Council Member Porter seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Mumford, Jacobson and Porter.

4. CONSIDERATION OF SITE PLAN APPROVAL FOR MEDICAL HORIZONS LOCATED AT 669 WEST 900 NORTH IN SALT LAKE

Ken Leetham reported that Medical Horizons is proposing to add an addition to their current building and will be adding a new driveway as well. The application meets the City's land use ordinance requirements in for adequate parking stalls and landscaping. There is one proposed condition for approval which includes written consent from Albertsons, the landowner of 600 West, as the new addition increase the driveway width and access onto 600 West. The applicant is requesting the increased driveway width as it is the primary loading and unloading area for the building and will help to reduce conflicts on the road.

Council Member Jensen moved that the City Council approve the site plan for Medical Horizons located at 669 West 900 North with the following condition:

- 1) The applicant provide the City with a signed "Affirmation of Sufficient Interest" or a signed letter from the fee title owner of 600 West giving consent to the proposed access changes along 600 West prior to issuance of a building permit.**

Council Member Jacobson seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Mumford, Jacobson and Porter.

Council Member Jensen commented on the airport zone near this property as buildings in that zone can't be two stories high. He asked if this was taken into consideration. Ken Leetham responded that City staff does have a map they review and that this area is not out of compliance in the airport zone.

**5. AWARD BID FOR RECONSTRUCTION OF LOFTY LANE, HIDDEN LANE,
AND HIDDEN CIRCLE-PROJECT NO. 13-045B TO STAKER AND PARSON
COMPANIES FOR \$146,015.80**

Paul Ottoson reported that these street reconstructions are for roads built approximately ten years ago. There is a good base so they will only be removing the asphalt, re-compacting the area and laying new asphalt. City staff is working on a street preservation plan to help maintain the road and make improvements every seven to ten years. Mr. Ottoson commented that there are not enough funds in the slurry seal program and that there needs to be about three times the amount. There were eight bids on this project and City staff recommends awarding this project to Staker & Parson Companies who came in as the low bidder at \$146, 015.80.

Council Member Mumford asked if there was another course of action for the road at this point. Paul Ottoson replied that these roads are past the point of overlay. It will be cheaper to do the overlay versus reconstruction and that most roads will need to be constructed every twenty years.

Council Member Jacobson moved to award the contract for “Reconstruction of Lofty Lane, Hidden Lane, and Hidden Circle –Project No. 13-045B” to Staker & Parson Companies in the amount of \$146,015,80. Council Member Porter seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Mumford, Jacobson and Porter.

Council Member Mumford asked if this project was included in the budget for road constructions for the year. Paul Ottoson responded that the City is on a five-year plan and that the roads are rated to see if they need to be repaired. This project is in the budget and came in under the budgeted price. City staff includes some contingency amounts in the budget in case there are change orders due to soft spots in the road.

6. AWARD BID FOR RECONSTRUCTION OF ELK HOLLOW ROAD AND COVE CIRCLE-PROJECT 13-045A TO HUGHES GENERAL CONTRACTORS FOR \$173,973.00

Paul Ottoson reported that these roads are also in poor condition and will need to be excavated down to 20” with the street closed to local traffic only.

Council Member Jensen reported that the Three Kings Bike race will be held in this area on June 21st and asked if the road would be usable then. Paul Ottoson responded that City staff will schedule the repairs before or after the bike race.

Paul Ottoson said that there were eight bidders and Hughes General Contractors came in with the lowest bid for the excavation work. The budget for this job was \$240,000 but Hughes came in at \$173,973.00.

Council Member Horrocks moved to award the bid for “Elk Hollow Road and Cove Circle-Project 13-045A” to Hughes General Contractors for the price of \$173,973.00. Council Member Jensen seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Mumford, Jacobson and Porter.

7. AWARD BID FOR CENTER STREET OVERLAY-PROJECT 13-028 TO STAKER & PARSON COMPANIES FOR \$101,588.00

Paul Ottoson reported that for this project Center Street will be roto-milled down, with three inches of asphalt being laid on top. As this street is right in front of Orchard Elementary, there is a stipulation in the contract that the project cannot be started until school is out for the summer

and must be completed before school commences again. There were seven bids with Staker & Parson as the low bidder at \$101,588.00. This project was budgeted at \$125,000.

Council Member Jensen moved to award the bid for “Center Street overlay project No. 13-028” to Staker & Parson Companies for the price of \$101,588.00. Council Member Mumford seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Mumford, Jacobson and Porter.

Mayor Arave stated that since the City had saved money on some of the projects and that asphalt prices were competitive, City staff should consider doing more projects if funds are available. Paul Ottoson responded that staff could look at doing other projects.

8. AWARD BID FOR 2014 MISCELLANEOUS STREET PRESERVATIONS-PROJECT 14-002 TO SLURRY SEAL, INC. FOR \$142,299.00

Paul Ottoson presented a map of the areas that need to be repaired and said there will be two different types of slurry seal. The sections to be repaired include Eagleridge Drive, near Valley View Drive, and a private parking lot that the City needs to repair due to error on the City’s end. There were three bids with Intermountain Slurry Seal, Inc., which is located in North Salt Lake, at the lowest bid.

The Council discussed designating \$220,000 extra for slurry seal projects throughout the City. Janice Larsen commented that the revenues were really close to budget so far this year.

Barry Edwards commented that as the City has the funds and the prices on slurry are low this year that the City should take advantage of doing preventative maintenance on the roads.

