

NORTH SALT LAKE CITY COUNCIL
WORK SESSION MINUTES
JULY 20, 2010

Mayor Len Arave called the meeting to order at 6:05 p.m.

PRESENT: Mayor Len Arave
Council Member Conrad Jacobson
Council Member Matt Jensen
Council Member Stan Porter

EXCUSED: Council Member Stewart Harman
Council Member Brian Horrocks

STAFF PRESENT: Barry Edwards, City Manager; David Church, Interim City Attorney; Rod Wood, Public Works; Brian Passey, Assistant City Manager/Finance Director; Chief Craig Black, City Police Chief; Ryan Rhees, Golf Course Director; Jonathan Rueckert, Water Department Lead Worker; LaRae Dillingham, Recorder; Debbie Deonier, Minutes Secretary.

OTHERS PRESENT: Justin Gough, NovotX

1. RYAN RHEES – GOLF COURSE REPORT

Ryan Rhees passed out the year end fiscal report. Revenue is down \$150,000 from last year, which is about an 11% decrease. He reported the decrease is due to a combination of freeway ramp closure, weather, and the economy. Salt Lake City courses are down about 11-12%. Other city courses are also down. He is cautiously optimistic for next year. They are running a special now, pricing rounds slightly below others in the area.

Ryan Rhees reported that the course is in good shape, and that the July 3rd celebration went well.

2. CHIEF BLACK – POLICE REPORT

Chief Black presented his first report since being hired in May. He has completed initial evaluations of the department, including how the department is received and perceived by the community. He has received nothing but positive comments from the community. There have been no negative comments regarding response times or case management, but suggested the department could do better with follow up after a call is made. Feed back has also been positive from businesses in the City.

He reported that there are currently three Sergeants, but only one has supervisory responsibility. He has a plan that will be implemented on August 1st to share supervising duties. Restructuring will provide better supervision, training, and mentoring of the new officers, as well as ensure a clear chain of command. Chief Black provided three organizational charts: current, temporary

and proposed for January 2011. He also reported that Mark Nelson was recently promoted to Corporal. With the retirement of Lt. Beckstrand, they are down one position. Chief Black stated that his main concerns are traffic, and the decline in juvenile and adult arrests. He reported that traffic accidents and citations are both up, due to speed shift funding. DUI arrests are also down.

3. BRIAN PASSEY – FINANCE REPORT

Brian Passey reported that he asked all departments to taper down expenses. Recreation is the only department over budget and that is because they bought a computer program to handle online registrations. It is anticipated that this program will pay for itself in a couple of years, and will be used for other registrations as well. All other departments have complied with his request and have been underspending.

Mr. Passey stated that he is still anticipating \$22,000 in Federal grants for the gang officer. He stated that the widening of Center street may be eligible for State fee reimbursement. There are some ongoing expenditures with the CDA project, but when funds come in, the expenses will be paid back.

The culinary water revenue is about the same as last year, even though the water usage was down because of the wet spring. Mr. Passey contributes it to the raise in water rates. He stated that Public Works monitors Morton reservoir every day to see how much water needs to be pulled from Weber Basin. If we go over our allotment three years in a row, Weber Basin will want to change our contract and increase our costs. The creation of the solid waste management fund is performing as expected financially. Council Member Jacobson asked if the City is stable. Mr. Passey replied that we are stable and living within means of reduced expectations.

4. ROD WOOD – PUBLIC WORKS REPORT

Rod Wood reported that a bid opening was held this afternoon on the CDBG grant application for ADA ramps. Green Construction was the low bidder of the 5 submitted. Mr. Wood stated that most of area on 350 North is out of compliance because there are no ADA ramps.

Council Member Jensen moved to award the bid to Green Construction. Council Member Jacobson second the motion. The motion was approved by Council Members Jacobson, Jensen and Porter. Council Members Harman and Horrocks were excused.

Rod Wood stated that they recently took bids on the Center Street overlay project. Staker Paving was the low bid. **Council Member Jensen moved to award the bid to Staker Paving. Council Member Porter seconded the motion. The motion was approved by Council Members Jacobson, Jensen and Porter. Council Members Harman and Horrocks were excused.**

The last item that Rod Wood discussed was the GIS software program from NovotX that they are looking into. He introduced John Rueckert, the lead man for the Water Department and Justin Gough, from NovotX, to explain the program. Mr. Gough stated that GIS is a global information system to track water and utilities. One of the advantages is that the GIS rolls over into the Caselle program that the City is currently is now using. The cost \$10,000 for the first year plus the cost of the time to enter the data. It will greatly streamline the paperwork on hydrant meter maintenance, etc. After the first year, the cost is \$4,500 to \$5,000 for maintenance. The current server could handle about 5 users at a time. Mr. Gough stated that the Parks Department can even track sprinklers heads with the program. Jonathan Rueckert added that this program would be a great help for the Water Department. **Council Member Porter moved to approve the purchase of the GIS program. Council Member Jacobson seconded the motion. The motion was approved by Council Members Jacobson, Jensen and Porter. Council Members Harman and Horrocks were excused.**

5. ADJOURN

Mayor Arave adjourned the meeting at 7:14 p.m. to begin the regular session.

NORTH SALT LAKE CITY COUNCIL
REGULAR SESSION MINUTES
JULY 20, 2010

Mayor Len Arave called the meeting to order at 7:10 p.m. Mayor Arave offered the invocation and led those present in the Pledge of Allegiance.

PRESENT: Mayor Len Arave
Council Member Conrad Jacobson
Council Member Matt Jensen
Council Member Stan Porter

EXCUSED: Council Member Stewart Harman
Council Member Brian Horrocks

STAFF PRESENT: Barry Edwards, City Manager; David Church, Interim City Attorney; Rod Wood, Public Works Director; Ken Leetham, new Community Development Director; LaRae Dillingham, City Recorder; Debbie Deonier, Minutes Secretary.

OTHERS PRESENT: Lynze Wardle, *Standard Examiner*; Marty Peterson, Emergency Preparedness Manager; Allen Tidwell, Lisa Watts Baskin, residents.

1. CITIZEN COMMENTS

Marty Peterson, new Emergency Preparedness Manager, reported that the North Salt Lake Stake had a drill regarding decontamination. He stated that he is trying to get up to speed on the Springhill landslide area. He also reported that there is a new antennae on Eagleridge Drive. Mr. Peterson stated that he has met with Kent Kirkham, the Uniting Neighbors Chairman. He suggested that there be a re-certification for past CERT participants.

2. INTRODUCTION OF KEN LEETHAM, NEW COMMUNITY DEVELOPMENT DIRECTOR

Barry Edwards, City Manager, introduced Ken Leetham who was hired recently as the new Community Development Director. He will be starting August 16th. Mr. Leetham took a few minutes to tell about himself, and also expressed his excitement begin work next month. He has been researching all about North Salt Lake and thinks that some great businesses can be brought here.

3. MOTION TO APPROVE FUNDS TO DEMOLISH ALL OR PART OF THE EXISTING CITY HALL

Barry Edwards reported that Hughes Construction reported that the cost to demolish this building as it stands is \$134,000. The cost to keep the building partially and continue housing the Parks Department is \$334,000. Mr. Edwards recommended that specs be drawn up and the project bid out, including the landscaping. The \$134,000 figure includes grading, but not landscaping. Approaches would be left as is. Mr. Edwards stated that the cost is higher to leave the building rather than to demolish it. The Council directed Mr. Edwards to collect bids and report back.

4. MOTION TO APPROVE THE CHANGE ORDER TO INSTALL PAVERS AT THE DECK OF CITY HALL

Barry Edwards stated that pavers need to be installed at the deck of the new City Hall, which will cost \$48,000 and require a change order. **The Council granted approval for the change order.** He also reported that a special door will be installed on the deck. He does not need a motion from the Council because the cost is \$10,000.

5. CONSIDERATION AND POSSIBLE APPROVAL OF UPDATED CONCEPT DESIGN OPTIONS ON THE EAST BENCH PARK AND CEMETERY

Barry Edwards reported that they have three options to consider for the east bench park and cemetery. He stated that it is difficult to use the property without at least using Option 1. Mr. Edwards suggested that three open houses be scheduled: one on the east side, one on the west and one in the central part of the City. He stated that Ken Leetham would be a great help with this. Council Member Porter reported that the Parks and Trails Board met recently and discussed a cemetery. He believes that if a survey was done, most resident would not want a cemetery, mostly because the majority of our residents are young. Mayor Arave stated that he would like to see tennis courts added to option 2 and 3. Mr. Edwards said that he will see that the tennis courts get added to those options, as well as having a graphics overlay added so the Council can see what it will look like.

Council Member Porter moved to put forth more effort into the three options. Council Member Jensen seconded the motion. The motion was approved by Council Members Jacobson, Jensen and Porter. Council Members Harman and Horrocks were excused.