Council Member Jensen moved to award the “Miscellaneous Street Preservations 2014 Project No. 14-002” to Intermountain Slurry Seal, Inc. with the total available monies of \$220,000. Council Member Horrocks seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Mumford, Jacobson and Porter.

Council Member Horrocks commented that it seems like there are certain areas where holes in the road are repaired but continue to reappear, especially a spot on Eaglewood Drive near the new detention pond Paul Ottoson replied that usually when the asphalt is dug up the City will continue down to dry ground and would never put material back over wet areas.

9. DISCUSSION AND POSSIBLE ACTION OF OFFICIAL CITY NAME DESIGNATION

Barry Edwards reported that City staff has discussed the confusion that exists with the current city name, as the city is referred to in many different ways. Staff feels the Council should choose to either use the official name, North Salt Lake City, or amend the articles of incorporation to reflect how they want the city name used in official documents, signage, etc.

The Council and staff discussed the pros and cons of a name change and the addition of “City” and “City of” to the name of North Salt Lake.

Mayor Arave commented that the City could still be known as “North Salt Lake City” and “The City of North Salt Lake” regardless of the official name.

Council Member Jensen moved to change the name of the city to “North Salt Lake.” Council Member Porter seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Mumford, and Porter. Council Member Jacobson voted in opposition of the motion.

10. CONSIDERATION OF STAFF POOL VEHICLE PURCHASE FOR \$25,157

Barry Edwards reported that the City Council had approved the purchase of a staff pool vehicle in the budget. Staff found that the car with the best value was \$25,157. This vehicle would be a replacement vehicle and would be used for City staff.

Mayor Arave asked if staff could use their own vehicles and be reimbursed for mileage. Barry Edwards replied that purchasing a City vehicle would be more efficient as they have been using a recycled police car that has been hard to maintain and that the city is paying out a substantial amount of money through mileage reimbursement.

Jon Rueckert said that the vehicle is a Ford Taurus and that unfortunately there is no kit for natural gas on sedan type vehicles.

Chief Black commented that the new police vehicles are around \$29,000 for a basic model so this was a good price for this car.

Council Member Porter moved to approve the staff pool vehicle purchase for \$25,157. Council Member Horrocks seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Mumford, Jacobson and Porter.

11. CONSIDERATION OF AMENDMENTS TO THE NORTH SALT LAKE TRAVEL POLICY

Barry Edwards reported that due to the recommendations resulting from the city's last audit, the travel policy has been reviewed and City staff is recommending a few changes including adding Salt Lake County to the travel area.

The City Council and the Mayor made suggestions including the removal of Section C which relates to vehicle repairs, types of hotel rooms and the appropriate method for approval in regards to travel.

Council Member Jacobson moved to approve the amendments to the North Salt Lake travel policy as they have been discussed. Council Member Porter seconded. The motion was approved by Council Members Jensen, Horrocks, Mumford, Jacobson and Porter.

12. CONSIDERATION OF AMENDMENTS TO THE CITY'S POLICY ON NEPOTISM

Barry Edwards reported that the City's nepotism policy states that it is in compliance with the provisions of Utah code 52-3 through 53-4 with clarification for David Church. The rule states that any family member of the Mayor, City Council or City staff, etc. can work for the City as long as the current employee does not lobby on behalf of that family member to be hired or would be a direct supervisor of that family member.

Mayor Arave asked for a definition to the word "volunteer" in the policy. Barry Edwards will have David Church review and make the necessary changes.

Council Member Porter moved to approve the North Salt Lake Nepotism Policy as discussed. Council Member Jensen seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Mumford, Jacobson and Porter.

13. CITY COUNCIL REPORTS

Council Member Jacobson reported that the Youth City Council is continuing to fill Easter eggs for the annual Easter Egg Hunt and that they will also be attending the Youth City Council Leadership Institute March 14-17th at Utah State. He also commented that he attended a play put on by local children and suggested that a local school might put on a play in the local amphitheater when it is completed. Council Member Jacobson then stated that a resident has requested that the portable speed limit sign be put on Eagleridge Drive.

Council Member Mumford suggested that as the Democratic caucus will be Tuesday March 18th that the City Council adjust the City Council meeting time to allow those to attend as they see fit. The Council agreed, and the March 18, 2014 meeting will be held at 6:00 p.m. instead of 7:00 p.m.

Council Member Jensen reported that Sunday March 9th will be the Second Sunday concert with an ensemble of harps to be held at City hall. He also ordered 750 kites for this year's Kite Festival.

14. CITY MANAGER'S REPORT

Barry Edwards reported that a pipeline to carry waxy crude has been proposed through the area. Impacted cities have written a letter complaining about the Environmental Impact Statement (EIS) regarding this pipeline. Those who file a letter will have the standing to file suit later on.

Council Member Porter commented that if the City protests the pipeline going through Bountiful it may force them to change the alignment to go through North Salt Lake instead.

Council Member Mumford said that North Salt Lake could join with the other cities and make a point that North Salt Lake doesn't want the pipeline through the City either.

Barry Edwards reported that the City is close to bidding the 1100 North project. Paul Ottoson said that the last estimate was for \$4.7 million and that he will look into sharing the water line with Woods Cross.

Council Member Horrocks commented that the legislation passed approving the Stericycle move from NSL. Mayor Arave requested that City staff get a schedule from Stericycle to ensure they are serious about moving.

15. ADJOURN

Mayor Arave adjourned the meeting at 8:55 p.m.

Mayor

Secretary