6. CONSIDERATION AND POSSIBLE APPROVAL OF A PROCLAMATION FOR THE PERIOD OF PURPLE CRYING (shaken baby)

Mayor Arave explained that this proclamation was proposed by Tamara Davies with the National Center for Shaken Baby Syndrome. He stated that he is in favor of this proclamation and hoped that it would help promote the health and well-being of all children in North Salt Lake. It was suggested that the information provided by Ms. Davies be put on the City's website and in the next newsletter. The Council also requested that Linda Horrocks send out an email blast to all those signed up to receive them.

Council Member Jacobson moved to approve the Proclamation for the period of Purple Crying. Council Member Jensen seconded the motion. The motion was approved by Council Members Jacobson, Jensen and Porter. Council Members Harman and Horrocks were excused.

7. CITY ATTORNEY'S REPORT

The City Attorney had nothing to report.

8. CITY MANAGER'S REPORT

Barry Edwards reported that Kern River proposed giving the City another \$15,000 and they would not pave the trail.

The new City Hall should be finished by the end of August. Because the furniture order is lagging behind, it will not be occupied until the first or second week in September.

9. APPROVE MINUTES – JULY 6, 2010

The City Council minutes of July 6, 2010 were reviewed and amended. **Council Member Porter moved to approve the work session and regular session City Council minutes of July 6, 2010 as amended. Council Member Jacobson seconded the motion. The motion was approved by Council Members Jacobson, Jensen and Porter. Council Members Harman and Horrocks were excused.**

10. MAYOR'S REPORT

Mayor Arave reported that the City came in 2nd on Clash of the Communities. First place was taken by West Bountiful City.

There will be a Transportation Improvement Planning open house on August 5, 2010 from 3:00 - 5:30 p.m. at the Salt Lake Government Center, 2001 South State Street. He would like to see citizens get involved and encouraged the Council to send any comments they may have to sam@wfrc.org.

Mayor Arave asked if the job has been posted for the City Attorney and Prosecutor openings. Barry Edwards responded that it has been put on the Utah League of City and Town's website as well as the City's website.

Mayor Arave reported on several items: 1) there is a green structure open house coming up; 2) there is a speeding problem in Foxboro - the electronic traffic signs need to be moved to that area; 3) the Council needs to decide on whether to implement a green waste program; 4) the clean-up has begun on the Trans property; 5) Trailhead Park is almost done and will now be called Wild Rose Park.

11. CITY COUNCIL REPORTS

Council Member Jensen reported that he met with the West Bountiful City Council regarding the development on 500 South. They are trying to get a business park on the north side (by the auto auction).

Council Member Jensen thanked everyone for their support in the Three Kings cycling event and said he felt it was a success. He also mentioned that there are extra t-shirts from the race for anyone who would like one.

Council Member Jensen asked when the Foxboro South Park was going to be developed. Barry Edwards stated that right now all the impact fees are going into the 12-acre Foxboro regional park that is still being built. It was decided that Staff should make a schedule to complete the south park by using all or part of the impact fees, possibly completing it in phases.

Council Member Porter reported on Parks and Trails Board meeting that was recently held. He stated that there will be a ribbon cutting ceremony at Wild Rose Park on August 7, 2010 from 9:00 a.m.-11:00 a.m. They have some short hikes planned as well as refreshments. He also recommended that the pavilion at Mathis Park be torn down. A new 24 x 24 pavilion will be put up with a unisex bathroom. He will have details of the demolition of that building at the next City Council meeting. Council Member Porter also stated that the bridge for the open space in Foxboro should be here around July 27 or 28th.

Council Member Jacobson stated that the Kneaders Restaurant being built is coming along nicely. He also reported that Youth City Council has been very busy. They recently participated in the Relay for Life walk at Viewmont High School. The relay went from 6 p.m. to 6 a.m. One member of our Youth Council walked the entire time. The first Movie in the Park was last week. They showed the movie "Little Rascals." On August 14th they will be showing "UP." Council Member Jacobson stated that they are taking applications for new members.

Council Member Porter asked what the policy is for showing movies in the park. Would policy prohibit anyone from showing any movie in our park that they want? David Church was asked to look at the City's ordinance on this and if it needs to be redone, he will bring a new ordinance back to the Council.

12. ACTION ITEMS

The list of action items was reviewed. Incomplete items remained on the carry over list. Complete items were removed from the list.

Mayor Arave asked that the green waste topic be put on the August 3rd Council agenda.

Council Member Jacobson reported that Rulon Crosby's property looks like a used car lot. Barry Edwards stated that letters have been sent out and he will have staff follow up with it.

13. ADJOURN

Mayor Arave adjourned the meeting at 8:38 p.m.

Mayor

Secretary